



The **June 18, 2025** meeting of the Rockingham Electoral Board was called to order at 9:30 a.m. by Chairman David K. McQuilkin. The purpose of the meeting was to conduct the canvass for the June 17, 2025 Democratic Party Primary for Lieutenant Governor and Attorney General and other matters before the Board.

Attendance: Electoral Board members present included: David McQuilkin, Chair; Rebecca Ruckman, Vice Chair; and Susan Threewitts, Secretary. Also attending: Lisa Gooden, Director of Elections; Emily Helms, Chief Deputy Director of Elections; and Maddie Paladino, Deputy Director of Elections.

Approval of Minutes: A motion was made by Rebecca Ruckman, seconded by David McQuilkin, and unanimously carried, to approve the minutes of April 28, 2025, as presented.

Director of Elections Report:

Annual Security Plan: A motion was made by Rebecca Ruckman, seconded by Susan Threewitts, and unanimously carried, to approve the Annual Security Plan for 2025 as mailed to Board members. A letter confirming this action will be sent to ELECT.

Ballot Order for November 2025 Election: The ballot order was decided following much discussion. A motion was made by Becky Ruckman, seconded by David McQuilken, and unanimously carried, to set the ballot order at 80% of the total registered voters, with the option of increasing the total depending on possible needs.

ADA Inspection: It was noted that members of the Board, along with Gayl Brunk (VAİL), visited all polling locations on June 17 and that the visits went very well. It was mentioned that access to the polling locations is improving. Susan Threewitts pointed out that a report on these visits should be prepared within a few weeks by Mrs. Brunk. Susan Threewitts mentioned that some repairs may be needed to

the ramp at 301-Keezletown. It was noted that the county’s maintenance crew would be asked to evaluate this situation.

Election Officer Pay: Members discussed the need to streamline pay for election officers, especially those working the Early Voting timeframe at the County Administration Building.

Election Officer Pay: After brief discussion, a motion was made by Rebecca Ruckman, seconded by Susan Threewitts, and unanimously carried, to set the pay for election officers as follows effective July 1, 2025:

Early Voting Election Officers Working at County Administration Building

Full Day (7:30 AM – 4:30 PM)	\$130.00/day
Half Day (4.5 hours)	\$65.00/partial day
Chief Officer	\$150.00/day

Election Day

Base Pay (all officers)	\$225.00/day
Chief (stipend)	\$50.00
Assistant Chief	\$25.00
Training (all officers required to attend)	\$30.00
Equipment Pickup (usually Chief or Assistant Chief)	\$25.00 + mileage
Equipment Return (usually Chief or Assistant Chief)	\$25.00 + mileage

Note: If any officer attends training but does not serve on Election Day, they will not be paid.

Central Absentee Precinct (CAP): The service of these officers extends over multiple days and includes preprocessing, Election Day, and post-election.

Base Pay (all officers)	\$17.50/hour
Chief	\$50.00/total stipend per election
Assistant Chief	\$25.00/total stipend per election

Knowink Pollpads: It was noted that with the purchase of the new pollpads that will be used for the November election, several trainings will be included. Staff will work with the company to establish these dates once the equipment is received.

ELECT Annual Training: Members of the Electoral Board and staff plan to attend this training on July 30 in Richmond.

Logic & Accuracy Testing for November Election: It was noted that the date tentatively set for the Logic & Accuracy testing is Monday, September 15, beginning at 8:30 a.m.

Administration Center Security: At a meeting of the Board of Supervisors on March 26, 2025, the following ordinance was approved and is provided for information.

ADMINISTRATION CENTER SECURITY
BRIEFING MEMO FOR
COUNTY EMPLOYEES

THE BOARD OF SUPERVISORS of ROCKINGHAM COUNTY adopted an ordinance to better provide for the safety and security of information, visitors, and staff in the County Administration Center. The Ordinance states that:

The Administration Center is open to the public only for the purpose of conducting business with some official of the Rockingham County Government. For purposes of the Ordinance, the Commissioner of the Revenue, the Treasurer, and the Registrar, are included in the County Government. Attending a public meeting in the Administration Center is also considered the conduct of business with the Government.

Anyone entering, or remaining in, the Administration Center for any purpose other than conducting business with the Government, or for no apparent purpose, is trespassing.

Any person who has entered the Administration Center must state the nature of their business with the County Government, to which office they are proceeding, and must provide identification, if asked by a senior official of the County or a law enforcement officer. For purposes of the Ordinance, the County Administrator, a deputy or assistant County Administrator, or the County Attorney, are senior officials, as are Constitutional Officers, the Registrar, or department heads if another senior official cannot readily be found.

