



The **April 12, 2021** meeting of the Rockingham County Electoral Board was called to order at 9:30 a.m. in the former CSA office, 20 East Gay, Harrisonburg, VA. The purpose of the meeting was to conduct the Logic & Accuracy (L & A) testing for the Democratic Gubernatorial Primary to be held on June 8. Electoral Board members present: Mike Auchard, Chair; Sandra Parks, Vice Chair; and Susan Threewitts, Secretary. Also in attendance: Lisa B. Gooden, Director of Elections, and Zack Weaver, Deputy Director of Elections. Election Services Online (ESO) representatives conducting the L & A testing included Kimberlee Shoup-Erney and Mason Brown.

Prior to the official start of the L & A process, Kimberlee Shoup-Erney mentioned that there will be an update in the software due to the Commonwealth of Virginia's new voting standards. Because of these new standards, the election tabulation process could be a bit slower since the county's voting equipment is six years old. She also mentioned that, in the future, ballots will be printed in all black as opposed to black and red. She demonstrated a small scanner that could be used in the Central Absentee Precinct that could scan stacks of ballots quicker and she estimated that the cost would be in the \$8,000 range (including software).

Minutes: A motion was made by Sandra Parks, seconded by Susan Threewitts, and unanimously carried, to approve the minutes of February 25, 2021 as presented.

Mt. Crawford Polling Location: Based on previous discussion and approval from the Mt. Crawford Town Council, a motion was made to request the Board of Supervisors to proceed with public notice of the proposed relocation of the 403-Mt. Crawford polling location from the Ruritan Hall, 1 Ruritan Drive, to the Mt. Crawford Town Hall, 779 South Main Street, Mt. Crawford.

Members agreed to send the following letter to County Administrator King:

Lisa B. Gooden
Director of Elections
Rockingham County
540-564-3055



Electoral Board

Mike Auchard, Chair
Sandra L. Parks, Vice Chair
Susan C. Threewitts, Secretary

April 12, 2021

Stephen King, County Administrator
County of Rockingham
20 East Gay Street
Harrisonburg, VA 22802

Dear County Administrator King,

As you are aware, the Electoral Board has been engaged in discussions with the Town of Mount Crawford regarding the relocation of the 403-Mt Crawford polling location from the Ruritan Hall to the town’s newly established town hall located at 779 S. Main Street.

Access to the town hall will offer ample (level) parking for voters, the room in which voting will occur is very open and spacious, and storage space will be available for voting supplies. Additionally, the Mt. Crawford town council concurs with this change and is willing to make necessary modifications to meet ADA requirements.

The Electoral Board would request that the Board of Supervisors consider action to proceed with proper notification to the public for this change to be effective with the November 2, 2021 General Election.

Sincerely,

Mike Auchard
Chairman

Sandra L. Parks
Vice Chair

Susan C. Threewitts
Secretary

Election Officer Training: Lisa Gooden noted that it is planned for election officer training to be conducted online for the June Primary. Members agreed to pay a \$25 COVID stipend to all officers working, in addition to the normal pay.

Absentee Voting: It was noted that in person and absentee voting by mail begins Friday, April 23. It is anticipated that voting will occur for the first few weeks in the Registrar's office and that it may move to the Board of Supervisors Room in mid- May, based on the need for additional space.

Equipment Pickup: The Board will meet with chief officers for equipment pickup from 11 AM – 2 PM on Monday, June 7. Chiefs and Assistant Chiefs will be sent a note also reminding them that they may pick up their notebooks prior to this date.

Visits to Precincts: Board members agreed to ride together to visit the polling places on June 8. They will meet at the Registrar's Office at 8 AM and will use a 4-wheel drive vehicle from the county fleet.

Canvass of Votes: Board members agreed to begin the Canvass of Votes at 9:30 a.m. on June 9. This will be held in the Recreation Department Conference room. Additionally, members agreed to conduct the GR Performance Evaluation on June 9 (or June 11).

Recess: The Board recessed for L & A testing and 10:42 a.m.

(Note: Sandra Parks left the meeting at 12:20 p.m. due to a prior commitment.)

Reconvened: The Board reconvened the meeting at 5:07 p.m.

Adjourn: A motion was made by Susan Threewitts, seconded by Mike Auchard and unanimously carried, to adjourn the meeting at 5:08 p.m.

Susan C. Threewitts, Secretary