

Rockingham - Harrisonburg Community Criminal Justice Board (CCJB)

Monday, April 4th, 2022 at 4:00 p.m.

**Location – Rockingham County Administration Building
Entrance “A” – Second Floor
Fire Rescue Training Room
20 East Gay Street, Harrisonburg, Virginia 22802**

Agenda

- I. CCJB Meeting Called to Order
 - II. Roll Call
 - III. Approval of Minutes, dated December 6, 2021
 - IV. Rockingham – Harrisonburg – Page Reentry Council Representative to CCJB
 - V. Operational Updates - *Included in Read-Ahead Material*
 - A. Jail Report
 - B. Harrisonburg Rockingham Community Services Board (CSB)
 - C. District 39 Probation & Parole
 - D. Court Services
 - E. Reentry Coordinator Update
 - F. Criminal Justice Planner Report
 - VI. Old Business
 - A. Rockingham - Harrisonburg Community Criminal Justice Board (CCJB)
Bylaws – Chairperson Chandler
 - VII. New Business
 - VIII. Public Comment
State your name and local address after being recognized to speak.
 - IX. Adjournment
-

Rockingham - Harrisonburg Community Criminal Justice Board (CCJB)

Minutes

In-Person Meeting – 20 East Gay Street, Harrisonburg, VA 22802
Monday, December 6, 2021 - 4:00 p.m.

DRAFT

Board Members –

Rick Chandler – Rockingham County Board Member / CCJB Chairperson
Laura Dent - City of Harrisonburg Council Member / CCJB Vice-Chairperson
Chris Bean (Marsha Garst) – Commonwealth’s Attorney
Eric Campbell and Ande Banks – City Manager
Kelley Warner – Chief, Harrisonburg Police Department
Chaz Haywood – Clerk of Circuit Court
Jimmy Wimer (Bryan Hutcheson) – Sheriff, Rockingham County & City of Harrisonburg
Ellen Harrison – Rockingham Harrisonburg Community Services Board
Nancy Insko, Rockingham-Harrisonburg-Page Re-Entry Council – *Absent*
Stephen King – County Administrator
Celest Williams – Director, Department of Social Services
Oskar Scheickl – Rockingham County School Superintendent
Judge Bruce Albertson
Michael Richards – Harrisonburg City School Superintendent
Joshua Lutz - Chief, Probation & Parole District 39
Judge John Hart - Absent
Judge Anthony Bailey - Absent
Gene Hart – Defense Attorney
Monica Martin – Chief Magistrate

Non-Board Attendees

Anne Marie Freeman – Director, Court Services
S. Frank Sottaceti- Harrisonburg / Rockingham Criminal Justice Planner
Ruth Jost – Alternatives Committee
Becky Sours – Reentry Specialist, Department of Social Services

DRAFT

- I. Welcome and Introduction by Chairperson Chandler
- II. Chairman Chandler moved for Approval of the September 13, 2021 Minutes, Motion made by Mr. Stephen King, seconded by Ellen Harrison, and Approved by the Board.
- III. Informational Updates
 - A. Rockingham Harrisonburg Regional & Middle River Regional Jail Statistics
Report was posted and disseminated prior to the Meeting. No questions or comments were raised.

- B. Harrisonburg Rockingham Community Services Board (CSB)
Report was posted and disseminated prior to the Meeting. No questions or comments were raised.
- C. District 39 Probation and Parole
Report was posted and disseminated prior to the Meeting. No questions or comments were raised.
- D. Court Services
Report was posted and disseminated prior to the Meeting. No questions or comments were raised.
- E. Reentry Coordinator
Report was posted and disseminated prior to the Meeting. No questions or comments were raised.
- F. Alternatives Task Force
Report was posted and disseminated prior to the Meeting.

DRAFT

Mr. King commented that one alternative that could have been increased as a component of the Middle River Jail Expansion is Work Release.

- G. Criminal Justice Planner Report
Report was posted and disseminated prior to the Meeting.

Vice-Chair Dent commented that the City of Harrisonburg City Council recently voted to Opt-In to the Opioid Settlement that Virginia is participating in, and that part of the Settlement can be used for other expenses. Since our Community has an overwhelming issue with Methamphetamine, versus Opioids, there may be an opportunity to fund programs focused on other issues. Chairman Chandler added that the Rockingham County Board of Supervisors also approved opting-in at a recent meeting.

VIII. Old Business

Draft updated Bylaws for the CCJB were distributed prior to the Meeting for a review period during which suggested changes by Judge Albertson and Chaz Haywood were made.

Chairman Chandler recognized the hard work in drafting the Bylaws by Vice-Chair Dent, Stephen King, City Attorney Chris Brown, County Attorney Miller, and Frank Sottaceti.

Chairman Chandler moved for Approval of the Bylaws. Stephen King made a Motion for Approval. Seconded by Ellen Harrison. Unanimously Approved.

DRAFT

DRAFT

IX. New Business

A. Frank Sottaceti discussed the various CCJB Meeting schedules that were available. After open discussion it was decided to use a standard Calendar Quarter meeting schedule. Future meetings will be held in January, April, July, and October each year. Due to this meeting, under the old schedule, being held in December 2021, the next meeting will be April 2022. Chairman Chandler asked for a Motion to Approve the schedule. Stephen King made a Motion, and it was Seconded by Gene Hart. Unanimously Approved.

