

**AUTHORIZATION AGREEMENT FOR
DIRECT PAYMENTS
(ACH DEBITS)**

I (we) hereby authorize County of Rockingham, to initiate debit entries to my (our) Checking Account/ Savings Account indicated below, at the depository financial institution named below, hereinafter called DEPOSITORY, and to debit the same to such account. I (we) acknowledge that the origination of ACH transaction to my (our) account must comply with the provisions of U.S. law.

Depository
Name _____

Bank
Routing
Number _____

Bank
Account
Number _____

Checking Savings

This authorization is to remain in full force and effect until County of Rockingham has received written notification from me (or either of us) of its termination in such time and in such manner as to afford County of Rockingham and DEPOSITORY a reasonable opportunity to act on it.

Customer
Name(s) _____
(Please Print)

Utility Customer Number _____

Utility Account Number _____

Date _____

Signature _____

**THE AVERAGE VIRGINIAN USES 60-80
GALLONS OF WATER PER DAY.**

10 THINGS YOU CAN DO TO SAVE WATER

- Turn off water while brushing teeth or shaving.
- Take shorter showers. Older showerheads use five to ten gallons a minute.
- Take baths instead of showers. A partially filled tub uses less water than all but the shortest shower.
- Use automatic dishwashers only for full loads.
- Use washing machine only for full loads.
- Turn off water while cleaning vegetables. Rinse them in a sink half-filled with clean water.
- Keep drinking water in the refrigerator. Stop the wasteful practice of running the tap to cool water.
- Check pipes for leaks. A small drip can waste 50 gallons a day!
- Check toilets for leaks. Put food coloring in your toilet tank and wait ten minutes. If without flushing, the color appears in the bowl, you have a leak . You may be wasting 100 gallons a day.
- Replace your old toilet with a low-consumption toilet. Ultra low-flush toilets use no more than 1.6 gallons per flush.



**COUNTY
OF
ROCKINGHAM**

**UTILITY
PREAUTHORIZED
AUTOMATIC PAYMENT
PLAN**

**ELECTED TO SERVE YOU
L. TODD GARBER
TREASURER**

Now you can save time and money when paying your utility bill. Rockingham County now offers FREE drafting of your utility payment.

Preauthorized Automatic Payment is a safe and convenient method of paying your Utility Bill. You just authorize us to notify your bank to transfer the amount you owe on the day your payment is due. It's that simple.

Paying your bill through Preauthorized Payment means your money stays in your account until the day your payment is due. You never need to worry again about remembering to make your payment or writing a check for payment. And in addition to the convenience, you can save check and postage costs.

“JUST TELL ME THE FACTS”

How Does Preauthorized Payment Work?

You simply authorize us to notify your bank to transfer the amount of your bill to our bank account on the day your payment is due.

What Will You Charge Me To Participate In The Preauthorized Payment Plan?

ABSOLUTELY NOTHING!!!!

How Will I Know The Amount That Will Be Transferred Each Month?

As usual, you will receive your monthly Utility Bill in the mail. The amount due on the bill is the amount that will be deducted from your bank account on the due date.

How Will I Know The Correct Amount Has Been Transferred Each Time?

For your records, the transfer will appear on your regular bank statement. Should you ever feel that the transfer amount is incorrect, notify your bank to research the transfer. A reversal can be made up to 15 days after you receive your statement.

What If I Change My Bank Or Account Number Sometime In the Future?

To ensure your payments are credited promptly, please provide us with the name of your new bank and account number well in advance of your next payment date. We will make all necessary arrangements.

Can I Cancel Preauthorized Payment At Anytime?

Certainly. Just remember to give us enough time to cancel your transfer. You will then return to your old payment method.

Should You Have Questions?

Call us at (540) 564-2408

How Do I Sign Up?

Simply complete the authorization form on the back of this brochure and return it to us along with a voided check showing the bank and checking or savings account you want charged for your payment. We'll do the rest.

ALLOW ONE BILLING CYCLE FOR ACH DEBIT TO TAKE AFFECT

Attach Voided Check &
Return Authorization Form To:
County Of Rockingham
Attn: Preauthorized Payment Plan
P.O. Box 471
Harrisonburg, VA 22803

*******ATTACH VOIDED CHECK HERE*******