



BOARD OF SUPERVISORS
BRENT V. TRUMBO
 Election District No. 1
SALLIE WOLFE-GARRISON
 Election District No. 2
RICK L. CHANDLER
 Election District No. 3
WILLIAM B. KYGER, JR.
 Election District No. 4
MICHAEL A. BREEDEN
 Election District No. 5

ROCKINGHAM COUNTY

BOARD OF SUPERVISORS MEETING
 June 10, 2020

3:00 P.M. CALL TO ORDER – CHAIRMAN WILLIAM B. KYGER, JR.
 INVOCATION – CHAIRMAN WILLIAM B. KYGER, JR.
 PLEDGE OF ALLEGIANCE – DIRECTOR OF COMMUNITY DEVELOPMENT
 RHONDA H. COOPER

1. Approval of Minutes – Regular Meeting of May 27, 2020
2. Award of Service Weapon to Deputy LaVonne Turner upon her Retirement on June 1, 2020, with 25 Years of Service – Sheriff Bryan F. Hutcheson
3. Report – Virginia Department of Transportation – Residency Administrator Donald F. Komara
4. Consideration – Adoption of FY 2020-2021 Annual Budget
5. Consideration – Rockingham County Economic Development Policy
6. Consideration – Shenandoah Valley Hemp Agriculture & Forestry Industries Development (AFID) Grant
7. Staff Reports (**All for information only, except where noted**):
 - a. County Administrator – Stephen G. King
 - b. County Attorney – Thomas H. Miller, Jr.
 - c. Assistant County Administrator – Casey B. Armstrong
 - d. Director of Finance – Patricia D. Davidson
 - e. Director of Human Resources – Jennifer J. Mongold
 - f. Director of Public Works – Philip S. Rhodes
 - g. Director of Community Development – Rhonda H. Cooper
Action: Evaluation of Service Fees
 - h. Director of Technology – Terri M. Perry
 - i. Fire & Rescue Chief – Jeremy C. Holloway
Report: Emergency Services
 - j. Director of Parks & Recreation – Kirby W. Dean
 - k. Director of Court Services – Ann Marie Freeman
8. Committee Reports: Airport, Buildings and Grounds, Central Shenandoah Planning District Commission, Chamber of Commerce, Community Criminal Justice Board, Finance, Harrisonburg-Rockingham Metropolitan Planning Organization, Harrisonburg-Rockingham Regional Sewer Authority, Massanutten Regional Library, Public Works, Shenandoah Valley Partnership, Social Services, Technology, VACo Liaison, Chairman, Other
9. Committee Appointments:
 - a. Social Services Advisory Board – District 3

Recess for Dinner

- 6:00 P.M. 10. Meeting of Lake Shenandoah Stormwater Control Authority
- a. Call to Order – Chairman
 - b. Approval of Minutes – Special Meeting of February 26, 2020
 - c. Lake Shenandoah Stormwater Control Authority Presentation
 - d. Public Hearing – Proposed Fee Structure
 - e. Adjourn

Reconvene Regular Meeting of the Board of Supervisors

11. Unfinished Business

*** ADJOURN ***

May 27, 2020

The Regular Meeting of the Rockingham County Board of Supervisors was held on Wednesday, May 27, 2020, at 6:00 p.m. at the Rockingham County Administration Center, Harrisonburg, Virginia. The meeting was conducted in accordance with significant modifications to normal processes, due to social distancing precautions to reduce the spread of COVID-19. The meeting was broadcast online, and no more than ten citizens were allowed in the Board Room at any one time.

The following members were present:

- BRENT V. TRUMBO, Election District #1
- SALLIE WOLFE-GARRISON, Election District #2
- RICK L. CHANDLER, Election District #3
- WILLIAM B. KYGER, JR., Election District #4
- MICHAEL A. BREEDEN, Election District #5

Also present:

- STEPHEN G. KING, County Administrator
- THOMAS H. MILLER, JR., County Attorney
- CASEY B. ARMSTRONG, Assistant County Administrator
- RHONDA H. COOPER, Director of Community Development
- PATRICIA D. DAVIDSON, Director of Finance
- JEREMY C. HOLLOWAY, Fire & Rescue Chief
- DONALD F. KOMARA, Residency Administrator
Virginia Department of Transportation
- C. BURGESS LINDSEY, Assistant Residency Administrator
Virginia Department of Transportation
- TAMELA S. GRAY, Deputy Clerk

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**CALL TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION.**

Chairman Kyger called the meeting to order at 6:00 p.m.

Supervisor Breeden provided the invocation, and VDOT Residency Administrator Donald F. Komara led the Pledge of Allegiance.

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APPROVAL OF MINUTES.

On motion by Supervisor Chandler, seconded by Supervisor Trumbo, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board approved the minutes of the regular meeting of May 13, 2020.

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COVID-19 UPDATE.

Dr. Laura Kornegay, Health Director of the Central Shenandoah Health District, provided an update on COVID-19 in the Shenandoah Valley.

Dr. Kornegay noted that the Virginia National Guard assisted the Virginia Department of Health (VDH) and Rockingham County Fire and Rescue staff to administer

COVID-19 tests earlier in the day. She stated that approximately 300 tests were provided to citizens in about an hour.

Dr. Kornegay announced two testing sites will be available in Harrisonburg on May 28, 2020, that will be able to administer 1,000 tests. Governor Northam's goal is to provide 10,000 tests per day statewide, and Dr. Kornegay noted seven to eight thousand tests are currently provided each day in Virginia. Test kits and labs are currently available to test citizens in the community, and the Virginia National Guard will continue to assist with testing into June, she said.

Dr. Kornegay indicated elderly citizens in long-term care facilities have been tremendously affected by the pandemic. The Centers for Medicare and Medicaid Services developed guidelines for a Phase 3 reopening of long-term care facilities, which have been locked down over the last ten weeks. Robust testing will be needed in order to open the long-term facilities, Dr. Kornegay said.

Dr. Kornegay did not know how many cases were first identified when employees entered temperature check stations at manufacturing facilities, but she expected the number was high. She noted manufacturing facilities, medical facilities and nursing homes have done a good job in screening citizens.

Dr. Kornegay indicated testing was not available at the beginning of the pandemic, but sending employees home and isolating them from others was key to limiting the number of people affected. Dr. Kornegay indicated the Health Department has been in communication with poultry plants, which are the largest manufacturing facilities in the area, since the last week in March. She stated those employees are generally the vulnerable population because they often do not have much access to healthcare.

Dr. Kornegay said the Health Department worked with the poultry plants at the beginning of the outbreak to review their operation plans, and revisited the plants when COVID-19 numbers increased. In addition to putting additional safeguards in place, the companies sent employees home and supported them to quarantine. Numerous companies initiated short-term disability and extra sick leave in addition to providing environmental controls to help employees, she said.

Dr. Kornegay noted the epidemiology curve looks positive and seems to be on the downward trend in the area and the state.

Chairman Kyger asked Dr. Kornegay whether the different approach used by Shenandoah Valley industries and those on the eastern shore regarding whether to reopen during Phase 1 was due to the ability to handle the surge of patients with hospital rooms and necessary equipment. Dr. Kornegay indicated the only hospital on the eastern shore, Riverside Shore Memorial Hospital, is a critical access hospital with 23 medical beds and six intensive care unit beds. When that hospital was full, people on the eastern shore had to travel to a hospital in Norfolk or Virginia Beach. Dr. Kornegay indicated there are more than 600 beds available between Sentara RMH and Augusta Health, so there has not been a capacity issue in the Valley.

Dr. Kornegay said the Centers for Disease Control (CDC) performed inspections at manufacturing facilities (poultry plants) on the eastern shore and found the facilities had already initiated most precautions the CDC would have recommended.

Dr. Kornegay indicated testing was provided by the plants, which agreed to fund and perform point-prevalence studies. A lab was brought in to perform the tests.

In response to a question, Dr. Kornegay said the number of COVID patients who have recovered has not been calculated yet. The VDH hopes to add that data to their website soon.

Dr. Kornegay indicated the State is planning a serology adult-prevalence study using antibody tests to determine how many people were infected, especially people who were exposed but did not have symptoms. They will enroll 5,000 people by mid-July and

hope to provide a report in August. Those participating in the study will be enrolled through the regional healthcare system.

Dr. Kornegay indicated the VDH does not have data on the number of people who have tested positive without showing symptoms. She believes data gained from the study will provide that information, which will help the VDH make future decisions. Dr. Kornegay said working with the Criminal Justice System and performing point-prevalence surveys should be helpful as all inmates and staff in a facility will be tested on the same day.

In response to a question regarding how trace contract testing is handled, Dr. Kornegay explained that all positive cases are tracked and may be considered a positive case or a clinical case. She noted doctors who do not provide testing, but think a patient has COVID symptoms or may have been exposed to COVID, refer the patient to the Health Department as a clinical case, which is tracked. The VDH contacts people identified as being in close contact with the COVID-patient two days before they became symptomatic, to request them to quarantine for 14 days.

Dr. Kornegay noted that most of her staff is dedicated to the pandemic as case investigators, contact tracers or assisting in some other role. The VDH has received federal funding to hire contact tracers, and Dr. Kornegay anticipates hiring 30 additional contact tracers. A contact tracing computer application will be available on May 29, 2020, to enter information about contacts so the VDH can check on them daily via phone, email or text to identify contacts that have become symptomatic.

In the transitional phase, where social distancing is relaxed, testing and contact tracing are important to avoid a second surge of the virus. Dr. Kornegay said citizens can loosen up a little, while continuing to social distance, wear masks, wash their hands frequently and avoid crowds. Otherwise, there will be a huge rebound of cases that could overwhelm the health system.

Dr. Kornegay indicated the VDH has an estimate of positive cases within various industries that have been traced to a source other than the employer. She said it was not difficult to trace the source of the virus when there were fewer cases and people traveling from other states or countries were spreading the virus. The virus is now spreading throughout communities, including places of work, making it difficult to determine where someone was exposed.

Dr. Kornegay said the VDH appreciates the support from County staff, especially with testing. Chairman Kyger indicated he has been impressed with the cooperation and extreme efficiency of the Virginia National Guard, Virginia Department of Health, and County staff.

In response to a question from Supervisor Trumbo, Dr. Kornegay indicated she did not know if the Virginia Occupational Safety and Health (VOSH) Program provides inspections to ensure safe work practices, but said the VDH does not perform inspections or regulate industries. The VDH does provide recommendations to employers regarding infection control. Dr. Kornegay noted she, along with County staff and others, participated in a virtual tour of Cargill to view their practices.

Supervisor Breeden noted he saw a website advertisement for a seminar regarding new OSHA standards, which he will share with Supervisor Trumbo.

Supervisor Trumbo said he thought VOSH should offer resources when requested, particularly since COVID-19 is a recordable, compensable illness.

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TRANSPORTATION DEPARTMENT.

The Board heard Mr. Komara's report on the activities of the Transportation Department, including updates to bridge, road and rural rustic projects.

Additionally, Mr. Komara reported that VDOT started work on the Bicycle/Buggy lane extension along John Wayland Highway (Route 42) from Dayton to just before Walmart in mid-March and finished the lane extension on April 17th. He noted a lot of the design work was executed in-house.

VDOT is exploring a Safe Routes to School sidewalk project in Broadway, with an 80/20 match. Mr. Komara also said the passing lane on Brocks Gap Road (Route 259) near Hisers Lane (Route 752) will be eliminated due to the number of accidents that have occurred there.

Mr. Komara reported the bridge replacement project on Smithland Road (Route 720) that was originally planned to have four lanes at a cost of \$15 million, has been scaled back to two lanes. The bridge will be constructed so it may be expanded to four lanes, if desired later.

Mr. Komara noted that VDOT is designing the dual left turn lanes on Spotswood Trail (Route 33) at Spotswood High School and receiving lanes at the school entrance in-house. Work is expected to begin next summer. Since this is a revenue sharing project, Mr. Komara will request revenue sharing funds, and may be able to use money remaining from other projects.

The Friedens Church Road (Route 682) bridge replacement project will move forward this fall. VDOT has cut trees and built a detour, since the current road will be closed for approximately six months.

VDOT continues to work on utility plans and finish obtaining rights-of-way to widen South Valley Pike (Route 11) so construction of the four-lane road can begin in the spring of 2020-2021. Typically, a year is required for right-of-way and utility relocation, so the timing will be tight, Mr. Komara said.

In response to a question from Supervisor Wolfe-Garrison, Mr. Komara said there was a slight design element change on South Valley Pike. The median is wider to provide room for the R-cuts and U-turns.

Mr. Komara noted that the Board has requested aligning Cecil Wampler Road (Route 704) and Oakwood Drive (Route 704), but if a longer bridge is installed, it may impact the flood plain and Route 11. In addition, a reverse curve will be required on Cecil Wampler Road to align the road with the current bridge. Mr. Komara said that VDOT believes the best option is to make improvements to the existing intersection configuration.

The two traffic signals on South Valley Pike (Route 11 South) are functioning to allow enough time for trucks to depart, but Mr. Komara thinks a right turn is needed from Cecil Wampler Road onto Route 11 and from Oakwood Drive (Route 704) onto Route 11. Since there is a funding deficit on the South Valley Pike four-lane project, Mr. Komara recommended using excess funds from the Route 704 project toward the four-lane project to keep it moving forward. He informed Administrator King that all the work can be performed as one project. Administrator King agreed with continuing with the project, but suggested that the County continue to work on other options for the Pleasant Valley area.