B. Public Defenders Office

Gene Hart discussed whether it is time to start looking at if our Community needs a Public Defenders Office. He said that there are a limited number of private attorneys qualified and capable of doing the work of criminal defense in our community's Bar Association. There are now 23 Attorneys representing 19 Law Firms accepting Cases in the General District Court. There are 11 Attorneys accepting Cases for adults in the Juvenile Domestic Relations Court. Those 11 are from eight (8) separate Law Firms. In the Juvenile Domestic Relations Court there are eight (8) Attorneys accepting Cases from six (6) Law Firms. The number of experienced Attorneys on the Court List is decreasing. The process to stand-up a Public Defenders Office is optimistically 3-5 years. This is a political process and action will have to be at the Commonwealth level to initiate the process. Gene Hart said this is a future concern and wanted to bring it to the attention of the CCJB. Chairman Chandler asked how the CCJB could assist if the City and County seek to stand-up a Public Defenders Office. Gene Hart said that possibly a Resolution of support at some future time would be a CCJB action. Possibly having a representative from another jurisdiction come to the CCJB to provide an overview of how their office was stood-up.

C. American Rescue Plan Act (ARPA)

Vice-Chair Dent gave an overview of ARPA that was supported by the slides contained in the read-ahead. She highlighted the "Community Violence Intervention" component of ARPA allowed funding. She had contacted Marsha Garst and Nicole Terrell to explore using some ARPA funds for Victim Services; specifically emergency lodging for domestic violence situations and counseling for Victims of domestic violence. Vice-Chair Dent suggested that the City and County collaborate on these initiatives. In addition, she reached out to Kelly Royston, the Crisis Intervention Team (CIT) Coordinator, to see if any additional funding is needed and Kelly sent her a proposal for equipment to support CIT Training. Another area of possible funding could be transitional housing for reentry and substance abuse.

X. Public Comment

DRAFT

4:43 pm Meeting Adjourned

The next CCJB Meeting will be held on Monday, April 4, 2022 at 4:00 p.m.

Community Criminal Justice Board Meeting Handout

RHRJ / MRRJ Numbers: March 28, 2022

RHRJ:

Total Population = 372 (Bond eligible = 25)

Males 313

Females 59

White 268 (72%)

Black 69 (18%)

Hispanic 34 (9%)

American Indian/Alaskan Native 1 (1%)

Additional RHRJ Numbers:

Federal Inmates 17

Sentenced Inmates 75

↳ (*W/Probation Violations 34)

Pretrial/Charges Pending 164

Probation Violations 116

Possession of Marijuana 0

Pretrial/Charges Pending:

Misdemeanor 55

Felony 225

Sentenced:

Misdemeanor 13

Felony 62

MRRJ: Total Population = 162

(Bond eligible = 1)

Pretrial:

Misdemeanor 4

Felony 30

TOTAL 34

Sentenced:

Misdemeanor 11

Felony 117

TOTAL 128

Sentenced Probation 75

Un-sentenced Probation 16

****TOTAL Probation Violations* 91***



Rockingham-Harrisonburg Regional Jail Mental Health Services Provided by Harrisonburg-Rockingham CSB Quarterly Update

HRCBSB has been providing a full-time case management position to support incarcerated individuals who are experiencing mental health distress since January 2017. The Jail Services Case Manager is located at the Rockingham-Harrisonburg Regional Jail (RHRJ) and conducts assessments, screenings for psychiatric services, completes safety contacts, coordinates release planning, and facilitates educational groups in the designated mental health pod.

During the time of December 1, 2021 through March 25, 2022, our Jail Services Case Manager provided 358 contacts to 189 individuals; of the 189 individuals, 53 were female and 136 were male. The primary services rendered was related to assessment and follow up contact with 56% of the total contacts, second was safety and crisis contact, which comprised 31% of all contacts.

Services Rendered By Jail Services Case Manager	
Services Provided	Percent to total
Assessment/Follow-up	56%
Release Planning	1%
Safety/Crisis	31%
Screening for Psychiatric Services	12%

There are several ways individuals can be identified as needing mental health services from the Jail Services Case Manager. The primary referral source during the last three months was self-referrals, which comprised of 55% of all referrals. The primary behavioral health related concern identified continues to be substance use representing 35.5% of total contacts.

Primary Issue	Percent to total
Mood Disorder	22.5%
Adjustment Disorder	5%
Drug / Alcohol Abuse	35.5%
Thought Disorder	14%
Bipolar	3%
Anxiety	20%

A primary function of the case manager has been to help individuals identify and develop coping skills for dealing with behavioral health symptoms and overall life circumstances. Currently this is being done on an one-on-one basis. We have not resume psychoeducational groups.

HRCBSB's Psychiatric Nurse Practitioner continues to provide psychiatric evaluations and medication management services 3.5 hours per week for individuals with mental health



issues. During the following timeframe December 1, 2021 through March 25, 2022, 153 medication related services were provided to 93 individuals. Of the 153 services provided, 37 were initial psychiatric evaluations and 116 were medication management follow-up appointments.



COMMONWEALTH OF VIRGINIA

JOSHUA C. LUTZ, CHIEF
JOSEPH R. SMITH, DEPUTY CHIEF

Department of Corrections
Division of Community Corrections
Adult Probation and Parole
DISTRICT 39

30-A WEST WATER STREET
HARRISONBURG, VA 22801
PHONE: (540) 433-2404
FAX: (540) 433-3315

March 27, 2022

Total Number of Cases: 1515 (355 Page) (1,160 Rockingham/Harrisonburg)
+ 353 (OLU – Voice Monitor System used for low level cases)

1,868 Page/Rockingham/OLU

Special Programs Being Utilized by District 39:

1. Community Corrections Alternative Program (VADOC)
2. Harrisonburg/Rockingham County CSB (Substance Abuse/Mental Health)
3. Gemeinschaft CRP (VADOC)
4. Gemeinschaft Day Reporting/Gemeinschaft Women's Home
5. Harrisonburg/Rockingham County Drug Court
6. Page County Drug Court
7. Page County Counseling (at District 39 Substance Abuse Treatment)
8. Sex Offender Treatment (at District 39 Subsidized by the VADOC)
9. Strength in Peers
10. Private Counselors
11. Harrisonburg Methadone Clinic
12. Social Services and various other state agencies
13. VA Medical Center/Hospitals (Winchester and Roanoke)
14. VASAP
15. Multiple Other Agencies

Please note that this is a small number of the community resources we use most commonly in supervision. Also, during the pandemic, we have had to move to virtual means of running groups and other activities.

