



BOARD OF SUPERVISORS
BRENT V. TRUMBO
Election District No. 1
SALLIE WOLFE-GARRISON
Election District No. 2
RICK L. CHANDLER
Election District No. 3
WILLIAM B. KYGER, JR.
Election District No. 4
MICHAEL A. BREEDEN
Election District No. 5

ROCKINGHAM COUNTY

BOARD OF SUPERVISORS MEETING July 15, 2020

- 3:00 P.M. CALL TO ORDER – CHAIRMAN WILLIAM B. KYGER, JR.
INVOCATION – SUPERVISOR RICK L. CHANDLER
PLEDGE OF ALLEGIANCE – ASSISTANT COUNTY ADMINISTRATOR
CASEY B. ARMSTRONG
1. Approval of Minutes – Regular Meeting of June 24, 2020
 2. Report – Virginia Department of Transportation – Residency Administrator
Donald F. Komara
 3. Update – Status of Local Housing Evictions – Ann Pettit, Massanutten
Presbyterian Church Pastor and Faith in Action Executive Committee member;
and Sam Nickels, Our Community Place
 4. Intent to Adopt - Ordinance to amend Section 6A-6 of the Rockingham County
Code to change the polling place for the Little North Mountain Precinct (108) from
the J. Frank Hillyard Middle School back to John C. Myers Elementary School, 290
Raider Road, Broadway, Virginia 22815; and change the polling place for the
Melrose Precinct (303) from the United Methodist Church Social Hall to the Lacey
Spring Elementary School, 8621 North Valley Pike, Rockingham, Virginia 22802
 5. Acceptance of Abstract of Votes Cast in Rockingham County for the June 23,
2020 Republican Primary Election
 6. Staff Reports
 - a. County Administrator – Stephen G. King
 - b. County Attorney – Thomas H. Miller, Jr.
 - c. Assistant County Administrator – Casey B. Armstrong
 - d. Director of Finance – Patricia D. Davidson
 - e. Director of Human Resources – Jennifer J. Mongold
 - f. Director of Public Works – Philip S. Rhodes
 - g. Director of Community Development – Rhonda H. Cooper
 - h. Director of Technology – Terri M. Perry
 - i. Fire & Rescue Chief – Jeremy C. Holloway
 - j. Director of Parks & Recreation – Kirby W. Dean
 - k. Director of Court Services – Ann Marie Freeman
 7. Committee Reports: Airport, Buildings and Grounds, Central Shenandoah
Planning District Commission, Chamber of Commerce, Community Criminal
Justice Board, Finance, Harrisonburg-Rockingham Metropolitan Planning
Organization, Harrisonburg-Rockingham Regional Sewer Authority,
Massanutten Regional Library, Public Works, Shenandoah Valley Partnership,
Social Services, Technology, VACo Liaison, Chairman, Other
 8. Closed Meeting - Pursuant to Section 2.2-3711.A(1), Discussion, consideration,
or interviews of prospective candidates for employment; assignment,
appointment, promotion, performance, demotion, salaries, disciplining, or
resignation of specific public officers, appointees, or employees of any public
body

Recess for Dinner

6:00 P.M. 9. Public Hearing - Special Use Permits:

- a. SUP20-041, Kathleen M. Bundrick, 582 Vine St. Harrisonburg, VA 22802, for a commercial kennel (dog daycare) located on the south side of Old Furnace Road. (Route 718) approximately 1000' east of Smithland Road (Route 720), Election District #3, zoned A-2. Tax Map #110-(A)-L2A
- b. SUP20-045, Eddie M. Rycroft, PO Box 189 Mt. Crawford, VA 22841, for storage for agricultural bedding (expansion of existing sawmill business) on property located on the north side of Friedens Church Road (Route 682) approximately 3,000' west of Koiner Ford Road (Route 995), Election District #4, zoned A-2. Tax Map #138-(A)-L93
- c. SUP20-059, James Wenger, 4223 Sky Road Rockingham VA 22802, for an additional dwelling on property located on the west side of Sky Road (Route 761) approximately 0.4 mile north of Singers Glen Road (Route 763), Election District #2, zoned A-1. Tax map #77-(A)-L128
- d. SUP 20-092, Jacobs Telecommunications, Inc., 712 Brandermill Drive, Chesapeake VA 23322, for a 199' telecommunications tower on property located on the north side of Old Furnace Road (Route 718) approximately 1/2 mile east of the Harrisonburg City limits, Election District #3, zoned A-2. Tax Map #110-(A)-7. Property address: 2555 Old Furnace Road.

10. Unfinished Business

*** ADJOURN ***

June 24, 2020

The Regular Meeting of the Rockingham County Board of Supervisors was held on Wednesday, June 24, 2020, at 6:00 p.m., at the Rockingham County Administration Center, Harrisonburg, Virginia. The meeting was conducted in accordance with modifications to normal processes, to reduce the spread of COVID-19. The meeting was open to the public at reduced capacity under Phase Two of Governor Northam’s Executive Order, and broadcast online.

The following members were present:

- BRENT V. TRUMBO, Election District #1
- SALLIE WOLFE-GARRISON, Election District #2
- RICK L. CHANDLER, Election District #3
- WILLIAM B. KYGER, JR., Election District #4
- MICHAEL A. BREEDEN, Election District #5

Also present:

- STEPHEN G. KING, County Administrator
- THOMAS H. MILLER, JR., County Attorney
- CASEY B. ARMSTRONG, Assistant County Administrator
- RHONDA H. COOPER, Director of Community Development
- PATRICIA D. DAVIDSON, Director of Finance
- BRADFORD R. R. DYJAK, Director of Planning
- KELLY S. GETZ, Deputy Zoning Administrator
- PATRICK C. WILCOX, Senior Planner
- JESSICA G. KILBY, Deputy Clerk
- DONALD F. KOMARA, Residency Administrator
Virginia Department of Transportation
- C. BURGESS LINDSEY, Assistant Residency Administrator
Virginia Department of Transportation

ooooOoooo

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION.**

Chairman Kyger called the meeting to order at 6:00 p.m.

Chairman Kyger provided the invocation, and Community Development Director Cooper led the Pledge of Allegiance.

ooooOoooo

APPROVAL OF MINUTES.

On motion by Supervisor Breeden, seconded by Supervisor Chandler, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board approved the minutes of the regular meeting of June 10, 2020.

ooooOoooo

PUBLIC HEARING - FISCAL YEAR 2019-2020 BUDGET AMENDMENTS.

Chairman Kyger opened the public hearing at 6:02 p.m., to receive public comment concerning a budget amendment exceeding one percent of the total fiscal year 2020 budget.

Finance Director Davidson reviewed the five changes within the General Fund and discussed the details of the Coronavirus Aid Relief and Economic Security (CARES) Act funding the County received related to the COVID-19 pandemic. All details were advertised with the public hearing notice.

No members of the public spoke regarding the proposed budget amendments.

Chairman Kyger closed the public hearing at 6:06 p.m.

On behalf of the Finance Committee, on motion by Supervisor Breeden, seconded by Supervisor Wolfe-Garrison, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board adopted the following Fiscal Year 2019-2020 Budget Amendments and Supplemental Appropriations:

**GENERAL FUND BUDGET
FY 2019-20**

	Adopted	Amended
Revenue:		
Local Revenue	\$ 117,446,919	\$ 117,892,633
State Revenue	\$ 17,799,152	\$ 17,949,621
Federal Revenue	\$ 911,015	\$ 1,311,015
Debt Proceeds	\$ 0	\$ 27,784,992
Transfer	\$ 0	\$ 0
Fund Reserve	<u>\$ 1,569,429</u>	<u>\$ 3,625,717</u>
Total Revenue	\$ 137,726,515	\$ 168,563,978
Expenditure:		
General Gov't	\$ 6,800,678	\$ 6,981,351
Judicial	\$ 4,595,951	\$ 5,288,184
Public Safety	\$ 31,720,583	\$ 32,815,757
Public Works	\$ 2,695,245	\$ 3,046,249
Human Services	\$ 2,585,524	\$ 8,642,265
Recreation	\$ 2,872,718	\$ 2,882,326
Community Dev	\$ 2,963,652	\$ 3,305,107
Other	\$ 1,027,492	\$ 777,808
Transfers	\$ 70,213,601	\$ 92,406,906
Debt Service	<u>\$ 12,251,071</u>	<u>\$ 12,418,025</u>
Total Expenditures	\$ 137,726,515	\$ 168,563,978

Coronavirus Aid Relief and Economic Security Act (CARES)

The U.S. Department of Treasury guidance allows the CARES Act funds to be used for expenses associated with the provision of economic support in relation to the COVID-19 public health emergency. Funds will be used to assist small businesses within Rockingham County, the seven towns located within the County, the school system, the purchase of personal protective equipment, and the purchase of rescue equipment in order to respond to COVID-related emergency calls in a timely manner, and to support testing sites and vaccination sites in the future.

**CARES FUND BUDGET
FY 2019-20**

	Adopted	Amended
Revenue:		
Federal Revenue	\$ 0	\$ 7,149,647
Expenditure:		
CARES	\$ 0	\$ 7,149,647

Coronavirus Aid Relief and Economic Security (CARES) Act

A supplemental appropriation of \$7,149,647 for the Coronavirus Aid Relief and Economic Security (CARES) Act. The U.S. Department of Treasury guidance allows the CARES Act funds to be used for expenses associated with the provision of economic support in relation to the COVID-19 public health emergency. Staff developed a plan to distribute the funds as follows. Any unused funds in FY20 will automatically carry forward into FY21 and must be spent by December 30, 2020.

Supplemental Appropriation: \$7,149,647

\$7,149,647	GL Code: 1213-00000-13900-000-339520-000	CARES: Revenue
7		
\$3,526,667	GL Code: 1213-03205-00000-000-501100-000	CARES: F&R Salaries
7		
\$1,000,000	GL Code: 1213-03205-00000-000-508005-000	CARES: Major Equipment
0		
\$500,000	GL Code: 1213-03210-00000-000-509533-000	CARES: Transfer to EDA
\$20,000	GL Code: 1213-03210-00000-000-503107-000	CARES: Support for Rec Program
\$1,037,095	GL Code: 1213-03220-00000-000-506014-000	CARES: School Expenditures
5		
\$1,065,885	GL Code: 1213-03210-00000-000-505699-000	CARES: Town Support
5		

School VPSA Loan for Fulks Run and John C. Myers Elementary Schools

A supplemental appropriation of \$21,001,755 for the bond proceeds received for Phase II of the School renovation projects at Fulks Run and John C. Myers Elementary Schools.

Supplemental Appropriation: \$21,001,755

\$21,001,755	GL Code: 2103-00000-25101-000-400090-000	School Capital Projects Fund: Transfer from General Fund
(\$21,001,755)	GL Code: 2103-00000-25201-000-400091-000	School Capital Projects Fund: Fund Reserve
\$21,001,755	GL Code: 1001-09301-00000-000-509513-000	General Fund: Transfer to School Capital Projects
\$18,675,000	GL Code: 1001-00000-14104-000-341200-000	General Fund: Bond Proceeds
\$2,326,755	GL Code: 1001-00000-14104-000-341220-000	General Fund: Bond Premium

County Debt Service – Port Road

A supplemental appropriation of \$50,000 for the first interest payment required on the Port Road Fire and Rescue Station debt. The first payment was not budgeted in fiscal year 2020. Also, school fees on debt service increased by \$325.

Supplemental Appropriation: \$50,325

\$50,000	GL Code: 1001-09501-00000-000-509215-000	County Debt Service: Port Road Interest
\$325	GL Code: 1001-09502-00000-000-509301-000	School Debt Service: Other Debt Service
(\$50,325)	GL Code: 1001-09110-00000-000-505800-000	General Fund: Contingency

Technology Trust Fund

A supplemental appropriation of \$121,789 from the Circuit Court Clerk’s office for the Technology Trust Funds received during fiscal year 2020.

Supplemental Appropriation: \$121,789

\$121,789	GL Code: 1001-00000-12309-000-323820-000	Clerk Technology Trust Fund
\$94,000	GL Code: 1001-02106-10201-000-501300-000	Part-Time Wages
\$8,000	GL Code: 1001-02106-10201-000-502100-000	FICA
\$16,000	GL Code: 1001-02106-10201-000-503109-000	Other Professional Services
\$3,789	GL Code: 1001-02106-10201-000-506001-000	Office Supplies

Personal Property Tax Relief – Elderly, Disabled and Veterans

A supplemental appropriation of \$21,034 to supplement the Personal Property Tax Relief for the Elderly, Disabled and Veterans program. The fiscal year 2020 budget was \$500,000 and \$521,034 was given in relief.

Supplemental Appropriation: \$21,034

\$21,034	GL Code: 1001-00000-11101-000-300900-000	Property Taxes
\$21,034	GL Code: 1001-05302-00000-000-505736-000	Tax Relief

oooooOooooo

TRANSPORTATION DEPARTMENT.

The Board heard Mr. Komara’s report on the activities of the Transportation Department, including updates to bridge, road and rural rustic projects.

Related to upcoming paving on Swope Road (Route 736), Supervisor Wolfe-Garrison asked if any remaining asphalt from the project could be used to pave Sillings Road (Route 913), a short connector road less than half a mile long. She also pointed out several missing or displaced road signs along Routes 701 and 726.

Chairman Kyger asked Mr. Komara to keep him updated on the Rawley Pike (Route 33) improvements and the Friedens Church Road (Route 682) project and detour route. Chairman Kyger also pointed out that traffic has increased on Stone Spring Road (Route 280) in the area of Stone Port Boulevard and the Port Crossing Shopping Center. He suggested it is time to explore the possibility of a traffic signal through some of those busy intersections.

ROUTE 704 PROJECT

Supervisor Wolfe-Garrison presented the following resolution concerning changes to the Oakwood Drive and Cecil Wampler Road (Route 704) project:

RESOLUTION

WHEREAS, the Rockingham County Board of Supervisors was awarded the Virginia Department of Transportation (VDOT) Smart Scale UPC111053, Project 0011-082-869 to relocate Route 704, Cecil Wampler Road, in order to align it with Route 704, Oakwood Drive; and

WHEREAS, VDOT recommends cancelling this project due to calculating significantly higher costs than estimated at the time of its approval by the Commonwealth Transportation Board, and flooding and operational issues discovered during the project development process; and

WHEREAS, VDOT has determined that improving the existing intersections of Route 704 with US 11 would be more effective; and

WHEREAS, VDOT recommends non-Smart Scale funding from this cancelled project be used to fund a right-turn lane on Oakwood Drive for US 11 southbound traffic and improve traffic signal operations; a northbound right-turn lane on US 11 to Cecil Wampler Road, including radii improvements for tractor-trailer movements; a right-turn lane on

Cecil Wampler Road for US 11 northbound traffic; and a permanent traffic signal at Cecil Wampler Road; and

WHEREAS, any funds not needed to complete these improvements would be use to address the Smart Scale budget shortfall on the existing adjacent US 11 widening project.

THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors supports the recommended changes to the Route 704 project and the allocation of unused funds from the Route 704 project to be used to address the funding shortfall on the US 11 widening project.

On motion by Supervisor Wolfe-Garrison, seconded by Supervisor Breeden, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board adopted the Resolution authorizing changes to the Route 704 project.

oooooOooooo

PRESENTATION – REQUEST TO ACCELERATE THE REOPENING OF THE COUNTY.

County resident Brooke Garrison provided a presentation in support of accelerating the reopening of the County and Schools, and suggested the County become a mask sanctuary. The presentation included specific data and statistics to support an accelerated reopening, specifically for a normal school reopening. She suggested implementing a collaborative safe plan of action, focused on safe practices and protocols at nursing homes and food processing plants, and opening the community for the broader population.

Chairman Kyger expressed appreciation to Ms. Garrison for the information and indicated the Board will take the information under advisement. For now, the Board will continue to follow guidance by the Centers for Disease Control and Prevention (CDC), Virginia Department of Health (VDH), and the Governor’s Office, he said.

oooooOooooo

ASSISTANT COUNTY ADMINISTRATOR’S STAFF REPORT.

The Board received and reviewed Mr. Armstrong’s Economic Development staff report dated June 24, 2020.

ROCKINGHAM COUNTY COVID-19 SMALL BUSINESS GRANT PROGRAM

Assistant County Administrator Armstrong presented the Small Business Grant Program Agreement, an agreement in connection with the Rockingham Economic Development Authority (EDA). The Small Business Grant Program will utilize Coronavirus Aid Relief and Economic Security (CARES) Act funds to award grants to qualifying businesses in the County.

Mr. Armstrong reported that grant applications will be accepted between July 13 and 24, 2020. A Grant Review Team will meet in July to review applications and payments will be distributed beginning August 3, 2020.

Supervisor Trumbo questioned whether a prorated award system would better serve small businesses rather than a first-come, first-served basis. He said he would hate for a qualifying business to meet the application deadline and receive no assistance.

Discussion ensued. Administrator King pointed out that the grant program was set up with that in mind. Lowering the current amount of \$5,000 for businesses that employ 3-25 full-time workers or \$10,000 for a business that employs 26-50 full-time might not offer much value.

Concerning the grant application, Supervisor Trumbo asked what documents will constitute proof of monthly receipts.

County Attorney Miller said it is left to the discretion of the Grant Review Team to determine if an applicant has provided sufficient information. He indicated requiring specific documents gets into confidential proprietary information. Mr. Miller said some businesses are small enough that they do not have external auditing documents and would be eliminated from the grant program if the bar were set at that level.

Chairman Kyger said this is an attempt to get the money into the hands of small businesses in need during extreme circumstances. He said he believes the \$500,000 will go a long way to help the community.

Supervisor Breeden motioned for approval of the Small Business Grant Program Agreement as presented. The motion was seconded by Supervisor Wolfe-Garrison.

Carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board approved the following Rockingham County COVID-19 Small Business Grant Program Agreement, in connection with the Economic Development Authority:

Rockingham County COVID-19 Small Business Grant Program

In response to the COVID-19 pandemic, the Governor of Virginia issued Executive Order 53, which, among other things, forced the closure of non-essential businesses in Rockingham County. The forced closure has severely impacted various retail, hospitality, entertainment, employment and administrative services, and travel-related businesses.

The County received funding from the Coronavirus Aid Relief and Economic Security (CARES) Act. The U.S. Department of Treasury guidance allows the CARES Act funds to be used for costs and expenses incurred because of the COVID-19 public health emergency, specifically mentioning the making of grants to small businesses.