Maintenance items included completing the first mowing along primary roads, with the exception of Spotswood Trail (Route 33 East) from Harrisonburg. VDOT has not started mowing along secondary roads, but Mr. Komara hopes the first mowing will be completed in two to three weeks. VDOT has performed plant-mix patching on many roads and resurfaced the Mt. Crawford Park & Ride. Mr. Komara noted a pending application for Smart Scale funding would expand the parking to approximately 80 spaces, with a charging station and bus stop, at an estimated cost of \$2 million.

Mr. Komara informed Supervisor Breeden that a new Verizon pole was installed to replace the pole that was split in half.

Mr. Komara reviewed a corridor study for Route 33 East, to be used as a planning tool to keep traffic flowing without additional traffic signals. If VDOT awards the funds for a US 33 Arterial Management Plan, its consultant will look at median treatments and intersections, develop innovative designs, review accident locations, and provide support to request funding to correct issues. Mr. Komara noted access to commercial businesses has to be balanced with safety for citizens. He said a 2006 study will serve as background.

After reviewing VDOT's Arterial Management Program, Mr. Komara said he thinks it is a good opportunity. He said the County may decide to move forward with some recommendations, and not others. Ms. Cooper indicated, if the application is approved, the consultant would start on the study this summer. She believes the study needs to be completed by mid-year 2021; VDOT wants to posture the study for the next round of Smart Scale project applications.

On motion by Supervisor Breeden, seconded by Supervisor Chandler, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board adopted the following Resolution Requesting Funding for an Arterial Management Plan for Route 33 East from Harrisonburg to Elkton, with no cost to the County:

**RESOLUTION
REQUESTING FUNDING FOR AN
ARTERIAL MANAGEMENT PLAN**

WHEREAS, the Board of Supervisors of Rockingham County desires to study and plan for the future of the US 33 corridor, which serves as the primary east-west access across the County, a corridor of statewide significance, and a critical component of the regional network; and

WHEREAS, US 33 passes through the Stone Spring Urban Development Area, for which the Board of Supervisors adopted an Urban Development Area Plan on January 22, 2020; and

WHEREAS, US 33 also serves several Urban Growth Areas designated in the Rockingham County Comprehensive Plan; and

WHEREAS, the Virginia Department of Transportation (VDOT), through its Arterial Management Program, seeks to preserve this corridor while also accommodating existing and future development by identifying ways to ensure safety and maintaining the capacity without wide-scale roadway widenings and traffic lights; and

WHEREAS, VDOT has funding available, with no contribution by the County, to prepare Arterial Management; and

WHEREAS, VDOT and County staff recommend that an application be submitted to request funding for an Arterial Management Plan for the segment of US 33 east of the City of Harrisonburg to the Town of Elkton to guide the County and the development community in decision-making processes that will ultimately lead to safer access while minimizing congestion; planning and designing the appropriate level of access for future development in the corridor; and improving the County's position when applying for Smart Scale, Revenue Sharing, and other transportation project grant funds.

NOW THEREFORE, BE IT RESOLVED, that Rockingham County supports this opportunity to study and plan for this important corridor, while accommodating existing and future development, with a US 33 Arterial Management Plan.

Adopted this 27th day of May, 2020

Supervisor Trumbo asked if an asphalt patch along the shoulder of American Legion Drive (Route 800) is temporary. Mr. Komara responded that he would find out.

Supervisor Chandler informed Mr. Komara that the grass is high on the right side of Massanetta Springs Road (Route 687) where it intersects with Spotswood Trail (Route 33). He also noted the left turn lane heading west on Spotswood Trail near the 7-Eleven convenience store, where traffic turns onto Massanetta Springs Road, is narrow and short. Supervisor Chandler said it looks like the line for the turn lane was placed in too far, and noted through-traffic passes close to vehicles in the turn lane.

Supervisor Chandler asked Mr. Komara to look at Williams Run Road (Route 672) to determine if it qualifies as a rural rustic project.

Chairman Kyger requested that a tree on the west side of Greenhouse Road between addresses 8187 and 8398 be removed. He said it is about to fall down, due to ground hogs burrowing under the tree.

Chairman Kyger requested that Messrs. Komara and Lindsey meet with him and Mr. McNult at Rawley Springs regarding the road extension, from the mailboxes to the bridge, which is not being maintained. Chairman Kyger will contact Mr. McNult.

Chairman Kyger discussed closing Erickson Avenue (Route 726) to through truck traffic because truck drivers create noise with their jake brakes in the middle of the night. He noted that a few years ago, a nearby industry educated their drivers not to use jake brakes at night. Chairman Kyger asked Mr. Komara if signage could be erected for "No Jake Brakes", and said the trucks could travel through Harrisonburg. Supervisor Wolfe-Garrison stated the industry's employees need another educational meeting, and jake brakes and through trucks should not be allowed on Erickson Avenue.

Mr. Komara noted the Manual on Uniform Traffic Control Devices (MUTCD) prohibits putting up "No Jake Brakes" signs.

Chairman Kyger and Supervisor Wolfe-Garrison suggested requesting that the company have another educational meeting with their truck drivers and companies supplying them, regarding the use of jake brakes on Erickson Avenue, particularly during late night and early morning hours. If that is not effective, the possibility of making Erickson Avenue a "No Thru Trucks" route should be explored, Chairman Kyger said.

Mr. Komara stated Erickson Avenue is a designated truck route, but could possibly be widened. Since Erickson Avenue is scheduled for an overlay this year, he suggested widening the pavement to create turn lanes on Erickson Avenue.

Administrator King asked that the Board allow staff a couple weeks to talk with the industry and investigate the possibility of trucks using another route.

Supervisor Wolfe-Garrison indicated trucks from the nearby industry are not the only trucks traveling on Erickson Avenue. Trucks from the eastern side of the County travel on Erickson Avenue to access Route 33 and head to West Virginia, she said. Supervisor Wolfe-Garrison indicated this should be identified as a solution, not an accusation toward a particular industry.

Chairman Kyger said he believes talking with the industry may resolve a majority of the problem.

In closing, Mr. Komara noted traffic volumes are down and speeds are up on Interstate 81.

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DISCUSSION – CITIZEN UPDATES REGARDING COVID-19.

Supervisor Wolfe-Garrison said several citizens have requested that the County be proactive in sharing information with the public. She suggested providing data-driven information specific to the County, similar to what Dr. Kornegay provided. The data could be shared by a radio broadcast, TV-3 interview, live video, Facebook, or a posting to the County website. Supervisor Wolfe-Garrison stated updates need to be provided on a consistent basis, and the purpose of the presentations are to provide data and information about what is occurring in the County.

Chairman Kyger agreed that providing accurate information eliminates future problems. Since staff continues to deal with different aspects of the COVID-19 virus, Chairman Kyger said he did not want to add an extra burden to County staff, and suggested having someone on the perimeter collect the information and provide it to the public. Chairman Kyger noted that Joshua Gooden may be willing to coordinate a way to collect data and communicate with the public on a routine basis, not just during the pandemic. He also suggested requesting input from media outlets in the area about the best way to provide the data. Supervisor Chandler noted that the updated information needs to come from the VDH.

Chief Holloway indicated Fire and Rescue prepares a weekly informational packet for distribution. He has access to most data, but he wants to be sure information reported is accurate. Chief Holloway explained that as a precaution, the Fire and Rescue Department considers a clear (or non-active) case to be a COVID-19 patient who recovered from the virus and has been non-active after 21 days, rather than the 14 days used by most organizations. Chief Holloway said the County could report that and explain the calculation used. Chief Holloway noted the updates could include information such as Governor Northam's recommendations and what is being accomplished locally.

Chief Holloway said 299 citizens were tested earlier in the day for the COVID-19 virus. The citizens were provided a care package and extra masks. Many of the citizens tested were asked how they heard about the testing location. Most of them indicated they saw the notice on Facebook or television, and some learned about it from the newspaper. Chief Holloway indicated 500 flyers were distributed around the County over the last few days, but very few citizens reported that they learned about the testing from the flyers.

Chairman Kyger stated the metric used needs to be qualified and the science behind it explained. People need to understand the calculation is a best-guess estimate, which may not be precise. In response to a question from Chairman Kyger, Administrator King said, throughout the pandemic, the County has not had more than 20 citizens hospitalized at one time, and that number has declined over the last couple days. He noted there have been five deaths in the County.

Chairman Kyger informed Chief Holloway and Administrator King that if they could determine a way to provide citizens with consistently-updated, accurate data, he wanted them to design a distribution method. Chairman Kyger asked Supervisor Wolfe-Garrison if she would bounce ideas off Administrator King and Chief Holloway to help design a way to communicate with the community. Supervisor Wolfe-Garrison said the design may need to evolve.

Supervisor Chandler noted that the source of the data will be the VDH; County staff are not creating the data.

Supervisor Trumbo agreed with Supervisor Wolfe-Garrison, and stated utilizing Zoom and limiting the number of attendees at Board meetings, makes communication more essential. He said the information provided should be tailored based on questions received from the public. Supervisor Trumbo stated the County needs to hear from the public to know what information to provide.

Chairman Kyger agreed that it would be good if the process is community-driven and said the County may need to open the lines of communication by providing the initial

data and informing citizens how they can respond and ask questions of County staff. He wants people to be able to base their decisions on accurate information.

Chairman Kyger said there should be a County contact to receive emails from the public and coordinate the process, such as Joshua Gooden or someone in the Fire and Rescue Department.

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STAFF REPORTS.

Chairman Kyger indicated the staff reports on the agenda are for informational purposes, with the exception of specific action items.

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COUNTY ATTORNEY'S STAFF REPORT.

Mr. Miller said, in working with Treasurer Todd Garber, he and Administrator King prepared a resolution based on statutory authority where the Treasurer cannot impose a late penalty and interest if the late payment is not the fault of the taxpayer. The Resolution, if adopted, authorizes the Treasurer to provide guidance as to what is not presumptively the fault of the taxpayer. The taxpayer will need to sign a statement indicating the situation and stating they are not able to pay their taxes due to COVID-19.

Mr. Miller indicated interest will be charged August 31, 2020 and is retroactive to June and July. A statement will be provided to the taxpayer.

Mr. Miller said Treasurer Garber informed him that tax payments are coming in very similar to last year, and he has not received much input from citizens with difficulty in paying their taxes.

Mr. Miller reviewed the draft resolution with Board members and staff.

On motion by Supervisor Trumbo, seconded by Supervisor Chandler, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board adopted the following resolution, time-dated to August 31, 2020:

RESOLUTION

WHEREAS, COVID-19 has descended upon the human race, causing unprecedented governmental actions that have produced significant negative financial consequences for private businesses and individuals, and

WHEREAS, COVID-19 has in some cases caused medical situations for households and individuals that also have resulted in significant negative financial consequences for those households and individuals, and

WHEREAS, the Code of Virginia in Section 58.1-3916 states that penalty and interest for failure to pay a tax in a timely manner shall not be imposed if such failure was not the fault of the taxpayer and, further, that the failure to pay a tax timely because of a medically determinable physical impairment shall be presumptive proof of lack of fault on the part of the taxpayer, and

WHEREAS, Section 58.1-3916, also authorizes the Board of Supervisors to grant reasonable extensions, not to exceed 90 days, for the payment of real estate taxes.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Board of Supervisors of Rockingham County, Virginia, that proof that medical or financial circumstances brought about by COVID-19 caused a taxpayer to fail to pay real estate tax due by June 5, 2020, shall be considered presumptive proof of lack of fault on the part of a taxpayer, and the

usual penalty and interest shall not be imposed, so long as the tax is paid no later than August 31, 2020. If the tax is not paid by August 31, 2020, penalty and interest shall be imposed as usual, that is, as of June 6th and July 1st, respectively. The Treasurer may accept as proof a signed, written statement from the taxpayer, satisfactory to the Treasurer, in his best discretion.

Given under our hand this twenty-seventh day of May
in the year two thousand twenty, A.D.

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ASSISTANT COUNTY ADMINISTRATOR'S STAFF REPORT.

The Board received and reviewed Mr. Armstrong's staff report dated May 27, 2020.

Mr. Armstrong informed the Board that Shenandoah Valley Hemp, a business that has been operating two years and recently located their main headquarters in Elkton, would like to apply for an Agriculture & Forestry Industries Development Fund (AFID) grant. The business provides cannabidiol (CBD) extraction, fiber storage and distribution from this location. They also provide seeds, post-processing, packaging, and distribution services for the local hemp industry. Mr. Armstrong indicated Shenandoah Valley Hemp is developing a strong network of farmers, vendors and consumers to produce products in the Valley.

Shenandoah Valley Hemp plans to add 24 new positions over the next three years. Mr. Armstrong indicated Shenandoah Valley Hemp's machinery and tools investment will amount to approximately \$3.794 million dollars over three years. The local request is for a \$50-75 thousand one-time match. If the locality provides a match, the State is willing to provide a match.

Mr. Armstrong indicated an immediate decision was not required, but he would like to inform Shenandoah Valley Hemp by June 10, 2020, whether the Board is willing to support and allocate funds to them.

