



The **September 11, 2023** meeting of the Rockingham County Electoral Board was called to order at 9:30 a.m. in the Registrar’s Office Annex, 20 East Gay Street, Harrisonburg, by Board Chair Sandra Parks. Electoral Board members attending the meeting: Sandra Parks, Chair; Rebecca Ruckman, Vice Chair; and Susan Threewitts, Secretary. Also attending the meeting: Lisa B. Gooden, Director of Elections; Nick Ocampo, Chief Deputy; representatives from Election Services Online (ESO): Kimberlee Shoup Erney, and Zack Weaver; Daryl Borgquist, Republican Party Chair; and Jeff Roadcap, Election Officer.

**Approval of Minutes:** A motion was made by Rebecca Ruckman, seconded by Sandra Parks, and unanimously carried, to approve the minutes of May 9, 2023, as presented.

**Report from Director of Elections:** Lisa Gooden, Director of Elections presented the following items:

**Registrant Count:** The total number of registered voters as of 9/8/2023 was reported at a total of 56,976, which includes active and inactive voters.

**Election Officer List:** A motion was made by Susan Threewitts, seconded by Sandra Parks, and unanimously carried, to make the following changes/appointments to the list of election officers:

<b>Removed from List:</b>	
William Diehl	Deceased
<b>New appointees (Three year term: September 11, 2023 – February 28, 2025)</b>	
Roger Joseph Burke, Jr. ( R )	Karen A. Sions ( R )
Elizabeth Hensley ( R )	Susan E. Brown ( D )
Vicki L. Woolridge ( R )	Ralph Zerwas, Jr. ( R )
Jeanne Brill May ( I )	Mark Reny ( R )
David R. Carroll ( D )	

<b>Reappoint:</b>	
Christine A. Thompson (R )	

**Deputy Registrar I (New Full Time Position):** Lisa Gooden noted that interviews are underway for the new full time Deputy Registrar 1 position approved by the county in the current budget.

**Early Voting:** It was noted that the first day of early voting is Friday, September 22, and it was suggested that Electoral Board members visit the office during that day.

**Ballot Order for the November 7, 2023 -- General and Special Elections:** A motion was made by Susan Threewitts, seconded by Sandra Parks, and unanimously carried, to set the ballot order for the upcoming election at 100% of the total registered voters. It was noted that approximately 1,700 ballots will be mailed at the start of absentee voting.

**Ballot On Demand (BOD):** It was noted that a new Ballot on Demand system will be used for the upcoming early voting season. It was explained that once a voter is checked in on the pollbook, a ballot will be printed specifically for the precinct in which the voter is registered. Should the voter incorrectly mark that ballot, the ballot will be spoiled and a new 'stock' ballot will be given to the voter. (A second or subsequent ballot is NOT printed from the BOD printer.)

**Recess:** The meeting recessed at 10:02 a.m. for Logic & Accuracy testing.

**Reconvened:** The meeting reconvened at 6:05 p.m., and the meeting was adjourned at that time.

**Upcoming Meetings/Events:** The following list was presented.

<b>DATE</b>	<b>Event</b>
<b>TBD</b>	Delivery of New Voting Equipment
<b>September 2023</b>	<ul style="list-style-type: none"> <li>▪ Logic &amp; Accuracy testing for</li> </ul>

	November 7, 2023 General Election
Friday, September 22, 2023	(First day of early voting)
October 2023	Election Officer Trainings (TBD)
Monday, October 16	Last Day to Register to Vote for Nov. election
Tuesday, October 17	Election Officer Training (10 AM /4 PM)
Thursday, October 19	Election Officer Training (10 AM/4 PM)
Tuesday, October 24	Election Officer Training (10 AM/4 PM)
Thursday, October 26	Election Officer Training (10 AM/4 PM)
Saturday, October 28	In person voting (9 – 5) Election Officer Training 10 AM
Saturday, November 4	Election Officer Training (10 AM)
Saturday, November 4	(Last day to vote early 9 AM – 5 PM)
Tuesday, November 7 ELECTION DAY	EB visits precincts Lisa/Nick in office at 5 AM ---- until
Wednesday, November 8	9:30 AM (EB Canvass of Votes begins)
Friday, November 11	Veterans Day Holiday – Offices Closed
Monday, November 13	<ul style="list-style-type: none"> <li>▪ Canvass resumes (if not completed–time TBD)</li> </ul> Signing of Abstracts – time TBD
Late November (TBD) by STATE BOARD OF ELECTIONS	Potential Risk Limiting Audit (RLA) of November 7 General Election
March 5, 2024	<ul style="list-style-type: none"> <li>▪ Presidential Primary</li> </ul>

Respectfully submitted,



Susan C. Threewitts, Secretary