

**MINUTES OF REGULAR MEETING OF
ECONOMIC DEVELOPMENT AUTHORITY OF
ROCKINGHAM COUNTY, VIRGINIA (“EDA”)**

Held: Wednesday, December 12, 2018, at 8:00 a.m., in the Board Room located in the County Administration Building, at 20 East Gay Street, Harrisonburg, Virginia.

Directors Present: At the commencement of the meeting, six Authority Directors were present, as follows: Mr. Kevin Flint, Mr. Paul Wiseman, Mr. Neil Hayslett, Mr. Nathan Miller, Mr. Timothy Hulings, and Mr. Gary Burner.

Directors Absent: Mr. Douglas Driver

Also Present at the Meeting: Stephen G. King, Rockingham County Administrator; Thomas H. Miller, Jr., Rockingham County Attorney; Casey B. Armstrong, Assistant Rockingham County Administrator; Patricia D. Davidson, Rockingham County Finance Director; Jessica G. Kilby; Rockingham County Deputy Clerk.

The meeting was called to order at 8:05 a.m. by the Vice-Chairman of the Authority, Mr. Hulings.

1. Approval of Minutes

The minutes from the Authority’s meeting on December 13, 2017, were reviewed and unanimously approved as presented.

2. Election of EDA Officers for Year 2019

After a brief discussion and upon due motion and approval thereof by the Authority, the slate of officers of the Authority were unanimously elected to office for year 2019, as follows:

Mr. Driver – Chairman;
Mr. Hulings – Vice-Chairman; and
Mr. Hayslett – Secretary/Treasurer

3. Technology Zone Economic Development Grant Status

Mrs. Davidson provided a brief update regarding the five technology zone grants administered in Rockingham County. She pointed out that before each payment is issued, each grant is reviewed with the Commissioner of Revenue and Treasurer to certify that the proper requirements of each grant program have been met.

Mrs. Davidson provided the following payout information for December 2018.

Technology Zone	Grant Amount
Digital Print	\$ 137,178.42
South Fork	\$ 251,560.61
South Fork	\$1,148,737.45
Mount Crawford	\$ 252,066.84

Mrs. Davidson reminded the Directors that staff are in the process of reviewing and revising the current grant program structure to provide consistency for qualifying businesses located within the technology zones.

ACTION: Upon due motion, and subject to grant requirements being met, the Directors unanimously authorized Finance Director Davidson to issue December 2018 grant payouts as follows:

Digital Print	\$ 137,178.42
South Fork	\$ 251,560.61
South Fork	\$1,148,737.45
Mount Crawford	\$ 252,066.84

4. **OTHER BUSINESS.**

Vice-Chair Hulings introduced Director Kevin Flint who was recently appointed to represent District 1.

Upon due motion, the Authority unanimously approved the EDA Directors' statutory \$200 per diem fees for attendance at the meeting.

5. **ADJOURNMENT.**

Upon determining no other business for consideration by the Authority, Vice-Chairman Hulings duly adjourned the meeting.

Respectfully submitted,

Secretary/Treasurer