Administrator King indicated this is the first request the County has had from a business in a town. Supervisor Wolfe-Garrison asked if the town can also provide money and Mr. King responded that towns cannot apply for AFID grants on behalf of a business.

Mr. Armstrong noted the County is receiving guidance from the Virginia Economic Development Partnership (VEDP) regarding the Town's involvement.

Administrator King said the Board needs to look at the projected revenue and what that would mean for the Town and the County. Typically the County recoups their money from the company's real estate taxes and maintenance & tools taxes.

In response to a question from Supervisor Wolfe-Garrison, Mr. Armstrong said he believes the business will use the money in the next fiscal year, but he will confirm that, in case it needs to be included in the FY21 budget, for approval on June 10, 2020.

By consensus of the Board, this item will be included on the June 10, 2020 agenda for Board consideration.

Chairman Kyger brought attention to the tourism report and video clips, which he said were very well done.

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FINANCE DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mrs. Davidson's staff report dated May 27, 2020. Mrs. Davidson indicated competitive sealed bids were requested to establish a contract for

the replacement of the Hybrid Rauland Intercom System at the Harrisonburg/Rockingham County Joint Judicial Complex. Three bids were received and Ambassador Enterprises, Inc. was the low bidder. Mrs. Davidson requested that the Board authorize staff to enter into a contract in the amount of \$115,080 with Ambassador Enterprises, Inc., to replace the intercom system.

On motion by Supervisor Breeden, seconded by Supervisor Chandler, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board authorized staff to enter into a contract in the amount of \$115,080 with Ambassador Enterprises, Inc., to replace the Hybrid Rauland Intercom System at the Harrisonburg/Rockingham County Joint Judicial Complex.

FINANCE COMMITTEE REPORT

On behalf of the Finance Committee, on motion by Supervisor Breeden, seconded by Supervisor Wolfe-Garrison, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board approved the following supplemental appropriation:

FY2019-2020 Supplemental Appropriation

Health & Human Services Funds – COVID-19

The County received \$72,536.92 from the Health & Human Services Department to aide in the Emergency Response associated with the COVID-19 pandemic. The funds are to be used for direct support of the response.

Supplemental Appropriation: \$72,536.92

\$72,536.92	GL Code: 1001-00000-13900-000-339510-000	HHS COVID-19 RESPONSE
\$72,536.92	GL Code: 1001-03205-00000-000-VARIOUS-000	COVID-19 EXPENDITURES

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PUBLIC WORKS COMMITTEE

Mrs. Davidson indicated seven bids were received and opened on April 24, 2020, for contractors to provide sewer jetting services to the Public Works Utilities division. The work consists of flushing and vacuuming blockages from sewer mains and laterals, as needed. Bids were evaluated based on hourly rates and fees were compared to specific work scenarios. The contractors will be utilized on a rotation basis and will be contacted by Public Works staff to determine their best time and price for the project. Administrator King interjected that another important consideration is how quickly their business can respond.

Staff requested the Public Works Committee approve the top three contractors to allow flexibility in scheduling and response times if any of the contractors are not available. The Public Works Committee recommended Stillwater Septic Service Sewer & Drain Cleaner, Inc., Cox Construction, Inc., and Visu-Sewer East, LLC be approved to perform sewer jetting services for the Public Works Utilities division under a three-year contract, which may be renewed for two additional one-year periods.

On behalf of the Public Works Committee, on motion by Supervisor Chandler, seconded by Supervisor Wolfe-Garrison, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board approved Stillwater Septic Service Sewer & Drain Cleaner, Inc., Cox Construction, Inc., and Visu-Sewer East, LLC to perform sewer jetting services for the Public Works Utilities division under a three-year contract, renewable for two additional one-year periods.

Supervisor Wolfe-Garrison expressed appreciation for Mr. Rhodes’ forethought in selecting three companies to have a variety of options with timeliness.

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COMMUNITY DEVELOPMENT DIRECTOR’S STAFF REPORT.

The Board received and reviewed Ms. Cooper’s staff report dated May 27, 2020.

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COMMITTEE REPORTS.

AIRPORT

Chairman Kyger indicated the airline industry is struggling and boardings are down at Shenandoah Valley Regional Airport (SVRA), as well as other airports. He noted people are still flying and are using SVRA when they have business or leisure trips.

Chairman Kyger reminded the Board that SVRA Executive Director Greg Campbell and Airport Commissioner Michael Heatwole previously reported the airport planned to expand their boarding area. Chairman Kyger said the airport will move forward with the expansion to provide additional space for travelers to social distance when the travel industry rebounds.

Chairman Kyger reported that SVRA is proceeding with the taxi expansion to the hangar area, but the new commercial hangar is on hold. He encouraged people to use SVRA because the airport is operating, the planes are clean and they will get you to your destination safely.

VIRGINIA ASSOCIATION OF COUNTIES (VACo) LIAISON

Chairman Kyger informed the Board of a VACo Region 6 and Region 9 joint virtual meeting on May 28, 2020, from 1-3 p.m. via WebEx.

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COMMITTEE APPOINTMENTS.

On motion by Supervisor Chandler, seconded by Supervisor Trumbo, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board appointed Dr. John Kidd to serve as the District 1 member on the Community Services Board, for a term to expire June 30, 2023.

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CLOSED MEETING.

On motion by Supervisor Chandler, seconded by Supervisor Breedon, and carried by a roll call vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board recessed the meeting from 8:04 p.m. to 8:49 p.m., for a closed meeting pursuant to Section 2.2-3711.A(3), Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and (7), Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body

Chairman Kyger said no action would be taken following the closed meeting.

MOTION: SUPERVISOR BREEDEN
SECOND: SUPERVISOR TRUMBO

RESOLUTION NO: 20-07
MEETING DATE: May 27, 2020

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Rockingham County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board of Supervisors.

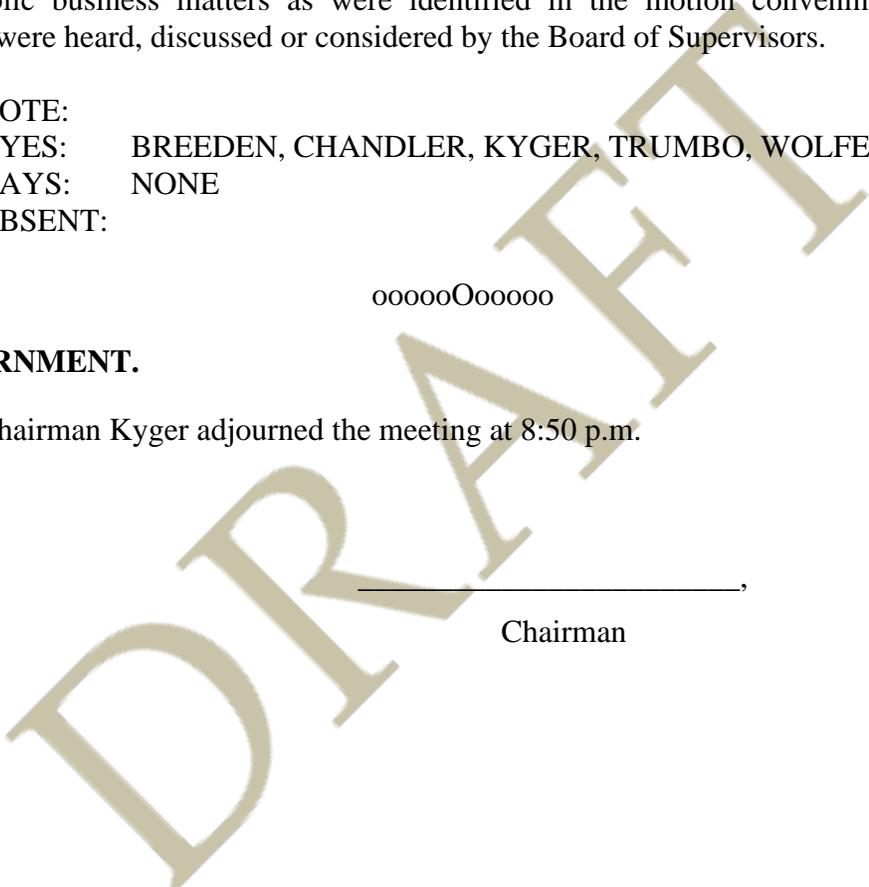
VOTE:
AYES: BREEDEN, CHANDLER, KYGER, TRUMBO, WOLFE-GARRISON
NAYS: NONE
ABSENT:

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ADJOURNMENT.

Chairman Kyger adjourned the meeting at 8:50 p.m.

Chairman



Office of the Sheriff

County of Rockingham - City of Harrisonburg
25 South Liberty Street
Harrisonburg, Virginia 22801
(540) 564-3800 Fax # (540) 564-3865



Bryan F. Hutcheson
Sheriff

May 28, 2020

Mr. Stephen G. King
County Administrator
P. O. Box 1252
Harrisonburg, VA 22801

Dear Mr. King:

Deputy LaVonne Turner retired on June 1, 2020 with 25 years of service with Rockingham County Sheriff's Office and Jail.

I request that the following weapon be declared surplus on June 10 at 3:00 p.m. so that she may be presented with the weapon as a retirement gift, in accordance with Virginia Code Section §59.1-148.3.

LaVonne's service weapon is a Glock Model 22 with serial number KYY497.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Bryan F. Hutcheson".

Bryan F. Hutcheson
Sheriff

Finance Department
June 10, 2020

FY20-21 Budget Adoption and Appropriation

Budget:

The budget public hearing was held on April 8, 2020 with a public comment period held open until April 22, 2020. Several comments were received. Those comments were hand delivered to board members at the April 22nd board meeting.

The total proposed County budget for FY20-21 was \$385,394,046. Revised estimates were provided in response to the Coronavirus pandemic that has hit the economy, thus reducing the total budget to \$376,241,112. Since the revised estimates were provided, additional changes have been made resulting in a total adopted budget of \$376,106,301.

Those changes are outlined as follows:

1. State revenue was updated to include Constitutional Officers revenue estimates as provided by the state. Increase to revenue of \$156,843
2. The contribution to Harrisonburg-Rockingham Community Services Board has decreased by \$73,000 due to the removal of a planned salary increase.
3. Health Insurance Estimates increased expenditures by \$8,968
4. Other funding requests decreased mostly due to the removal of salary increases by different organizations, this totaled \$33,393
5. Other miscellaneous expenses of \$33,000.

Staff recommends the approval of the budget as presented with revised estimates of revenue and expenditure.

Please approve the following guidelines in accordance with the FY2021 budget adoption:

1. All outstanding encumbrances in all County funds at June 30, 2020 shall be an amendment to the FY2021 budget, and appropriated to the FY2021 budget to the same department and account for which they were encumbered in the previous year.
2. All unexpended funds in the capital fund at June 30, 2020 shall be an amendment to the FY2021 budget, and appropriated to the FY2021 budget for the same project and account for which they were budgeted in the previous year.
3. The Director of Finance is authorized to transfer funds within the same fund as long as the transfer does not cause an increase to the total appropriated budget.

COUNTY OF ROCKINGHAM, VIRGINIA

ADOPTED BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2020

REVENUES

	FY 2020-21
<u>GENERAL FUND</u>	
General Property Taxes	\$ 93,921,000
Other Local Taxes	12,048,100
Other Local Revenue	13,110,708
State Revenue	18,115,054
Federal Revenue	990,867
Balance Carried Forward	1,626,758
TOTAL GENERAL FUND	\$ 139,812,487
Capital Projects Fund	\$ 483,500
Tourism Fund	354,650
School Capital Projects Fund	1,400,000
School Fund	142,866,648
School Cafeteria Fund	5,732,663
Massanutten Technical Center	6,010,268
Asset Forfeiture Fund	121,400
H'burg Rockingham Soc Services District	19,723,818
H'burg Rockingham Children's Services Act	11,000,000
Central Stores Fund	45,000
Self-Funded Health Insurance Plan Fund	33,050,426
Water & Sewer Utilities Fund	8,091,990
Lilly Subdivision Sanitary District	52,950
Smith Creek Water & Wastewater Auth	502,328
Countryside Sanitary District	21,455
Penn Laird Sewer Authority	29,497
Solid Waste Fund	5,292,135
Laird L Conrad Law Library Fund	50,585
Economic Development Authority	4,500
Emergency Medical Services Transp Fund	1,460,000
TOTAL REVENUES	\$ 376,106,301

EXPENDITURES

	FY 2020-21
<u>GENERAL FUND</u>	
General Government Administration	\$ 6,837,849
Judicial Administration	4,962,315
Public Safety	33,681,208
Public Works	2,487,725
Human Services	2,408,046
Parks, Recreation & Cultural	3,007,265
Community Development	2,988,296

Contributions	407,031
Contingency	250,000
Other Expenses	80,000
Transfers to Other Funds	69,546,362
Debt Service – County	3,027,301
Debt Service – Schools	10,129,089
TOTAL GENERAL FUND	\$ 139,812,487

Capital Projects Fund	\$ 483,500
Tourism Fund	354,650
School Capital Projects Fund	1,400,000
School Fund	142,866,648
School Cafeteria Fund	5,732,663
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Laird L Conrad Law Library Fund	50,585
Economic Development Authority	4,500
Emergency Medical Services Transp Fund	1,460,000
TOTAL EXPENDITURES	\$ 376,106,301



ECONOMIC DEVELOPMENT POLICY
FOR
ROCKINGHAM COUNTY, VIRGINIA

Effective _____, 2020

Introduction:

Rockingham County is built on a foundation of agriculture and industry where integrity and responsible stewardship lead to a prosperous future. Our mission is to support established businesses, promote expansion projects and attract new industry. We will work to enhance the vitality of our businesses and citizens alike by diversifying new capital investment as well as showcasing a variety of existing businesses that build upon our agricultural base.

