

APPLICATION FOR FIRE HYDRANT METER



ROCKINGHAM COUNTY

DATE: _____

Application Name: _____ S. S. # _____

Type of Business: _____ FED I.D. # _____

Billing Address: _____ Phone # _____

City _____ State _____ Zip Code _____

Specific Purpose for water from Fire Hydrant: _____

Estimate period of time used of Fire Hydrant requested: _____

Check box if proposed use is continuous for an unspecified length of time

Estimate volume of water required per month (estimated volume if less than one month): _____ gallons

Size of Fire Hydrant Meter Assembly requested:

5/8 in. meter with 3/4 in. connection (delivers up to 10 gallons per minute)

3 in. meter with 3 in. connection (delivers up to 175 gallons per minute)

Water will be used:

At a specific property or site. Provide street address in space below. If no street address is assigned, provide County Tax ID #, name of subdivision, and names of nearest street intersection. _____

Other Fire Hydrant locations where water under this account may be withdrawn:

At variable locations, transported by vehicle. Provide make, year, model, and license tag number, and tank size below for all vehicles that will be used to transport water from Fire Hydrants. _____

My signature below confirms that I have read the County of Rockingham Fire Hydrant Use Policy and the requirements on page 2 of this application form and agree to comply fully with all the specified terms. The information provided on this application fully represents my intended use of this service. My signature acknowledges receipt of Fire Hydrant Meter Assembly, that I am responsible to call and make appointment to bring the hydrant meter back for inspection every 6 months to update my "Hydrant Use Permit", and to always transport the hydrant meter covered or inside a vehicle, not complying could result in additional fees on my bill.

Signature of Applicant _____ Date _____ Expiration Date _____

FOR OFFICE USE ONLY:

Water Service Area _____ Meter Number _____ Wrench _____ Read = _____

3" HYDRANT METER \$ 1,000 _____ Cash _____ Check # _____

3/4" HYDRANT METER \$ 250 _____ Receipt # _____ Work Order # _____

Received by _____ Customer Number _____

Website: Rockinghamcountyva.gov

RETURNED DATE _____
FINAL READ _____

CUSTOMER REQUIREMENTS AND CONDITIONS FOR WITHDRAWING WATER USING A FIRE HYDRANT METER ASSEMBLY

The customer agrees to the following conditions:

- Use of water withdrawn from fire hydrants will be used only for the specific purposes stated on this application and only at the locations described on this application. The Rockingham County Hydrant Use Permit shall be on site any time water is withdrawn from the hydrant and be shown upon request.
- If water is transported in a tank mounted to a vehicle, only the vehicles specifically named in this application will be used. On public highways, applicable laws and regulations will be followed at all times.
- The following instructions will be followed at all times when using an authorized fire hydrant:
 - Remove one of the two smaller caps from the hydrant slowly, turning in a counterclockwise direction.
 - Lay hydrant Meter Assembly on the ground flat next to hydrant; avoid dirt or other materials getting inside the assembly piping or equipment.
 - Connect one end of fire hose to hydrant threads where cap was removed, and other end of hose to the front end of the hydrant Meter Assembly.
 - Attach hose or pipe to the back end of the assembly and connect the other end to the tanker truck or to the pipe that will convey water to the point of use.
 - Check to make sure the hand valve on the hydrant Meter Assembly is closed.
 - Use only a furnished hydrant wrench on the five-sided operating nut on top of the hydrant. Slowly open fire hydrant by two counterclockwise revolutions of wrench (not faster than one revolution per five seconds). Check all hoses and assembly for leaks.
 - Continue to open hydrant by turning wrench slowly until the hydrant valve is fully open. **DO NOT STAND DIRECTLY IN FRONT OF WHERE HOSE IS CONNECTED TO HYDRANT.**
 - Open the hand valve on the hydrant Meter Assembly to control the rate of water flow to the tanker truck or end use. Throttle the flow using the hand valve and turn the hand valve off when water is not in use. **DO NOT USE THE HYDRANT VALVE TO THROTTLE OR CONTROL FLOW.** Leave the hydrant valve completely open until ready to disassemble the hydrant Meter Assembly from the fire hydrant.
 - To begin disassembly of the hydrant Meter Assembly from the fire hydrant, close the hand valve on the assembly.
 - Close hydrant valve using the County furnished hydrant wrench. Turn wrench slowly clockwise (not faster than one revolution for every five seconds) until wrench will no longer turn.
 - Open hand valve on back end of assembly to relieve any pressure inside assembly.
 - Disconnect the hose from the fire hydrant and place the cap back on the fire hydrant.

Only the specific fire hydrants identified on this application will be used. The Fire Hydrant Meter Assembly will not be used for any purpose other than the conveyance of water from these fire hydrants. **Never leave meter unattended for any length of time.**

- The Fire Hydrant Meter Assembly will not be disassembled, disconnected, repaired, or tampered with in any way at any time.
- If a leak or failure of operation occurs, or if the hydrant meter stops operating, the entire assembly will be promptly returned to the County. You are responsible to bring hydrant meter in every 6 months for inspection and update your "Hydrant Use Permit". It is your responsibility to call the Public Works Department and set up an appointment for meter inspection and permit update. Failure to do so every 6 months will result in returning the meter and service will be terminated.
- All provisions of the Rockingham County Fire Hydrant Use Policy will be followed at all times.
- The Fire Hydrant Meter Assembly will be used at all times when withdrawing water from County fire hydrants. The meter reading will be called into the Rockingham County Public Works Department by the 24th of each month while the approved account is active whether water has been withdrawn during the month or not. Two (2) consecutive months without a call-in will result in returning the meter and service will be terminated.
- The customer is financially responsible to the County for all metered water registered on the Hydrant Meter Assembly as long as the assembly is issued to a customer. The customer is responsible for protection against all unauthorized use of the assembly.
- The monthly bill issued by the County for this account will be paid on or before the due date and any penalties or interest due will be paid for any late payment.
- The County will be permitted to inspect the hydrant Meter Assembly at any time a reasonable request is made.
- During periods of time of drought when water use for specified purposes may be restricted by the County under water conservation declarations, this account will not be used for purposes restricted by water conservation requirements.
- The hydrant Meter Assembly will be returned to the County at the time this account is closed.
- The withdrawal of water from fire hydrants will cease immediately if notice is received from the County that this account has been terminated or closed and the assembly will be returned to the County within five business days of such notice.
- The deposit paid as part of this application will be retained by the County until all assemblies issued under this account have been returned to the County and this account is closed. Any final amounts owed under this account may be retained from the deposit at the time the account is closed to include the cost or repair or replacement of the assembly if the assembly is damaged or lost.
- The customer responsibilities defined in the County Regulations / Water & Sewer Service will be adhered to at all times.

Website: Rockinghamcountvva.gov



Rockingham County Hydrant Use Permit

Permit Issued to: _____

Valid from: _____ to _____

Location: _____

Meter #: _____

___ Small connection 3/4" Read _____

___ Large connection 3" Read _____

Permit shall be on site at any time water is withdrawn from the hydrant and be shown upon request.

Customer is fully responsible for any damage or loss to the hydrant and /or hydrant meter.

Never leave meter unattended for any length of time.

Public Works Department

Signature of Applicant