A small business grant program will be the most efficient and effective way to distribute resources to small businesses in Rockingham County and its seven towns. The program can assist a small business with cash needed for working capital to support rent or mortgage payments, utility, payroll, or other similar expenses that occur in the ordinary course of business.

The Rockingham County Economic Development Authority (the EDA) is authorized to make money grants for economic development pursuant to Section 15.2-4905(13) of the Code of Virginia (1950). To implement this grant Program, the Board of Supervisors of Rockingham County (the Board) and the EDA will enter into the Rockingham County – Economic Development Small Business Grant Program Agreement, dated as of June 24, 2020 (the Agreement). A copy of the Agreement is attached to this Policy as Exhibit A. With the oversight of the EDA, the Small Business Grant Review Team (the Grant Review Team), hereby established by the Board, acting through the Board Chairman, will administer the Grant Program. The Grant Review Team shall consist of two County staff members, two Board members and one EDA member. The Board hereby initially allocates \$500,000 of the CARES Act funds received to this Grant Program. If the need is demonstrated, the Grant Review Team may request additional funding.

Qualification Criteria:

A business must meet the following criteria to qualify for a grant:

1. Be a business in the retail, hospitality, entertainment, employment and administrative services, or travel-related sectors.
2. Have a minimum of three and a maximum of fifty full-time equivalent employees on-site in Rockingham County.
3. Have gross annual receipts of less than \$2,000,000.

4. Must not be a part of, a subsidiary of, or be otherwise owned or controlled by a business with more than fifty employees.
5. Be physically located in Rockingham County.
6. Have been current on all County taxes as of March 1, 2020.
7. Must have experienced due to Covid-19 a revenue loss of 25% or more when compared to the average revenue for the same period during the preceding two calendar years.

Businesses that employ 3-25 full-time equivalent employees are eligible for a grant of \$5,000.

Businesses that employ 26-50 full-time equivalent employees are eligible for a grant of \$10,000.

Locally owned franchise businesses are eligible for grants.

Banks, financial institutions and franchise businesses not locally owned are not eligible for the Grant Program.

Application Review Process

1. The grant shall be advertised for 10 business days, from June 29, 2020 to July 10, 2020.
2. Applications shall be accepted from July 13, 2020 until close of business, July 24, 2020.
3. The Grant Review Team shall meet the week of July 27, 2020.
4. Applications shall be time and date stamped upon receipt and shall be reviewed on a first come, first served basis.
5. The Grant Review Team shall assess the applications to ensure that the criteria of this Grant Program are met.
6. Payments shall be distributed beginning August 3, 2020.

If the initial allocation of \$500,000 is not sufficient to meet all qualified applications received, the Grant Review Team shall report the additional need to the Board with a recommendation of whether to allocate more CARES Act funds to this Grant Program.

If there remains a balance of the \$500,000 allocation after the initial application process, a second application period shall open. During the second application period, gross annual receipts maximum shall be adjusted to \$5,000,000. All other criteria and procedures shall remain the same, including that the advertisement period shall run for 10 business days, followed by a 10 business day application period, with distribution of payment the following week.

Documentation required of Applicant:

1. Completed and signed application
2. IRS form W-9
3. Proof of monthly gross receipts history for the previous two years through June 30, 2020 (if the business has not produced receipts for two years, supply all monthly receipts since inception).

Disbursement Requirements

1. **Receipt of Application.** The small business must have provided the Grant Review Team with a complete Small Business Grant application.
2. **Certification of Application.** The Grant Review Team must have certified that the small business qualifies for the Small Business Grant program and that the small business has provided all the information required to make this determination.
3. **Report to EDA.** The Grant Review Team shall send to all EDA board members via email the list of businesses qualified to receive a grant. All applications and documentation will be available for the review of EDA board members. EDA board members must raise any objections by close of business on August 6, 2020,

for the initial application period. Vouchers must be approved by the EDA Chairman prior to disbursement. Checks for any applicant objected to by an EDA member shall be held until the objection is rescinded by the member or overruled by a simple majority vote of the other EDA members. Checks shall be mailed on August 7, 2020. All subsequent rounds will follow the same pattern.

Repayment of CARES ACT Grant and Credits

If a recipient ceases its operations in Rockingham County within one (1) year of receiving grant funds, the recipient shall immediately reimburse the EDA the full amount of grant funds received. Any refund received by the EDA shall be repaid to the County.

ECONOMIC DEVELOPMENT POLICY

Assistant County Administrator Armstrong recalled that the Board of Supervisors adopted a revised Economic Development Policy at the June 10, 2020, Board meeting. Mr. Armstrong pointed out that the former economic development policy involving specific technology zones dissolved upon adoption of the revised Policy on June 10, 2020. Mr. Armstrong pointed out that businesses participating in one of the prior technology zone grants will continue until their term is complete.

For clarification, Mr. Armstrong requested that the Board acknowledge and reaffirm that the adoption of the revised Policy on June 10, 2020, terminated the four historic technology zones and grant programs, with the exception that projects already in progress in those zones will continue until their completion.

On motion by Supervisor Chandler, seconded by Supervisor Breeden, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board acknowledged and reaffirmed that the adoption of the revised Economic Development Policy on June 10, 2020, terminated the four historic technology zones and grant programs, with the exception that projects already in progress will continue until their completion.

oooooOooooo

RECESS.

Chairman Kyger recessed the meeting at 7:24 p.m., for a meeting of the Lake Shenandoah Stormwater Control Authority.

oooooOooooo

RECONVENE.

Chairman Kyger reconvened the regular meeting at 7:47 p.m.

oooooOooooo

REZONING REQUEST – HABU DEVELOPMENT, LLC.

On motion by Supervisor Breeden, seconded by Supervisor Chandler, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board, subject to the revised proffers, approved REZ20-039 HABU Development, LLC. (c/o Gary Sandridge), 116 E. Point Road, Elkton, VA 22827 by amending proffers to remove the maximum number of recorded lots allowed per calendar year, while retaining the R-2C (Medium-density Residential District with Conditions). The amendment will apply to South Peak Subdivision (formerly Life Farm), McGaheysville, Tax map # 142-(A)-L11, 13, 14, 15 & 16. Election District 5. The Board of Supervisors waived the public hearing requirement for HABU Development, LLC to replace an existing proffered condition

governing the phasing of construction within South Peak Subdivision on February 26, 2020, pursuant to Virginia Code Section 15.2-2302.B.

Proffers:

Rezoning Case #REZ20-039 South Peak Subdivision - originally rezoned with proffers as Life Farm Property by the Board of Supervisors on January 28, 2009 in Case #REZ08-07 TM#142-A-L16 and TM#142A- L11,13,14,&15

Pursuant to Code of Virginia Section 15.2-2303.4, the applicant deems reasonable and appropriate, as conclusively evidenced by the signed proffers.

Accordingly, I/ (we) hereby proffer that the use and development of this property shall be in strict accordance with the following conditions:

1. One divided street connection to McGaheysville Road (State Rte. 996) to be provided with development of the property.
2. Any streets constructed which would run toward Tax Map #142-A-L1A and Tax Map # 142-A-L1 will be extended to the property lines, and a right-of-way will extend to property line. Right-of-way will be dedicated for public use.
3. A community park centrally located for the use of residents. Park to be owned and maintenance provided by the HOA. Several other small landscaped areas will be owned and maintained by the HOA. The community park and entrance to park should be defined with fencing or shrubs.
4. Streets shall be dedicated for public use and subject to Virginia Department of Transportation requirements.
5. A four-foot (4') bicycle lane or a five-foot (5') sidewalk shall be constructed on one side of all internal streets.
6. The development will have not less than six (6) single family detached lots and not more than seventy- eight (78) single family two unit attached lots for a maximum of eighty-four (84) total dwelling units.
7. All units will be served by County water and sewer.
8. Ten (10') foot Right of Way along Rt. 996, McGaheysville Road will be dedicated for public use.
9. The road/lot layout, as shown on Exhibit A, will generally be the layout followed in the design of the subdivision.
10. No roadway will be connected to Spotswood Trail (Rt. 33).
11. The four (4) lots fronting McGaheysville Road (Rt. 996) shall be single-family detached lots and shall have a minimum of 100-foot frontage.

These proffered conditions supersede all conditions set forth in the previous proffer statement dated February 19, 2020, and supersede those approved by the Board of Supervisors on January 28, 2009 in Case #REZ08-07.

ooooOoooo

PUBLIC HEARING – REZONINGS.

Chairman Kyger opened the public hearing at 7:50 p.m., and Director of Planning Dyjak reviewed the following requests:

REZ20-016 West Lake Space, LLC, 1502 Brookhaven Drive, Rockingham, VA 22801 to rezone 0.743 acres from A-2 General Agricultural District to R-3 General Residential District. The parcel is located at 3302 Albert Long Drive (Route 895), Rockingham, VA. Comprehensive Plan Designation: Mixed Use Center within the Stone Spring Urban Development Area; Tax Map #125-(A)-L125A. Election District 3.

Jeff Robb, Real Estate Agent for the applicant, was available to answer questions.

No one spoke in opposition to the request.

REZ20-023 Cosner Construction, Inc., P.O. Box 609, Broadway, VA 22815, request to amend the existing proffered conditions and plan description of Locust Grove Village covering a 5.9 acre-portion of a 10-acre parcel located on the southeast side of Boyers Road (Route 704) approximately 0.5 mile south of Stone Spring Road (VA 280), designated as PMF-C Planned Multi-Family District with Conditions. Comprehensive Plan Designation: Community Residential in the Stone Spring Urban Development Area, Tax Map #125-(A)-L220B, Election District 3.

Administrator King pointed out that stormwater will be directed away from the Lake Shenandoah watershed.

No one spoke in opposition to the request.

Senior Planner Patrick Wilcox reviewed the following requests:

REZ20-058 Rivers Edge Enterprise LLC (c/o Vern Michael), 8218 Port Republic Road, Port Republic, VA 24471 to rezone 0.244-acre portion of 8138 Port Republic Road from R-1 (Low-Density Residential) to A-2 (General Residential) for purpose of transferring to 152-(8)- L2A. Tax Map # 152-(7)-L4. Election District 3.

Chairman Kyger reported that he discussed the request with the applicant prior to the Board meeting and stated that the intent of the request is proper.

No members of the public spoke regarding the request.

REZ20-071 Richard Rohrer, 8730 Rawley Pike, Hinton, VA 22831 to rezone one acre on the east side of Garbers Church Road (VA 910), 0.25 mile west of John Wayland Highway (VA 42) from A-2 (General Agricultural) to B-1 (General Business). Tax map # 108-(A)-L111B. Election District 2.

No one spoke in opposition to the request.

Chairman Kyger closed the public hearing at 7:59 p.m.

REZ20-016 WEST LAKE SPACE, LLC

On motion by Supervisor Chandler, seconded by Supervisor Trumbo, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board

approved REZ20-016, West Lake Space, LLC, 1502 Brookhaven Drive, Rockingham, VA 22801 to rezone 0.743 acres from A-2 General Agricultural District to R-3 General Residential District. The parcel is located at 3302 Albert Long Drive (Route 895), Rockingham, VA. Comprehensive Plan Designation: Mixed Use Center within the Stone Spring Urban Development Area; Tax Map #125-(A)-L125A. Election District 3.

REZ20-023 COSNER CONSTRUCTION, INC.

On motion by Supervisor Chandler, seconded by Supervisor Breedon, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDON – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board, subject to the following proffers, approved REZ20-023, Cosner Construction, Inc., P.O. Box 609, Broadway, VA 22815, to amend the existing proffered conditions and plan description of Locust Grove Village covering a 5.9 acre-portion of a 10-acre parcel located on the southeast side of Boyers Road (Route 704) approximately 0.5 mile south of Stone Spring Road (VA 280), designated as PMF-C Planned Multi-Family District with Conditions. Comprehensive Plan Designation: Community Residential in the Stone Spring Urban Development Area, Tax Map #125-(A)-L220B, Election District 3.

Proffers:

Applicant hereby proffers that the use and development of this property shall be in strict accordance with the following conditions:

1. The development shall be designed in general conformance with the Master Plan of Development associated with this rezoning request, as prepared by Monteverde Engineering & Design Studio and dated October 28, 2018.
2. The development shall consist of no more than 86 residential units containing 1-3 bedrooms each, with no more than 186 bedrooms total.
3. Right-of-way along Boyers Rd (Route 704), measuring a minimum of 25' from centerline or 1' beyond public road/trail improvements, whichever is more, shall be dedicated to the public prior to the issuance of any new occupancy permit associated with the development.
4. The entrance on Boyers Rd shall measure 60' in length, minimum, between edges of connecting pavements, and shall incorporate a landscaped median measuring 10' in width, minimum.
5. A public shared-use trail shall be constructed along right-of-way frontage to Boyers Rd, concurrent with the initial phase of development. Design of shared use trail shall conform to VDOT minimum standards.
6. A right-turn lane measuring approximately 150' in length (100' storage + 50' taper) shall be constructed, concurrent with initial phase of development, to serve primary entrance on Boyers Rd. A marked bus stop shall be placed adjacent to the turn lane for the purpose of serving public school buses.
7. For the purpose of allowing inter-parcel connectivity between the subject parcel and those to the north and south, two roadway stubs shall be constructed, concurrent with initial development of surrounding area, as generally depicted on the associated Master Plan of Development. These connections may be relocated during design, if determined appropriate to better accommodate grading and infrastructure improvements. Upon development of adjoining parcel(s), owner of subject property will enter into a reciprocal easement agreement with the neighboring property owner to allow for connection to constructed roadway stubs and access between parcels and associated entrances served by Boyers Rd.
8. Common areas shall be improved, concurrent with initial development of surrounding area, by a combination of hardscaped pathways, landscaped areas, and amenities, as generally depicted on the Master Plan of Development.

Amenities shall include, at a minimum, a gazebo-style shelter, common-use charcoal grills, and benches.

9. Principal structures:

- a. Principal structures shall be in substantial conformance to the stylings presented as Attachment A.
- b. Stone or masonry materials shall be used to cover at least 30% of facade (gross facade measurement shall not include windows and doors).
- c. Elements of exterior façades (including cladding, trim, and doors) shall include a minimum of three colors.
- d. Front porches shall be one-story in height, and at least 5’ deep.
- e. Foundation planting beds shall be provided along the front façades of each dwelling unit.

10. Site design will accommodate a 15% reduction in stormwater (referenced by the max flowrate during a 10-year storm event) presently leaving the site in the direction of the Congers Creek watershed (east and south of site).

11. Certificates of Occupancy for the first two buildings shall not be granted prior to June 1, 2020, while those for the final two buildings shall not be granted prior to June 1, 2021.

REZ20-058 RIVERS EDGE ENTERPRISE LLC

On motion by Supervisor Chandler, seconded by Supervisor Breeden, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board approved REZ20-058, Rivers Edge Enterprise LLC (c/o Vern Michael), 8218 Port Republic Road, Port Republic, VA 24471 to rezone 0.244-acre portion of 8138 Port Republic Road from R-1 (Low-Density Residential) to A-2 (General Residential) for purpose of transferring to 152-(8)- L2A. Tax Map # 152-(7)-L4. Election District 3.

REZ20-071 RICHARD ROHRER

On motion by Supervisor Wolfe-Garrison, seconded by Supervisor Chandler, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board approved REZ20-071, Richard Rohrer, 8730 Rawley Pike, Hinton, VA 22831 to rezone one-acre on the east side of Garbers Church Road (VA 910), 0.25 mile west of John Wayland Highway (VA 42) from A-2 (General Agricultural) to B-1 (General Business). Tax map # 108-(A)-L111B. Election District 2.

ooooOoooo

PUBLIC HEARING – SPECIAL USE PERMIT.

Chairman Kyger opened the public hearing at 8:03 p.m., and Deputy Zoning Administrator Getz reviewed the following request.

SUP20-099 Shenandoah Cable Television, LLC, 20 McJunkin Road, Unit B, Nitro, WV 25143 for an increase in telecommunication tower height from 69.5’ to 100’ on property located on the southwest side of Mountain Top Lane (private) approximately 4/10 mile north of Brocks Gap Road (Route 259), Election District #1, zoned RR-1. Tax Map #38-(1)-5. Property address: 15327 Mountain Top Lane.

Shentel representative Jessie Wilmer provided a presentation and announced a new fixed wireless broadband product with 5G compatibility that Shentel is launching in 2020. The network will provide higher speeds in rural areas. The request before the Board would provide coverage to 900 underserved homes in the Brocks Gap area. Ms. Wilmer pointed out that Shentel received a waiver from adjacent property owners regarding the reduced fall zone setbacks from property lines as required by the zoning code. Additionally, the tower has capability for collocation services.

No one spoke in opposition to the request.

Chairman Kyger closed the public hearing at 8:14 p.m.

On motion by Supervisor Trumbo, seconded by Supervisor Chandler, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board, subject to the following conditions, approved SUP20-099, Shenandoah Cable Television, LLC, 20 McJunkin Road, Unit B, Nitro, WV 25143 for an increase in telecommunication tower height from 69.5’ to 100’ on property located on the southwest side of Mountain Top Lane (private) approximately 4/10 mile north of Brocks Gap Road (Route 259), Election District #1, zoned RR-1. Tax Map #38-(1)-5. Property address: 15327 Mountain Top Lane.

Conditions:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. All building code requirements shall be met.
3. Applicant shall meet all VDOT requirements regarding the entrance and the use of it for construction traffic. If improvement is required, a copy of the permit shall be submitted to the Community Development Department. If no permits are required, notification must be received by the department from VDOT. In either case, the information must be provided to Community Development prior to issuance of a building permit.
4. All Erosion & Sediment Control regulations shall be met.

oooooOooooo

PUBLIC HEARING – ORDINANCE AMENDMENT/CAPITAL IMPROVEMENTS PROGRAM AMENDMENTS.

Chairman Kyger opened the public hearing at 8:15 p.m.

Mr. Dyjak reviewed ordinance OA20-008 to amend Table 17-806.02 Area, Setback, and Height – Planned. The amendment would eliminate distances between apartment structures that adjoin in the Planned Multi-Family (PMF) Zoning District.

He also reviewed two amendments to the adopted 2021-2025 Capital Improvements Program (CIP). The CIP amendments included the addition of two transportation projects totaling an additional \$7.64 million in project costs. Staff submitted SMART Scale pre-applications for both projects, and if awarded, VDOT would fund the projects with no County contributions.

The Planning Commission recommended approval of both the ordinance amendment and CIP amendments after the Planning Commission public hearing held on June 2, 2020.

No members of the public spoke regarding the proposed ordinance amendment or the proposed CIP amendments.

Chairman Kyger closed the public hearing at 8:19 p.m.