Goals and objectives:

- Continue to be a leading locality in the Commonwealth for the agriculture industry
- Build stronger relationships with existing businesses
- Retain and educate a strong and leading workforce
- Strategically attract new businesses that align with Rockingham County culture and values
- Support healthy expansion and a diversified business community
- Educate the business community on the availability of local and regional incentives

Elements of Economic Development in Rockingham County

I. Economic Growth

Rockingham County will work to identify specific market needs that matter to our local economy. The County will prioritize relationships with existing businesses to better understand how we can help them grow and find the skilled labor they need to be able to endure future market fluctuations. The County will continue to work to support businesses that create new wealth.

II. Business Retention

Rockingham County will meet regularly with local business leaders to stay apprised of their specific needs, including new opportunities for expansion and complimentary businesses needed to support our existing industry. The County will work with state and federal agencies to target and initiate grants and funding opportunities that enhance both local business and the lives of our citizens. Business people and developers are encouraged to inform the County of new projects before applications are submitted so the County can help business people and developers realize potential funding opportunities at the earliest opportunity.

III. Workforce Education

The County will work with public and private schools, Massanutten Technical Center, James Madison University, Blue Ridge Community College and other local colleges and universities to promote and develop diversified training opportunities through curricula that target local business and community needs.

IV. Growth and Development

Rockingham County will work to encourage growth and new development in locations that are compatible with surrounding land uses and consistent The County zoning ordinance and Comprehensive Plans for development. The County will determine development potential by evaluating the utilities and infrastructure in the area as well as the impact on other services we provide locally, such as education and emergency response. A potential site must also have the ability to comply with all local, state and federal environmental regulations.

V. Technology Grants

A business located in the County that designs, assembles, manufactures or develops, or maintains goods or provides services related to, advanced and innovative technological systems or devices; or uses advanced and innovative technological systems or devices to design, assemble, manufacture, develop and maintain goods and services, may be eligible for a technology grant. Grant eligibility requires that existing businesses must have invested at least 50 percent of the prior years' assessed value for Machinery and Tools as defined in the Virginia State Code or invest \$20 million in new capital outlay for Machinery and Tools, either leased or purchased. New businesses must invest at least Five Hundred Thousand and no/100 Dollars (\$500,000.00) in Machinery and Tools. Application for participation in the technology grant program must be made prior to purchasing the equipment that will become the new machinery and tools so that the taxpayer and the County can reach an understanding on what the expansion project entails and the tax for specifically which pieces of equipment will be included in the grant calculation. The beginning and ending dates of the installation period, up to twenty-four (24) months, shall be agreed upon in the approved application.

Existing Business Criteria:

Within the Twenty-four (24) month period determined during the application process, an existing business must either:

1. Invest in new machinery and tools having an assessed value of at least Fifty percent (50%)of the previous tax year's machinery and tools assessed value,

or

2. Invest in new machinery and tools having an assessed value of at least Twenty Million Dollars (\$20,000,000), whichever is less.

The investment referred to in paragraphs 1 and 2, immediately preceding, may be through either long term lease arrangement or purchase.

Before payment of each annual rebate described below, the taxpayer must satisfy the Commissioner of the Revenue that the machinery and tools associated with the expansion are installed and in use by filing an itemized schedule with the next annual tax return after the equipment is put in service, the schedule to include purchase price and date put in service. The installation must have occurred within the period of time

agreed to in the application process, up to twenty-four (24) months. The Commissioner must certify to the County the same, and the Treasurer must certify that all taxes for pre-existing and new machinery and tools have been paid in full by the due date.

If all criteria are met, the taxpayer is eligible to receive rebates of:

- Year 1 - 60% of machinery and tools tax paid on the new investment
- Year 2 - 50% of machinery and tools tax paid on the new investment
- Year 3 - 40% of machinery and tools tax paid on the new investment
- Year 4 - 30% of machinery and tools tax paid on the new investment
- Year 5 - 20% of machinery and tools tax paid on the new investment

New Business Criteria:

A new business venture must invest a minimum of Five Hundred Thousand dollars (\$500,000) in machinery and tools through either long term lease arrangement or purchase.

Before payment of each annual rebate described below, the taxpayer must satisfy the Commissioner of the Revenue that the machinery and tools have been installed are in use and have been included on the annual tax return, the Commissioner must certify to the County the same, and the Treasurer must certify that all taxes for pre-existing and new machinery and tools have been paid in full by the due date.

If all criteria are met, the taxpayer is eligible to receive rebates of:

- Year 1 - 60% of machinery and tools tax paid on the new investment
- Year 2 - 50% of machinery and tools tax paid on the new investment
- Year 3 - 40% of machinery and tools tax paid on the new investment
- Year 4 - 30% of machinery and tools tax paid on the new investment
- Year 5 - 20% of machinery and tools tax paid on the new investment



County of Rockingham, Virginia

Application for Economic Development Grant

A company or identifiable subdivision of a company, or an individual, firm or corporation within a Technology Zone, applying for an Economic Development Grant shall:

1. Meet the requirements as outlined in the policy guidelines of the technology zone;
2. Remit the full payment of all taxes owed by such applicant and due to Rockingham County, including the taxes due on the new investment, and;
3. Cooperate in the verification of the above by Rockingham County. Initial applications may only be made within the investment period, as set forth in the technology zone.

To apply for Technology Zone designation, complete this form and return it to Stephen King, County Administrator, Rockingham County Administration Center, 20 East Gay Street, Harrisonburg, VA 22802, (540) 564-3012 or email sking@rockinghamcountyva.gov.

Technology Zone _____
Name of Company (applicant) _____
Street Address _____ Phone _____
Mailing Address _____ Fax _____
Name of Authorized Representatives _____
Title of Authorized Representative _____
E-mail address _____
Federal Identification No. _____ SIC Code _____
Estimated Value of New Investment \$ _____
Timeframe for New Construction/Investment: Date (from-to)
_____-_____
Current Number of Employees _____
Number of New Employees _____

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, ALL INFORMATION PRESENTED ABOVE IS CORRECT.

I will make available for review by the County Administrator and/or the Commissioner of the Revenue all of the records relevant to information required by this form.

Signature of Authorized Representative

Date



County of Rockingham, Virginia

Application for Economic Development Grant

Part I – Please provide a brief overview of the planned expansion.

Part II – Please Provide a brief description and schedule of the proposed improvements.



**County of Rockingham, Virginia
Application for Economic Development Grant**

******* FOR OFFICE USE *******

Annual Certification - Technology Zone

Name of Company (applicant) _____
Street Address _____
City/State/Zip _____
Phone _____

Based on my understanding of the information supplied in this application and any additional information I may have reviewed, the applicant company.

Check one:

- The applicant is hereby certified for Year 1 as a qualified Technology Zone business as defined by the Rockingham County Code.
- The applicant would not qualify for inclusion in the technology zone as defined by the Rockingham County Code.

County Administrator

Date

I hereby certify that the applicant company has no outstanding taxes due by the County.

Commissioner of the Revenue

Date

Effective Date of Tax Abatement: January 1 April 1 July 1 October 1

First quarter after date of application if already located in the County or first quarter after the company is located in the County. For example, if approved April 30, July 1 would be the first eligible quarter for the program.

Governor's Agriculture and Forestry Industries Development Fund (AFID)

3-Year Investment Projections

Instructions: The categories are based on how these investments will be taxed and should be self-explanatory, but please call with questions. We are also interested in the major elements making up each year's investments, so please include a brief description in the area provided. (Formulas have been put into the cells to automatically calculate the Total Qualified Capital Investment on the bottom row, and the totals in each columns.)

Estimated Annual Timeline for Capitalized Investment

	YEAR 1	YEAR 2	YEAR 3	TOTAL NEW INVESTMENT
BUILDING CONSTRUCTION / RENOVATION	\$83,200	\$50,000	\$50,000	\$183,200
Framing/Building Upgrades/Renovations	\$20,000	\$15,000	\$50,000	
HVAC	\$11,000	\$15,000		
Plumbing	\$5,200			
Security	\$12,000			
Electric	\$35,000	\$20,000		
MACHINERY AND TOOLS (MANUFACTURING)	\$521,000	\$1,347,000	\$1,708,000	\$3,576,000
Production Equipment	\$420,000	\$1,222,000	\$1,222,000	
Packaging Equipment	\$51,000	\$35,000	\$186,000	
QC Testing Equipment	\$50,000	\$90,000	\$300,000	
TANGIBLE PERSONAL PROPERTY (FFE)	\$9,500	\$16,500	\$9,500	\$35,500
Kitchen Equipment	\$7,000	\$14,000	\$7,000	
Office Equipment	\$2,500	\$2,500	\$2,500	
<i>Add additional Elements as needed</i>				
TOTAL QUALIFIED CAPITAL INVESTMENT*	\$613,700	\$1,413,500	\$1,767,500	\$3,794,700

Please provide below a brief description/breakdown of the above investment elements.



Finance Department Staff Report

June 4, 2020

FY20 Audit -The auditors will conduct final field work the week of September 7th - 18th.

COVID-19 - The Finance Department is assisting with collecting and reporting expenses for possible reimbursement. The Certification for Receipt of Coronavirus Relief Fund Payments was signed and submitted to the Commonwealth of Virginia on May 22. The first half payment was received June 1st.

Procurement:

No Action:

Rockingham County Roof Restoration Projects II-The County is requesting formal competitive sealed bids to establish a contract for the restoration of both the Rockingham County Administration Center roof system, as well as the Harrisonburg/Rockingham County Health and Human Services Building roof system. Bids are due Friday, June 12 at 2:00 PM.

Rockingham Park at the Crossroads Pavilion-The County solicited proposals from qualified firms to design and construct a pavilion with restrooms at the Rockingham Park at the Crossroads. Proposals were due Friday, March 27, at 2:00 PM and two proposals were received. Staff is in the process of reviewing the proposals and conducting interviews.

RFP 457(b) Record Keeper-The County solicited proposals from qualified institutional retirement plan providers to administer and

record keep the 457(b) plan. Bids were due Friday, March 27 at 2:00 PM 6 proposals were received. Interviews for record keeper are scheduled for June 30th.

Fully Integrated Permit and Inspection System-The County is seeking proposals from qualified firms for an integrated computer-based system to track processes across County departments such as Community Development, Public Works and possibly others. Proposals were due Friday, April 17 at 2:00 PM and twelve responses were received. The committee is currently reviewing the responses.

Fire and Rescue Decon Truck-The County is requesting formal competitive sealed bids to establish a contract for the purchase of one (1) truck for the Fire and Rescue Department of Rockingham County. Bids are due Friday, June 5 at 2:00 PM.

1. Staff is working on creating a Virtual Benefits Fair with video clips from our insurance vendors rather than an in person Benefits Fair this year. Proposed health and dental insurance rates beginning with the October 2020 plan year, will be included in the July staff report.

2. May new hires:
 - a. Clerk of Circuit Court – 2 PT (Scan Room Technicians, vacant positions)
 - b. Fire and Rescue – 6 PT (Firefighters, vacant positions)
 - c. Public Works - Landfill – 2 FT (Scale Operator and Landfill Worker, vacant positions)
 - d. Social Services – 1 FT (1 Fiscal Assistant, newly created position)

Respectfully submitted,

Jennifer J. Mongold

1. Personnel vacancies

Public Works: No vacancies

Utilities: 3 vacancies (Utility Worker, Pump Technician, & Utilities Maintenance Planner)

Landfill: 1 vacancy (Landfill Worker)

Refuse & Recycling: No vacancies

Facilities Maintenance: 1 vacancy (Maintenance Technician – jail)

2. Utilities

Cobblers Valley Development – waterline extension

Rockingham County and Stone Hill Construction entered into an agreement to extend a 12” waterline along Mosby Road to serve the Cobblers Valley Subdivision. The contractor for the project, Commonwealth Excavating, is hoping to begin work on the waterline the week of May 18, 2020. However, Public Works is waiting for final plan approval from the Virginia Department of Health, Office of Drinking Water (VDH).

Update: VDH approval is still pending. The contractor is expected to start as soon as approval is received.

Harrisonburg Rockingham Regional Sewer Authority

Authority capacity – 22 million gallons per day

April average flow – 12.78 million gallons per day

Rockingham County capacity – 4.6 million gallons per day

April average flow – 2.43 million gallons per day

3. Landfill

The Household Hazardous Waste Collection day was held on April 18, 2020 at the landfill.