Explanations:

- Our numbers have stabilized; however, we have determined that across the state there will likely be approximately 3000 additional release during July/August 2022 as a result of the earned sentence credit legislation. At this time, we are looking at approximately 20+ additional releases in July; however, this number will likely go up some.
- OLU Cases: These are cases that score low risk. We complete a 120 question assessment with each individual placed in our care. This device is call a COMPAS Assessment which looks at Risk/Needs. Evidence shows that those that score low risk are better off not reporting to a Probation and Parole Office, b/c we then expose them to high risk individuals which could encourage/teach further criminal involvement.

Joshua C. Lutz, Chief Probation and Parole Officer

Court Services Unit Update

Probation

Total number of placements as of March 31, 2022 for FY22 - 177 placements

Closed Cases FY22 – 112 successful, 73 unsuccessful

Number of Offenders - 214

Probation supervision provides sentencing alternatives to the judiciary and supervise offenders through intermediate sanctions consistent with the community's views. The Program will hold the offender accountable to the community for his/her criminal behavior through payment of restitution, fines and court costs, performance of community service work, and completion of treatment or any other special condition as ordered by the court.

Pretrial

Total number of placements as of March 31, 2022 for FY22 – 273 placements

Total number of screenings – 1442 defendants

Closed Cases – 147 successful 55 unsuccessful

Number of Defendants - 250

Pretrial services agencies provide information and investigative services to judicial officers to help them decide whether persons charged with certain offenses and awaiting trial need to be held in jail or can be released to their communities subject to supervision. Pretrial is an alternative to incarceration. Virginia pretrial agencies currently use an objective and research-based risk assessment to assess risk of flight and danger to the community posed by pretrial defendants. This assessment is known as the VPRAI.

Electronic Monitoring FY22 as of March 31, 2022

GPS – 24 participants, TAD/SoberLink – 2 participants

Day Reporting Program – Total Participants as of March 31, 2022– 16

Rockingham-Harrisonburg Adult Drug Court Participants as of March 31, 2022– 38 participants

Rockingham-Harrisonburg CRT Mobile Crisis Team as of March 31, 2022 there have been 198 consumer contacts in our community.

Work Program – Litter Control Program

As of March 31, 2022 for FY22, a total of 340 bags of trash collected. In addition to keeping the roads clean in Rockingham County, the work program also performs various jobs at county locations to include: County Administration Building, Social Services, Landfill, Bluehole, Central School Office, Plains Community Center, Rockingham Regional Jail, Shooting Range, Bergton Community Center, and various other facilities tasks to include – vehicle washing, grass cutting, weed pulling, tree trimming, general clean up, moving, etc.

Crisis Intervention Team

Total number of trained personnel from Rockingham County Sheriff's Office - 125 (4), Harrisonburg Police Department- 98 (3), James Madison University Police Department – 36 (3), Timberville Police Department - 5, Broadway Police Department - 8, Bridgewater Police Department – 9, Dayton – 4, Elkton Police Department – 2 (3), Grottoes Police Department – 3, Virginia State Police - 15, EMU Public Safety – 1, Bridgewater College PD – 2, Norfolk Police Department- 3, Rockingham Harrisonburg Regional Jail – 32 (2), Magistrates 3 (1), Community Services Board – 10 (1), Rockingham-Harrisonburg Court Services Unit – 3 (1), Emergency Communications Center – 61 (2), Rockingham County Fire & Rescue 3, Harrisonburg Fire Department – 9, State Probation and Parole – 18(3) Federal Probation –1, Sentara RMH – 1, USDA Forest Service – 2, VDOC Augusta Correctional Center – 2,SS-2

HRSSD Re-Entry Update Quarterly Report 2022

Number of Ongoing Participants	1st	2nd	3rd	4th	Total
City	10				
County	7				
Other locality					
Non-participant					
Total	17				17

Number of New Participants	1st	2nd	3rd	4th	Total
City	5				
County	3				
Other locality					
Non-participant					
Total	8				8

Referral Source / Number of Referrals	1st	2nd	3rd	4th	Total
Community Service Board	1				
District 39 Probation and Parole					
Court Services	2				
HRDSS BPS/SSW employee	1				
Rockingham County Jail Staff	1				
Brochure/Flyer/ Self Referral	1				
Middle River Regional Jail ReEntry Class	1				
Rockingham County Jail Sgt					
Community Corrections Alt Program	1				
Other					

Total	8				
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Released From	1st	2nd	3rd	4th	Total
Rockingham County Jail	3				
Middle River Regional Jail	1				
RSW					
Still Incarcerated					
Allenwood Federal Correctional Institution					
Indian Creek Prison					
Department of Corrections					
Pretrial Services					
Gemeinschaft Home					
Coffeewood	1				
No Release/ but referred to program for assistance	2				
Other	1				
Total	8				

Sex	1st	2nd	3rd	4th	Total
Male	5				
Female	3				
Total	8				

Returned to Incarceration	1st	2nd	3rd	4th	Total
Total	0				

Employment Obtained	1st	2nd	3rd	4th	Total
Receiving Social Security Income	1				
Applied for Social Security Income, awaiting disability determination	1				
	2				



Service Provided	1st	2nd	3rd	4th	Total
Phone Card	2				
Gas Card	7				
Shoes/ Clothing	2				
SNAP	3				
Medicaid	1				
Emergency Housing					
Housing	1				
Assist / w Disability App	3				
Gift Cards	2				
Birth Certificate	1				
Mental Health	4				
Transportation Services					
Addiction Recovery	4				
Legal Services					
Social Security Card					
Unemployment					
Medical Equipment	1				
Car Insurance					
Education					
Utility Bills					
Oxford House Application	1				
DCSE	1				
DMV/Way to Go	3				
Budgeting	2				
Phone	2				
ASAP	1				
DARS Referral	3				
DCSE/Way to Go	1				
	45				