On motion by Supervisor Chandler, seconded by Supervisor Breeden, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board adopted the following ordinance amendment:

**ORDINANCE AMENDING
TABLE 17-806.02
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Table 17-806.02. Area, Setback, and Height – Planned be and hereby is amended by adding an asterisk (*) to the entry for “Minimum Setbacks from Interior Lot Lines” for “Apartment Structures”, as shown below.

Structures by Zoning Districts	Maximum Density per Gross Acre	Minimum Setbacks from Interior Lot Lines	Minimum Setbacks from Project Perimeter	Maximum Building Height (feet)
PMF, Planned Multifamily Residential				
Duplexes	12 units	5 feet*	15 feet	45 feet
Rowhouses	16 units	10 feet*	15 feet	45 feet
Apartment structures	32 units	10feet; and 10feet between buildings*	15 feet	75 feet
Accessory structures	—	5 feet	15 feet and not in front yard*	No higher than primary structure

All other portions of Table 17-806.02 are re-affirmed.

This ordinance shall be effective from the 24th day of June, 2020.

Adopted the 24th day of June, 2020.

CAPITAL IMPROVEMENTS PROGRAM (CIP) AMENDMENTS

On motion by Supervisor Breeden, seconded by Supervisor Trumbo, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board adopted the following amendments to the Capital Improvements Program, totaling an additional \$7.64 million in project costs to be funded through the SMART Scale Program.

Name & CIP # (VDOT Project #)	Location	Project Scope	Funding Program & Status	Cost
#CD-05 (#7125) Smithland Road (Route 720) Widening	Between US-11 in and Rt. 718 in the City (approx. 0.8 miles)	Widen Rt. 720 to add a minimum 4-ft shoulder and increase lane width from 10- ft to 12-ft where possible.	SMART Scale Pre- Application submitted 4/17/20	\$5.7m
#CD-06 (#7157) Mt. Crawford Park & Ride Expansion	VA 257 at I-81 Exit 240	Expansion of the existing Mt. Crawford Park and Ride at I-81, Exit 240	SMART Scale Pre- Application submitted 4/16/20	\$1.94m

oooooOooooo

FINANCE DIRECTOR'S STAFF REPORT.

The Board received and reviewed the Mrs. Davidson's staff report dated June 24, 2020.

COVID-19 CARES ACT PURCHASE REQUESTS

Mrs. Davidson reported that an Invitation to Bid was issued for the purchase of sanitizing stations to be used in County Schools, Fire Stations, and Office Buildings. The County needs to purchase 325 sanitizing stations, 325 automatic sanitizer dispensers, and 750 gallons of FDA-approved sanitizer to be delivered by July 31, 2020. She reported that 42 bids were received, which varied greatly. After analysis of all proposals received, staff recommended contracting with Brandito LLC and Stalwart Medical Solutions. CARES Act proceeds will be used for the purchase.

On motion by Supervisor Breeden, seconded by Supervisor Chandler, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board authorized staff to enter into a contract with Brandito LLC to purchase sanitizing stations, and with Stalwart Medical Solutions to purchase sanitizing solution for the County Schools, Fire and Rescue Stations and Office Building, to be funded by CARES Act proceeds.

Mrs. Davidson reported that the County has inadequate storage space required to store cleaning and decontamination personal protective equipment being used in response to the COVID-19 pandemic. Staff recommended placing a storage building on County property at 100 Mt. Clinton Pike. Mrs. Davidson requested permission to issue a Request for Proposals utilizing a design-build approach, since time is of the essence. She pointed out that CARES Act proceeds will be used to fund the project.

On motion by Supervisor Breeden, seconded by Supervisor Trumbo, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board authorized staff to issue a Request for Proposals for the design and construction of a storage and maintenance building at 100 Mt. Clinton Pike, Harrisonburg, to be funded by CARES Act proceeds.

REAL ESTATE ASSESSMENT UPDATE

Mrs. Davidson reported that the Real Estate Assessment process is in the planning stages. Staff met with Pearson's Appraisal Service on June 5, 2020. Advertisements will be published in the *Daily News Record* and on the County website and Facebook pages informing residents of the assessment process. Pearson's staff will begin conducting reassessments soon. They plan to update County staff each Monday about locations in the County where they will be working. Assessors' vehicles will be marked with a magnetic County seal and each assessor will have a County identification badge.

Supervisor Wolfe-Garrison asked if the vehicles will have out-of-state license plates, noting that someone had already been to her property taking pictures. Mrs. Davidson indicated she will find out if Pearson’s assessors have already begun work and ask if they will be driving vehicles with out-of-state license plates.

NON-PROFIT GRANT REQUEST PROCESS

Finance Director Davidson reviewed staff’s recommendation to revise the process of awarding contributions to non-profit agencies. Starting with the budget process for fiscal year 2022, staff recommends that non-profits be required to submit an application for evaluation by a review committee. The committee would review applications and make recommendations for funding during the budget process. Additionally, staff recommended sending a letter to local non-profit agencies on July 1 notifying them of the new process.

In response to a question, Mrs. Davidson said this process excludes essential organizations such as Emergency Response Stations, the Harrisonburg Rockingham Community Services Board, and the SPCA.

Supervisor Trumbo said it will be important to establish specific criteria to determine which requests receive priority and how to determine the amount of funding to be awarded.

By consensus, the Board authorized developing an application process to address funding requests by non-profit agencies, and directed staff to notify non-profit agencies of the new process moving forward.

ROOF RESTORATION PROJECTS

Mrs. Davidson reported that the Public Works Committee recommended awarding the Administration and Health and Human Services Building Roof Restorations to Baker Roofing, for \$195, 453. The project will consist of cleaning and repair of the existing roof systems and application of a silicone coating. A 20-year warranty will be included. Mrs. Davidson pointed out this restoration will save the County nearly \$200,000, which has already been budgeted for fiscal year 2021.

On motion by Supervisor Breeden, seconded by Supervisor Chandler, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board authorized staff to award the Administration and Health and Human Services Building Roof Restoration Project to Baker Roofing in the amount of \$195,453.

ooooOoooo

FINANCE COMMITTEE

Mrs. Davidson presented two fiscal year 2019-2020 supplemental appropriations for approval.

Supervisor Breeden pointed out the funds come from the fund reserve for each appropriation.

On motion by Supervisor Breeden, seconded by Supervisor Trumbo, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board approved the following FY2019-2020 Supplemental Appropriations:

Landfill

A supplemental appropriation of \$455,000 for the Landfill. This includes \$225,000 for the final principal payment for the methane project, \$115,000 for extensive repairs and maintenance of equipment, \$40,000 for the rental of equipment, as County equipment is being repaired, and \$75,000 for landfill stone to be used around the property.

Supplemental Appropriation: \$455,000

\$225,000	GL Code: 1410-04205-00000-000-509101-000	Principal Methane Project
\$115,000	GL Code: 1410-04204-00000-000-503301-000	Repairs & Maintenance
\$40,000	GL Code: 1410-04204-00000-000-505401-000	Lease/Rent Equipment
\$75,000	GL Code: 1410-04204-00000-000-506007-000	Repair & Maintenance Supplies
(\$455,000)	GL Code: 1410-00000-15201-000-352000-000	Fund Reserve

Countryside Sanitary District

A supplemental appropriation of \$5,000 for the Countryside Sanitary District. This is for the replacement of all 16 water meters in the district.

Supplemental Appropriation: \$5,000

\$5,000	GL Code: 1405-04401-00000-000-503301-000	Repairs & Maintenance
(\$5,000)	GL Code: 1405-00000-15201-000-352000-000	Fund Reserve

oooooOoooo

COMMUNITY DEVELOPMENT DIRECTOR’S STAFF REPORT.

The Board received and reviewed Ms. Cooper’s staff report dated June 24, 2020.

Ms. Cooper addressed a resolution of support for the Smithland Road (Route 720) widening project and the Mt. Crawford Park and Ride Expansion. She indicated VDOT SMART Scale program applications are due August 3, 2020.

On motion by Supervisor Chandler, seconded by Supervisor Trumbo, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board adopted the following Resolution:

**RESOLUTION
ENDORISING THE SUBMISSION OF
VDOT SMART SCALE APPLICATIONS**

WHEREAS, the Board of Supervisors of Rockingham County desires to submit two applications through the Virginia Department of Transportation (VDOT) SMART SCALE Program; and

WHEREAS, the County intends to submit an application to **increase the widths of existing travel lanes and add shoulders along Route 720 (Smithland Road)** between U.S. 11 (North Valley Pike) and Route 718 (Old Furnace Road), to improve safety, operations, and bicycle movement; and

WHEREAS, the County intends to submit an application to **expand the Mt. Crawford Park and Ride Lot** enhance capacity.

NOW THEREFORE, BE IT RESOLVED THAT the Board of Supervisors of Rockingham County hereby supports these SMART SCALE Program Round 4 applications.

Adopted this 24th day of June, 2020.

Staff requested authorization to bring forward an ordinance amending the definition of “Motor Vehicle Repair Shop” to include auto detailing with hand washing of cars. As a part of the proposal, staff also requested authorization to add carwashes as a special use in the A-2 and RV Zoning Districts.

By consensus, the Board authorized Community Development staff to draft an ordinance for consideration.

oooooOooooo

CLOSED MEETING.

On motion by Supervisor Breeden, seconded by Supervisor Chandler, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board recessed the meeting from 8:45 p.m. to 8:55 p.m., for a closed meeting pursuant to Section 2.2-3711.A(3), Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body;

MOTION: SUPERVISOR TRUMBO
SECOND: SUPERVISOR BREEDEN

RESOLUTION NO: 20-08
MEETING DATE: June 24, 2020

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Rockingham County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:
AYES: BREEDEN, CHANDLER, KYGER, TRUMBO, WOLFE-GARRISON
NAYS: NONE
ABSENT:

oooooOooooo

ADJOURN.

Chairman Kyger declared the meeting adjourned at 8:55 p.m.

Chairman

PUBLIC NOTICE

The Board of Supervisors of Rockingham County gives notice of its intent to adopt an ordinance to amend and reordain Section 6A-6 of the Rockingham County Code, pertaining to the Little North Mountain Precinct (108) and Melrose Precinct (303) polling places, at its regular meeting on July 15, 2020, beginning at 3:00 p.m. at the Rockingham County Administration Center, 20 East Gay Street, Harrisonburg, Virginia.

The proposed amendment is to change the polling place for the Little North Mountain Precinct (108) from the J. Frank Hillyard Middle School back to John C. Myers Elementary School, 290 Raider Road, Broadway, VA 22815; and

Change the polling place for the Melrose Precinct (303) from the United Methodist Church Social Hall to the Lacey Spring Elementary School, 8621 North Valley Pike, Rockingham, VA 22802.

A true copy of the proposed ordinance and maps showing the polling places are available for review in the Voter Registrar's Office, 20 East Gay Street, Harrisonburg, Virginia, or on the County's website: www.rockinghamcountyva.gov

By order of the Board of Supervisors of Rockingham County,
Virginia

ORDINANCE
REPEALING AND RE-ENACTING
THE LITTLE NORTH MOUNTAIN PRECINCT 108
AND THE
MELROSE PRECINCT 303
PORTIONS OF
SECTION 6A-6
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 6A-6 "Precincts and polling places – Establishment and authority" pertaining to Election District No. 1 and Election District No. 3 be and are hereby repealed and re-enacted as follows:

Election District No. 1	
<i>Precinct</i>	<i>Polling Place</i>
101 Broadway	Broadway Fire Department
102 Timberville	Plains District Community Center
103 Fulks Run	Fulks Run Elementary School
104 Bergton	Bergton Community Center
105 Lacey Spring	Lacey Spring Elementary School
106 Tenth Legion	Mountain Valley-Tenth Legion Ruritan Hall
107 Plains	Plains District Community Center
108 Little North Mountain	John C. Myers Elementary School

Election District No. 3

	<i>Precinct</i>	<i>Polling Place</i>
301	Keezletown	Keezletown Ruritan Hall
302	Port Republic	South River Elementary School
303	Melrose	Lacey Spring Elementary School
304	Grottoes	Grottoes Municipal Building
305	Massanetta Springs	Mt. Pleasant Church of the Brethren
306	Cross Keys	Cross Keys Ruritan Hall
307	Crossroads	Massanutten Presbyterian Church

All other portions of Section 6A-6 continue as they were, reaffirmed and unaffected.

This ordinance shall be effective from the 15th day of July, 2020.

Adopted the 15th day of July, 2020.

Aye Nay Abstain Absent

Supervisor Trumbo
District One

Supervisor Wolfe-Garrison
District Two

Supervisor Chandler
District Three

Supervisor Kyger
District Four

Supervisor Breeden
District Five

Chairman of the Board of Supervisors

ATTESTE:

Clerk

ABSTRACT of VOTES

Cast in ROCKINGHAM COUNTY, VIRGINIA
at the 2020 June Republican Primary Election held on June 23, 2020 for,

Member United States Senate

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Daniel M. Gade	3487
Alissa A. Baldwin	600
Thomas A. Speciale II	512
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on June 23, 2020, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member United States Senate.

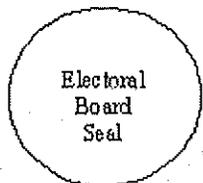
Given under our hands this 24th day of June, 2020

Luis P. Philon, Chairman

Robert M. Lubow, Vice Chairman

Susan C. Sheewitt, Secretary

Susan C. Sheewitt, Acting Secretary





Finance Department Staff Report

July 15, 2020

FY20 Audit -The auditors will conduct final field work the week of September 7th - 18th.

Procurement:

Action:

Rockingham Park at the Crossroads Pavilion-The County solicited proposals from qualified firms to design and construct a pavilion with restrooms at the Rockingham Park at the Crossroads. Proposals were due Friday, March 27, at 2:00 PM and two proposals were received. Staff has reviewed the proposals and would like to ask the Board to cancel the RFP. The cost was higher than expected and staff is going to look for alternatives.

Storage and Maintenance Building-The County is seeking proposals to design and construct a storage & maintenance building. Proposals are due Friday, July 10, at 2:00 PM. Time is of the essence for this project and we hope to have a recommendation for approval for the July 15 meeting.

No Action:

Elevator Preventative Maintenance and Service-The County is seeking to establish a contract for the preventative maintenance and servicing of all Rockingham County elevators and handicap chair lifts. Bids were due on Friday, June 26 at 2:00 and 5 bids

were received. Public Works will be asking for approval to award the contract to Kone.

RFP 457(b) Record Keeper-The County solicited proposals from qualified institutional retirement plan providers to administer and record keep the 457(b) plan. Bids were due Friday, March 27 at 2:00 PM 6 proposals were received. Interviews for record keeper have been conducted. A recommendation to enter into a contract with Empower Retirement is being submitted under the Human Resources staff report.

Fully Integrated Permit and Inspection System-The County is seeking proposals from qualified firms for an integrated computer-based system to track processes across County departments such as Community Development, Public Works and possibly others. Proposals were due Friday, April 17 at 2:00 PM and twelve responses were received. The committee is currently reviewing the responses.

Appraisal of Water and Sewer System-The County is seeking proposals from qualified firms for an appraisal of the valuation of a public water and sewer system in order to determine a fair market value for acquisition. Proposals are due Friday, July 31 at 2:00 PM.

- There has been a significant increase in both the number and severity of our large claims, as well as overall claim costs. However, due to internal restructuring at Anthem, we saw a decrease in our fixed costs, resulting in no premium increase for the upcoming plan year. The proposed rates for the plan year beginning October 2020 are the same as the current year's rates.

Anthem KC 20	2019-20 Employee	2019-20 County	2019-20 Total	2020-21 Employee	2020-2021 County	2020-2021 Total
Employee Only	\$66	\$602	\$668	\$66	\$602	\$688
Employee + Spouse	\$356	\$1,044	\$1,400	\$356	\$1,044	\$1,400
Employee + 1 Child	\$280	\$820	\$1,100	\$280	\$820	\$1,100
Employee + Children	\$420	\$1,230	\$1,650	\$420	\$1,230	\$1,650
Employee + Family	\$480	\$1,400	\$1,880	\$480	\$1,400	\$1,880
HDHP	2019-20 Employee	2019-20 County	2019-20 Total	2019-20 Employee	2019-20 County	2019-20 Total
Employee Only	\$40	\$480	\$520	\$40	\$480	\$520
Employee + Spouse	\$180	\$940	\$1,120	\$180	\$940	\$1,120
Employee + 1 Child	\$146	\$766	\$912	\$146	\$766	\$912
Employee + Children	\$212	\$1,110	\$1,322	\$212	\$1,110	\$1,322
Employee + Family	\$242	\$1,270	\$1,512	\$242	\$1,270	\$1,512
*HSA		\$750 for employee only; \$1,500 for employee plus dependent options	\$750 for employee only; \$1,500 for employee plus dependent options		\$750 for employee only; \$1,500 for employee plus dependent options	\$750 for employee only; \$1,500 for employee plus dependent options

2. Staff recommends continuing the High Deductible Health Plan, along with a County deposit of \$750 for employee only or \$1,500 for employee plus dependent options into a Health Savings Account (HSA), pro-rated throughout the year. Employees also have the option of contributing to the HSA.
3. MetLife will continue to be the County’s dental insurance provider. Due to increased enrollment, our dental plan has seen increased claims much higher than the premiums collected. In order to make up this shortfall, this year’s premium increase is 5% See rates below. Note that dental insurance is 100% employee paid.