Totals from the event include:

Batteries – 125 lbs

Pesticides – 598 lbs

Paint – 3289 lbs

Mercury – 9 lbs

Aerosols – 122 lbs

Flammable Liquids – 772 lbs

Pool Chemicals – 666 lbs

Corrosive Liquids – 383 lbs

Miscellaneous – 618 lbs

4. Facilities

Southern Air, Inc. was awarded the contract for the Jail HVAC upgrade at the January 24, 2018 Board meeting. The contract has been signed and the project was started on 4/19/18. Both chillers have been replaced and are in service. Controls and other site work will proceed from this point. Replacement of the 4 air handlers located on the mezzanine is 100% complete. First floor work on all phases is 100% complete.

Update: All construction work is complete including the air balancing and final reports. The only remaining items are a final walkthrough and any punch-list items for the project.

The plans for the renovations to the first floor of the District Courts Building are currently being finalized by Moseley Architects which includes phases B-F. Phase A was the renovation to the second floor.

Update: Phase 3B is 100% complete, phase 3C is 50% complete, phase 3D is 100% complete, and phase 3E is 20% complete.

In the Administration Building, 3 above ceiling air handler units are scheduled to be replaced along with the HVAC unit (Liebert system) that serves the Technology server room.

Update: 1 of the 3 above ceiling units have been replaced and the Liebert system is scheduled to be replaced at the end of this month.

A pre-bid meeting was held on May 28th to review the replacement of the Administration Building Roof and Human Services Building Roof. Bids are due on June 12th.

Respectfully Submitted,
Philip S. Rhodes
Director of Public Works

June 10, 2020

STAFF REPORT: COMMUNITY DEVELOPMENT DEPARTMENT

BOARD ACTION REQUESTED

Staff requests Board support for its evaluation and possible revision of fees charged for services in Community Development, in two phases. Phase 1 would focus on plumbing, electrical, and mechanical permit fees; staff anticipates presenting the Board with a revised fee schedule around mid-summer for these three permit types. During Phase 2, staff would review the remaining Community Development-related fees. GIS and land use fees were last revised in 2010 and 2016, respectively.

PROJECTS AND REPORTS

LAKE SHENANDOAH STORMWATER CONTROL AUTHORITY (Lisa Koerner Perry)

The public hearing which was originally scheduled for March 25 has been set for June 10.

US 33 ARTERIAL MANAGEMENT PLAN (Rhonda Cooper)

VDOT has recommended, at no cost to the County, that US 33 East be the subject of an Arterial Management Plan. The Board's Resolution of Support has been forwarded to the VDOT Staunton District for inclusion in the application, which is expected to be submitted by around June 12.

VDOT would work with the County to develop a plan dedicated to preserving this corridor while also accommodating existing and future development. **Arterial Management Plans** are used to identify ways to ensure safety and preserve the capacity of Virginia's arterial highway network without wide-scale roadway widenings and traffic lights. An Arterial Management Plan would help guide localities and the development community in their decision-making processes that will ultimately lead to safer access while minimizing congestion; planning and designing the appropriate level of access for future development in the corridor; and improving the County's position when applying for Smart Scale, Revenue Sharing, and other transportation project grant funds.

Staff recommends the Plan encompass US 33 East from the City/County Line to Elkton Plaza at the west side of the Town of Elkton and, due to the length of this corridor, specifically emphasize the:

- segment between the City/County Line and Lawyer Road, including possible focus areas at the Rockingham Park Way / US 33 intersection and Indian Trail Road between Rockingham Park and US 33, and
- key intersections between Lawyer Road and Elkton Plaza
 - Island Ford Road
 - Resort Drive
 - East Point Road
 - Mt. Hermon Rd.
 - Rockingham Pike at Elkton Plaza.

With Board involvement, the final focus areas will be determined early in the process. If the development of a US 33 Arterial Management Plan has Board support, in a few weeks VDOT will request the Board provide a resolution of support. Once the VDOT Central Office approves the scope and funding, the study could commence in fall 2020 and conclude in late 2021 in advance of the 2022 round of Smart Scale applications.

PROJECTS AND REPORTS, continued

BUILDING SERVICES DIVISION & FRONT COUNTER OPERATIONS (Joe Shifflett)

The attached Development Activity Report breaks down separate totals of permit types and fees collected through May 29, 2020. Total number of permits processed for the month of May 2020 was 203; YTD is total 916.

The table below tracks weekly residential and commercial building permit and revenue activity to give insight as to how the building division is affected through this timeframe.

Weekly Permit Type, Count and Revenue Tracking								
	3/9-13	3/16-20	3/23-27	3/30-4/3	4/6-15 (8 days)	4/16-30 (11 days)	5/1-15 (11 days)	5/18-29 (10 days)
Residential Permits	(37) \$12,505	(32) \$6,420	(34) \$6,914	(11) \$12,811	(35) \$7,558	(41) \$18,3940	(51) \$29,417	(38) \$15,503
Commercial Permits	(4) \$4,065	(1) \$95	(5) \$2,356	(19) \$4,665	(15) \$46,230*	(9) \$15,502	(8) \$2,829	(8) \$6,345

Highlighted area indicates timeframe of County Administration Center closure to public.

*Interchange Permit

ROCKINGHAM BICYCLE ADVISORY COMMITTEE (RBAC) (Bradford Dyjak)

The RBAC met virtually May 21 to discuss National Bike Month, and review updates on transportation, trails and greenway projects, and evaluate bicycle safety measures. The RBAC will meet again in July.

PROJECTS AND REPORTS, continued

SMART SCALE, REVENUE SHARING, AND TRANSPORTATION ALTERNATIVE PROJECT APPLICATIONS

(Bradford Dyjak)

Staff submitted two SMART Scale pre-application projects and awaits the Commonwealth Transportation Board’s decision on Revenue Sharing funding awards later in 2020 and for federal Transportation Alternative applications thereafter.

Project # & Name	Location	Project Scope	Funding Program & Status	Cost
#7125 Smithland Road (Route 720) Widening	Between US-11 in and Rt. 718 in the City (approx. 0.8 miles)	Widen Rt. 720 to add a minimum 4-ft shoulder and increase lane width from 10-ft to 12-ft where possible.	SMART Scale Pre-Application submitted 4/17/20	\$5.7m
#7157 Mt. Crawford Park & Ride Expansion	VA 257 at I-81 Exit 240	Expansion of the existing Mt. Crawford Park and Ride at I-81, Exit 240	SMART Scale Pre-Application submitted 4/16/20	\$1.94m
#5786 VA 253/VA 276 Turn Lanes	Intersection of VA 253 (Port Republic Rd.) & VA 276 (Cross Keys Rd.)	Install left turn lanes on northbound and southbound VA 276 (Cross Keys Road) at intersection with VA 253.	Revenue Sharing Application submitted 9/25/19	\$1.5m
#5790 Lake Shenandoah Watershed Culvert Improvements	2 upstream crossings at Baybrook Drive & Berryfield Drive; Shen Lake Drive (Route 689) crossing	The project would address storm sewer improvements by upgrading two upstream culverts within existing VDOT rights-of-way and reconstructing a road crossing at Shen Lake Drive.	Revenue Sharing Application submitted 9/30/19	\$1.61m
#5887 Garbers Church Road Bike & Buggy Lanes	Garbers Church Road (Route 910) from VA 42 to Erickson Avenue	a. Design & construct paved, 8-foot wide lanes on both sides of 0.6 mile road segment b. Phase 1: preliminary engineering, right-of-way acquisition (\$350k) [Phase 2 construction (\$1.455m) will be future grant application.]	Transportation Alternatives Set-Aside (TAP) Application submitted 9/30/19.	\$1.805m (Phase 1: \$350k)

PROJECTS AND REPORTS, continued

CENSUS COMPLETE COUNT OUTREACH (Bradford Dyjak)

1. **Local Coordination** – Virtual weekly meetings of City, County, and Town representatives, Massanutten Regional Library system, James Madison University, Bridgewater College, Rockingham County Public Schools, and Harrisonburg City Public Schools continue.
2. **Census Invitations and Response Rates**
 - a. “It’s not too late to bring more education funding into our community. It’s not too late to provide more safety equipment to firefighters. It’s not too late to complete your census!”
 - b. Initial invitations to complete the Census began were mailed March 12 through March 20. Several additional rounds of reminders with questionnaires were mailed as scheduled.
 - c. The Census Bureau has extended both field data collection and self-response deadline until October 31, 2020, from August 14.
 - d. **Over 67.5% of all County residents have already self-responded** to these initial invitations as of May 31 compared to 60.5% nationally. **The current rate surpasses the County’s 2010 response rate.** Initial Self-Response Rates are updated daily at: <https://2020census.gov/en/response-rates.html>.
 - e. Enumerator non-response follow-up Census-takers will interview households in person. The revised schedule should start August 11 and continue to October 31.
3. **Social Media** – The County webpage continues to be updated; Economic Development and Tourism Coordinator Joshua Gooden posts messages through the County’s Facebook and Instagram accounts.
4. **Election Mail Inserts** – In addition to the informational fliers provided at polling stations during the primary elections, Voter Registrar Lisa Gooden will include to insert fliers in each piece of election mail through June.
5. **Church Bulletins** – Inserts are still being distributed to many churches; several have agreed to send electronic messages/ e-bulletins where physical services are no longer held.
6. **Door Hangers**– Staff continues distributing door hangers prepared by James Madison Center for Civic Engagement to selected low-response census tracts and has partnered with the towns of Broadway, Dayton, Elkton, and Grottoes for placement.
7. **Educational**
 - a. **Lessons:** Civics teachers worked collaboratively to develop an online learning module to teach students about census in this new “distance learning” environment.
 - b. **Poster Contest:** Students have been encouraged to participate in a poster contest sponsored by JMU and the Harrisonburg-Rockingham Complete Count Committee with submissions accepted online through June 1. Contest winners will be announced in June.
 - c. **Flier Distribution:** Both County and City school systems are also distributing fliers with school lunch pickup program at various locations.

PLANNING COMMISSION ACTIONS

The Planning Commission met on June 2 with three cases listed below. The April 7 and May 5 meetings were canceled. At the Planning Commission's March 3 meeting, three rezoning cases and an ordinance amendment were recommended for approval. Since that time, one rezoning case, Freedom Center DC Institute, has been withdrawn. The ordinance amendment status report is presented later in this report.

Item	Description	Comments/ Recommendations
REZ20-039	HABU Development, LLC. (c/o Gary Sandridge), requests amending the approved proffers to remove the maximum number of recorded lots allowed per calendar year, while retaining the R-2C (Medium-density residential district with conditions). The amendment would apply to South Peak Subdivision (formerly Life Farm), McGaheysville, Tax map # 142-(A)-L11, 13, 14, 15 & 16. Election District 5.	Approval 5-0 on 6/2/20 Board meeting 6/24/20
REZ20-058	Rivers Edge Enterprise LLC (c/o Vern Michael), 8218 Port Republic Road, Port Republic, VA 24471 requests to rezone 0.244-acre portion of 8138 Port Republic Road from R-1 (Low-Density Residential) to A-2 (General Residential) for purpose of transferring to 152-(8)- L2A. Tax Map # 152-(7)- L4. Election District 3.	Approval 5-0 on 6/2/20 Board hearing 6/24/20
REZ20-071	Richard Rohrer , requests to rezone 1 acre on the east side of Garbers Church Road (VA 910), 0.25 mile west of John Wayland Highway (VA 42) from A-2 (General Agricultural) to B-1 (General Business) . Tax map # 108-(A)- L111B. Election District 2.	Approval 5-0 on 6/2/20 Board hearing 6/24/20
REZ20-016	West Lake Space, LLC. , requests to rezone 0.743 acres from A-2 General Agricultural District to R-3 General Residential District . The parcel is located at 3302 Albert Long Drive (Route 895), Rockingham, VA. Tax Map #125-(A)-L125A. Election District 3.	Approval 5-0 on 3/3/20 Board hearing 6/24/20
REZ20-023	Cosner Construction, Inc. , request to amend the existing proffered conditions and plan description of Locust Grove Village covering a 5.9 acre-portion of a 10-acre parcel located on the southeast side of Boyers Road (Route 704) approximately 0.5 mile south of Stone Spring Road (VA 280) , designated as PMF-C Planned Multi-Family District with Conditions. Tax Map #125-(A)-L220B, Election District 3.	Approval 5-0 on 3/3/20 Board hearing 6/24/20
REZ18-273	Partners Development, Inc. , 859 Cottontail Trail, Mt. Crawford, VA 22841, is requesting an amendment to the existing approved proffers on a 25.704-acre parcel located on the north and west sides of White Oak Drive approximately 700' west of Walnut Creek Drive. The parcel is zoned R2C (Medium Density Residential with Conditions) and is identified in the Comprehensive Plan as Community Residential in the Urban Growth Area. Tax Map #107-(A)-L166, Election District #2.	Motion to recommend approval failed 2-3 on 1/2/19; Pending before Board: applicant requested postponement of 2/13/19 hearing.