COMMUNITY CRIMINAL JUSTICE BOARD (CCJB)

Quarterly Meeting

Monday, April 4, 2022



**Criminal Justice Planner
Report**

S. Frank Sottaceti



BJA
BUREAU OF JUSTICE ASSISTANCE
OFFICE OF JUSTICE PROGRAMS

News From BJA

BUREAU OF JUSTICE ASSISTANCE • OFFICE OF JUSTICE PROGRAMS

Harrisonburg Fire Department - Community Paramedic Program

\$600,000

Community Paramedicine/Mobile Integrated Healthcare (CP-MIH) is a relatively new and evolving healthcare model.

It allows paramedics and emergency medical technicians (EMTs) to operate in expanded roles by assisting with public health, primary healthcare and preventive services to underserved populations in the community.

- Community Paramedicine is a concept of prehospital care designed to use paramedics to help bridge the gap between access to primary care services and the needs of the community; the extension of acute and primary care providers, and mental health (including substance use dependence) resources are made available by specially trained paramedics.

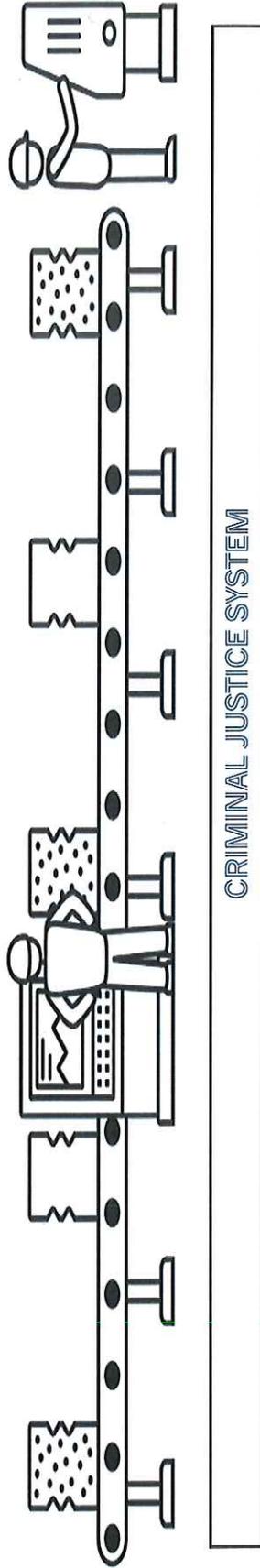
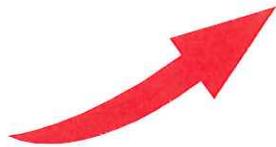




- 1) Increase occurring substance and mental health disorder connectivity to substance use disorder and co-treatment in our community.
- 2) Reduce the strain people with substance use disorders, and co-occurring substance and mental health disorder, have on the health care system.
- 3) Decrease recidivism rates linked to substance use and mental health disorders.
- 4) Create a roadmap to inform stakeholders and City/County leadership on the appropriate formation of the Marcus Alert System in our community.
- 5) Begin determining the long-term financial sustainability of such outreach programs.

