



The **September 15, 2025**, meeting of the Rockingham County Electoral Board was called to order at 9:30 a.m., by David K. McQuilkin. The purpose of the meeting was to conduct the Logic and Accuracy (L & A) testing for the November 4, 2025 election.

Attendance: Electoral Board members present included: David K. McQuilkin, Chair; Rebecca Ruckman, Vice Chair; and Susan C. Threewitts, Secretary. Also attending: Lisa Gooden, Director of Elections; Emily Helms, Chief Deputy Director of Elections; and Maddie Paladino, Deputy Director of Elections. Representatives from Election Services Online (ESO) included: Kimberlee Shoup-Erney and Zack Weaver. Also attending: Bridget Manley, Reporter for Harrisonburg Citizen.

Approval of Minutes: A motion was made by Susan Threewitts, seconded by Rebecca Ruckman, and unanimously carried, to approve the minutes of July 8, 2025, as presented.

Appointment of Election Officers: A motion was made by Rebecca Ruckman, seconded by Susan Threewitts, and unanimously carried, appointing the following election officers, effective immediately through February 28, 2027:

William Hopkins (R)	Jennifer L. Frederick (I)
Kevin D. Dovel (I)	Gail Dovel (R)
Jeremy W. Thompson (I)	

Writ of Election for Special Election (Town Council/Town of Dayton): A special election will be held in conjunction with the November 4, 2025 General Election due to the vacancy on Dayton Town Council that was created by the recent resignation of Susan Mathias. (Court Order follows)

VIRGINIA: IN THE CIRCUIT COURT OF THE COUNTY OF ROCKINGHAM

IN RE: PETITION OF THE TOWN OF DAYTON, VIRGINIA, FOR A WRIT OF ELECTION

CIVIL ACTION NO.: DM25-476

WRIT OF ELECTION

The Town of Dayton, Virginia (the "Town"), a municipal corporation located in Rockingham County, Virginia, has filed a Petition requesting that the Court issue a Writ of Election to fill a vacancy on the Town Council pursuant to Virginia Code § 24.2-226(A).

Upon consideration of the Petition, the Court finds that a Council seat for the Town of Dayton became vacant on June 30, 2025, upon the resignation of Councilwoman Susan Mathias and that the regular term of the office for the seat will expire on December 31, 2026.

NOW, THEREFORE, pursuant to the provisions of Virginia Code § 24.2-226(A), the Court, upon consideration of the Petition and the representations of the Petitioner, does hereby issue a Writ of Election directing the Secretary of the Electoral Board of the County of Rockingham, Virginia, and all other appropriate officials, as necessary, to proceed to cause public notice to be given and do all things necessary and proper for the special election of a Council member to represent the Town of Dayton to be held on November 4, 2025, such elected member to hold the office of Council member representing the Town of Dayton for the remaining portion of the regular term for which the vacancy is being filled, namely from January 1, 2026 until December 31, 2026, subject to all other requirements of law.

The Clerk is **ORDERED** to post this Writ of Election at the Courthouse and forward an attested copy to the Secretary of the Electoral Board of the County of Rockingham, Virginia, the

Secretary of the State Board of Elections, the Clerk of the Town, and Counsel for the Town. It is further **ORDERED** that this matter be dismissed from the Court's docket.

ENTERED this 3rd day of July, 2025.

Clark A. Ritchie
1-8-25
Judge

Clark A. Ritchie

WE ASK FOR THIS:

LITTEN & SIBE, L.L.P.

By: 
Jordan K. Bowman

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Counsel for Petitioner

Veteran’s Day Holiday: It was noted that the Veteran’s Day Holiday will be held on Tuesday, November 11, 2025, and offices will be closed.

Political Party/Candidate Signs During Early Voting/Curbside Voting: After brief discussion, members agreed to the policy that political party and/or candidate signs only be allowed during the hours of 8 AM to 4 PM at the 20 East Gay Street, Harrisonburg, location and that signs shall not block entrances/exits/sight distance, etc. Members also agreed that curbside voting at the office building will be marked for the front row of parking spaces.

Campaign Finance Penalty (Matthew Cross School Board District 3, 2021—CC-21-00192): Based on the fact that there has been no response to the letter sent to this campaign committee about the penalty assessed in the amount of \$9,200 and the fact that no payment has been received, the Electoral Board will need to consider turning this matter over to the Commonwealth’s Attorney.

A motion was made by Susan Threewitts, seconded by Rebecca Ruckman, and unanimously carried, to forward a letter to the Commonwealth’s Attorney regarding the failure of Matthew Cross to file campaign finance reports in a timely manner (as previously noted).

Daryl Borgquist, Republican Party Chair arrived at the meeting at 9:40 a.m.

Risk Limiting Audit (RLA): There is a possibility that Rockingham County will be selected for this RLA; however, this will not be confirmed until Thursday, November 20, by the State Board of Elections.

Registrant Count: It was noted that the registrant count stands at a total of 60,206.

School Construction at Precinct Locations: At this time in the meeting, Lisa Gooden, Director of Elections, phoned Steve Reid, Maintenance Supervisor with RCPS, to inquire about construction projects that may impact polling locations in the near future. Mr. Reid explained that 503-McGaheysville (Elem. School) will be under construction in 2026, and it may be impossible to offer voting at this location during that timeframe. He suggested that an alternate location be found during this construction. Members agreed to discuss this in early 2026.

Recess: Members recessed the meeting at 9:49 a.m. to conduct the Logic & Accuracy (L & A) Testing for the upcoming election.

Reconvened: The Board reconvened at 5 p.m. and immediately adjourned the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Susan C Threewitts". The signature is written in a cursive style with a large initial 'S' and a distinct 'C'.

Susan C. Threewitts, Secretary