MetLife Dental Rates		
100% Employee Paid		
	10/1/2020 Monthly	10/1/2020 Per Pay Check
Employee Only	\$ 34.10	\$ 17.05
Employee + Spouse	\$ 63.44	\$ 31.72
Employee + Child	\$ 63.44	\$ 31.72
Employee + Children	\$ 100.38	\$ 50.19
Employee + Family	\$ 100.38	\$ 50.19

4. Open enrollment, when employees are able to make changes to their benefits elections for the upcoming plan year, is scheduled for August 3 – August 14, 2020.
5. Staff met virtually with 3 finalists for the County’s 457 plan. After reviewing pricing and learning about how each recordkeeper would work with employees, it is our recommendation that the County move from two 457 recordkeepers to one, with that one being Empower. We will work with employees currently enrolled in Nationwide and VALIC to migrate their accounts. We will not require closure of old account balances with Nationwide and VALIC, however we will require any new contributions to be made to an Empower account.
6. New hires for the month of **June 2020**
 - a. Fire and Rescue – 3 FT (firefighters (2 of whom went from part time to full time))
 - b. Parks and Recreation –2 FT and 11 part time (Park Grounds & Maintenance Supervisor and Park Maintenance Technician, both new positions; 11 summer day camp/after school leaders)
 - c. Public Works – Utilities – 1 FT (Utilities Maintenance Planner, vacant position)
 - d. Sheriff’s Office – 1 FT (1 School Resource Officer, vacant position)
 - e. Social Services—6 FT (4 Family Services Specialists, 1 Human Services Assistant, vacant positions; 1 Program Coordinator, new position)
 - f. Soil and Water – 2 PT (PSNT Technicians, vacant positions)

Respectfully submitted,

Jennifer J. Mongold

1. Personnel vacancies

Public Works: No vacancies

Utilities: 2 vacancies (Utility Worker & Pump Technician)

Landfill: 2 vacancies (Landfill Worker & Scale House Operator)

Refuse & Recycling: No vacancies

Facilities Maintenance: 1 vacancy (Maintenance Technician – jail)

2. Utilities

Cobblers Valley Development – waterline extension

Rockingham County and Stone Hill Construction entered into an agreement to extend a 12” waterline along Mosby Road to serve the Cobblers Valley Subdivision. The contractor for the project, Commonwealth Excavating, is hoping to begin work on the waterline the week of May 18, 2020. However, Public Works is waiting for final plan approval from the Virginia Department of Health, Office of Drinking Water (VDH).

Update: Approximately 1,800’ of waterline, total project length of 5,100’, has been installed.

Harrisonburg Rockingham Regional Sewer Authority

Authority capacity – 22 million gallons per day

May average flow – 13.21 million gallons per day

Rockingham County capacity – 4.6 million gallons per day

May average flow – 3.19 million gallons per day

3. Landfill

The Household Hazardous Waste Collection day was held on April 18, 2020 at the landfill.

Totals from the event include:

Batteries – 125 lbs

Pesticides – 598 lbs

Paint – 3289 lbs

Mercury – 9 lbs

Aerosols – 122 lbs

Flammable Liquids – 772 lbs

Pool Chemicals – 666 lbs

Corrosive Liquids – 383 lbs

Miscellaneous – 618 lbs

4. Facilities

Southern Air, Inc. was awarded the contract for the Jail HVAC upgrade at the January 24, 2018 Board meeting. The contract has been signed and the project was started on 4/19/18. Both chillers have been replaced and are in service. Controls and other site work will proceed from this point. Replacement of the 4 air handlers located on the mezzanine is 100% complete. First floor work on all phases is 100% complete.

Update: The project is complete and all punch-list items have been addressed.

The plans for the renovations to the first floor of the District Courts Building are currently being finalized by Moseley Architects which includes phases B-F. Phase A was the renovation to the second floor.

Update: Phase 3B is 100% complete, phase 3C is 50% complete, phase 3D is 100% complete, and phase 3E is 35% complete.

In the Administration Building, 3 above ceiling air handler units are scheduled to be replaced along with the HVAC unit (Liebert system) that serves the Technology server room.

Update: The 3 above ceiling units and the Liebert system have been replaced.

A pre-bid meeting was held on May 28th to review the replacement of the Administration Building Roof and Human Services Building Roof. Bids are due on June 12th.

Update: Baker Roofing was selected for this project. The Administration Roof has been prepped and the coating process has started. The Human Services roof has been prepped and the coating crew will start on that roof once the Administration Roof is completed.

Respectfully Submitted,
Philip S. Rhodes
Director of Public Works

July 15, 2020

STAFF REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

BOARD ACTION REQUESTED

None.

PROJECTS AND REPORTS

LAKE SHENANDOAH STORMWATER CONTROL AUTHORITY (Lisa Koerner Perry)

At the June 24th meeting, the Lake Shenandoah Stormwater Control Authority Board voted to set a rate of \$0.04 for 2020 billing cycle, and of \$0.08 for 2021-2030.

US 33 ARTERIAL MANAGEMENT PLAN (Rhonda Cooper)

VDOT has awarded the request to develop, at no cost to the County, a US 33 East Arterial Management Plan. VDOT's on-call consultants, Kimley-Horn, will work with Brad Reed, the Staunton's Assistant District Planner, to draft a scope and schedule and to arrange communication with County officials and other stakeholders regarding next steps and scoping questions.

VDOT will work with the County to develop a plan dedicated to preserving this corridor while also accommodating existing and future development. Arterial Management Plans are used to identify ways to ensure safety and preserve the capacity of Virginia's arterial highway network without wide-scale roadway widenings and traffic lights. An Arterial Management Plan would help guide the County and the development community in their decision-making processes that will ultimately lead to safer access while minimizing congestion; planning and designing the appropriate level of access for future development in the corridor; and improving the County's position when applying for Smart Scale, Revenue Sharing, and other transportation project grant funds.

Staff recommended the Plan encompass US 33 East from the City/County Line to Elkton Plaza at the west side of the Town of Elkton. With Board involvement, the focus areas will be determined early in the process. The study is expected to commence in fall 2020 and conclude in late 2021 in advance of the 2022 round of Smart Scale applications.

BUILDING SERVICES DIVISION & FRONT COUNTER OPERATIONS (Joe Shifflett)

The attached Development Activity Report breaks down separate totals of permit types and fees collected through June 30, 2020. Total number of permits processed June 17 through June 30, 2020 was 90; YTD total 1,155.

The table below tracks weekly residential and commercial building permit and revenue activity to give insight as to how the building division is affected through this timeframe.

PROJECTS AND REPORTS, continued

Weekly Permit Type, Count and Revenue Tracking										
	3/9-13	3/16-20	3/23-27	3/30-4/3	4/6-15 8 days	4/16-30 11 days	5/1-15 11 days	5/18-29 10 days	6/1-16 12 days	6/17-30 10 days
Residential Permits	(37) \$12,505	(32) \$6,420	(34) \$6,914	(11) \$12,811	(35) \$7,558	(41) \$18,3940	(51) \$29,417	(38) \$15,503	(114) \$40,449	(80) \$25,183
Commercial Permits	(4) \$4,065	(1) \$95	(5) \$2,356	(19) \$4,665	(15) \$46,230*	(9) \$15,502	(8) \$2,829	(8) \$6,345*	(23) \$5,908	(10) \$1,916

Highlighted area indicates timeframe of County Administration Center closure to public
 *Interchange Permit *6/01-16 South Peak Subdivision

ROCKINGHAM BICYCLE ADVISORY COMMITTEE (RBAC) (Bradford Dyjak)

The RBAC will tentatively meet again July 23 to review the County Bicycle and Pedestrian Plan, discuss coordination with VDOT on future projects, and to receive various trail and greenway project updates. The RBAC met virtually May 21 to discuss National Bike Month, and review updates on transportation, trails and greenway projects, and evaluate bicycle safety measures.

CENSUS COMPLETE COUNT OUTREACH (Bradford Dyjak)

1. Census Invitations and Response Rates

- a. The Census Bureau has extended both field data collection and self-response deadline until October 31, 2020, from August 14.
- b. **Over 68% of all County residents have already self-responded** to these initial invitations as of July 1 compared to 61.9% nationally. **The current rate surpasses the County’s 2010 response rate.** Initial Self-Response Rates are updated daily at: <https://2020census.gov/en/response-rates.html>.
- c. **Three of the County’s incorporated towns ranked within the 20 highest response rates in Virginia.**
 - o **#7 – Bridgewater 77.4%**
 - o **#12 – Broadway 73.1%**
 - o **#18 – Mt. Crawford 70.8%**
- d. Enumerator non-response follow-up Census-takers will interview households in person. The revised schedule should start August 11 and continue to October 31.

2. COVID-19 Testing Sites – The Department of Fire & Rescue installed posters at the testing site and has Census handouts for distribution to willing testing participants.

3. Student Poster Contest: Students were encouraged to participate in a poster contest sponsored by JMU and the Harrisonburg-Rockingham Complete Count Committee with submissions accepted online through June 1. Contest winners were announced and awarded gift certificates and their art will be featured in upcoming outreach materials.

PROJECTS AND REPORTS, continued

SMART SCALE, REVENUE SHARING, AND TRANSPORTATION ALTERNATIVE PROJECT APPLICATIONS

(Bradford Dyjak)

Staff submitted two Smart Scale pre-application projects and awaits the Commonwealth Transportation Board's decision on Revenue Sharing funding awards later in 2020 and for federal Transportation Alternative applications thereafter.

Project # & Name	Location	Project Scope	Funding Program & Status	Cost
#7125 Smithland Road (Route 720) Widening	Between US-11 in and Rt. 718 in the City (approx. 0.8 miles)	Widen Rt. 720 to add a minimum 4-ft shoulder and increase lane width from 10-ft to 12-ft where possible.	SMART Scale Pre-Application submitted 4/17/20	\$5.7m
#7157 Mt. Crawford Park & Ride Expansion	VA 257 at I-81 Exit 240	Expansion of the existing Mt. Crawford Park and Ride at I-81, Exit 240	SMART Scale Pre-Application submitted 4/16/20	\$1.94m
#5786 VA 253/VA 276 Turn Lanes	Intersection of VA 253 (Port Republic Rd.) & VA 276 (Cross Keys Rd.)	Install left turn lanes on northbound and southbound VA 276 (Cross Keys Road) at intersection with VA 253.	Revenue Sharing Application submitted 9/25/19	\$1.5m
#5790 Lake Shenandoah Watershed Culvert Improvements	2 upstream crossings at Baybrook Drive & Berryfield Drive; Shen Lake Drive (Route 689) crossing	The project would address storm sewer improvements by upgrading two upstream culverts within existing VDOT rights-of-way and reconstructing a road crossing at Shen Lake Drive.	Revenue Sharing Application submitted 9/30/19	\$1.61m
#5887 Garbers Church Road Bike & Buggy Lanes	Garbers Church Road (Route 910) from VA 42 to Erickson Avenue	<ul style="list-style-type: none"> a. Design & construct paved, 8-foot wide lanes on both sides of 0.6 mile road segment b. Phase 1: preliminary engineering, right-of-way acquisition (\$350k) [Phase 2 construction (\$1.455m) will be future grant application.] 	Transportation Alternatives Set-Aside (TAP) Application submitted 9/30/19.	\$1.805m (Phase 1: \$350k)

PLANNING COMMISSION ACTIONS

No Planning Commission meeting was held on July 7. The Planning Commission met on June 2 with three cases and amendments to the CIP; a single case listed below has been indefinitely postponed. The ordinance amendment status report is presented later in this report. The Commission next meets August 4.

Item	Description	Comments/ Recommendations
REZ18-273	Partners Development, Inc., is requesting an amendment to the existing approved proffers on a 25.704-acre parcel located on the north and west sides of White Oak Drive approximately 700' west of Walnut Creek Drive. Tax Map #107-(A)-L166, Election District #2.	Motion to recommend approval failed 2-3 on 1/2/19; Pending before Board: applicant requested postponement of 2/13/19 hearing.

COUNTY-INITIATED ORDINANCES

Amendment (OA#)	Chapter/Section	Reason & Scope	Status
1. Private Street Standards	17-700, 701	Review of private streets design standards ongoing.	Board authorized study on 1/23/19
2. Review of A-1 & A-2 District Uses	17-302 & 17-303; Ch. 16	Evaluate distinction of uses between the two districts; consider consolidation into a single agricultural zoning district.	Board authorized study 8/23/17; Staff concluded study.
3. Review of PMR District Requirements	17-409	Evaluate appropriate uses and regulations for maximum development flexibility.	Board authorized study 12/12/18; Staff has performed a comparative analysis.
4. Review of Signage Code	17-707	Review Planned District sign submission requirements, line-of-sight standards, review code organization.	Board authorized study 12/12/18
5. Wireless Telecommunications Facilities	Ch. 17, Article VI	Ensure consistency with recent updates to state code limiting the scope of review for local governments.	Board authorized study 7/17/19; Staff review is underway.
6. (OA19-260 & 261) Inoperable Vehicles	11-31 –40 & 17-201	Revise “automobile graveyard” definition; review screening and vehicle removal provisions.	Board authorized study 8/14/19; Board hearing date T.B.D.
7. Poultry Operations Study	17-201, 606, 607& 16-9.1	Evaluate: proximity to existing residential dwellings, stormwater runoff, aquifer health, and air particulates generated from the poultry houses.	Board Authorized study 1/8/20; Staff research underway; Advisory Committee has been selected.
8. Outdoor Lighting Requirements	17-706	Evaluate: height, plan requirements, dark sky compliance, and fixture specifications.	Board authorized study 5/13/20; Staff draft ordinance is underway
9. Car Washes in A-2 and RV Districts	17-201 & 17-606	Amending the definition of “Motor Vehicle Repair Shop” to include auto detailing add carwashes as a special use in the A-2 and RV zoning districts.	Board authorized study 6/24/20.

PRIORITY PROJECTS UNDERWAY BY STAFF

Projects	Lead Person	Status	Target Date
Census 2020 Complete Count Committee	Bradford	Census enumerator operations will tentatively begin 8/11 and conclude by 10/31/20.	Ongoing through October 2020
Capital Improvement Program (CIP) Amendments	Bradford	Adding two pending Smart Scale transportation projects to CIP.	Approved by Board 6/24/20
Ongoing Review/Tasks	Lead Person	Status	
Deed Review	Diane	20 deeds under review as of 7/7/20: 8 pending review, 12 awaiting revision.	
Violations	Kelly	60 active complaints, 25 cases pending legal action as of 7/7/20	
Site Plans & Subdivisions	Bradford & Patrick	19 site plans and 1 subdivisions under review as of 7/7/20; 2 approved since 6/16/20	
Subdivision Ordinance Variances	Diana	0 requests under review, as of 7/1/20	
Zoning Variances	Diana	0 requests under review, as of 7/1/20	
Zoning Appeals	Diana	0 requests under review, as of 7/1/20	
Home Occupation Permits	Diana	0 permit requests under review, as of 7/1/20	
Home Business Permits	Diana	0 permit requests under review, as of 7/1/20	
Special Use Permits	Diana	14 permit requests under review, as of 7/1/20	
Special Entertainment Permits	Diana	1 permit requests under review, as of 7/1/20	
Rezoning	Bradford	6 rezoning requests under review, as of 7/1/20	
Permits and Fees Processed	Joe	1153 total transactions for month of June 2020	
Building Inspections	Joe	1510 inspections conducted during June 2020 (averaged 68.63 inspections per day)	
Building Plans	Joe	42 Plans under review, as of 6/30/20	
Environmental (E&S/Stormwater) Plan Review	Lisa	18 plans under review, 38 approved and awaiting permit issuance, as of 7/7/2020	
Environmental Inspections	Lisa	749 inspections conducted in June 2020	
Addressing Structures	Kendrick	35 new structures addressed in June 2020	
Naming of New Roads	Kendrick	4 new roads named in June 2020	

UPCOMING PUBLIC HEARINGS

July 15, 2020, Board of Supervisors, at 6:00 p.m.

Special Use Permits

SUP20-041 Kathleen M. Bundrick, 582 Vine St. Harrisonburg VA 22802, for a commercial kennel (dog daycare) located on the south side of Old Furnace Rd. (Rt. 718) approximately 1,000' east of Smithland Rd. (Rt. 720), Election District #3, zoned General Agricultural (A-2). Tax Map #110-(A)-L2A.

SUP20-045 Eddie M. Rycroft, PO Box 189 Mt. Crawford VA 22841 for storage for agricultural bedding (expansion of existing sawmill business) on property located on the north side of Friedens Church Rd. (Rt. 682) approximately 3,000' west of Koiner Ford Rd. (Rt. 995), Election District #4, zoned General Agricultural (A-2). Tax Map #138-(A)-L93

SUP20-059 James Wenger, 4223 Sky Rd. Rockingham VA 22802 for an additional dwelling on property located on the west side of Sky Rd. (Rt. 761) approximately 0.4 mile north of Singers Glen Rd. (Rt. 763), Election District #2, zoned Prime Agricultural (A-1). Tax Map #77-(A)-L128.

SUP20-092 Jacobs Telecommunications, Inc., 712 Brandermill Drive, Chesapeake 23322 for a 199' telecommunications tower on property located on the north side of Old Furnace Road (Route 718) approximately 0.5 mile east of the Harrisonburg City limits, Election District #3, zoned General Agricultural (A-2). Tax Map #110-(A)-7. Property address: 2555 Old Furnace Road.