Proactive

Reactive



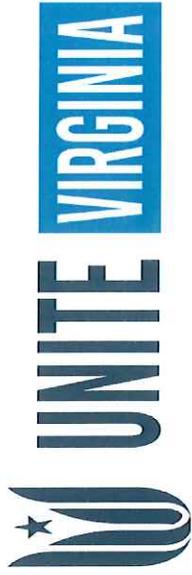


MENTAL HEALTH RESPONSE HOTLINE

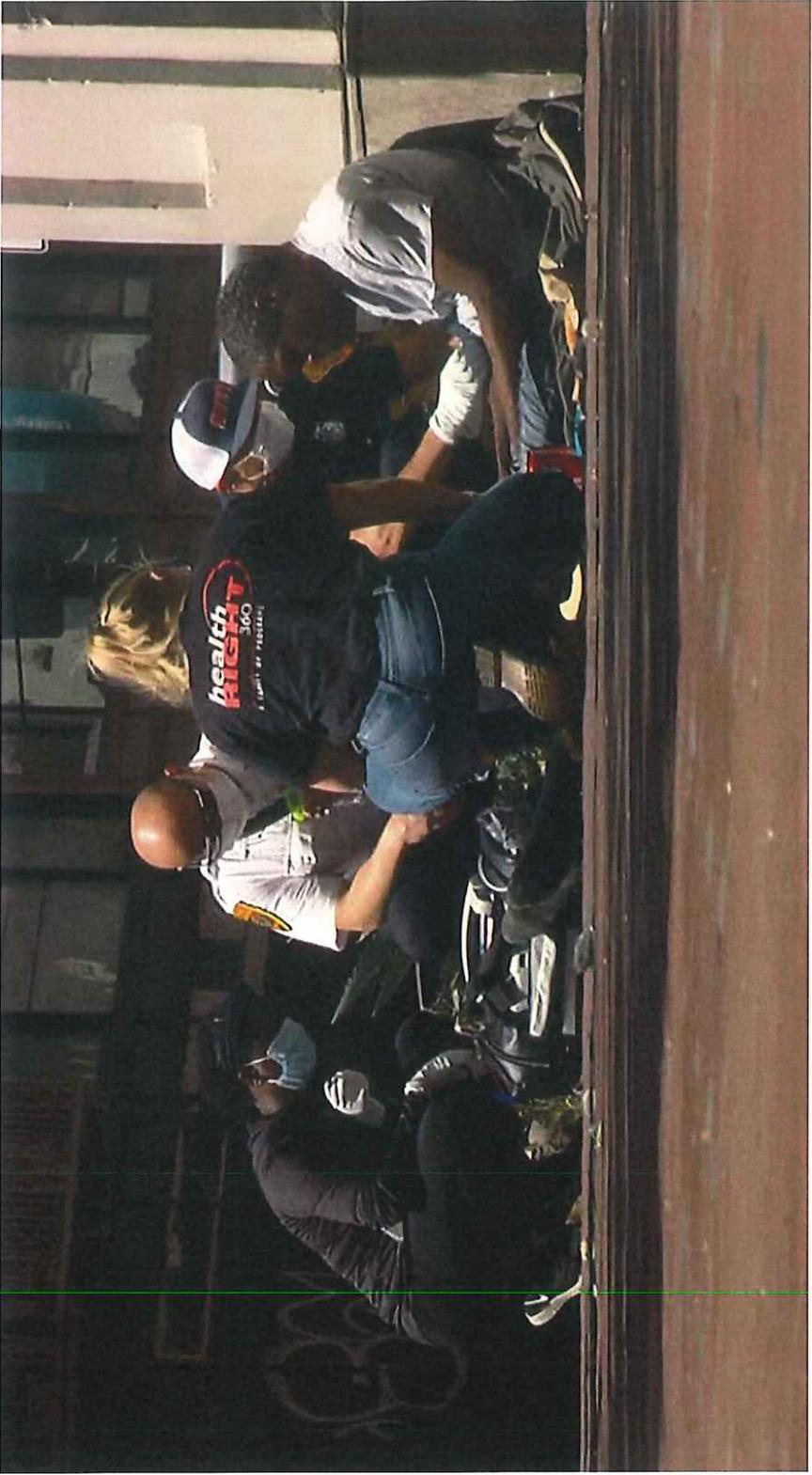
(540) XXX - XXXX













STEPHEN G. KING
County Administrator



ROCKINGHAM COUNTY

BOARD OF SUPERVISORS
DEWEY L. RITCHIE
Election District No. 1
SALLIE WOLFE-GARRISON
Election District No. 2
RICK L. CHANDLER
Election District No. 3
WILLIAM B. KYGER, JR.
Election District No. 4
MICHAEL A. BREEDEN
Election District No. 5

**AMENDED RESOLUTION PROVIDING FOR THE IMPLEMENTATION OF
THE COMPREHENSIVE COMMUNITY CORRECTIONS ACT FOR LOCAL
RESPONSIBLE OFFENDERS, THE PRETRIAL SERVICES ACT, THE
ESTABLISHMENT OF THE HARRISONBURG-ROCKINGHAM
COMMUNITY CRIMINAL JUSTICE BOARD
AND ADOPTING BY-LAWS THEREFORE**

WHEREAS, the Virginia General Assembly has adopted legislation entitled the Comprehensive Community Corrections Act for Local Responsible Offenders, Article 9 (Section 9.1-173 et. seq.) of the Code of Virginia and the Pretrial Services Act, Article 5 (Section 19.2-152.2 et. seq.) of the Code of Virginia, both of which were effective July 1, 1995; and

WHEREAS, Sections 9.1-174 and 19.2-152.2 of the Code of Virginia permit counties and cities or combinations thereof to develop and establish local pretrial or community-based probation services pursuant to these acts; and

WHEREAS, Sections 9.1-178 and 19.2-152.2 of the Code of Virginia require that each county and city establishing and operating community-based probation and pretrial services establish a Community Criminal Justice Board, and in the case of multi-jurisdictional efforts, that each jurisdiction mutually agree upon the number of appointments to said board; and

WHEREAS, by Resolution adopted December 12, 2007, the County of Rockingham, jointly with the City of Harrisonburg, implemented the services and programs required by the Comprehensive Community Corrections Act for Local Responsible Offenders and the Pretrial Services Act pursuant to Section 9.1-183, and appointed members to the Harrisonburg-Rockingham Community Criminal Justice Board (the CCJB), with Rockingham County acting as the administrator and fiscal agent on behalf of the participating localities; and

WHEREAS, the Rockingham County Board of Supervisors and the Harrisonburg City Council now desire to expand the membership of, and adopt by-laws for, the CCJB.

BE IT THEREFORE RESOLVED that the CCJB shall fulfill its responsibilities pursuant to Section 9.1-180, of the Code of Virginia and shall be composed of the following members pursuant to Section 9.1-178 of the Code of Virginia:

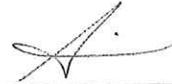
- A representative of the Harrisonburg City Council, to be appointed by the Council when and how it sees fit;
- A representative of the Board of Supervisors, to be appointed by the Board of Supervisors when and how it sees fit;
- A judge of the general district court representing the 26th Judicial District as agreed upon by the judges of said district;
- A circuit court judge representing the 26th Judicial Circuit as agreed upon by the judges of said circuit;
- A judge of the juvenile and domestic relations district court representing the 26th Judicial District as agreed upon by the judges of said district;
- The Chief Magistrate serving the City and the County;
- The Chief of Police of the Harrisonburg Police Department;
- The Sheriff of Harrisonburg and Rockingham County;
- An attorney from the Commonwealth's Attorney's Office for Harrisonburg and Rockingham County, as designated by the Commonwealth's Attorney;
- An attorney experienced in the defense of criminal matters in the courts serving the City and the County, as appointed from time-to-time by the Council and the Board of Supervisors;
- Superintendent of the City of Harrisonburg Public School System;
- Superintendent of the Rockingham County School System;
- An administrator from the Harrisonburg-Rockingham County Community Services Board;
- An administrator from the Harrisonburg/Rockingham Department of Social Services;
- Chief of District 39 Probation and Parole;
- Director, Rockingham - Harrisonburg Court Services;
- Clerk of the Rockingham County Circuit Court;
- A representative from the Harrisonburg/Rockingham/Page Reentry Council;
- City Manager of the City;
- County Administrator of the County.

