

Department Refund Policy

CANCELLATION OF ACTIVITY BY THE DEPARTMENT-Persons registered for a program which is cancelled by the department shall receive a full refund or credit for a future program, whichever the registrant prefers.

PARTICIPANT CANCELLATIONS-Persons cancelling their registration prior to the registration deadline shall receive a full refund or credit for a future program, whichever the registrant prefers. No refunds will be given following the registration deadline.

CANCELLATION OF PARTICIPANT IN LEAGUES AND TOURNAMENTS-Entry fees for team or individual participation in leagues and tournaments are non-refundable or transferable 5 business days following the registration deadline.

NOTE: a \$10 cancellation fee will apply, even if the space is filled.

Please allow 2 to 4 weeks for processing and to receive refund checks. For facility rental or Afterschool/Summer Day Camp refund policies please see agreement or handbook.

Trip Refund & Overnight Deposit Policy

FOR ALL TRIP PROGRAMS-No refunds will be given, unless your space on the trip can be filled. If a waiting list exists, RCPR will contact those on the waiting list to try to fill the space(s). If no waiting list exists, it will be the responsibility of the participant to resell their space(s) on the trip.

NOTE: a \$10 cancellation fee will apply, even if the space is filled.

- Trip deposit reservations are available for overnight trips only. A minimum of a \$100 deposit per person is required to reserve your space.
- Deposits are non-refundable unless trip is cancelled by Rockingham County Parks & Recreation.
- Deposit deadline will be one month prior to trip registration deadline.
- Following the deposit deadline, remaining balance must be paid in full by the registration deadline.
- Any registrations made after the deposit deadline will be required to pay in full.
- Failure to pay remaining balance by the registration deadline may result in loss of space on trip.
- If a single person out of a double/triple/quad room withdraws from trip or fails to pay balance, it will be the responsibility of the remaining roommates to pay the difference on the new room rate.