REQUESTS TABLED BY BOARD OF SUPERVISORS

SPECIAL USE PERMIT APPLICATION(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2020	1/8/20	19-286	Soil Health Technologies	Composting site (like use to refuse and recycling center)	2
REZONING REQUEST(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
-	-	-	-	N/A	-
ORDINANCE AMENDMENTS					
Year Tabled	Date Tabled	File	Applicant	Request	
2020	1/8/20	19-267	None	Section 17-201 & 17-607 using semi-trailers for storage	

STAFF DIRECTORY

Name	Job Title	Office Number	Mobile Number
ADMINISTRATION			
Rhonda Cooper	Director	564-3033	271-5061
PERMIT INTAKE & PROCESSING			
Lisa McDonald	Permit Specialist I	564-3038	N/A
Jessica Diaz	Permit Specialist I	564-3040	N/A
Kayla Yankey	Permit Specialist II	564-6024	578-1120
BUILDING CODE ENFORCEMENT			
Joe Shifflett	Building Official	564-3041	578-1558
Ben Terry	Plan Reviewer	564-3046	578-1123
JN Riddel	Building Inspector	N/A	578-1121
Rick Davis	Building Inspector	N/A	830-8018
Danny Mason	Building Inspector	N/A	578-3515
Josh Haugh	Building Inspector	N/A	607-9535
(vacant)	Building Inspector	N/A	N/A
PLANNING, ZONING, DEVELOPMENT, & GEOGRAPHIC INFORMATION SYSTEMS			
Bradford Dyjak	Director of Planning	564-1513	578-2659
Diana Stultz	Zoning Administrator & Subdivision Agent	564-3032	830-8017
Diane Lepkowski	Deputy Zoning Administrator & Deputy Subdivision Agent	564-3037	578-1126
Kelly Getz	Deputy Zoning Administrator & Code Compliance Officer	564-6063	810-5024
Mark Rathke	GIS Specialist	564-5076	N/A
Kendrick Smith	GIS Technician	564-3029	830-5811
Patrick Wilcox	Senior Planner	564-5074	271-2952
ENVIRONMENTAL SERVICES			
Lisa Koerner Perry	Director of Environmental Services	564-6095	271-8760
Adam Hancock	Stormwater Management Program Administrator	564-1529	271-6523
Drew Thacker	Environmental Inspector	564-3047	607-3665
Justin Turner	Environmental Inspector	564-3038	560-5589

DEPARTMENT OF COMMUNITY DEVELOPMENT
Development Activity Report - June 2020

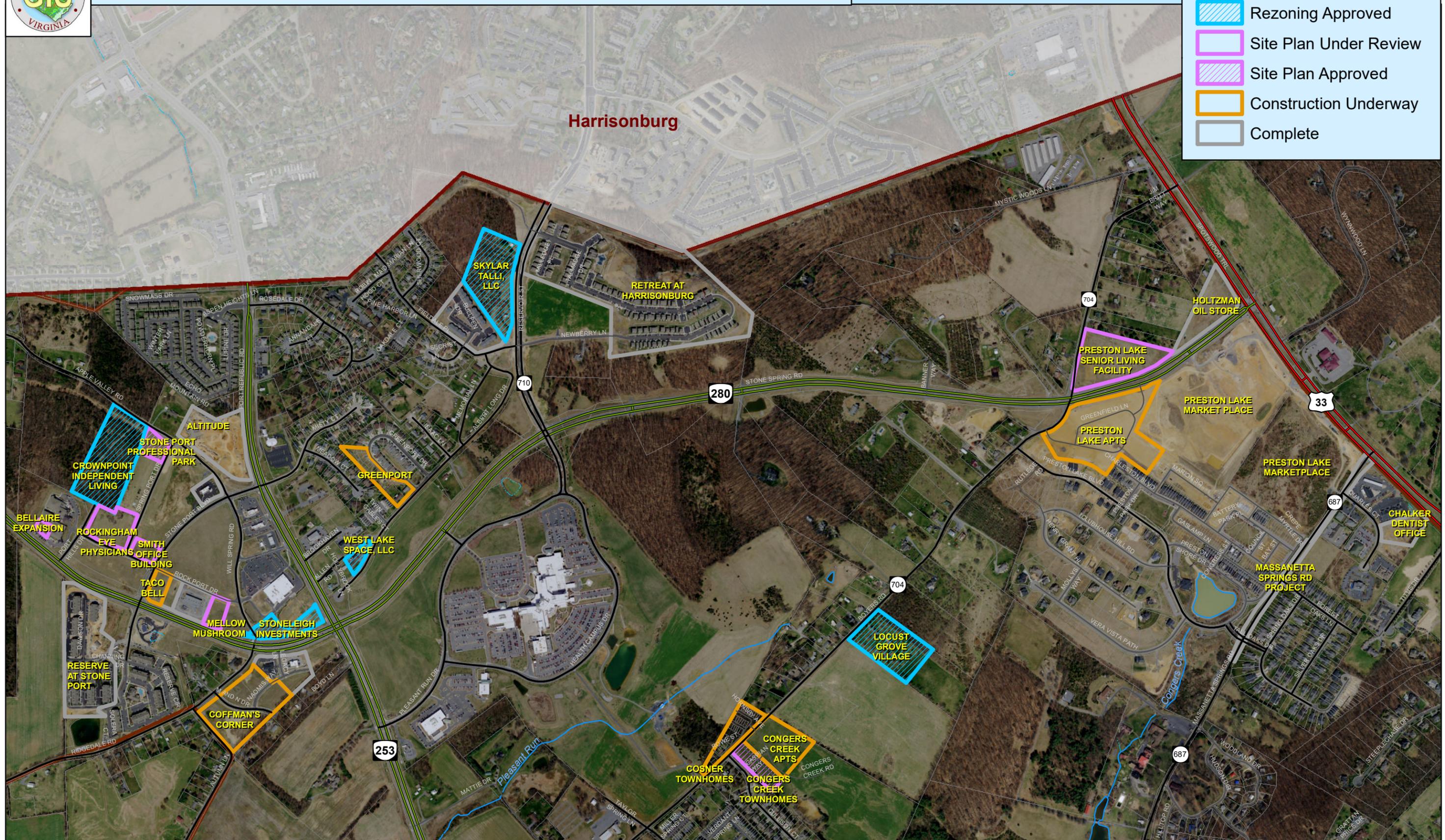
	Permits Issued					Fees Collected				
	Jun-20	Jun-19	One Year Change	Jan-Jun 2020	Jan-Jun 2019	Jun-20	Jun-19	One Year Change	Jan-Jun 2020	Jan-Jun 2019
Building										
Commercial/Industrial	20	10	100.0 %	85	79	\$ 70,621.39	\$ 23,730.58	197.6 %	\$ 214,064.55	\$ 139,784.37
Manufactured	3	7	-57.1 %	14	22	\$ 362.74	\$ 643.23	-43.6 %	\$ 1,646.97	\$ 2,257.10
Single Family	52	22	136.4 %	230	131	\$ 44,130.56	\$ 24,405.56	80.8 %	\$ 212,673.27	\$ 142,150.28
Subtotal	75	39		329	232	\$ 115,114.69	\$ 48,779.37		\$ 428,384.79	\$ 284,191.75
Plumbing										
	2	1	100.0 %	9	5	\$ 159.18	\$ 52.79	201.5 %	\$ 648.54	\$ 317.03
Subtotal	2	1		9	5	\$ 159.18	\$ 52.79		\$ 648.54	\$ 317.03
Electrical										
	35	21	66.7 %	148	161	\$ 2,143.48	\$ 1,367.68	56.7 %	\$ 8,912.12	\$ 9,505.35
Subtotal	35	21		148	161	\$ 2,143.48	\$ 1,367.68		\$ 8,912.12	\$ 9,505.35
Mechanical										
	4	6	-33.3 %	22	37	\$ 232.06	\$ 1,183.20	-80.4 %	\$ 1,267.94	\$ 2,679.19
Subtotal	4	6		22	37	\$ 232.06	\$ 1,183.20		\$ 1,267.94	\$ 2,679.19
Other										
	89	72	23.6 %	356	351	\$ 36,219.72	\$ 34,505.42	5.0 %	\$ 135,957.02	\$ 131,943.80
Subtotal	89	72		356	351	\$ 36,219.72	\$ 34,505.42		\$ 135,957.02	\$ 131,943.80
Land Use Related										
Deeds Approved	10	0	0.0 %	312	0	\$ 8,100.00	\$ 0.00	0.0 %	\$ 32,075.00	\$ 0.00
Erosion and Sediment Permits	9	8	12.5 %	42	34	\$ 21,843.75	\$ 21,654.00	0.9 %	\$ 85,145.75	\$ 80,795.00
Special Use Permits	1	0	0.0 %	40	0	\$ 8,813.75	\$ 0.00	0.0 %	\$ 21,155.00	\$ 0.00
Major Subdivisions Approved	5	0	0.0 %	22	0	\$ 1,800.00	\$ 0.00	0.0 %	\$ 3,700.00	\$ 0.00
Subtotal	25	8		416	34	\$ 40,557.50	\$ 21,654.00		\$ 142,075.75	\$ 80,795.00
Total	230	147		1280	820	\$ 194,426.63	\$ 107,542.46		\$ 717,246.16	\$ 509,432.12



Urban Development Area - Development Status

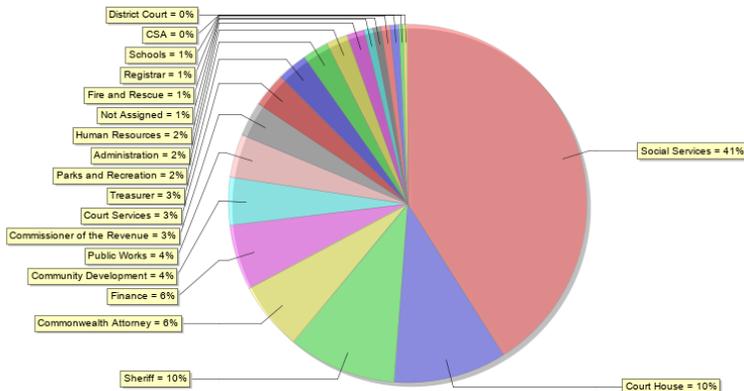


- Rezoning Under Review
- Rezoning Approved
- Site Plan Under Review
- Site Plan Approved
- Construction Underway
- Complete



Technology Department Staff Report: July 2020

MONTHLY HELP DESK TICKET SUMMARY BY DEPARTMENT Total Number of Help Desk Tickets for June 2020: 256



PC NETWORK TECHNICIANS

Project	Associated Departments	Start Date	Projected End Date	Staff Assigned	Update
Refresh next phase of Social Services computers	Technology/Social Services/VITA	03/01/2020	07/31/2020	Steve Moomaw, Dennis Morris, Doug Pitts, Stephen Strecky	Additional staff and computers delayed final implementation
Replace Desktop and Laptop computers in County	Technology	10/24/2019	08/31/2020	Steve Moomaw, Dennis Morris, Doug Pitts, Stephen Strecky, Dusty Moyer, Jeff Ferguson, Michael Krone, Michael Bowen	Additional laptops replacing desktops due to remote access needs

SYSTEMS ANALYSTS

Project	Associated Departments	Start Date	Projected End Date	Staff Assigned	Update
Security Training Campaigns	Technology	06/03/2019	Ongoing	Dusty Moyer	
Implement Shentel WAN Backbone	Technology	7/26/2018	TBD	Michael Bowen, Terri Perry, Dusty Moyer	Complete Three Springs installation, SCADA PC replacement is delay.

IMPLEMENTATIONS

Technology Department Staff Report: July 2020

Project	Associated Departments	Start Date	Projected End Date	Staff Assigned	Update
Munis Cashiering/ Accounts Receivable/ General Billing/Appraisal/ COR Systems	Technology/Finance/ Commissioner of Revenue/Treasurer/Public Works	2/1/2016	TBD	Pam Southerly, Kerri Fitzgerald, Terri Perry	Issues with required programming changes per County contract, delayed going live with taxation until 2020.
Reassessment	Technology/Commissioner of Revenue	05/01/2020	TBD	Kerri Fitzgerald	Pearson Appraisal has access.
GIS upgrade	Technology/GIS/ Community Development	TBD	TBD	Michael Bowen, Michael Krone, Terri Perry	ESRI provided new quotes based on strategic plan from last fiscal year
CityView Upgrade/ Replacement	Technology/Community Development	TBD	TBD	Michael Krone, Michael Bowen, Terri Perry	Vendor demos continuing.
Security Initiatives Implementation	Technology	10/01/2019	09/30/2020	All Staff	New Endpoint solution being implemented, cyber risk analysis planning and policy revisions are in process.
InVise Update	Technology/ Multijurisdictional Law Enforcement Group	TBD	TBD	Terri Perry, Michael Bowen, Michael Krone	Contacted InVise support for requirements and scheduling
Hyland ShareBase Implementation for secure file sharing	Technology	01/01/2020	09/31/2020	Terri Perry, Pam Southerly, Jeff Ferguson	Administration training complete. Training for departments will begin the week of 7/20.
Firewall Replacement	Technology	06/01/2020	07/31/2020	Michael Bowen, Dusty Moyer	Consultants on site the week of July 20 th . Upgrade will allow higher speed connections, more secure remote access, and high availability.

Technology Department Staff Report: July 2020

Data Center Physical Redesign	Technology	06/01/2020	08/31/2020	Michael Bowen, Dusty Moyer, Jeff Ferguson, Michael Krone, Terri Perry	<p>The old HVAC unit in the server room has been replaced, and new modular racks have been installed. Shentel will move their lines the week of July 13th. Segra and HEC equipment will be removed. MidValley Electric will move patch panels to new racks and extend any cabling that will not reach them. Additionally, the UPS load wasn't balanced, and MidValley traced and labeled all of the circuits and recommended configuration for the new design of the room.</p>
-------------------------------------	------------	------------	------------	--	---

Respectfully submitted,

Terri M. Perry
Director of Technology

1. Personnel

The department currently has 10 open positions.

2. Fire & Life Safety: Battalion Chief Joe Mullens, Lt. Todd Spitzer, Lt. Karen Will, Tyler Jessup, and Wes Shifflett

- A. Plan Review
 - 1. Total Number of Plans Reviewed – 4
- B. Consultation
 - 1. Total Number of Consultations - 4
- C. Inspections
 - 1. Total Number of Inspections – 45
 - 2. Inspection Fees Generated - \$520.00
- D. Operational Permits Issued
 - 1. Operational Permits Issued - 259
 - 2. Permit Fees Generated – \$0
- E. Incident Responses and Disposition
 - 1. Structure Fires - 8
 - 2. Vehicle Fires - 1
 - 3. Brush/Grass Fires - 0
 - 4. Open Burning -4
 - a. Notice of Violation - 1
 - b. Summons - 1
 - 5. Bomb Threats - 0
 - 6. Fireworks Violations - 0
 - 7. Fire Lane
 - a. Tickets Issued – 1
 - b. Warnings Issued - 0
 - 8. Explosives/Explosions - 1
 - 9. Follow-up Investigation - 0
 - a. Total Number of Hours – 0

F. Public Education

1. Prevention Programs

- a. Smoke Alarms Installed – 4
- b. Hearing Impaired Smoke Alarms Installed – 0
- c. Fire Extinguisher Presentations – 1
 - i. Number of Participants - 17
- d. School Program Presentations - 0
 - i. Number of Participants - 0
- e. Other Program Presentations - 6
 - i. Number of Participants - 31
- f. Presentation of Education Materials Events - 0
 - i. Number of Participants – 0

G. Training

1. Fire Inspector Related Training

- a. Number of Participants - 0
- b. Number of Contact Hours – 0

2. Fire Investigator Related Training

- a. Number of Participants – 1
- b. Number of Contact Hours – 3

3. Public Education Related Training

- a. Number of Participants - 2
- b. Number of Contact Hours – 6

H. Staff Report Comments/Notes:

- 1. Three public education events and 32 fire inspections were cancelled or postponed due to COVID-19.
- 2. Division staff assembled, packaged, and delivered 279 boxes of food throughout the County to school age children and their families.
- 3. Division staff distributed flyers for COVID-19 testing at Broadway High School, East Rock High School, and the Rockingham County Fair Grounds.
- 4. Division staff assisted with the COVID-19 test sites previously mentioned.

3. Training Division: Capt. Dustin Gladwell, Lt. Dennis Albertson, Lt. David Huddle, and Lt. Stephanie Brown

A. Continued Education Training Provided

1. EMS

- a. Paramedic Skills Assessment at RCFR for New Employee Lara Moran
 - i. Number of Participants – 1

2. Fire
 - a. Operational Scenario Training
 - b. Resuming normal monthly training in stations beginning in July

- B. Meetings and Training
 1. EMS
 - a. Regional Academy Meetings
 - b. Regional Cardiac Performance Improvement Committee Meeting
 - c. Regional Academy EMS Train the Trainer Meeting
 - d. Met with each station captain to discuss July training and testing
 - e. Assist with IT meeting for training room improvements
 - f. Met with IT to order equipment or regional academy students
 - g. Staff Meetings
 2. Fire
 - a. Regional training staff meetings for the full recruit academy or the advanced academy to discuss scheduling, logistics, locations to report back to the regional fire chiefs.
 - b. Assisted with joint training with HFD at a acquired commercial structure.
 3. MTC
 - a. Firefighter II testing
 - b. Worked with EMT students at HFTG classroom
 - c. Standby at CPAT test practice

- C. Certification Training
 1. EMS
 - a. Advanced EMT Class
 - i. Number of Participants – 11
 - b. Advanced EMT Skills
 - i. Number of Participants – 1
 - c. HIPPA and Infectious Disease Training
 - i. Number of Participants – 1
 2. Fire
 - a. Firefighter II Review Session
 - i. Number of Participants – 15

- D. Other Activities
 1. EMS
 - a. Assist with CPAT Practice
 - b. Assist with CPAT Testing and Rehab
 - c. Pack food for RCPS
 - d. Food Delivery for RCPS

- e. Assist with call QA/QI on cardiac arrests
 - f. Review Regional Protocols being proposed
 - g. Prepare quarterly skills assessment for ALS providers
 - h. Research EMS textbooks and training materials
 - i. Work with high fidelity training manikin vendors
 - j. Process Advanced EMT course paperwork
 - k. Run Calls
 - l. Assist with Decon
 - m. Standby for Elkton protest
2. Fire
- a. Went to First Line Technologies for the Victory decon sprayer for maintenance and information.
 - b. Genesis Extrication Tool Demo
 - c. Apx 6 meetings this month with Regional Chief and Training Staff on coordination of the fire academy.
 - d. Assisted the Department of Fire Programs on updating the firefighter curriculum to the latest edition.

4. EMS Division: Division Chief Steve Powell

- A. Conference Calls related to COVID-19
 - 1. Protocol Revision Group with CSEMS
 - 2. MCRC Committee Group with CSEMS
 - 3. SRMH Stroke Committee meeting
- B. Training
 - 1. Announced EMT Training program to begin in August
 - 2. Updated details on Training Division for the following COVID-19 protocols
 - a. PPE use: Mask on every call for every patient; switched to surgical vs. cloth
 - b. Decon process for EMS units
 - c. Exposure reporting and isolation guidelines
 - d. Temperature monitoring
- C. EMS Activities
 - 1. Continued research and updated data regarding the Coronavirus outbreak
 - 2. ImageTrend data pertaining to EMS responses
 - 3. Bi-weekly contact with all County nursing and assisted living facilities
 - 4. Continued contact with SRMH regarding pharmacy and PPE guidelines
 - 5. Submitted CSEMS award recognition candidates
 - 6. Developed new QA/QI committee
 - 7. Review of precepting guidelines and contracts with programs
 - 8. Updated Exposure Control Plan

- a. Updated Exposure Control SOG's

- D. CPR Training Site
 - 1. Processed 4 CPR Rosters
 - 2. Printed/Processed 16 Ecards

Respectfully submitted by,

Chief Jeremy C. Holloway



STAFF REPORT

July 2, 2020

Agenda Item#

Parks & Recreation Coronavirus Adjustments:

Starting Monday, March 30th I divided my staff up into several groups to address the work that we hope to complete over the next few months. One group (which will be referred to as the Rockingham Park Group) consists of Marco, David, Dontae', and Rick. These folks will report to work at Rockingham Park each day and utilize the press box located at Albert Long Fields as their office (each person gets their own corner). IT has helped me get computer hookups there that will connect with the network. John Dofflemyer, Sherrill Wright, and Jeremy Rexrode will also work at the park full time though they will be there normally (not just as a response to social distancing and the recent pandemic). ****As of June 15th the Rockingham Park Group now only reports to Rockingham Park when needed to prepare the facility for events (otherwise they have returned to the office).