Any officer of the court may designate a member of such officer's staff approved by the Council and the Board of Supervisors to represent such officer at meetings of the CCJB.

BE IT FURTHER RESOLVED that the Rockingham County Board of Supervisors hereby approves and adopts the By-Laws of the CCJB attached to this resolution; and

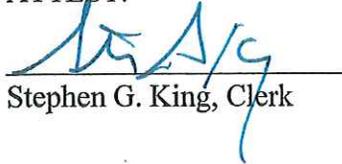
BE IT FURTHER RESOLVED that this resolution supersedes and replaces all prior resolutions approved by the Rockingham County Board of Supervisors relating to the establishment of required services and the formation and membership of the CCJB.

Adopted this 23rd day of February 2022.



Sallie Wolfe-Garrison, Chair

ATTEST:



Stephen G. King, Clerk

BY-LAWS
of the
HARRISONBURG-ROCKINGHAM
COMMUNITY CRIMINAL JUSTICE BOARD
2021

ARTICLE I - Name

The name of this Board is the Harrisonburg-Rockingham Community Criminal Justice Board for the City of Harrisonburg (the City) and Rockingham County (the County), also referred to as the CCJB.

ARTICLE II - Purpose of these Bylaws and of the CCJB

The Council for the City of Harrisonburg (the Council) and the Board of Supervisors for Rockingham County (the Board of Supervisors) established the CCJB pursuant to Section 9.1-178 of the Code of Virginia (1950), as amended (the Code). The CCJB has functioned without explicit bylaws, relying on the Code for guidance regarding those issues customarily addressed in bylaws. The Council and the Board of Supervisors now determine that it is prudent to formally adopt bylaws for the CCJB so that it can perform those duties and tasks assigned to it in the Code.

ARTICLE III – Responsibilities

The responsibilities of the CCJB primarily are set forth in Section 9.1-180 of the Code, as amended from time to time.

ARTICLE IV – Composition of the CCJB

In accordance with Section 9.1-178 of the Code, the Council and the Board of Supervisors have appointed the following as voting members of the CCJB:

- A representative of the Council, to be appointed by the Council when and how it sees fit;
- A representative of the Board of Supervisors, to be appointed by the Board of Supervisors when and how it sees fit;
- A judge of the general district court representing the 26th Judicial District as agreed upon by the judges of said district;
- A circuit court judge representing the 26th Judicial Circuit as agreed upon by the judges of said circuit.;
- A judge of the juvenile and domestic relations district court representing the 26th Judicial District as agreed upon by the judges of said district;
- The Chief Magistrate serving the City and the County;
- The Chief of Police of the Harrisonburg Police Department;
- The Sheriff of Harrisonburg and Rockingham County;
- An attorney from the Commonwealth's Attorney's Office for Harrisonburg and Rockingham County, as designated by the Commonwealth's Attorney;
- An attorney experienced in the defense of criminal matters in the courts serving the City and the County, as appointed from time-to-time by the Council and the Board of Supervisors;

- Superintendent of the City of Harrisonburg Public School System;
- Superintendent of the Rockingham County School System;
- An administrator from the Harrisonburg-Rockingham County Community Services Board;
- An administrator from the Harrisonburg/Rockingham Department of Social Services;
- Chief of District 39 Probation and Parole;
- Director, Rockingham – Harrisonburg Court Services;
- Clerk of the Rockingham County Circuit Court;
- A representative from the Harrisonburg/Rockingham/Page Reentry Council;
- City Manager of the City;
- Administrator of the County.

The Council and the Board of Supervisors may, from time-to-time, as they see fit, add non-voting members to the CCJB in accordance with Section 9.1-178 of the Code. Non-voting members serve at the pleasure of the Council and Board of Supervisors.

CCJB members may not be employed by, operate, or sit on boards of directors of any private program or service organization compensated by the County or the City to provide direct offender services or supervision.

Any officer of the court may designate a member of his or her staff approved by the Council and the Board of Supervisors to represent him or her at meetings of the Board of the CCJB.

ARTICLE V – Officers and Meetings

Meetings of the CCJB shall be presided over by the Chair or, in the Chair’s absence, the Vice-Chair. The representatives of the Council and the Board of Supervisors shall alternate holding the offices of Chair and Vice-Chair for two calendar years each. There shall be no other offices of the CCJB. Staff support for the CCJB shall be provided by the Office of Court Services and the staffs of the City and the County.

There shall be an annual meeting of the CCJB on the second Monday in January. During the annual meeting, the CCJB shall acknowledge the Chair and Vice-Chair, shall determine its regular meeting schedule for the new calendar year, and shall conduct whatever other business is on the agenda.

Special meetings of the CCJB may be called by the Chair, Vice-chair, or upon written request to the Chair from three (3) voting members.

A quorum shall consist of one-half plus one of all voting members of the CCJB. A quorum must be present to conduct business. Any action taken or decision made by the CCJB must be taken or made by a simple majority of members present and voting at a meeting constituted by a proper quorum.

The CCJB is a public body as defined by Section 2.2-3701 of the Code. Notification of upcoming CCJB meetings shall be posted on the City and County websites no less than three (3) days prior to the meeting.

Meetings may be accessible to the public via electronic methods, but members must attend in person, subject to emergency provisions in the Code.

ARTICLE VI - Order of Business

The order of business followed in regular or special meetings shall be as determined by the Chair and set forth in the agenda.

Guests may be invited to speak to the CCJB at the discretion of the Chair or as determined by a majority vote of the voting members of the CCJB present. Such majority may reverse a decision of the Chair.

