

PLANNING COMMISSION

MINUTES

February 4, 2020

The Rockingham County Planning Commission met on Tuesday, February 4, 2020, in the Board of Supervisors Room in the Rockingham County Administration Center. Members present were, Chairman Keith Sheets, Commissioner Kevin Flint, and Commissioner Michael Harvey. Staff members present were Director of Community Development, Rhonda Cooper; Director of Finance, Patricia Davidson; Director of Planning, Bradford Dyjak; Senior Planner, Patrick Wilcox; and Secretary, Kayla Yankey.

At 6:32 p.m., Chairman Sheets called the meeting to order.

Commissioner Flint offered the Pledge of Allegiance and Chairman Sheets offered the Invocation.

MINUTES

On motion by Commissioner Harvey, and seconded by Commissioner Flint the December 3, 2019, regular minutes were approved with a 3-0 vote. The January 7, 2020 regular meeting was canceled due to inclement weather, consequently, no minutes were prepared.

PUBLIC HEARING

There were no public hearings.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Election of Commission Chair and Vice Chair

On a motion by Commissioner Harvey and seconded by Commissioner Sheets, Commissioner Rodney Burkholder was elected as Chairman and Commissioner Kevin Flint was elected as Vice Chairman, with a 3-0 vote. The terms are effective until the January 2021 regular meeting.

In the absence of Chairman Burkholder, Vice Chairman Flint presided over the remainder of the meeting.

2020 County Liaison to City Schedule –

Mr. Dyjak presented the 2020 County Liaison to City schedule to the Commissioners for reference.

2019 Planning Commission Annual Report – Approval

Mr. Dyjak presented the Commission with the 2019 Planning Commission Annual Report.

Mr. Harvey motioned to approve the 2019 Planning Commission Annual Report, Mr. Sheets seconded the motion. On a vote 3-0 the Commission voted to approve the 2019 Planning Commission Annual Report.

Capital Improvements Program (CIP) Advisory Subcommittee Preliminary Recommendation – Presentation

Mr. Dyjak presented a summary of the total funding requested and prioritization and recommended the Commission provide input prior to the scheduled CIP Plan public hearing during the Commission's March 3rd meeting. A final recommendation could be forwarded to the Board of Supervisors during that public hearing. The adopted CIP spans through fiscal year 2021 (July 1, 2020 – June 30, 2021) and its update is scheduled for consideration during the County-wide budget preparation process. As part of that process, the Planning Commission established the CIP Advisory Subcommittee at its September 3, 2019 meeting with five (5) members. The subcommittee reviewed project requests through a series of meetings with department heads and relevant staff members from October 15-November 12.

After being presented the information for the CIP Advisory Subcommittee, Commissioners noticed that most of the larger needs were 4-5 years out. Patricia Davidson, Director of Finance, explained that those larger needs were school-related, and that the school board was still evaluating the actual long-term needs. Therefore, instead of issuing debt, Ms. Davidson explained that it was better to extend projections out for a few years. Ms. Davidson also noted that the CIP plan is not being built to increase taxes, but the major school projects could change.

ONGOING BUSINESS

Pending Ordinance Amendments – Update

Mr. Dyjak updated Commissioners on the Semi-Trailer Ordinance Amendment that is currently pending with the Board of Supervisors. Mr. Dyjak explained that with the new UDA adoption, more ordinance amendments would be coming to be sure the UDA plan is being implemented.

MISCELLANEOUS

City Planning Commission Liaison Report

Chairman Burkholder attended the December 11, 2019 Harrisonburg City Planning Commission Meeting, but was not present for a report.

Vice Chair Flint gave a report for the January 8, 2019 Harrisonburg City Planning Commission Meeting.

Upcoming Harrisonburg City Planning Commission Meeting

The Liaison for the February 12, 2019 Harrisonburg City Planning Commission Meeting is Commissioner Loomis.

Site Visit

Mr. Dyjak had already e-mailed the commissioners to schedule site visits for the cases pending at the March public hearings.

Staff Report Overview

Ms. Cooper updated Commissions on the Locust Grove Master Plan project on Boyers Road, informing them that the Board of Supervisors had declined the applicant’s request to waive the public hearing requirement. The case would therefore be heard at the March 3rd Planning Commission meeting.

ADJOURNMENT

At 6:59 p.m., having no further business, the Commission adjourned.

Minutes approved by the Commission on _____, 2020 by:

Kevin Flint, Vice Chair for Rodney Burkholder, Chair

Kayla Yankey, Secretary