The second group (which will be referred to as office/miscellaneous duties group) will consist of Jerry, Denise, Regina, Jessi, and Taylor. This group will be subdivided into two sub-groups in which one will have 3 and the other 2. The group of 2 will be responsible to man the office, answering phones, and dealing with the day to day paperwork and administration of the department. The group of 3 will take care of other tasks outside of the office and work with other departments. *****Things are essentially back to normal (as of mid-June) as my afterschool group is very busy planning for summer day camp which opens up July 6th as well as begin to plan for what afterschool may entail this coming school year.

Rockingham Park Group- Work Completed for June 2020

Weekly:

- Mowing & Weed-eating general green space
- As of May 25th, we have begun hosting weekly travel softball/baseball practices (with Covid guidelines) at Albert Long Fields. We host two practices on Monday evenings and two practices on Wednesday evenings. We have staff presence during all of these practices.
- Infield Grooming
 - We need to groom all infields in order to prevent weed growth while they are not being used
- Trash Removal
- Equipment cleaning
 - Mowers, Weed-eaters

Other Tasks Completed:

- Installed 3 Base Anchors on Field 8
- Installed a Windscreen on Field #7 Fence behind Home plate/Outfield
- Assisted with Safety Netting Installation
 - Moved Plywood Sheets for equipment travel onto fields
 - Repair Infield after installation

- Field/Park Supervision during Travel Team Field use
- Lined Fields for Rockingham Lacrosse Club use
- Assembled Benches for Dugouts (Field 7 and Field 8)
- General Playground Maintenance

Office/Miscellaneous duties group-Work Completed June 2020

- Due to COVID-19 all previously planned programs continue to be cancelled until further notice when we can meet in person under proper guidelines. All trips are cancelled until further notice.
- Due to COVID-19 all previously planned programs continue to be cancelled until further notice when we can meet in person under proper guidelines. All trips are cancelled until further notice.
- Social Media Reachout
 - We have shared instructional videos provided by teachers around Rockingham County Public Schools
 - We have our “Sunday Spotlight Series” highlighting individuals who have made a big impact on Rockingham County Parks and Recreation over the years.
 - In June we recognized Monica Ewell and Christa Gitchell
- Afterschool 2020-21
 - Waiting to meet with Oskar Scheikl and Doug Alderfer regarding what afterschool will look like under new school schedule.
 - As of 7/1/20
 - FULL: Cub Run, John Wayland, Mountain View, McGaheysville, Peak View
 - Low Space Warning (under 10 spaces): John C Myers
 - Plenty of spaces: Ottobine, Pleasant Valley, Lacey Spring
- Summer Day Camp
 - Registrations opened on June 2
 - Cub Run week 2 is the only week full thus far across all 5 sites for the summer though approximately 115 of 135 slots are filled at this time.
 - We held staff training the week of June 22.
 - Program officially begins July 6.
- Other duties completed over the last month
 - Assisted Fire and Rescue with packing food boxes and deliveries to local schools
 - Assisted Voter Registrar with ballot envelope stuffing
- We have reached out to our existing instructors and are finding new instructors to begin offering Virtual Programming via Zoom
- Currently we have the follow classes already going and/or scheduled to go:
 - **Virtual Preschool with Mrs. Lauren-** Lauren Simmons who does our normal Wednesday morning Preschool Hour in our conference room started on 4/29 offering a 30min virtual preschool class including story time and an interactive activity. The class now has 44 enrolled and will continue to meet weekly via Zoom until she can resume normal in person classes.
 - We began a virtual fishing tournament on July 1 and will run through July 31. Fee is \$15 and participants are able to register through July 29 and submit fish through the “iAngler” until 8pm on July 31
- We have put out a request to contact us if anyone else in the community is interested in joining us as an instructor to offer virtual programs.

1. RECREATION

A. Personnel: Nothing to report

B. Rockingham Park at the Crossroads:

1. Momentum Earthworks is very close to completing the walking trail at Rockingham Park. Two bridges have been installed
2. All paving should be completed by July 15th.
3. Forenet Inc. out of Rhode Island completed installation of safety netting at Albert Long Fields on June 26th. Everything went smooth with the installation and the netting looks fantastic and has increased safety at the fields greatly.
4. Playground bathroom installation is now moving forward and should be completed in the near future.

C. General Recreation

All recreation programs are on hold due to the Coronavirus. Plans are in process for what will hopefully be football, cheer, and girls' basketball seasons beginning in late August.

2. After School

1. Registration for afterschool opened May 11th and we presently have 263 kids signed up for the 2020-21 school year (up from 246 in June). It is important to note that this is all very tentative due to the fact that we still don't know exactly what school itself will look like in the fall. We are scheduled to have a conversation with Doug and/or Oskar this week to begin to hash out details of exactly what role Parks & Recreation will play in the school restart.

3. Rentals

- Bergton Community Center, 0 Rentals
- Singers Glen Community Center, 0 Rentals
- PDCC paying rentals, 0 Rentals
- PDCC non-paying rentals, 0 Rentals

4. **General Programs and # of participants: None at this time**

5. **Questions/News/Concerns/Requests for the Board of Supervisor's:**

None at this time.

1. Personnel**A. Positions filled**

Director
Administrative Assistant
Senior Pretrial Officer
Pretrial Officer (two full-time/one full-time not filled)
Pretrial Evaluator
Probation Officer (two full-time/one part-time)
Litter Control Supervisor (part-time)
CIT Coordinator
Drug Court Coordinator
Criminal Justice Planner/Crime Analyst

2. Litter Control Program

A. Litter has resumed with limited seating starting on June 12, 2020.

3. Community Corrections**A. Probation**

1) Caseload for June 2020
Misdemeanor caseload – 301
Felony caseload – 10

B. Pretrial

1) Caseload for June 2020
Misdemeanor caseload – 70
Felony caseload – 237

4. CIT – Crisis Intervention Team

A. The CIT Taskforce meets on a monthly basis. CIT Training is scheduled for July 13-17, 2020.

5. RE-Entry Council

A. The sub-committees meet once per month to discuss ways to integrate offenders back into our community.

6. CCJB – Next meeting July 13, 2020, the Community Criminal Justice Board meeting will be held virtually. Residents will be able to watch the meeting live on:

- The City's website, <https://www.harrisonburgva.gov/agendas>
- Public Education Government Channel 3

A phone line will be live where residents will be allowed to call in and speak during the Public Comments portion of the meeting. The telephone number to call in is: (540) 437-2687.



**Community Development
Special Use Permit Report
SUP20-041**

Meeting Date: July 15, 2020

Applicant: Kathleen M. Bundrick

Mailing Address: 582 Vine Street, Harrisonburg VA 22802

Property Address: 2108 Old Furnace Rd.

Phone #/Contact: Kathleen Bundrick/(540) 820-8956

Tax Map ID: 110-(A)- L2A

Zoning: A2-General Agricultural

Requested Use: Dog daycare center (commercial kennel)

**Location: South side of Old Furnace Rd. (Rt. 718) approximately 1000' east of
Smithland Rd. (Rt. 720)**

Acreage in parcel: 2.869

Acreage in request: 10,462 sq. ft.

Election District: #3

Comprehensive Plan: Agricultural Reserve

Placing conditions on the request is neither a recommendation for approval or for denial. It is simply stating that if approved, these are the minimum conditions that should be placed on the permit. If approved, the Board of Supervisors may change these conditions or add new conditions as deemed necessary.

If the request is approved by the Board, at a minimum the following conditions apply:

1. Use shall be in substantial accordance to the plot plan submitted with the application.
2. The owner of the kennel operation shall submit a plan for waste disposal meeting all regulatory requirements.
3. All VDOT and Health Department requirements shall be met.

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for commercial kennel in the A2 zoning district by special use permit. Section 17-607 allows a property line reduction for containment areas and runs from 150' to 75' with notarized consent of the adjoining property owner. Applicant has received notarized consent from the property owner to the west.

BACKGROUND

The property is zoned A2-General Agricultural and is currently the site of a single-family dwelling.

Adjoining Properties and Special Uses

No special uses on adjoining properties.

ZONING AND EXISTING LAND USE

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	A2	Pasture
East	A2	SPCA
South	A1	Pasture
West	A2	Home site

STAFF AND AGENCY ANALYSIS**UTILITIES****Health Department**

Health department records reflect a septic system from 1974 for a two-bedroom house. The applicant will need to have a septic system approved for the proposed business. A private sector designer would be required to evaluate the property and design any commercial septic system and/or to assist with determining whether the existing system is adequate for the business. Any modification, expansion, or replacement of the septic system would need to be approved by health department permit. The location of the existing system must be taken into account and not encroached upon with buildings, parking, etc. (if it is to remain in use). Setback distances to any septic system and any well must be adhered to. A private well cannot be used to serve 25 or more persons 60 days or more a year (serving 25 or more persons 60 days or more a year would warrant regulation as a waterworks via the Office of Drinking Water-Lexington Field Office).

Public Works

This special use permit is for a parcel that is not served by County utilities and Public Works has no comments.

ENVIRONMENTAL**Environmental Services:**

No comments.

PUBLIC FACILITIES**Emergency Services**

SUP20-041 is located within the Hose Company #4 Fire Department and Harrisonburg Volunteer Rescue Squad's respective first due area. This project will have to meet the requirements of the Rockingham County Fire Prevention Code.

Building Official

After approval of all applicable departments and agencies, (2) sets of building plans will be required to be submitted at time of permit application to meet minimum building code standard (2015 VA Uniform Statewide Building Code). Handicap accessible restroom will be required on site to accommodate up to 15 occupants. General Handicap accessibility will be required to accommodate patrons.

Planning

Comprehensive Plan Designation: The parcel is shown as Agricultural Reserve in the Comprehensive Plan, which is delineated in Section II-C-3:

- a. Existing Uses. The Agricultural Reserve also contains other existing uses: residences, rural centers, and rural commercial uses that are served by wells and septic systems. ...This plan recommends, in the absence of public water and sewer services, limiting the expansions of the rural centers in order to reduce potential impacts on agricultural activities.
- b. Other Uses. Because of the changing economics of agriculture, other uses might be

appropriate for the agricultural area that could provide supplemental income to the farm. These uses could include: bed and breakfast enterprises, country inns, rural retreats, riding academies and camps, farm camps, history camps, demonstration farms, crop mazes, battlefield reenactment parks, and similar uses.

c. Infrastructure. The Agricultural Reserve is designated not only to support the agricultural economy, but also to retain the rural character and scenic beauty of Rockingham County that so many citizens value and which is also a primary goal of the Comprehensive Plan.

d. Section II-B-Goals:

i. Goal 3. Preserve Agricultural Industry and Economy (income, land, and jobs - not necessarily type of crops/products).

ii. Goal 6. Achieve a Balance of Compatible Land Uses and Communities in which people can live, work and play.

iii. Policy #4.1.5 Retain and expand the existing industries and businesses now operating in the County.

Site Plan Considerations:

a. Site Plan requirements will need to be met consistent with Chapter 17, Article VII "Development Standards" after issuance of the special use permit.

b. Parking area landscaping standards are triggered when greater than 15 parking spaces are required based upon occupancy.

c. Perimeter and/or site landscaping plan is still required, but may be coupled with the SUP Application Layout/Sketch.

TRANSPORTATION

Virginia Department of Transportation

VDOT Site Specific Comments:

The usage proposed would generate more than 50 vehicles per day, requiring at least a moderate volume commercial entrance (paved, 18' throat width, 25' radii). Old Furnace Road (Rt. 718) is classified as a Collector Road and an entrance would therefore be required to meet Access Management Requirements. The existing private entrance location does not meet the spacing requirement. If the permanent entrance is proposed to be at the same location, an access management exception request would be required. The exception would be supported only if the adjacent SPCA would be unwilling to share the existing commercial entrance (written verification would be need at time of exception). Otherwise, the spacing would be supported unless there is another location along the frontage that could meet the spacing requirement in addition to having the required sight distance. The specifics of the entrance requirements can be finalized at time of site plan.

SUMMARY

Considerations:

1. The Health Department will require the applicant to have a soil scientist or engineer evaluate the existing septic system. If the system is found inadequate for the proposed business, a new or redesigned system that meets Health Department approval will need to be installed.

2. VDOT will require a moderate volume commercial entrance and an access management exception request will be required if the existing entrance is to be used.



Kathleen M Bundrick Special Use Permit Request



7/15/2020

SUP#20-041

City of
Harrisonburg

A2

OLD-FURNACE-RD

718

110-(A)- L1

110-(A)- L2B

110-(A)- L2A

110-(A)- L2C

A2

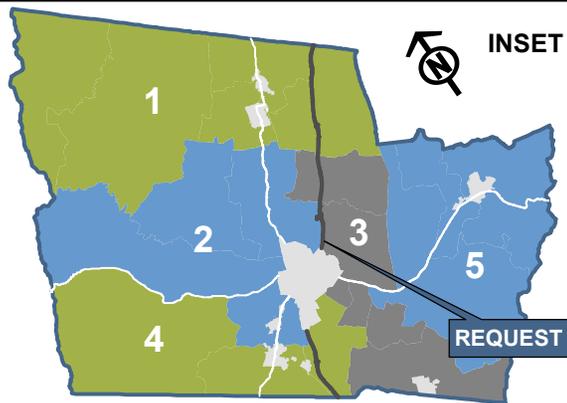
110-(A)- L50A1

A1

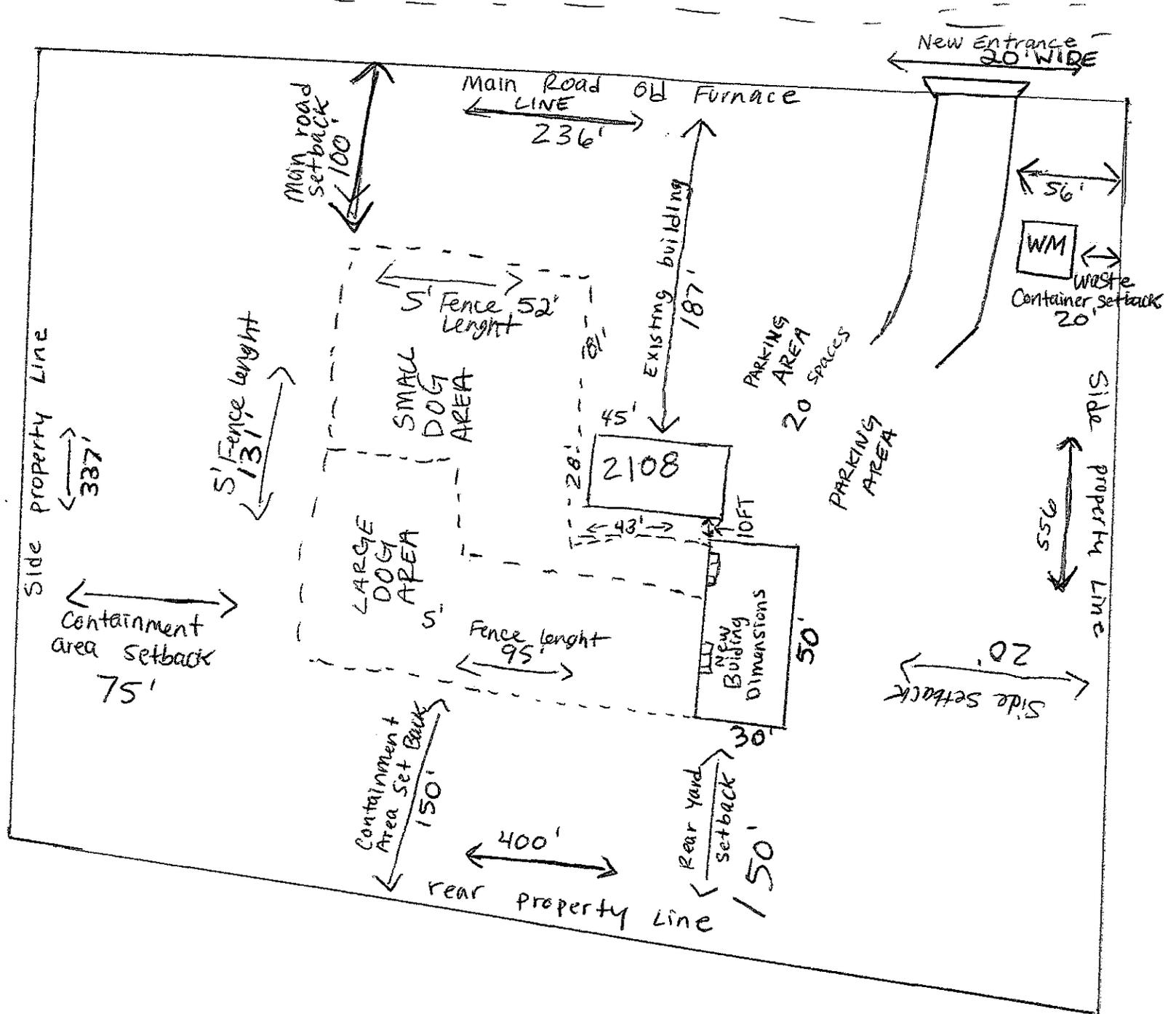
A1



INSET



Mr./Ms. Hawkins



SPCA

DOG PARK



**Community Development
Special Use Permit Report
SUP20-045**

Meeting Date: July 15, 2020

Applicant: Eddie M. Rycroft

Mailing Address: PO Box 189, Mt. Crawford, VA 22841

Property Address: 2833 Friedens Church Rd

Phone #/Contact: (540) 607-0391/Brian Rycroft

Tax Map ID: 138-(A)-L93

Zoning: A2-General Agricultural

Requested Use: 63' x 200' storage building for expansion of a sawmill business producing poultry bedding.

Location: North side of Friedens Church Rd. (Rt. 682) approximately 3,000' west of Koiner Ford Rd. (Rt. 995).

Acreage in parcel: 22

Acreage in request: 0.5 acre

Election District: 4

Comprehensive Plan: Agricultural Reserve

Placing conditions on the request is neither a recommendation for approval or for denial. It is simply stating that if approved, these are the minimum conditions that should be placed on the permit. If approved, the Board of Supervisors may change these conditions or add new conditions as deemed necessary.