The CCJB may adopt standing rules regarding the time allotted to guest speakers and members of the public. Members of the public wishing to speak during the public comment time on the agenda shall state their name and place of residence if recognized to speak.

ARTICLE VII – Committees of the CCJB

Ad hoc committees may be established and dissolved from time-to-time by the CCJB to address specific issues related to the mission of the CCJB. The purpose of any ad hoc committee shall be specified in the CCJB minutes.

The Chair shall appoint a committee chair, who shall be a voting member of the CCJB, to chair the activities of the committee. The committee chair shall appoint committee members who shall be (i) members of the CCJB, (ii) representatives of public bodies, agencies and organizations having experience in the administration of the courts and court services, as they relate to criminal justice, and from private and faith-based organizations that have hands-on experience working with and ministering to victims and perpetrators of crimes, people with substance abuse problems, and people with mental and emotional health issues, or (iii) individuals determined by the committee chair to have expertise, knowledge, or experience relevant to the purpose of the committee, provided that any such individual must complete the County's standard application for boards and commissions and submit the same to the committee chair, who shall present any such application to the CCJB for approval.

ARTICLE IX - Rules of Procedure

Roberts Rules of Order, as amended from time to time or as modified by the CCJB, shall govern the CCJB to the extent they are not inconsistent with these Bylaws or the Code.

ARTICLE XII – Amendments

These Bylaws may be amended from time-to-time as deemed appropriate by the Council and the Board of Supervisors. The Board of the CCJB may make requests and recommendations for amendments to the Council and Board of Supervisors.

**AMENDED RESOLUTION PROVIDING FOR THE
IMPLEMENTATION OF THE COMPREHENSIVE COMMUNITY
CORRECTIONS ACT FOR LOCAL
RESPONSIBLE OFFENDERS, THE PRETRIAL SERVICES
ACT AND THE ESTABLISHMENT OF THE HARRISONBURG-
ROCKINGHAM COMMUNITY CRIMINAL JUSTICE BOARD
AND ADOPTING BYLAWS THEREFORE**

WHEREAS, the Virginia General Assembly has adopted legislation entitled the Comprehensive Community Corrections Act for Local Responsible Offenders, Article 9 (Section 9.1-173 et. seq.) of the Code of Virginia and the Pretrial Services Act, Article 5 (Section 19.2-152.2 et. seq.) of the Code of Virginia, both of which were effective July 1, 1995; and

WHEREAS, Sections 9.1-174 and 19.2-152.2 of the Code of Virginia permit counties and cities or combinations thereof to develop and establish local pretrial or community-based probation services pursuant to these acts; and

WHEREAS, Sections 9.1-178 and 19.2-152.2 of the Code of Virginia require that each county and city establishing and operating community-based probation and pretrial services establish Community Criminal Justice Board, and in the case of multi-jurisdictional efforts, that each jurisdiction mutually agree upon the number of appointments to said board; and

WHEREAS, by Resolution adopted January 8, 2008, the City of Harrisonburg, jointly with the County of Rockingham, implemented the services and programs required by the Comprehensive Community Corrections Act for Local Responsible Offenders and the Pretrial Services Act pursuant to Section 9.1-183, and appointed members to the Harrisonburg-Rockingham Community Criminal Justice Board (the CCJB), with Rockingham County acting as the administrator and fiscal agent on behalf of the participating localities; and

WHEREAS, the Harrisonburg City Council and the Rockingham County Board of Supervisors now desire to expand the membership of the CCJB and to adopt bylaws, therefore.

BE IT THEREFORE RESOLVED that the CCJB shall fulfill its responsibilities pursuant to Section 9.1-180, and shall be composed of the following members pursuant to Section 9.1-178 of the Code of Virginia:

- A representative of the Harrisonburg City Council, to be appointed by the Council when and how it sees fit;
- A representative of the Board of Supervisors, to be appointed by the Board of Supervisors when and how it sees fit;
- A judge of the general district court representing the 26th Judicial District as agreed upon by the judges of said district;
- A circuit court judge representing the 26th Judicial Circuit as agreed upon by the judges of said circuit;
- A judge of the juvenile and domestic relations district court representing the 26th Judicial District as agreed upon by the judges of said district;
- The Chief Magistrate serving the City and the County;
- The Chief of Police of the Harrisonburg Police Department;
- The Sheriff of Harrisonburg and Rockingham County;
- An attorney from the Commonwealth's Attorneys Office for Harrisonburg and Rockingham County, as designated by the Commonwealth's Attorney;
- An attorney experienced in the defense of criminal matters in the courts serving the City and the County, as appointed from time-to-time by the Council and the Board of Supervisors;
- Superintendent of the City of Harrisonburg Public School System;
- Superintendent of the Rockingham County School System;
- An administrator from the Harrisonburg-Rockingham County Community Services Board;
- An administrator from the Harrisonburg/Rockingham Department of Social Services;
- Chief of District 39 Probation and Parole;
- Director, Rockingham - Harrisonburg Court Services;
- Clerk of the Rockingham County Circuit Court;
- A representative from the Harrisonburg/Rockingham/Page Reentry Council;
- City Manager of the City;
- County Administrator of the County.

Any officer of the court may designate a member of such officer's staff approved by the Council and the Board of Supervisors to represent such officer at meetings of the CCJB.

BE IT FURTHER RESOVED that the Harrisonburg City Council hereby approves and adopts the Bylaws of the Community Criminal Justice Board attached to this resolution; and

BE IT FURTHER RESOLVED that this resolution supersedes and replaces all prior resolutions approved by the City of Harrisonburg relating to the establishment of required services and the formation and membership of the Community Criminal Justice Board.

Adopted this 22 day of February, 2022.


Deanna R. Reed, Mayor

ATTEST:


Pamela Ulmer, City Clerk

BYLAWS
of the
HARRISONBURG-ROCKINGHAM
COMMUNITY CRIMINAL JUSTICE BOARD
2021

ARTICLE I - Name

The name of this Board is the Harrisonburg-Rockingham Community Criminal Justice Board for the City of Harrisonburg (the City) and Rockingham County (the County), also referred to as the CCJB.