No one is permitted to photo, video, or audio record anywhere in the Administration Center, except when in attendance at a public meeting while in the room wherein the meeting is being conducted

IF COUNTY STAFF OBSERVE anyone who appears to be conducting themselves other than as prescribed in this memo, staff should immediately inform a senior county official.

Elections—Joint Subcommittee to Study the Consolidation and

Scheduling of General Elections: Information follows regarding this study considering the fact that Virginia is one of just four states in the United States of America with elections held in the “off cycle” meaning odd-numbered years when neither a presidential or congressional election takes place. As more information becomes available, it will be shared with Electoral Board members.

Provisional Ballot Meeting/Same Day Registrations: As per Virginia Code Section 2.2-3712 , a motion was made by Susan Threewitts, seconded by Rebecca Ruckman, and unanimously carried, to enter closed session at 11:21 a.m. for the purpose of discussing the provisional ballots for the June 17, 2025 Democratic Party Primary.

Closed Session: As per Virginia Code Section 2.2-3712, a motion was made by Susan Threewitts, seconded by Rebecca Ruckman, and unanimously

carried, to enter closed session at 10:30 a.m. for the purpose of discussing the provisional ballots for the June 17, 2025 Democratic Party Primary.

Motion to Return to Regular Session: A motion to return to Regular Session at 11:02 a.m. was made by Rebecca Ruckman, seconded by Susan Threewitts, and unanimously carried based on the following roll call vote:

Aye - David McQuilken, Rebecca Ruckman, and Susan Threewitts Nay: 0

The Canvass for the Primary continued with the following action being taken.

Provisional Ballots: Action was taken as follows:

Precinct 102 – Timberville

Voter ID#	#1 - SDR	#3 - After Hours	#4 - Absentee	#5 - Already Voted	#6 - Other	#7 - No ID	To Be Counted	NOT To Be Counted	Not Counted Reason
'007388182	1						Yes		

Precinct 204 – Mt Clinton

Voter ID#	#1 - SDR	#3 - After Hours	#4 - Absentee	#5 - Already Voted	#6 - Other	#7 - No ID	To Be Counted	NOT To Be Counted	Not Counted Reason
'005072642	1						Yes		

Precinct 205 – Silver Lake

Voter ID#	#1 - SDR	#3 - After Hours	#4 - Absentee	#5 - Already Voted	#6 - Other	#7 - No ID	To Be Counted	NOT To Be Counted	Not Counted Reason
'136368490	1						Yes		

Precinct 306 – Crossroads

Voter ID#	#1 - SDR	#3 - After Hours	#4 - Absentee	#5 - Already Voted	#6 - Other	#7 - No ID	To Be Counted	NOT To Be Counted	Not Counted Reason
'501017104	1						Yes		
'022018561	1						Yes		

Precinct 501 – Elkton

Voter ID#	#1 - SDR	#3 - After Hours	#4 - Absentee	#5 - Already Voted	#6 - Other	#7 - No ID	To Be Counted	NOT To Be Counted	Not Counted Reason
'917764258			1				Yes		

Precinct 503 - McGaheysville

Voter ID#	#1 - SDR	#3 - After Hours	#4 - Absentee	#5 - Already Voted	#6 - Other	#7 - No ID	To Be Counted	NOT To Be Counted	Not Counted Reason
'094185392	1						Yes		

The Abstract of Votes for the June 17, 2025 Primary are noted on the following pages.

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2025 June Democratic Primary held on June 17, 2025 for,

Lieutenant Governor

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Levar Marcus Stoney - Democratic	448
Babur B. Lateef - Democratic	131
Aaron R. Rouse - Democratic	284
Victor R. Salgado - Democratic	158
Ghazala F. Hashmi - Democratic	491
Alexander J. Bastani - Democratic	168
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on June 17, 2025, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Lieutenant Governor.

Given under our hands this 20th day of June, 2025



Paul K. Melick, Chairman
Rebecca J. Rickman, Vice Chairman
Susan C. Theewitts, Secretary/Acting
Susan C. Theewitts, Secretary (Certified Copy)

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2025 June Democratic Primary held on June 17, 2025 for,

Attorney General

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Shannon L. Taylor - Democratic	970
Jay C. Jones - Democratic	698
Total Number of Overvotes for Office	1

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on June 17, 2025, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Attorney General.

Given under our hands this 20th day of June, 2025



Paul K. McQuinn, Chairman
Rebecca J. Buckman, Vice Chairman
 _____, Secretary/Acting
Susan C. Sheewitz, Secretary (Certified Copy)

Members agreed to meet at 10 a.m. on Tuesday, July 8, to complete the performance evaluation for the Director of Elections.

Respectfully submitted,

A handwritten signature in black ink that reads "Susan C. Threwitts". The signature is written in a cursive style with a large, prominent initial 'S'.

Susan C. Threwitts, Secretary