COUNTY-INITIATED ORDINANCES

Amendment (OA#)	Chapter/ Section	Reason & Scope	Status
1. Private Street Standards	17-700, 701	Review of private streets design standards ongoing.	Board authorized study on 1/23/19
2. Review of A-1 & A-2 District Uses	17-302 & 17-303; Ch. 16	Evaluate distinction of uses between the two districts; consider consolidation into a single agricultural zoning district.	Board authorized study 8/23/17; Staff concluded study.
3. Review of PMR District Requirements	17-409	Evaluate appropriate uses and regulations for maximum development flexibility.	Board authorized study 12/12/18; Staff has performed a comparative analysis.
4. Review of Signage Code	17-707	Review Planned District sign submission requirements, line-of-sight standards, review code organization.	Board authorized study 12/12/18
5. Wireless Telecommunications Facilities	Ch. 17, Article VI	Ensure consistency with recent updates to state code limiting the scope of review for local governments.	Board authorized study 7/17/19; Staff review is underway.
6. (OA19-260 & 261) Inoperable Vehicles	11-31 –40 & 17-201	Revise “automobile graveyard” definition; review screening and vehicle removal provisions.	Board authorized study 8/14/19; Board hearing date T.B.D.
7. (OA20-008) PMF District: Setbacks for Apartment Buildings	17-403 & 17-806.02	Eliminate setbacks for apartment structures & required 10’ between buildings in Planned Multifamily District.	PC Recommended Approval 3/3/20; Board hearing 6/24/20
8. Poultry Operations Study	17-201, 606, 607& 16-9.1	Evaluate: proximity to existing residential dwellings, stormwater run-off, aquifer health, and air particulates generated from the poultry houses.	Board Authorized study 1/8/20; Staff research underway; Advisory Committee has been selected.
9. Outdoor Lighting Requirements	17-706	Evaluate: height, plan requirements, dark sky compliance, and fixture specifications.	Board authorized study 5/13/20; Staff draft ordinance is underway

PRIORITY PROJECTS UNDERWAY BY STAFF

Projects	Lead Person	Status	Target Date
Census 2020 Complete Count Committee	Bradford	Initial Census request for response was sent between 3/12 & 3/20. Subsequent mailings with surveys have been mailed. Census enumerator operations are temporarily on hold, but will conclude by 10/31/20.	Ongoing through October 2020
Capital Improvement Program (CIP) Amendments	Bradford	Adding two pending Smart Scale transportation projects to CIP.	Planning Commission recommended approval 6/2/20 To be heard by Board 6/24/20
Ongoing Review/Tasks	Lead Person	Status	
Deed Review	Diane	14 deeds under review as of 6/2/20: 4 pending review, 10 awaiting revision.	
Violations	Kelly	60 active complaints, 25 cases pending legal action as of 6/2/20	
Site Plans & Subdivisions	Bradford & Patrick	14 site plans and 3 subdivisions under review as of 6/3/20; 5 approved since 5/1/20	
Subdivision Ordinance Variances	Diana	0 requests under review, as of 6/1/20	
Zoning Variances	Diana	0 requests under review, as of 6/1/20	
Zoning Appeals	Diana	0 requests under review, as of 6/1/20	
Home Occupation Permits	Diana	0 permit requests under review, as of 6/1/20	
Home Business Permits	Diana	0 permit requests under review, as of 6/1/20	
Special Use Permits	Diana	8 permit requests under review, as of 6/1/20	
Special Entertainment Permits	Diana	0 permit requests under review, as of 6/1/20	
Rezoning	Bradford	10 rezoning requests under review, as of 6/2/20	
Permits and Fees Processed	Joe	812 total transactions for month of May 2020	
Building Inspections	Joe	1638 inspections conducted during May 2020 (averaged 82.4 inspections per day)	
Building Plans	Joe	33 Plans under review, as of 5/29/20	
Environmental (E&S/Stormwater) Plan Review	Lisa	19 plans under review, 43 approved and awaiting permit issuance, as of 6/1/2020	
Environmental Inspections	Lisa	694 inspections conducted in May 2020	
Addressing Structures	Kendrick	42 new structures addressed in May 2020	
Naming of New Roads	Kendrick	1 new road named in May 2020	

UPCOMING PUBLIC HEARINGS

June 10, 2020, Board of Supervisors, at 6:00 p.m.

Ordinance Amendments

None.

Rezoning- Requiring a Public Hearing

None.

Special Use Permits

None.

REQUESTS TABLED BY BOARD OF SUPERVISORS

SPECIAL USE PERMIT APPLICATION(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2020	1/8/20	19-286	Soil Health Technologies	Composting site (like use to refuse and recycling center)	2
REZONING REQUEST(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
-	-	-	-	N/A	-
ORDINANCE AMENDMENTS					
Year Tabled	Date Tabled	File	Applicant	Request	
2020	1/8/20	19-267	None	Section 17-201 & 17-607 using semi-trailers for storage	

STAFF DIRECTORY

Name	Job Title	Office Number	Mobile Number
ADMINISTRATION			
Rhonda Cooper	Director	564-3033	271-5061
PERMIT INTAKE & PROCESSING			
Lisa McDonald	Permit Specialist I	564-3038	N/A
Jessica Diaz	Permit Specialist I	564-3040	N/A
Kayla Yankey	Permit Specialist II	564-6024	578-1120
BUILDING CODE ENFORCEMENT			
Joe Shifflett	Building Official	564-3041	578-1558
Ben Terry	Plan Reviewer	564-3046	578-1123
JN Riddel	Building Inspector	N/A	578-1121
Rick Davis	Building Inspector	N/A	830-8018
Danny Mason	Building Inspector	N/A	578-3515
Josh Haugh	Building Inspector	N/A	607-9535
(vacant)	Building Inspector	N/A	N/A
PLANNING, ZONING, DEVELOPMENT, & GEOGRAPHIC INFORMATION SYSTEMS			
Bradford Dyjak	Director of Planning	564-1513	578-2659
Diana Stultz	Zoning Administrator & Subdivision Agent	564-3032	830-8017
Diane Lepkowski	Deputy Zoning Administrator & Deputy Subdivision Agent	564-3037	578-1126
Kelly Getz	Deputy Zoning Administrator & Code Compliance Officer	564-6063	810-5024
Mark Rathke	GIS Specialist	564-5076	N/A
Kendrick Smith	GIS Technician	564-3029	830-5811
Patrick Wilcox	Senior Planner	564-5074	271-2952
ENVIRONMENTAL SERVICES			
Lisa Koerner Perry	Director of Environmental Services	564-6095	271-8760
Adam Hancock	Stormwater Management Program Administrator	564-1529	271-6523
Drew Thacker	Environmental Inspector	564-3047	607-3665
Justin Turner	Environmental Inspector	564-3038	560-5589

DEPARTMENT OF COMMUNITY DEVELOPMENT
Development Activity Report - May 2020

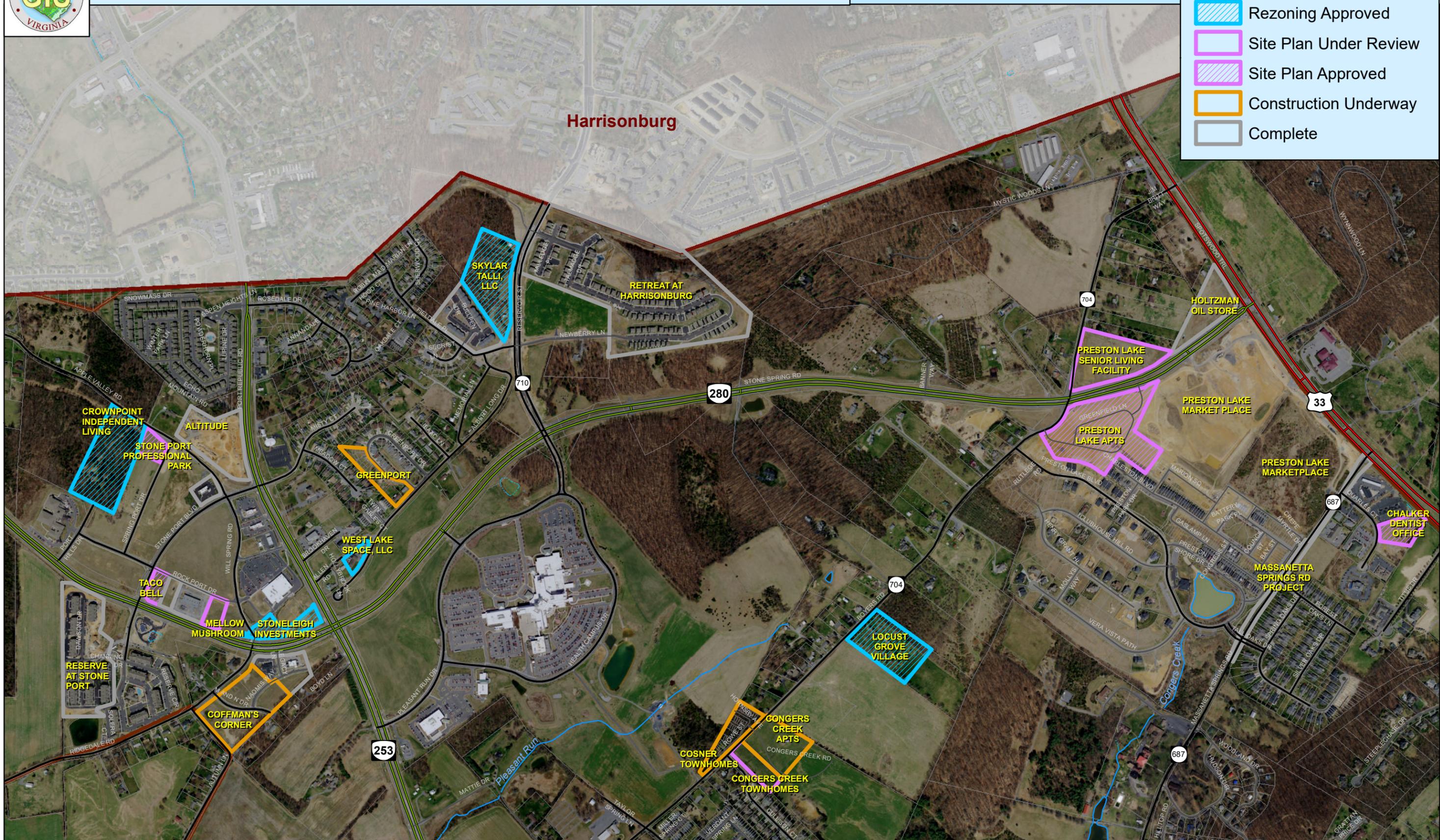
	Permits Issued					Fees Collected				
	May-20	May-19	One Year Change	Jan-May 2020	Jan-May 2019	May-20	May-19	One Year Change	Jan-May 2020	Jan-May 2019
Building										
Commercial/Industrial	11	19	-42.1 %	66	69	\$ 20,380.07	\$ 45,149.38	-54.9 %	\$ 194,167.37	\$ 115,801.00
Single Family	21	28	-25.0 %	186	109	\$ 19,529.66	\$ 28,740.82	-32.0 %	\$ 166,686.11	\$ 117,592.44
Subtotal	32	47		252	178	\$ 39,909.73	\$ 73,890.20		\$ 360,853.48	\$ 233,393.44
Plumbing										
	1	1	0.0 %	7	4	\$ 54.11	\$ 106.38	-49.1 %	\$ 489.36	\$ 264.24
Subtotal	1	1		7	4	\$ 54.11	\$ 106.38		\$ 489.36	\$ 264.24
Electrical										
	25	38	-34.2 %	113	140	\$ 1,458.57	\$ 2,027.45	-28.1 %	\$ 6,717.64	\$ 8,137.67
Subtotal	25	38		113	140	\$ 1,458.57	\$ 2,027.45		\$ 6,717.64	\$ 8,137.67
Mechanical										
	3	10	-70.0 %	18	31	\$ 164.67	\$ 347.21	-52.6 %	\$ 984.88	\$ 1,495.99
Subtotal	3	10		18	31	\$ 164.67	\$ 347.21		\$ 984.88	\$ 1,495.99
Other										
	66	76	-13.2 %	267	279	\$ 30,132.34	\$ 18,913.97	59.3 %	\$ 99,182.25	\$ 97,412.24
Subtotal	66	76		267	279	\$ 30,132.34	\$ 18,913.97		\$ 99,182.25	\$ 97,412.24
Land Use Related										
Erosion and Sediment Permit:	9	6	50.0 %	33	26	\$ 22,163.25	\$ 8,150.00	171.9 %	\$ 63,002.00	\$ 59,141.00
Deeds Approved	11	0	0.0 %	231	0	\$ 5,100.00	\$ 0.00	0.0 %	\$ 23,975.00	\$ 0.00
Subtotal	20	6		264	26	\$ 27,263.25	\$ 8,150.00		\$ 86,977.00	\$ 59,141.00
Total	147	178		921	658	\$ 98,982.67	\$ 103,435.21		\$ 555,204.61	\$ 399,844.58



Urban Development Area - Development Status

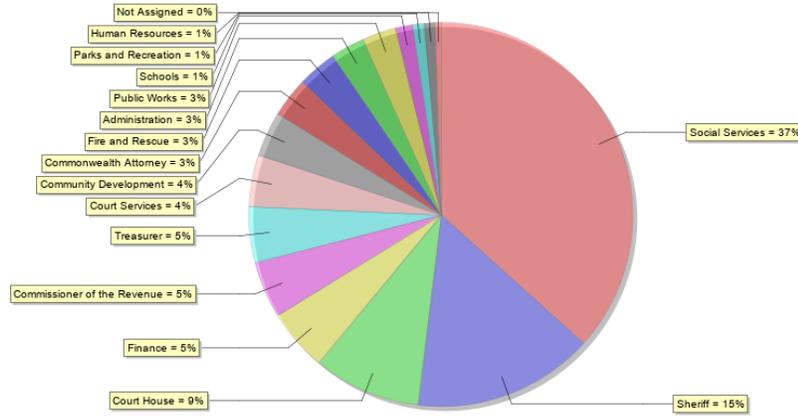


- Rezoning Under Review
- Rezoning Approved
- Site Plan Under Review
- Site Plan Approved
- Construction Underway
- Complete



Technology Department Staff Report: June 2020

MONTHLY HELP DESK TICKET SUMMARY BY DEPARTMENT Total Number of Help Desk Tickets for May 2020: 210



PC NETWORK TECHNICIANS

Project	Associated Departments	Start Date	Projected End Date	Staff Assigned	Update
Refresh next phase of Social Services computers	Technology/Social Services/VITA	03/01/2020	05/31/2020	Steve Moomaw, Dennis Morris, Doug Pitts, Stephen Strecky	Delivery of computers slowed by COVID-19 work. Prioritizing by essential staff. New computers for new staff and CSA positions have not been received in over 30 days.
Courtroom addition and changes in JDR and GDC	Technology/Maintenance/Courts/Supreme Court	04/01/2019	TBD	Michael Bowen/Terri Perry/Steve Moomaw	
Replace Desktop and Laptop computers in County	Technology	10/24/2019	06/30/2020	Steve Moomaw, Dennis Morris, Doug Pitts, Stephen Strecky, Dusty Moyer, Jeff Ferguson, Michael Krone, Michael Bowen	Landfill and assorted non-personnel related computers are left to be converted.