ARTICLE II - Purpose of these Bylaws and of the CCJB

The Council for the City of Harrisonburg (the Council) and the Board of Supervisors for Rockingham County (the Board of Supervisors) established the CCJB pursuant to Section 9.1-178 of the Code of Virginia (1950), as amended (the Code). The CCJB has functioned without explicit bylaws, relying on the Code for guidance regarding those issues customarily addressed in bylaws. The Council and the Board of Supervisors now determine that it is prudent to formally adopt bylaws for the CCJB so that it can perform those duties and tasks assigned to it in the Code.

ARTICLE III – Responsibilities

The responsibilities of the CCJB primarily are set forth in Section 9.1-180 of the Code, as amended from time to time.

ARTICLE IV – Composition of the CCJB

In accordance with Section 9.1-178 of the Code, the Council and the Board of Supervisors have appointed the following as voting members of the CCJB:

- A representative of the Council, to be appointed by the Council when and how it sees fit;
- A representative of the Board of Supervisors, to be appointed by the Board of Supervisors when and how it sees fit;
- A judge of the general district court representing the 26th Judicial District as agreed upon by the judges of said district;
- A circuit court judge representing the 26th Judicial Circuit as agreed upon by the judges of said circuit.;
- A judge of the juvenile and domestic relations district court representing the 26th Judicial District as agreed upon by the judges of said district;
- The Chief Magistrate serving the City and the County;
- The Chief of Police of the Harrisonburg Police Department;
- The Sheriff of Harrisonburg and Rockingham County;
- An attorney from the Commonwealth's Attorney's Office for Harrisonburg and Rockingham County, as designated by the Commonwealth's Attorney;
- An attorney experienced in the defense of criminal matters in the courts serving the City and the County, as appointed from time-to-time by the Council and the Board of Supervisors;

- Superintendent of the City of Harrisonburg Public School System;
- Superintendent of the Rockingham County School System;
- An administrator from the Harrisonburg-Rockingham County Community Services Board;
- An administrator from the Harrisonburg/Rockingham Department of Social Services;
- Chief of District 39 Probation and Parole;
- Director, Rockingham – Harrisonburg Court Services;
- Clerk of the Rockingham County Circuit Court;
- A representative from the Harrisonburg/Rockingham/Page Reentry Council;
- City Manager of the City;
- Administrator of the County.

The Council and the Board of Supervisors may, from time-to-time, as they see fit, add non-voting members to the CCJB in accordance with Section 9.1-178 of the Code. Non-voting members serve at the pleasure of the Council and Board of Supervisors.

CCJB members may not be employed by, operate, or sit on boards of directors of any private program or service organization compensated by the County or the City to provide direct offender services or supervision.

Any officer of the court may designate a member of his or her staff approved by the Council and the Board of Supervisors to represent him or her at meetings of the Board of the CCJB.

ARTICLE V – Officers and Meetings

Meetings of the CCJB shall be presided over by the Chair or, in the Chair’s absence, the Vice-Chair. The representatives of the Council and the Board of Supervisors shall alternate holding the offices of Chair and Vice-Chair for two calendar years each. There shall be no other offices of the CCJB. Staff support for the CCJB shall be provided by the Office of Court Services and the staffs of the City and the County.

There shall be an annual meeting of the CCJB on the second Monday in January. During the annual meeting, the CCJB shall acknowledge the Chair and Vice-Chair, shall determine its regular meeting schedule for the new calendar year, and shall conduct whatever other business is on the agenda.

Special meetings of the CCJB may be called by the Chair, Vice-chair, or upon written request to the Chair from three (3) voting members.

A quorum shall consist of one-half plus one of all voting members of the CCJB. A quorum must be present to conduct business. Any action taken or decision made by the CCJB must be taken or made by a simple majority of members present and voting at a meeting constituted by a proper quorum.

The CCJB is a public body as defined by Section 2.2-3701 of the Code. Notification of upcoming CCJB meetings shall be posted on the City and County websites no less than three (3) days prior to the meeting.

Meetings may be accessible to the public via electronic methods, but members must attend in person, subject to emergency provisions in the Code.

ARTICLE VI - Order of Business

The order of business followed in regular or special meetings shall be as determined by the Chair and set forth in the agenda.

Guests may be invited to speak to the CCJB at the discretion of the Chair or as determined by a majority vote of the voting members of the CCJB present. Such majority may reverse a decision of the Chair.

The CCJB may adopt standing rules regarding the time allotted to guest speakers and members of the public. Members of the public wishing to speak during the public comment time on the agenda shall state their name and place of residence if recognized to speak.

ARTICLE VII – Committees of the CCJB

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The Chair shall appoint a committee chair, who shall be a voting member of the CCJB, to chair the activities of the committee. The committee chair shall appoint committee members who shall be (i) members of the CCJB, (ii) representatives of public bodies, agencies and organizations having experience in the administration of the courts and court services, as they relate to criminal justice, and from private and faith-based organizations that have hands-on experience working with and ministering to victims and perpetrators of crimes, people with substance abuse problems, and people with mental and emotional health issues, or (iii) individuals determined by the committee chair to have expertise, knowledge, or experience relevant to the purpose of the committee, provided that any such individual must complete the County's standard application for boards and commissions and submit the same to the committee chair, who shall present any such application to the CCJB for approval.

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Adopted by the Council of the City of Harrisonburg, Virginia, on Feb 22, ²⁰²²~~2021~~.

Adoption attested to by the City Clerk *[Signature]*.

Adopted by the Board of Supervisors of Rockingham County, Virginia, on _____,
2021.

Adoption attested to by the County Clerk _____.