If the request is approved by the Board, at a minimum the following conditions apply:

1. Use shall be in substantial accordance to the plot plan submitted with the application.
2. This Special use permit shall allow for the parking of three (3) additional tractor-trailers serving this business bringing the total number of tractor-trailers to six.
3. This permit is contingent upon a site plan being submitted to and approved by the County. No work shall be done on the property and no building permits shall be issued until such time as a site plan is approved.
4. As proffered by the applicant, mill prep-time shall commence after 6 a.m. Production time shall be between 7 a.m. and 6 p.m.
5. As proffered by the applicant, trucks shall depart from the site between 6 a.m. and 6 p.m. and inbound trucks will have no set time to return.
6. As proffered by the applicant, the mill will not run on Saturdays, or on the following holidays: Easter, Thanksgiving, Christmas, and Christmas Eve.
7. As proffered by the applicant, eight (8) evergreens shall be planted on the applicant's property across from the entrance to the property to the south (currently Depoy property). Height of the trees shall be approximately 24" at the time of planting.
8. As proffered by the applicant, a row of eight (8) evergreen trees shall be planted on the applicant's property between the subject property and Mr. Homan's current adjoining rental property. Height of the trees shall be approximately 24" at the time of planting.
9. All conditions from Special Use Permit S00-07, unless changed by this permit, shall remain in effect.

GENERAL INFORMATION

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for sawmills in the A2 zoning district.

BACKGROUND

On March 22, 2000, the Board of Supervisors approved a special use permit request for a sawmill at the property. On October 11, 2017, the Board approved another special use permit for an expansion of the business. (Adding a 12,600 sq. ft. storage building). That special use permit became void when the construction of the building was not commenced within two (2) years of the date of approval.

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North	A2	None	
East	A2	None	
South	A2	Antique shop	Approved 5/9/12
West	A2	None	

ZONING AND EXISTING LAND USE

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	A2	Wooded
East	A2	Home site, pasture
South	A2	Home site, pasture
West	A2	Home site

STAFF AND AGENCY ANALYSIS**UTILITIES**Virginia Department of Health

The Health Department has no concerns about this request. Applicant has stated that the only employees of the business are family members who reside at adjoining properties. If this should change the Health Department recommends that the applicant have a private onsite soil evaluator and/or engineer submit a design for a system to serve the business.

Public Works

The request is not served by public utilities and public works had no comments.

ENVIRONMENTALEnvironmental Services:

The applicant has the required land disturbance permit for this project.

PUBLIC FACILITIESEmergency Services

SUP20-045 is located within the Bridgewater Volunteer Fire Department and the Bridgewater Volunteer Rescue Squad's respective first due area. This project will need to meet the requirements of the Rockingham County Fire Prevention Code.

Building Official

After approval of all applicable departments and agencies, (2) sets of building plans will be required at time of permit application. Plans are to be prepared by a qualified VA Architect/Engineer and meet all minimum standards of the VA Uniform Statewide Building Code 2015 Edition. Plans will then be reviewed by the building department.

Planning

Comprehensive Plan Designation: The parcel is shown as Agricultural Reserve in the Comprehensive Plan, which is delineated in Section II-C-3:

- a. Existing Uses. The Agricultural Reserve also contains other existing uses: residences, rural centers, and rural commercial uses that are served by wells and septic systems. ...This plan recommends, in the absence of public water and sewer services, limiting the expansions of the rural centers in order to reduce potential impacts on agricultural activities.

- b. Other Uses. Because of the changing economics of agriculture, other uses might be appropriate for the agricultural area that could provide supplemental income to the farm. These uses could include: bed and breakfast enterprises, country inns, rural retreats, riding academies and camps, farm camps, history camps, demonstration farms, crop mazes, battlefield reenactment parks, and similar uses.

- c. Section II-B-Goals:
 - i. Goal 3. Preserve Agricultural Industry and Economy (income, land, and jobs - not necessarily type of crops/products).
 - ii. Goal 6. Achieve a Balance of Compatible Land Uses and Communities in which people can live, work and play.
 - iii. Policy #4.1.5 Retain and expand the existing industries and businesses now operating in the County.

Site Plan Considerations:

- a. Site Plan requirements will need to be met consistent with Chapter 17, Article VII “Development Standards” after issuance of the special use permit.
- b. If original site plan is available, please update or incorporate additions to an existing survey, which delineates the location of each distinct use of the parcel. Please show parking areas with dimensions for each area based upon occupancy and anticipated customer demand.
- c. Parking area landscaping standards are triggered when greater than 15 parking spaces are required based upon occupancy.
- d. Perimeter and/or site landscaping plan is still required, but may be coupled with the SUP Application Layout/Sketch.

TRANSPORTATION

Virginia Department of Transportation

This site is currently being served by a commercial entrance that is adequate for the existing and proposed use.

Should the safety, use, or maintenance level of any existing or proposed entrance to a VDOT maintained highway change in the future, VDOT reserves the right to require additional modifications as warranted by the site specific conditions. If any work is required on VDOT right-of-way, a VDOT Land Use Permit is required. The permit is issued through the Harrisonburg Residency office.

SUMMARY

Considerations:

1. This is an expansion of an existing sawmill operation.
2. VDOT stated the existing entrance is adequate.
3. If approved, this would allow three more tractor-trailers on the property serving the business bringing the total to six.
4. The applicant has proffered that the mill will be in production only between the hours of 7 a.m. and 6 p.m. Monday through Friday. A copy of the proffers is attached to this report. The Board may accept or reject any of these proffers. The Board may also be

more restrictive than any of the proffers. If rejected or made more restrictive, the condition would be changed.

5. According to the County Code, in granting a special use permit, the Board should find the following:

- That the use is compatible with surrounding uses,
- Is not detrimental to the character of adjacent land,
- Is consistent with the intent of this chapter, and
- Is in the public interest.

The following are the conditions from SUP00-07:

CONDITIONS:

- (1) Use shall be located in accordance with plot plan as approved.
- (2) The building(s) shall comply with the Virginia Uniform Statewide Building Code, and the proper permits shall be obtained.
- (3) Applicant shall obtain a commercial entrance permit from VDOT, and said permit shall be submitted to the Zoning Office prior to obtaining final zoning approval forms for building permits. This entrance shall be located 2,818 feet east of Route 681.
- (4) Applicant shall contact VDOT within sixty (60) days from approval regarding that department's requirements and to obtain the necessary permit.
- (5) In accordance with VDOT requirements, applicant shall cut two pine trees to the west of the entrance and erect a screen in front of the parallel access road to block headlights from shining onto Route 682. If VDOT changes these regulations, that agency shall notify the County in writing of the requirements that will be imposed.
- (6) No vehicles shall be allowed to park on state right-of-way. Additionally no vehicles shall be allowed to back into or out of the entrance. Off-street parking shall comply with the Rockingham County Code.
- (7) VDOT reserves the right to require future entrance upgrades should conditions warrant.
- (8) In accordance with Health Department regulations, there shall be no running water in the building(s).
- (9) On premise advertising sign shall comply with the Rockingham County Code, and a building permit shall be obtained for any sign. Said sign shall not be lit.
- (10) The applicants shall screen from the Siever's property the sawmill area and the sawdust pole barn with evergreen trees not smaller than five feet, so as to protect the Siever property from sight and to assist the baffling of sound from the intended use of this permit. These plantings are to be maintained and kept in good, living repair by the applicant.
- (11) The hours of operation shall be 7AM – 5PM EST Monday – Friday; 7AM – 6 PM EDT Monday – Friday; 7AM – 12 noon on Saturday, and there shall be no Sunday hours of operation.
- (12) There shall be no employees or guests associated with this use permitted on the property earlier than 1/2 hour before opening time or later than 1/2 hour after closing time in accordance with the posted hours of operation mentioned above.
- (13) Trucks entering or exiting the property shall abide by the above time schedule under condition #11.
- (14) There shall be no more than three tractor and trailers permitted on the site at any one time.
- (15) 48 hours written notice must be presented and verified as received by the County prior to the operation of the indoor sawmill.
- (16) There is no outdoor sawmill operation permitted.
- (17) This permit shall not extend onto any properties that are divided from the parent tract on which this business is located.
- (18) A certificate of occupancy shall be obtained from the County prior to the business beginning operation.
- (19) Applicant shall be expected to adhere to any contractual agreements between him and the Depoys.
- (20) If the applicant violates any of the conditions spelled out in this permit, the County has the authorization to revoke the special use permit and may do so in accordance with the Rockingham County Code.

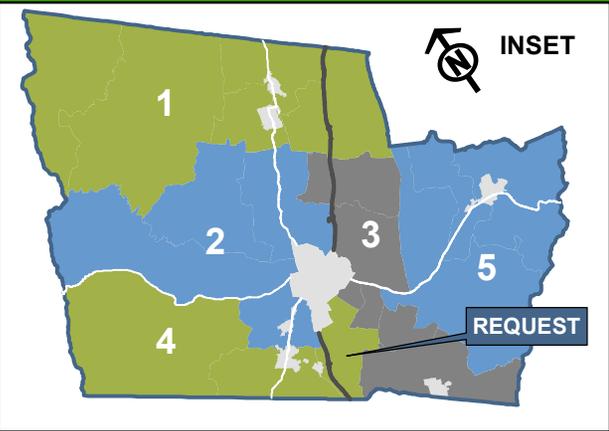


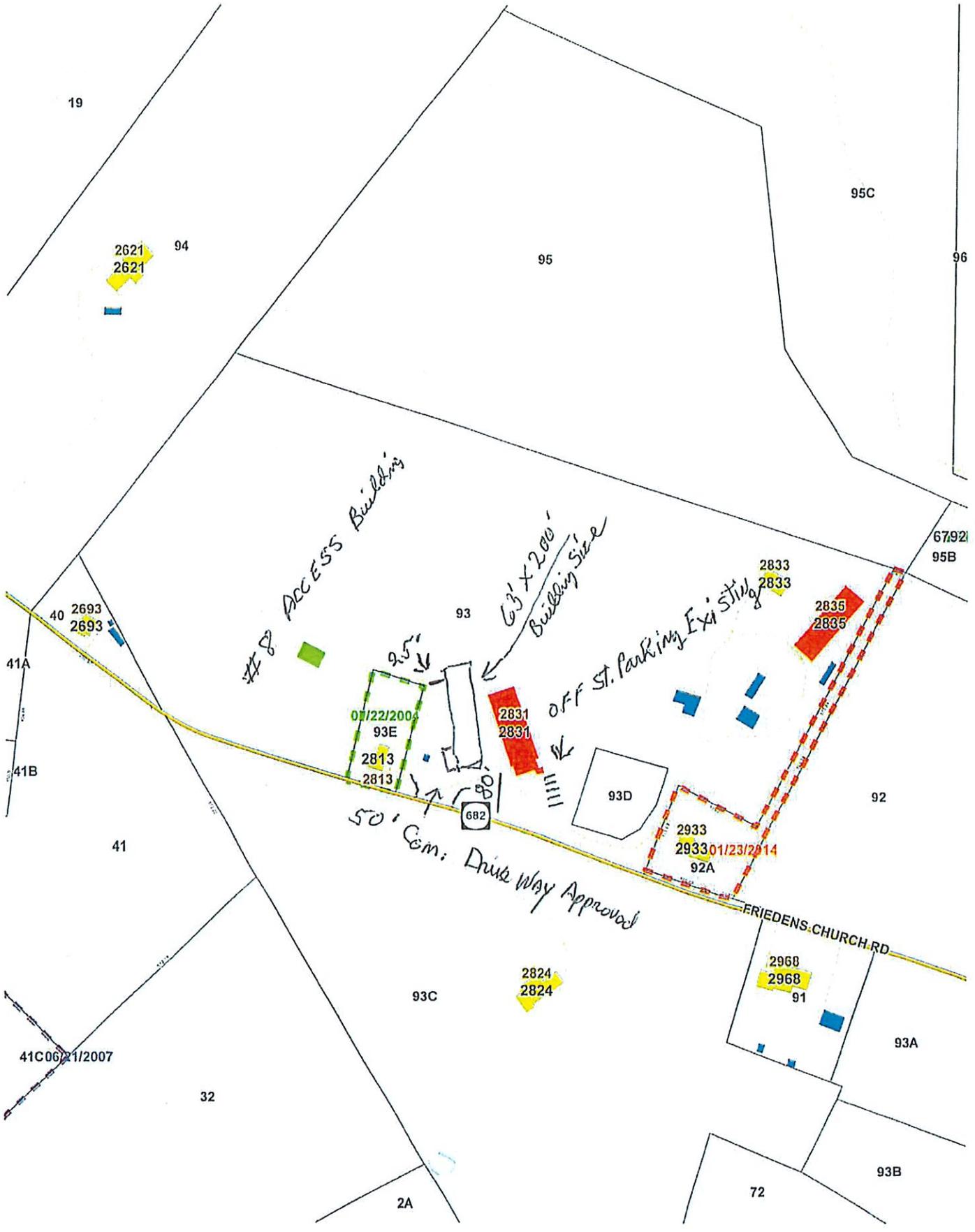
Eddie M Rycroft Special Use Permit Request



7/15/2020

SUP#20-045





19

95C

2621
2621

94

95

96

#8 ACCESS Buildings

63' X 200'
Building Site

OFF ST. Parking Existing

50' Cm. Drive Way Approved

FRIEDENS.CHURCH.RD

6792
95B

40 2693
2693

93

2833
2833

2835
2835

41A

01/22/2004
93E

2831
2831

41B

2813
2813

93D

92

41

682

2933
2933 01/23/2014
92A

41C06 21/2007

93C

2824
2824

2968
2968

91

93A

32

2A

72

93B



**Community Development
Special Use Permit Report
SUP20-059**

Meeting Date: July 15, 2020

Applicant: James Wenger

Mailing Address: 4244 Sky Road, Rockingham VA 22802

Property Address: 4223 Sky Road, Rockingham VA 22802

Phone #/Contact: 540-830-0642/James Wenger

Tax Map ID: 77-(A)-L128

Zoning: A1-Prime Agricultural

Requested Use: Second dwelling

Location: West side of Sky Rd. (Rt. 761) approximately 0.4 mile north of Singers Glen Rd. (Rt. 763)

Acreage in parcel: 80

Acreage in request: 1

Election District: 2

Comprehensive Plan: Agricultural Reserve

Placing conditions on the request is neither a recommendation for approval or for denial. It is simply stating that if approved, these are the minimum conditions that should be placed on the permit. If approved, the Board of Supervisors may change these conditions or add new conditions as deemed necessary.

If the request is approved by the Board, at a minimum the following conditions apply:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. Residence shall comply with the Statewide Building Code.
3. Residence shall not be occupied until a certificate of occupancy is issued.

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for a second dwelling in the A1 zoning district on parcels where there are at least fifteen (15) acres per additional dwelling.

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North			
East			
South	A1	Machinery & Equip. Center	Approved 12/11/19
West			

ZONING AND EXISTING LAND USE

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	A1	Wooded, tillable
East	A1	Home sites
South	A1	Tillable, home site
West	A1, A2	Pasture, wooded

STAFF AND AGENCY ANALYSIS

UTILITIES

Health Department

The applicant will need an approved sewage disposal system and water supply for the proposed dwelling.

Public Works

This parcel does not use County Utilities and we do not have any lines in the service area. Public Works has no further comments

ENVIRONMENTAL

Environmental Services:

No comments.

PUBLIC FACILITIES

Emergency Services

SUP20-059 is located within the Singers Glen Volunteer Fire Department and Singers Glen Volunteer Rescue Squad’s respective first due area. Our office has no concerns with the request.

Building Official

After approval of all applicable departments and agencies, new residential structure will be required to meet all minimum standards of the 2015 VA Uniform Statewide Building Code for habitable residential dwellings. (2) sets of plans will be required at time of building permit application.

Planning

Overlay District Designation: This parcel is situated within the Western Rockingham Agricultural/Forestal District.

Sec. 17-510.03. “[Western Rockingham District] Conditions”: The intent of these conditions is to strengthen the existing agricultural community in order to ensure its continued economic viability. The Western Rockingham Agricultural and Forestal district shall comply with the

following conditions:

(a) Uses, structures, and accessory businesses shall be permitted on a parcel in compliance with the regulations that apply to the zoning of that parcel. However, the following uses shall be prohibited throughout the district:

- (1) Golf courses;
- (2) Golf driving ranges;
- (3) Campgrounds;
- (4) Shooting ranges;
- (5) Auto graveyards or junkyards;
- (6) Recreational or amusement enterprises operating outside a building for profit.

(b) All parcels included in the district must be located fully within the district; no portion of a district parcel shall lie outside the district.

(c) Parcels of land, as now defined in the county real estate records, within the district may be sold in their entirety but not subdivided to a nonfamily member during the term of district status. However, the parcel under new ownership shall remain in district status at least until the time of the next scheduled district renewal.

(d) Parcels of land, as now defined in the county real estate records, within the district may only be subdivided by purchase or gift to immediate family members. However, this family subdivision shall remain in district status for at least as long as the parent parcel remains in the district. Residences for persons who earn a substantial part of their livelihood from agricultural or forestal operations on the same property, or for members of the immediate family of the owner, shall be permitted in accordance with the County Code.

Comprehensive Plan Designation: The parcel is shown as Agricultural Reserve in the Comprehensive Plan, which is delineated in Section II-C-3:

a. Existing Uses. The Agricultural Reserve also contains other existing uses: residences, rural centers, and rural commercial uses that are served by wells and septic systems.

b. Other Uses. Because of the changing economics of agriculture, other uses might be appropriate for the agricultural area that could provide supplemental income to the farm. These uses could include: bed and breakfast enterprises, country inns, rural retreats, riding academies and camps, farm camps, history camps, demonstration farms, crop mazes, battlefield reenactment parks, and similar uses.

c. Section II-B-Goals: Goal 6. Achieve a Balance of Compatible Land Uses and Communities in which people can live, work and play.

TRANSPORTATION

Virginia Department of Transportation

VDOT Site Specific Comments:

Sky Road is an unposted secondary road, therefore having a legal statutory speed limit of 55 mph. The existing entrance does not meet sight distance requirements for the legal speed limit. Just northeast of the existing entrance, sky road has a crest vertical curve; if the entrance was relocated to that point, it may meet sight distance for the statutory speed. If it would not, it would likely meet for the actual 85th percentile operating speed of the roadway.

A second dwelling is viewed by VDOT similar to a division. It should be noted that based on the

comments above, a division would not be approved by VDOT at this location without remediating the entrance.

SUMMARY

Considerations:

1. Applicant will need entrance approval from VDOT.
2. According to the County Code, in granting a special use permit, the Board should find the following:
 - That the use is compatible with surrounding uses,
 - Is not detrimental to the character of adjacent land,
 - Is consistent with the intent of this chapter, and
 - Is in the public interest.

