



The September 14, 2020 meeting of the Rockingham County Electoral Board was called to order by Board Chair Trish Philon and was held in the Voter Registrar's Office, 20 East Gay Street, Harrisonburg, VA 22802. Electoral Board members attending the meeting: Lois 'Trish' Philon, Chair; Robert 'Mike' Auchard, Vice Chair; and Susan Threewitts, Secretary. Also attending: Lisa B. Gooden, Rockingham County Director of Elections, and Zachery Weaver, newly appointed Deputy Registrar.

Approval of Minutes: A motion was made by Mike Auchard, seconded by Susan Threewitts and unanimously carried, to approve the minutes of June 24, 2020 as presented.

Introduction of Deputy Registrar: Lisa Gooden introduced Zachery Weaver, newly hired Deputy General Registrar, who began work on August 10. Lisa noted that Zachery is doing a fantastic job in his new role and that he has worked on multiple occasions in past elections night with the return of equipment and supplies from the precincts.

Fellowship United Methodist Church: A motion was made by Susan Threewitts, seconded by Mike Auchard and unanimously carried, to send a letter of appreciation to Fellowship United Methodist Church for their long standing willingness in allowing the county to use the social hall as a polling location for 303-Melrose.

Preprocessing of Absentee Ballots: A motion was made by Mike Auchard, seconded by Susan Threewitts and unanimously carried, to allow the Central Absentee Precinct (CAP) to preprocess ballots for the November 3, 2020 General and Special Election prior to November 3.

Election Officer Stipend for November General Election: A motion was made by Mike Auchard, seconded by Susan Threewitts and unanimously carried, to authorize a stipend of \$25.00 per election officer due to COVID-19 (hazard pay) for the November election.

Lisa B. Gooden, VREO

Director of Elections
564-3056



Electoral Board

Trish Philon, Chair
Mike Auchard, Vice Chair
Susan Threewitts, Secretary

September 14, 2020

Fellowship UM Church
c/o George A. Miller
6589 Country Boy Ln
Rockingham, VA 22802-1353

Dear Mr. Miller,

This is to inform you and church leaders that the 303-Melrose polling location has been permanently moved from your church social hall to Lacey Spring Elementary School, effective with the November 3, 2020 General Election.

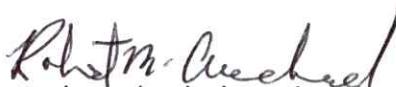
Rockingham County truly appreciates the generosity of you and other church officials in allowing your facilities to be used for a number of years, but with the recent pandemic, it is impossible for us to comply with the church's mandates and how it relates to voting.

Should you have any questions, please feel free to let us know.

Respectfully,

ROCKINGHAM COUNTY ELECTORAL BOARD


Lois 'Trish' Philon
Chair


Robert 'Mike' Auchard
Vice Chair


Susan C. Threewitts
Secretary

Cc: Stephen King, County Administrator

Election Day Visits to the Precincts: Board members briefly discussed how they would visit the polling locations on November 3, with respect to social distancing guidelines due to COVID-19. Members agreed to discuss this further before making a final decision.

Recess: The Board recessed at 1:15 p.m. for the Logic & Accuracy (L & A) testing, which was held in an adjacent room.

Reconvened: The Board reconvene at 9:00 a.m. on September 18 for additional Logic & Accuracy (L & A) testing.

Recess: The Board recessed at 1:00 p.m. and agreed to meet on a date to be determined to complete the remainder of the L & A testing.

Reconvened: After proper notice, the Board reconvened on October 6, 2020, with all members present. Also attending: Lisa B. Gooden, Director of Elections; and Andy Sale, Voter Protection Liaison. The purpose of this meeting was to finalize the Logic & Accuracy testing for the upcoming election.

Town of Dayton Special Election: Several items came to the attention of the Board during this session. First, it was noted that Town of Dayton Special Election ballot incorrectly listed two write in slots for this seat when only one was actually to be noted. In an effort to inform voters, notices will be placed at the 203-Dayton polling location, at voting booths during in person absentee voting, and by inserting a note in each ballot sent by mail.

Voter Intimidation: The Board briefly discussed the possibility of setting up a “code word” for emergency situations on Election Day. Members agreed that security inside and outside the polling locations is of utmost importance and that calling 9-1-1 would be the first option should be a problem. The need for additional security patrols, members said, would be helpful.

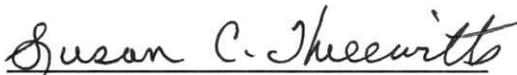
Distribution of Election Equipment: Members agreed to distribute equipment from 11 a.m. until 2 p.m. on November 2, in front of the County Administration Building.

Election Day Precinct Visits: After brief discussion, the following schedule was developed:

Election day travel plans:

Mike Auchard	Trish Philon	Susan Threewitts
101 -- Broadway	302 -- Port Republic	202-Edom
102 -- Timberville	304 -- Grottoes	203 -- Dayton
103 -- Fulks Run	305 -- Massanetta Springs	204 -- Mt. Clinton
104 -- Bergton	306 -- Cross Keys	205 -- Silver Lake
105 -- Lacey Spring	307 -- Crossroads	301 -- Keezletown
106 -- Tenth Legion	501 -- Elkton	401 -- West Bridgewater
107 -- Plains	502 -- Swift Run	401 -- Montezuma
108 -- Little North Mountain	503 -- McGaheysville	403 -- Mt. Crawford
201 -- Singers Glen	504 -- South Fork	404 -- North River
303 -- Melrose	505 -- Stony Run	405 -- Ottobine
		406 -- East Bridgewater

Adjourn: A motion was made by Mike Auchard, seconded by Susan Threewitts and unanimously carried, to adjourn the meeting at 4:15 p.m.


 Susan C. Threewitts, Secretary