SYSTEMS ANALYSTS

Project	Associated Departments	Start Date	Projected End Date	Staff Assigned	Update
Security Training Campaigns	Technology	06/03/2019	Ongoing	Dusty Moyer	Next quarterly plan has begun

Technology Department Staff Report: June 2020

Implement Shentel WAN Backbone	Technology	7/26/2018	TBD	Michael Bowen, Terri Perry, Dusty Moyer	Adding new fire station to network, complete Three Springs installation,
Emergency Switch Replacement	Technology	02/25/2020	06/20/2020	Michael Bowen, Dusty Moyer, Jeff Ferguson, Michael Krone	Switches to correct problems with downtime and random outages will be put in place on June 16th
IMPLEMENTATIONS					
Project	Associated Departments	Start Date	Projected End Date	Staff Assigned	Update
Munis Cashiering/Accounts Receivable/General Billing/Appraisal/COR Systems	Technology/Finance/Commissioner of Revenue/Treasurer/Public Works	2/1/2016	TBD	Pam Southerly, Kerri Fitzgerald, Terri Perry	Issues with required programming changes per County contract, delayed going live with taxation until 2020.
CAD-DMS (Tyler New World) Implementation	Technology/RCFR/RCSO/HRECC	04/01/2018	TBD	Michael Bowen, Michael Krone, Dusty Moyer, Terri Perry	Data governance for security access control needs to be initiated.
GIS upgrade	Technology/GIS/Community Development	TBD	TBD	Michael Bowen, Michael Krone, Terri Perry	ESRI provided new quotes based on strategic plan from last fiscal year
CityView Upgrade/Replacement	Technology/Community Development	TBD	TBD	Michael Krone, Michael Bowen, Terri Perry	RFP closed Responses reviewed. Looking at budget keeping GIS upgrade in mind as well.
Security Initiatives Implementation	Technology	10/01/2019	09/30/2020	All Staff	New Endpoint solution being implemented, cyber risk analysis planning and policy revisions are in process.
InVise Update	Technology/Multijurisdictional Law Enforcement Group	TBD	TBD	Terri Perry, Michael Bowen, Michael Krone	Contacted InVise support for requirements and scheduling
Online Secure File Sharing solution	Technology	01/01/2020	06/30/2020	Terri Perry, Michael Bowen, Jeff Ferguson	County to implement Hyland Sharebase to provide secure file sharing for enterprise.

Respectfully submitted,

Terri M. Perry
Director of Technology

1. Personnel

The department currently has 2 open positions.

2. Fire & Life Safety: Battalion Chief Joe Mullens, Lt. Todd Spitzer, Lt. Karen Will, Tyler Jessup, and Wes Shifflett

- A. Plan Review
 - 1. Total Number of Plans Reviewed – 15
- B. Consultation
 - 1. Total Number of Consultations - 4
- C. Inspections
 - 1. Total Number of Inspections – 15
 - 2. Inspection Fees Generated - \$410.00
- D. Operational Permits Issued
 - 1. Operational Permits Issued - 411
 - 2. Permit Fees Generated – \$480.00
- E. Incident Responses and Disposition
 - 1. Structure Fires - 4
 - 2. Vehicle Fires - 1
 - 3. Brush/Grass Fires - 0
 - 4. Open Burning -4
 - a. Notice of Violation - 0
 - b. Summons - 0
 - 5. Bomb Threats - 0
 - 6. Fireworks Violations - 0
 - 7. Fire Lane
 - a. Tickets Issued – 0
 - b. Warnings Issued - 0
 - 8. Explosives/Explosions - 1
 - 9. Follow-up Investigation - 0
 - a. Total Number of Hours – 0

F. Public Education

1. Prevention Programs

- a. Smoke Alarms Installed – 10
- b. Hearing Impaired Smoke Alarms Installed – 1
- c. Fire Extinguisher Presentations – 0
 - i. Number of Participants - 0
- d. School Program Presentations - 0
 - i. Number of Participants - 0
- e. Other Program Presentations - 1
 - i. Number of Participants - 1
- f. Presentation of Education Materials Events - 0
 - i. Number of Participants – 0

G. Training

1. Fire Inspector Related Training

- a. Number of Participants - 0
- b. Number of Contact Hours – 0

2. Fire Investigator Related Training

- a. Number of Participants – 1
- b. Number of Contact Hours – 11.5

3. Public Education Related Training

- a. Number of Participants - 2
- b. Number of Contact Hours – 7.5

H. Staff Report Comments/Notes:

- 1. Twenty public education events and 25 annual inspections were cancelled due to the COVID-19 pandemic.
- 2. Division staff assembled, packaged, and delivered 279 boxes of food throughout the County to school age children and their families.
- 3. MFRT Jessup created a video for virtual career day for Plains Elementary
- 4. MFRT Jessup delivered food to quarantined students over a 4 day period.
- 5. Lt. Will delivered over 600 flyers for the COVID-19 testing and division staff assisted with set-up, administration, and tear down of the COVID-19 testing site at SRI on Wednesday, May 27.

3. Training Division: Capt. Dustin Gladwell, Lt. Dennis Albertson, Lt. David Huddle, and Lt. Stephanie Brown

A. Continued Education Training Provided

1. EMS

- a. Instructor training
 - i. Number of Participants – 3

2. Fire
 - a. Station training is still suspended due to COVID
- B. Meetings and Training
 1. EMS
 - a. Peer Support with field personnel
 - b. SRI drone flight and mapping in preparation for COVID-19 testing
 - c. CSEMS Cardiac PI group discussion
 - d. Training meeting with FF Ritchie
 - e. Staff Meetings
 2. Fire
 - a. Multiple COVID-19 meetings regarding decontamination of ambulances, stations and providers.
 - b. Multiple meetings on personal protective equipment, supplies, and cleaning
- C. Certification Training
 1. EMS
 - a. Advanced EMT Class
 - i. Number of Participants – 11
 2. Fire
 - a. Continued Fire Academy with 26 participants
 - i. Successful FF1 burn
 - ii. Skills testing and written test
 - iii. Held class at Cupps Salvage for vehicle stabilization training
 - iv. Successful FF2 burn with Fire Academy and MTC students
 - v. Held class at SRI International to review fire detection, suppression system, lecture and walk through the facility to see different components of those systems.
 3. MTC
 - a. Firefighter training at HFD training grounds
 - b. Firefighter I burn
 - c. Firefighter I test
 - d. Firefighter training at Cupps Salvage
 - e. Firefighter II burn
 - f. Firefighter Training at SRI

D. Other Activities

1. EMS

- a. Preparation and scheduling for upcoming basic fire and EMS training
- b. Preparation and participation in Captain's Process
- c. Preparation and participation in the part-time hiring process
- d. Meeting to review part-time candidates
- e. Preparation of Test, Practice Tests, and Exams for Advanced EMT Class
- f. Meeting with IT for ZOOM account and procedures
- g. ALS SOG review
- h. Assisted with decon issues and equipment as needed
- i. Assisted with moving EVOC and building supplies to Station 41 and 35
- j. Pickup, inventory, and prepare EMS training supplies from Singers Glen Rescue
- k. Transport uniforms and equipment to various stations as needed

3. MTC

- a. Lt. Brown has been reassigned to field work due to school being closed and the need for additional staffing.

4. EMS Division: Division Chief Steve Powell

A. Conference Calls related to COVID-19

1. Regional Conference Call (Area Fire & EMS agencies)
2. VDEM
3. VDH
4. Schools and Health Partners
5. Accordius Health (Discontinued on May 6th)

B. Training

1. Updated details to training division for the following COVID-19 protocols
 - a. PPE use: Mask on every call for every patient; switched to surgical vs. cloth
 - b. Decon process for EMS units
 - c. Exposure reporting and isolation guidelines
 - d. Temperature monitoring

C. EMS Activities

1. Affiliated Elkton Rescue members with RCFR
2. Continued research and updated data regarding Corona Virus outbreak
3. ImageTrend data pertaining to EMS responses
4. Continued weekly contact with all county nursing and assisted living facilities
5. Continued contact with SRMH regarding pharmacy and PPE guidelines

6. Continued contact with CSEMS regarding department protocols being initiated and developed
 7. Submitted SCEMS Award recognition candidates
 8. Attended protocol workgroup Zoom meetings with CSEMS
 9. Ambulance meeting
- D. CPR Training Site
1. Processed 2 CPR Rosters
 2. Printed/Processed 6 Ecards

Respectfully submitted by,

Chief Jeremy C. Holloway



STAFF REPORT
June 2, 2020

Agenda Item#

Parks & Recreation Coronavirus Adjustments:

Starting Monday, March 30th I will have my folks divided up into several groups to address the work that we hope to complete over the next few weeks. One group (which will be referred to as the Rockingham Park Group) will consist of Marco, David, Dontae', and Rick. These folks will report to work at Rockingham Park each day and utilize the press box located at Albert Long Fields as their office (each person gets their own corner). IT has helped me get computer hookups there that will connect with the network.

The second group (which will be referred to as office/miscellaneous duties group) will consist of Jerry, Denise, Regina, Jessi, and Taylor. This group will be subdivided into two sub-groups in which one will have 3 and the other 2. The group of 2 will be responsible to man the office, answering phones, and dealing with the day to day paperwork and administration of the department. The group of 3 will take care of other tasks outside of the office and work with other departments.

Rockingham Park Group- Work Completed for May 2020

Weekly:

- Mowing & Weed-eating general green space
- As of May 25th, we have begun hosting weekly travel softball/baseball practices (with Covid guidelines) at Albert Long Fields. We host two practices on Monday evenings and two practices on Wednesday evenings. We have staff presence during all of these practices.
- Infield Grooming
 - We need to groom all infields in order to prevent weed growth while they are not being used
- Trash Removal
- Equipment cleaning
 - Mowers, Weed-eaters

Other Tasks Completed:

- Installed 9 Anchors on Field #7 for 60', 65', and 70' Base lengths
 - Field will be ready for use by July
- Installed a permanent Pitching rubber on Field #7
- Installed a Driver Cabin on the Park UTV
- Organized Reconditioned Helmets by size
- Inventory of Football Jerseys
 - Updated list of Jersey needs for Fall 2020

Office/Miscellaneous duties group-Work Completed May 2020

- Due to COVID-19 all previously planned programs continue to be cancelled until further notice when we can meet in person under proper guidelines. All trips are cancelled until further notice.
- Social Media Reachout
 - We have shared instructional videos provided by teachers around Rockingham County Public Schools
 - We started a “Sunday Spotlight Series” highlighting individuals who have made a big impact on Rockingham County Parks and Recreation over the years.
 - As of May 24 we have recognized:
 - Linda Smith- Trip Leader, Meets with our Senior Groups, Assists with our Senior Christmas Luncheon
 - Chris Michael- Worked our Summer Day Camps for many years and also officiated basketball
 - Larry Trumbo- Has coached football for us for 43 years and also volunteers to play music at our Senior Christmas Luncheon
 - Monica Ewell-(Rockingham County employee) has volunteered for over 20 years by helping with special events-Kids Fishing Day, Hershey Track Meet, Punt, Pass and Kick, and many more.
- Afterschool 2020-21
 - Opened Afterschool registration on May 11
 - As of 5/29/20
 - FULL: Cub Run, John Wayland, Mountain View, McGaheysville, Peak View
 - Low Space Warning (under 10 spaces): John C Myers
 - Plenty of spaces: Ottobine, Pleasant Valley, Lacey Spring
- Summer Day Camp
 - Registrations open June 2
 - Anticipates all sites to be filled by the end of the week
 - Have been meeting with principals discussing logistics at each school.
- Other duties completed over the last month
 - Continued to clean out Singers Glen and move things to the garage.
 - Continued to clean out and organized our buildings at the garage.
 - Assisted Fire and Rescue with food deliveries to local schools
 - Assisted Voter Registrar with ballot envelope stuffing
 - Assisted Community Development with envelope stuffing
 - Delivered census papers
- We have reached out to our existing instructors and are finding new instructors to begin offering Virtual Programming via Zoom
- Currently we have the follow classes already going and/or scheduled to go:
 - **FIRST Lego League-** This class was cancelled midway through a 10 week session. We resumed with 9 of the 14 participants continuing on with the virtual option. We have that class split into two different classes on Fridays at 10am (4 participants) and 3pm (5 participants). Completed the class on 5/22.
 - **Virtual Preschool with Mrs. Lauren-** Lauren Simmons who does our normal Wednesday morning Preschool Hour in our conference room started on 4/29 offering a 30min virtual

preschool class including story time and an interactive activity. The class now has 36 enrolled and will continue to meet weekly via Zoom until she can resume normal in person classes.

