



# Rockingham County Floodplain Development Permit Application

Permit #: _____
Date Received: _____
Staff Initials: _____

## Floodplain Permit Defined

A Floodplain Development Permit is required for any development proposed in a Special Flood Hazard Area (SFHA) as shown on the community's FEMA Flood Insurance Rate Map. All development that occurs in the SFHA must be in compliance with Rockingham County Code, Chapter 6D, Floodplain Management to protect lives and property from future flood damages.

Development is defined as any man-made change to improved or unimproved real estate, including but not limited to: buildings or other structures; mining; dredging; filling; grading; paving; excavating or drilling operations; or storage of equipment or materials. Other human activities that are considered development include but are not limited to: alterations of a structure through additions; demolition and remodeling; fences; retaining wall; moving or placement of remanufactured or mobile homes; campgrounds; or storage of equipment, vehicles or materials (storage yards, salvage yards).

## General Provisions

1. No work may begin until a Floodplain Development Permit is issued.
2. A permit may be revoked and a stop work order issued if any false information is found to have been provided in this application and supporting documents.
3. Development shall not be used or occupied until the project has been approved by the County Floodplain Administrator.
4. The permit will expire if no work has commenced within six months of issuance.
5. It is both the Owner and Contractor's responsibility to comply with all local, state and federal regulations, codes and ordinances.
6. The owner hereby gives consent to County Officials or their designee to enter and inspect activity required to verify compliance.
7. The owner acknowledges that the project will be designed to minimize any potential drainage onto surrounding properties and will be responsible for any drainage issues that may arise.

## Contact Information

**Property Owner:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**General Contractor:** \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## Property Information

Property Address: \_\_\_\_\_

Property Tax Map Number(s): \_\_\_\_\_

Property Located in:  Rockingham County  Town of: \_\_\_\_\_

## Type of Proposed Development

Description of Work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Structural Development (check all applicable boxes):

#### Type of Structure

- Residential Structure
- Non-Residential Structure
- Combined Use (Residential & Commercial)
- Manufactured Home
- Farm Building
- Accessory or Secondary Structure
- To be elevated
- To be floodproofed

#### Type of Development Activity for Structure

- New Construction
- Addition to Existing Structure
- Renovation/Repair of Existing Structure
- Relocation
- Demolition
- Other: \_\_\_\_\_

### Other Development Activities (check all applicable boxes):

- Filling  Grading  Drilling  Mining
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements or Stormwater Controls (Including Culvert Work)
- Road, Street or Bridge Construction
- Subdivision
- Manufactured Home Park
- Campground
- Individual Water or Septic System
- Other: \_\_\_\_\_

Estimated Cost of Project: \$ \_\_\_\_\_  
(alterations, improvements, or additions)

Documentation Provided

Fair Market Value of Structure: \$ \_\_\_\_\_  
(less the value of land, landscaping, or detached accessory structures)  Documentation Provided

## Certification and Acknowledgment

I certify that I am the owner or the authorized agent of the owner of the property upon which the work will be performed. I further certify that the information given is true and correct to the best of my knowledge. Furthermore, I have read and understand the relevant provisions stated in Rockingham County's floodplain ordinance and will perform all work in accordance with all applicable laws of the State of Virginia and Rockingham County.

\_\_\_\_\_  
Print Owner/Agent's Name

\_\_\_\_\_  
Owner/Agent's Signature

\_\_\_\_\_  
Date

**Floodplain Determination** (to be completed by County Floodplain Administrator)

**Property Location**

The proposed development is located on FIRM Panel #: \_\_\_\_\_, dated: \_\_\_\_\_.

- The proposed development is located in a Special Flood Hazard Area zoned: \_\_\_\_\_.
- The proposed development is located in a regulatory floodway.

**Elevations**

- Base Flood ("100-Year"): \_\_\_\_\_  Base Flood data unavailable (A Zone)
- Required flood protection level (Base Flood + 2.0 feet): \_\_\_\_\_
- Highest adjacent grade is above / below the required flood protection level by \_\_\_\_\_ feet.

**Additional Information Required**

- Maps and/or plans showing the location, scope and extent of proposed development
- Detailed grading plans
- FEMA Elevation Certificate
- No-Rise Certificate and supporting documentation
- Detailed hydraulic and hydrology model for development in Zone A
- Affidavit for proposed construction in Zone A (stating personal knowledge, information, or evidence of historical flood heights)
- Professionally engineered footer/foundation designs
- Manufactured home anchoring certificate and supporting documentation
- Floodproofing Certificate and supporting documentation
- Non-Conversion Agreement (required for all structures constructed with an enclosure)
- Substantial Improvement / Substantial Damage Determination Worksheet
- Detailed estimated cost of project documentation
- Structure fair market valuation documentation
- Conditional Letter of Map Revision (CLOMR)
- Permits from:
  - U.S. Army Corps of Engineers
  - Virginia Marine Resources Commission: Habitat Management Division
  - Department of Environmental Quality: Wetlands & Streams Division
- Other documents deemed necessary by the Floodplain Administrator: \_\_\_\_\_

**Permit Determination** (to be completed by County Floodplain Administrator)

- Permit Approved:** The information submitted for the proposed project was reviewed and is in compliance with approved floodplain management standards.
- Permit Approved with Conditions:** The information submitted for the proposed project was reviewed. In order for the proposed project to be approved, certain restrictions or conditions must be met. These restrictions or conditions are attached.
- Permit Denied:** The proposed project does not meet approved floodplain management standards (explanation on file).
- Variance Granted:** A variance was granted from the base (1%) flood elevations established by FEMA consistent with variance requirements of Title 44 of the Code of Federal Regulations part 60.6 (Variance action documentation is on file).

\_\_\_\_\_  
Print Floodplain Administrator's Name

\_\_\_\_\_  
Floodplain Administrator's Signature

\_\_\_\_\_  
Date