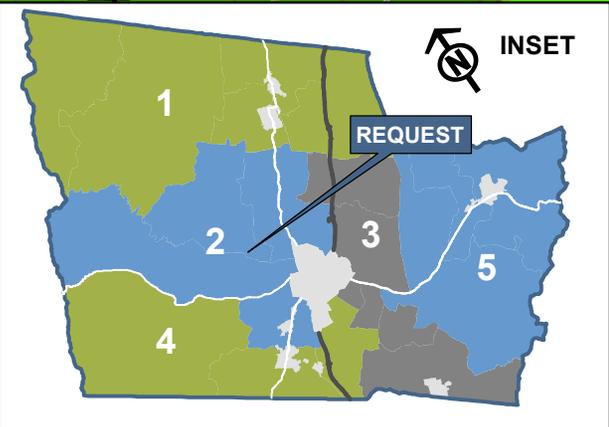
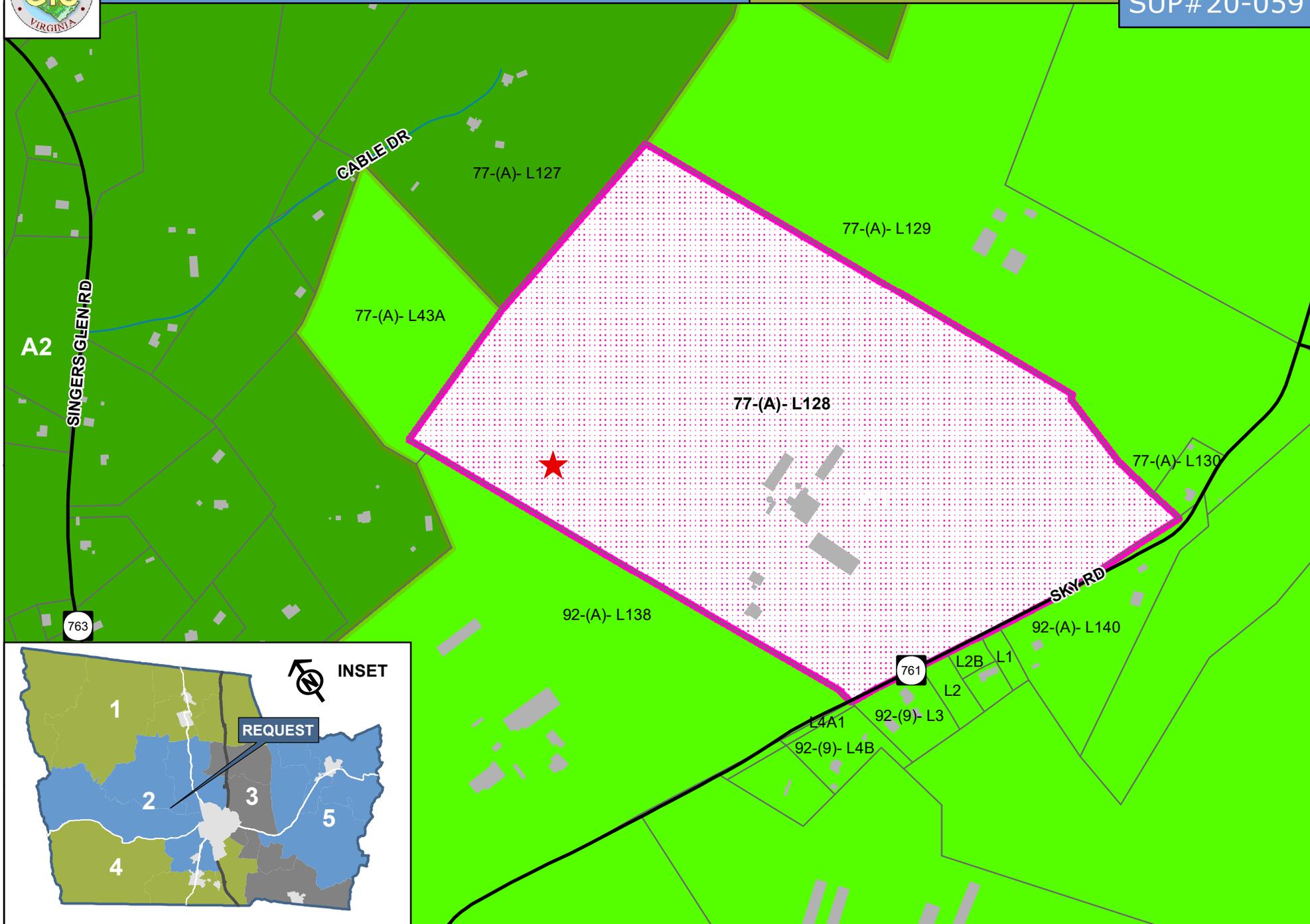


James Wenger Special Use Permit Request



7/15/2020

SUP#20-059



514900's Skew Rd

Robson

3984

Skid Rd

4223

4127

more than
50 FT

28272

house

woods
w basement

lane
APP 1500 FT
From Rd

Farm house

house

barn

barn

Rental
house



**Community Development
Special Use Permit Report
SUP20-092**

Meeting Date: July 15, 2020

Applicant: Jacobs Telecommunications, LLC

Mailing Address: 712 Brandermill Drive, Chesapeake VA 23322

Property Address: 2555 Old Furnace Rd.

Phone #/Contact: 757-377-6286/Chip Floyd

Tax Map ID: 110-(A)-L7

Zoning: A2-General Agricultural District

Requested Use: Wireless Telecommunications Facility with 199' tower

Location: North side of Old Furnace Rd. (Rt. 718) approximately 0.5 mile east of the City of Harrisonburg

Acreage in parcel: 25.02

Acreage in request: 10,000 sq. ft.

Election District: #3

Comprehensive Plan: Agricultural Reserve

Board of Supervisors

Placing conditions on the request is neither a recommendation for approval or for denial. It is simply stating that if approved, these are the minimum conditions that should be placed on the permit. If approved, the Board of Supervisors may change these conditions or add new conditions as deemed necessary.

If the request is approved by the Board, at a minimum the following conditions should apply:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. All building code requirements shall be met.
3. Applicant shall meet all VDOT requirements regarding the entrance and the use of it for construction traffic. If improvement is required, a copy of the permit shall be submitted to the Community Development Department. If no permits are required, notification must be received by the department from VDOT. In either case, the information must be provided to Community Development prior to issuance of a building permit.
4. All Erosion & Sediment Control regulations shall be met.

GENERAL INFORMATION

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for wireless telecommunications facilities.

Adjoining Properties and Special Uses

There are no Special Use Permits on adjoining properties.

ZONING AND EXISTING LAND USE

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	A2	Pasture, woodland
East	A2	Pasture, woodland
South	A2	Home site
West	A2	Pasture, woodland

STAFF AND AGENCY ANALYSIS

UTILITIES

Virginia Department of Health

The Health Department has no comment on the request.

Public Works

This communications tower does not connect to nor disturb any County utilities and Public Works has no further comment.

ENVIRONMENTAL

Environmental Services:

- 1-This area is known to have karst topography. Ensure that sinkhole features are not negatively impacted.
- 2-Must apply for a Land Disturbance Permit, with the two attached documents and a fee of \$700.00 in order for the plan to be reviewed by Environmental.

PUBLIC FACILITIES

Emergency Services

SUP20-092 is located within the Hose Company #4 Fire Department and Harrisonburg Rescue Squad's respective first due areas. Our office has no concerns with this request.

Building Official

Our office will require engineered drawings at time of application submittal.

Planning

Comprehensive Plan Designation: The parcel is shown as Agricultural Reserve in the Comprehensive Plan, which is delineated in Section II-C-3:

- a. Existing Uses. The Agricultural Reserve also contains other existing uses: residences, rural centers, and rural commercial uses that are served by wells and septic systems. ...This plan recommends, in the absence of public water and sewer services,

limiting the expansions of the rural centers in order to reduce potential impacts on agricultural activities.

b. Other Uses. Because of the changing economics of agriculture, other uses might be appropriate for the agricultural area that could provide supplemental income to the farm. These uses could include: bed and breakfast enterprises, country inns, rural retreats, riding academies and camps, farm camps, history camps, demonstration farms, crop mazes, battlefield reenactment parks, and similar uses.

c. Infrastructure. The Agricultural Reserve is designated not only to support the agricultural economy, but also to retain the rural character and scenic beauty of Rockingham County that so many citizens value and which is also a primary goal of the Comprehensive Plan

d. Section II-B-Goals:

Goal 3. Preserve Agricultural Industry and Economy (income, land, and jobs - not necessarily type of crops/products).

Site Plan Considerations:

a. Site Plan requirements will need to be met consistent with Chapter 17, Article VII "Development Standards" after issuance of the special use permit.

b. Perimeter and/or site landscaping plan is still required, but may be coupled with the SUP Application Layout/Sketch.

TRANSPORTATION

Virginia Department of Transportation

A new access road and entrance to Rt. 718 (Old Furnace Rd) is proposed. VDOT has no objection to the request. A VDOT land use permit will be required prior to beginning construction. Should the safety, use, or maintenance level of any existing or proposed entrance to a VDOT maintained highway change in the future, VDOT reserves the right to require additional modifications as warranted by the site specific conditions. If any work is required on VDOT right-of-way, a VDOT Land Use Permit is required. The permit is issued through the Harrisonburg Residency office.

SUMMARY

Considerations:

1. Applicants are requesting approval of a 199' monopole telecommunication facility.
2. If any areas of the fenced compound are not buffered by trees, landscaping, in accordance with the Rockingham County Code, shall be met.

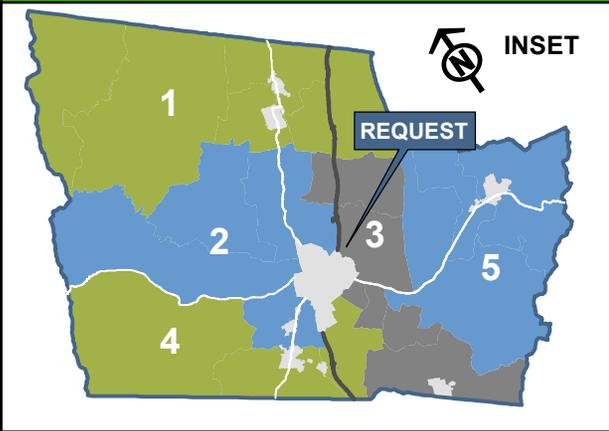


Jacobs Telecommunications Special Use Permit Request



7/15/2020

SUP#20-092



LEGEND

- Existing Locus Parcel (Approx.)
- Existing Lot Lines (Approx.)
- Existing Roadway Edge of Pavement
- X-X- Existing Fence
- ~ Existing Tree Line (Approx.)
- PROPOSED ACCESS/UTILITY EASEMENT
- PROPOSED LEASE AREA
- PROPOSED UNDERGROUND CONDUIT
- ~ PROPOSED TREE LINE

NOTE:
FIBER ROUTING IS APPROXIMATE AND TO BE UPDATED BASED ON TELCO COORDINATION WALK

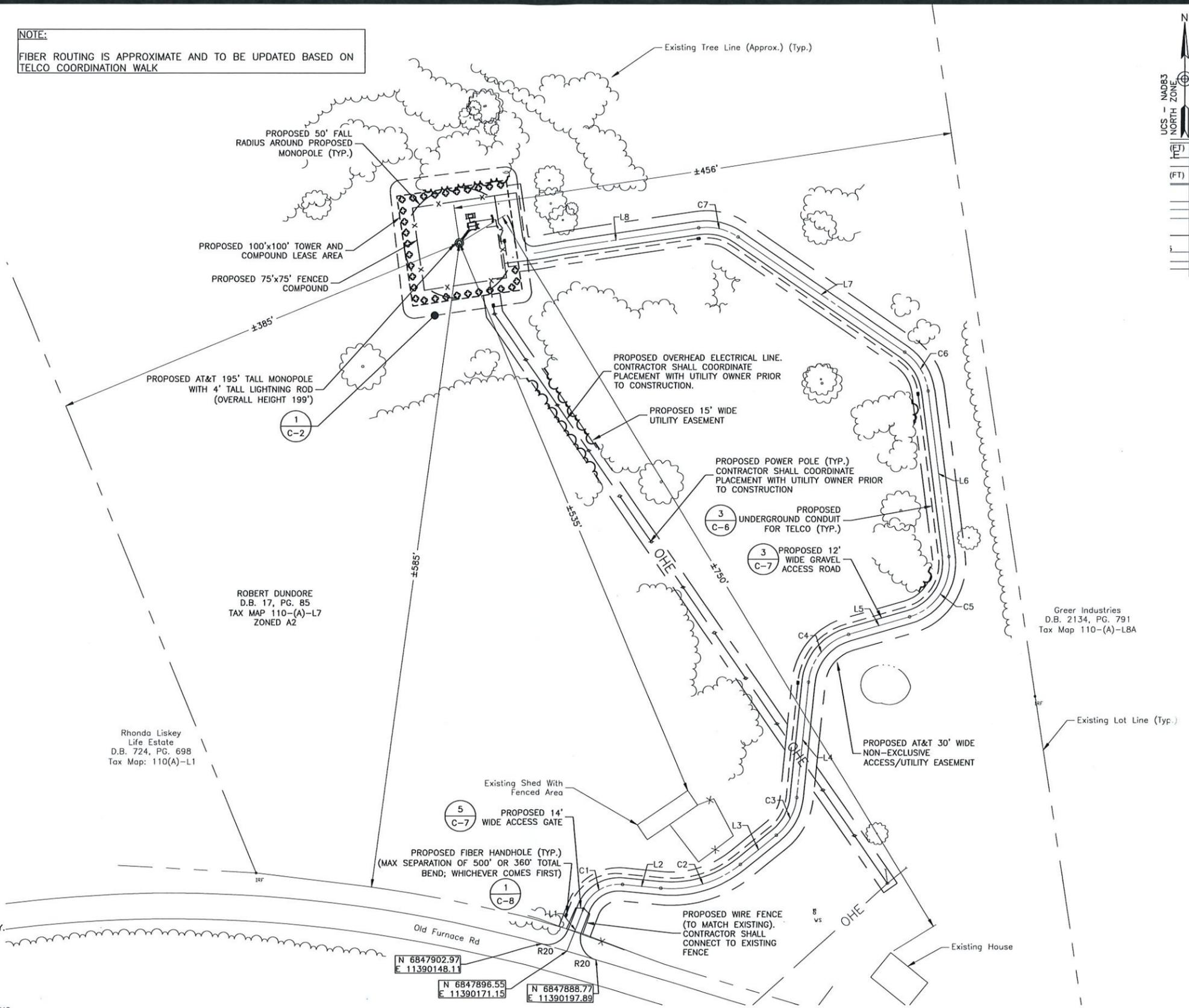
LINE TABLE

NUMBER	BEARING	LENGTH (FT)	START POINT	END POINT
L1	N21°32'52"E	41.09	N6847896.55 E11390171.15	N6847934.76 E11390186.24
L2	S84°33'00"E	34.44	N6847956.75 E11390222.12	N6847953.48 E11390256.40
L3	N51°14'57"E	41.98	N6847975.04 E11390328.50	N6848001.32 E11390361.24
L4	N05°46'47"E	104.65	N6848035.28 E11390379.69	N6848139.39 E11390390.23
L5	N73°57'21"E	57.67	N6848182.41 E11390426.15	N6848198.35 E11390481.58
L6	N07°12'56"W	150.59	N6848252.68 E11390517.37	N6848402.08 E11390498.45
L7	N55°33'30"W	183.58	N6848437.03 E11390477.13	N6848540.86 E11390325.73
L8	S81°32'26"W	151.35	N6848549.08 E11390290.09	N6848526.82 E11390140.39

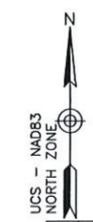
CURVE TABLE

NUMBER	RADIUS (FT)	LENGTH (FT)	TANGENT (FT)
C1	35	45.14	26.33
C2	100	77.15	40.61
C3	50	39.68	20.95
C4	50	59.50	33.84
C5	50	70.84	42.83
C6	50	42.19	22.44
C7	50	37.44	19.65

- NOTES:**
- SOME EXISTING AND PROPOSED INFORMATION NOT SHOWN FOR CLARITY.
 - PARCEL BOUNDARY INFORMATION BASED ON SURVEY PERFORMED BY DEWBERRY ENGINEERS, INC. DATED JANUARY 30, 2019
 - A.G.L. - ABOVE GROUND LEVEL
C.L. - CENTER LINE
A.M.S.L. - ABOVE MEAN SEA LEVEL
 - VERIFY LOCATION OF EXISTING UNDERGROUND CONDUITS AND GROUNDING PRIOR TO CONSTRUCTION. ADJUST ROUTING AS NECESSARY.
 - CONTRACTOR SHALL CONTACT "MISS UTILITY" (1-800-552-7001) FOR IDENTIFICATION OF UNDERGROUND UTILITIES PRIOR TO START OF CONSTRUCTION.
 - ALL PROPOSED WORK AND CABLE PLACEMENT SHALL BE IN ACCORDANCE WITH TOWER STRUCTURAL ANALYSIS BY OTHERS.
 - CONTRACTOR SHALL COORDINATE ANTENNA AZIMUTHS WITH RF WORKSHEET.



OVERALL SITE PLAN
SCALE: 1"=100' FOR 11x17
1"=50' FOR 22x34
0' 50' 100'



JACOBS
Jacobs Engineering Group, Inc.
4801 COX ROAD, SUITE 302 TEL: (410) 837-5840
GLEN ALLEN, VA 23060 FAX: (410) 837-3277



HB896
FA #14637900
DUNDORE

Dewberry
DEWBERRY ENGINEERS INC.
4805 LAKE BROOK DRIVE
SUITE 200
GLEN ALLEN, VA 23060
PHONE: 804.290.7957
FAX: 804.290.7928

CONSTRUCTION DRAWINGS

REV	DATE	ISSUED FOR
0	05/03/19	CONSTRUCTION
1	06/13/19	ATTORNEY REVIEW
2	07/09/19	PER COMMENTS

DRAWN BY: JGL
REVIEWED BY: HGS
CHECKED BY: MCS
JOB NUMBER: 50109132



MATTHEW C. SELKIRK, PE
VA LICENSE NO. 0402062100
"PROFESSIONAL CERTIFICATION. I HEREBY CERTIFY THAT THESE DOCUMENTS WERE PREPARED OR APPROVED BY ME, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE COMMONWEALTH OF VIRGINIA, LICENSE NO. 62100, EXPIRATION DATE: MAR 31, 2022."

SITE ADDRESS
2555 OLD FURNACE ROAD
HARRISONBURG, VA 22802

SHEET TITLE

OVERALL SITE PLAN

SHEET NUMBER