

**MINUTES OF MEETING OF THE  
ECONOMIC DEVELOPMENT AUTHORITY OF  
ROCKINGHAM COUNTY, VIRGINIA (“EDA”)**

**Held:** Thursday, October 1, 2020, at 8:30 a.m., in the Community Room located in the County Administration Building, at 20 East Gay Street, Harrisonburg, Virginia.

**Directors Present:** At the commencement of the meeting, seven Authority Directors were present, as follows: Mr. Douglas Driver, Mr. Paul Wiseman, Mr. Neil Hayslett, Mr. Nathan Miller, Mr. Timothy Hulings, Mr. Gary Burner and Mr. Kevin Flint.

**Also Present at the Meeting:** Stephen G. King, Rockingham County Administrator; Casey B. Armstrong, Assistant County Administrator; Patricia D. Davidson, Rockingham County Finance Director; and Jessica G. Kilby; Rockingham County Deputy Clerk.

The meeting was called to order at 8:30 a.m., by the Chairman of the Authority, Mr. Driver.

**1. Approval of Minutes**

The minutes from the Authority’s meetings on July 30, 2020, and August 27, 2020 were reviewed and unanimously approved as presented.

**2. Small Business Grant Program – Round 3**

Finance Director Davidson reported that thirty-three grant applications were received for Round 3, and after a thorough review, the Team recommended awarding \$103,500. Mrs. Davidson pointed out that the process began with \$500,000 in CARES Act funds to be dispersed to small businesses affected by COVID-19. After three application periods, \$41,500 remained. The Team directed Mrs. Davidson to perform an analysis of the grant recipients affected the most by the pandemic. The Review Team had expressed concern for the businesses with the largest number of full-time employees. After a comprehensive review of all applicants and their past and projected revenues compared to the number of employees, the Team recommend dividing the remaining \$41,500 amongst the top ten hardest-hit businesses.

Director Hulings said it was also the recommendation of the Team to prorate grant amounts for Round 3 applicants, lowering the award amount. He explained that in some cases, a business was so small that the grant award would have exceeded the total revenue, and the Team felt it was only appropriate to prorate grants in those instances.

On motion by Director Miller, seconded by Director Hayslett, and carried by a vote of 7 to 0, voting recorded as follows: DRIVER – AYE; FLINT – AYE; WISEMAN – AYE; HAYSLETT – AYE; MILLER – AYE; HULINGS – AYE; BURNER – AYE; the Authority:

1) Authorized proration of Round 3 grant awards for applicants whose projected revenue figures did not justify the full grant amount;

2) Authorized Round 3 grant awards for the following small business applicants:

Romano's Italian Bistro	Southard Audio, LLC
Cosmic Smoke N BBQ LLC	Creekside Gifts
All Inspired LLC	Cave Hill Farms
Boys & Girls Clubs of	Shannon Heishman
Harrisonburg and Rockingham	Cliff Rohrer
Cave Hill Corporation	Lisa A. Will
Fort Harrison, Inc.	Grattan Construction & Development
Softsports LLC KEVA Planks	Bridgewater Childcare Center
Another Chance Events LLC	WPL, Inc
LDA Creations	The Cottage
Preposterous	Venda's Beauty Boutique
Kimbo Designs	

3) Authorized an additional grant amount of \$4,150 to be awarded to the following recipients:

Crosskeys Vineyards  
Hanks Grille & Catering  
Valley Jump Trampoline Park  
Thunderbird Diner LC  
Massanetta Springs INC  
White Oak Lavender Farm  
EAB Babies LLC  
The Village Inn  
Bluestone Vineyard Inc  
Boys & Girls Clubs of Harrisonburg and Rockingham

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On motion by Director Wiseman, seconded by Director Flint, and carried by a vote of 7 to 0, voting recorded as follows: DRIVER – AYE; FLINT – AYE; WISEMAN – AYE; HAYSLETT – AYE; MILLER – AYE; HULINGS – AYE; BURNER – AYE; the Authority authorized Chairman Driver to endorse the Small Business Grant Program payment vouchers.

### **3. Other Business**

Mrs. Davidson indicated the EDA will tentatively plan to meet again on December 9, 2020, at 8:30 a.m., in the Board Room.

Upon due motion, the Authority unanimously approved the EDA Directors' statutory \$200 per diem fees for attendance at the meeting.

Director Hulings noted that per diem fees are typically paid through applicant fees. He suggested Mrs. Davidson determine whether CARES Act funds can be used to pay per diems, rather than stress the EDA's fund balance, especially since the past three EDA meetings were called in order to review and disperse CARES Act funds.

**4. Adjournment**

Upon determining no other business for consideration by the Authority, Chairman Driver duly adjourned the meeting at 8:47 a.m.

Respectfully submitted,

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Secretary/Treasurer