- **Social Media Safety**- Offered by members of the Sheriff's Department, this in person class was cancelled due to COVID-19. We conducted the class on 5/6 with 3 people.
 - Planning to offer a Virtual Fishing Tournament and E-Sports (Online Video Game) Tournaments and will be announced in the next week or 2.
- We have put out a request to contact us if anyone else in the community is interested in joining us as an instructor to offer virtual programs.

1. RECREATION

A. Personnel: Nothing to report

B. Rockingham Park at the Crossroads:

1. Momentum Earthworks began construction on the walking trail at Rockingham Park on May 11th. Construction is scheduled to be completed in early to mid-July.
2. Forenet Inc. out of Rhode Island is tentatively scheduled to begin construction on the safety netting on Albert Long Fields on Monday, June 22.
3. Playground pavilion/bathroom construction is delayed because an agreed upon price could not be reached with either bidder. Other more cost efficient options are being considered at this time.

C. General Recreation

All recreation programs are on hold due to the Coronavirus. Plans are in process for what will hopefully be football, cheer, and girls' basketball seasons beginning in late August.

2. After School

1. Registration for afterschool opened May 11 and we presently have 246 kids signed up for the 2020-21 school year.

3. Rentals

- Bergton Community Center, 0 Rentals
- Singers Glen Community Center, 0 Rentals
- PDCC paying rentals, 0 Rentals
- PDCC non-paying rentals, 0 Rentals

4. General Programs and # of participants: None at this time

5. Questions/News/Concerns/Requests for the Board of Supervisor's:

None at this time.

1. Personnel

A. Positions filled

Director
Administrative Assistant
Senior Pretrial Officer
Pretrial Officer (two full-time/one full-time not filled)
Pretrial Evaluator
Probation Officer (two full-time/one part-time)
Litter Control Supervisor (part-time)
CIT Coordinator
Drug Court Coordinator
Criminal Justice Planner/Crime Analyst

2. Litter Control Program

A. Litter will resume with limited seating on June 12, 2020.

3. Community Corrections

A. Probation – Contact with clients is limited at this time. Most contact is being conducted via phone/email.

1) Caseload for May 2020
Misdemeanor caseload – 327
Felony caseload – 10

B. Pretrial – Contact with clients is limited at this time. Most contact is being conducted via phone/email.

1) Caseload for May 2020
Misdemeanor caseload – 63
Felony caseload – 220

4. CIT – Crisis Intervention Team

A. The CIT Taskforce meets on a monthly basis. CIT Training has been cancelled until further notice.

5. RE-Entry Council

A. The sub-committees meet once per month to discuss ways to integrate offenders back into our community.

6. CCJB – Next meeting July 13, 2020, location TBD.

February 26, 2020

A Special Meeting of the Board of Directors of the Lake Shenandoah Stormwater Control Authority was held at 6:40 p.m. on Wednesday, February 26, 2020, at the Rockingham County Administration Center, Harrisonburg, Virginia.

Directors Present:

- BRENT V. TRUMBO, Election District #1
- SALLIE WOLFE-GARRISON, Election District #2
- RICK L. CHANDLER, Election District #3
- WILLIAM B. KYGER, JR., Election District #4
- MICHAEL A. BREEDEN, Election District #5

Also present:

- STEPHEN G. KING, Chief Administrative Officer and Secretary
- THOMAS H. MILLER, JR., County Attorney
- CASEY B. ARMSTRONG, Assistant County Administrator
- PATRICIA D. DAVIDSON, Treasurer
- PHILIP S. RHODES, Director of Public Works
- JESSICA G. KILBY, Deputy Clerk to Board of Supervisors

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CALL TO ORDER.

Chairman Kyger called the meeting to order at 6:40 p.m.

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APPROVAL OF MINUTES.

On motion by Supervisor Breeden, seconded by Supervisor Chandler, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board approved the minutes of the Special Meeting held on February 12, 2020.

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RESOLUTION - PRELIMINARY SCHEDULE OF RATES, FEES AND CHARGES.

Assistant County Administrator Armstrong recalled a presentation provided by Director of Environmental Services, Lisa K. Perry, at the February 12, 2020, Authority meeting. During that meeting, Mrs. Perry had reviewed methodologies of calculating stormwater fees and indicated staff's recommendation to use the "Rooftop Method". A preliminary rate of \$0.10 per square foot was recommended.

Mr. Armstrong explained that in order to proceed, State Code requires preliminary rates to be adopted by Resolution.

Additionally, adopting a preliminary rate would allow staff to send estimated fees to property owners within the boundaries of the Authority. Mr. Armstrong also pointed out that this is a preliminary rate, a rate which could be changed pending the public hearing.

On motion by Supervisor Chandler, seconded by Supervisor Wolfe-Garrison, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; KYGER – AYE; TRUMBO – AYE; WOLFE-GARRISON – AYE; the Board adopted the following Resolution:

RESOLUTION

The Lake Shenandoah Stormwater Control Authority, pursuant to Virginia Code Section 15.2-5136 (G), hereby sets forth the preliminary schedule of rates, fees and charges for the Lake Shenandoah Stormwater Control Authority as follows:

The Total Annual Fee is to be calculated using a rate of \$0.10 per square foot of rooftop area for each structure on subject properties. Square footages of rooftop areas shall be obtained from County mapping records.

The Lake Shenandoah Stormwater Control Authority shall hold a public hearing on March 25, 2020, at 7:00 p.m., on the preliminary rates set forth above. Staff shall prepare the proper notices for such hearing and ensure that the notices are given by two publications, at least six (6) days apart, in the *Daily News Record*, a newspaper having a general circulation in the area to be served by the Lake Shenandoah Stormwater Control Authority.

By order of the Lake Shenandoah Stormwater Control Authority on this 26th day of February 2020.

ooooOoooo

ADJOURN.

Chairman Kyger adjourned the meeting at 6:44 p.m.

Chairman



STEPHEN G. KING
County Administrator



ROCKINGHAM COUNTY

BOARD OF SUPERVISORS
BRENT V. TRUMBO
Election District No. 1
SALLIE WOLFE-GARRISON
Election District No. 2
RICK L. CHANDLER
Election District No. 3
WILLIAM B. KYGER, JR.
Election District No. 4
MICHAEL A. BREEDEN
Election District No. 5

5/20/20

This letter is to update you on the public hearing of the Lake Shenandoah Watershed Authority, which is scheduled for **June 10th, 2020 at 6 p.m.** at the Rockingham County Administration Center at 20 E. Gay St., Harrisonburg, VA. As there may be special provisions in effect, the Board asks that you send written comments in advance of the hearing. Instructions for submitting written comments are below. If you would like an opportunity to speak at the hearing, please contact the Office of the County Administrator at (540)-564-3012 so that a time slot may be reserved for your comments. The meeting will be open to in-person attendance in accordance with meeting size limitations, and will also be available for electronic viewing and participation. Specific details on how to participate electronically will be published on the County website by the date of the meeting. Please see the supplemental information included in this mailing for further details regarding the Stormwater Authority.

If you would like to submit written comments, please send them to:

Rockingham County Administration Center
Attn: Casey Armstrong
20 E. Gay St.
Harrisonburg, VA 22802

Sincerely,

Stephen G. King
County Administrator
Chief Administrative Officer and Secretary
Lake Shenandoah Stormwater Control Authority

Lake Shenandoah Stormwater Control Authority

General Information and Answers to Frequently Asked Questions

The Problem

A watershed is all of the land area that drains to a set point in the landscape. Watershed boundaries are defined by the topography. The land area that ultimately drains to Lake Shenandoah is within a single watershed boundary.

Over the past 20-plus years, land in the Lake Shenandoah watershed has been developed into residential subdivisions and other types of developments. These developments occurred under different stormwater management standards based on when they were designed. Over the years, increasing amounts of runoff have shown that some of the older infrastructure is no longer adequate for carrying runoff away from homes and roadways. This results in periodic flooding of a number of homes and roadways in the area, which damages properties and impedes access.

LSSCA Proposal Summary

The Lake Shenandoah Stormwater Control Authority has been formed to facilitate improvements to stormwater infrastructure in the Lake Shenandoah watershed, with the goal of reducing the frequency of urban flooding that occurs in several neighborhoods. These improvements may include new detention ponds, improved ditches, and culvert upgrades. Proposed fees for each property owner within the Lake Shenandoah Stormwater Control Authority are to be calculated based on the square footage of rooftop area of all buildings on each property, at the rate of \$0.10/ square foot.

Estimated Total Expenses

The anticipated total costs of improving the infrastructure have been estimated below:

- Engineering Costs - \$150,000
- Acquisition of properties and easements - \$2,000,000
- Construction of mitigation strategies - \$800,000 - \$2,400,000 (specific strategies not yet chosen)
- Ongoing operation & maintenance costs over 10 years - \$200,000

Total = \$3.15 - \$4.75 M

Grant funding to offset costs will be pursued but is not guaranteed. Grant programs exist through various agencies for funding of stormwater infrastructure improvements. The grants are competitive, and application does not guarantee funding. The County is currently pursuing multiple grant-funding opportunities for the Lake Shenandoah watershed. Cost-share funding is also available from the Virginia Department of Transportation for roadway improvements. Securing this funding is also competitive.

What fees will be charged?

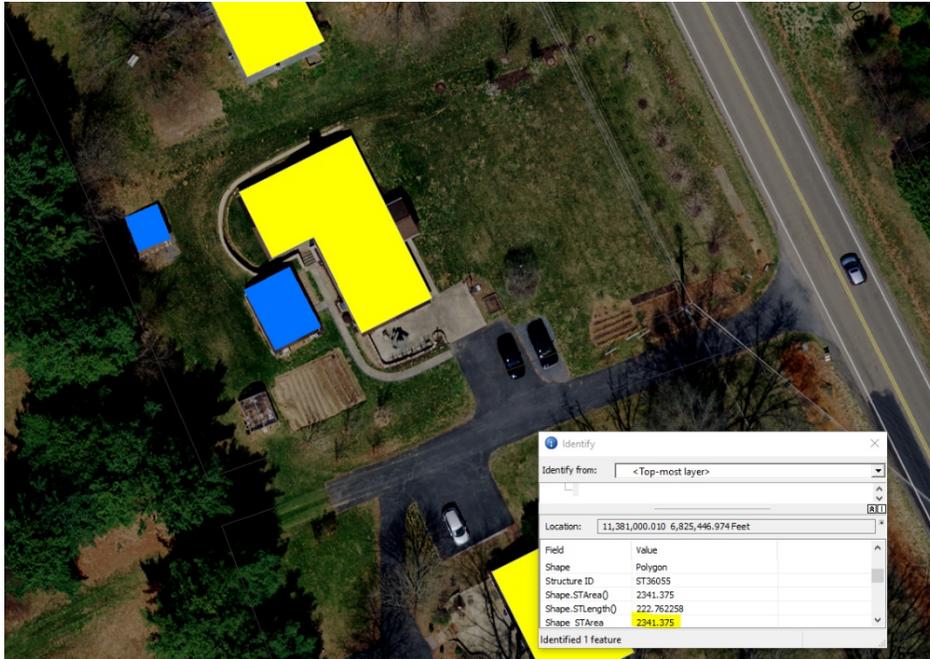
In order to pay for the mitigation work, the Lake Shenandoah Stormwater Control Authority proposes to fund the improvements by collecting a fee from property owners within the Lake Shenandoah watershed. The fee is proposed to be based on square feet of rooftop area. Many localities in Virginia have similar fees. The currently proposed rate of \$0.10/sq. ft. of rooftop area, assessed across all structures in the watershed will result in \$440,000 collected per year. Assessed over a 10-year period, a total of \$4.4 million will be collected, which should be adequate to cover the costs outlined above. If the total costs turn out to be lower than expected, the annual fee would be reduced accordingly.

Why is the fee based on rooftop area?

Rooftop area is a good indicator of how much rain will leave a property as stormwater runoff rather than soaking into the ground. It is also very straightforward to measure, which helps keep administration costs low. County GIS maps already contain data for the total rooftop area of structures. This data is collected by either using handheld GPS units to map the outline of each structure at the time it is built or by using aerial photography. An example is shown below.

Example:

In this image, the yellow shapes are houses. The blue shapes are accessory buildings such as detached garages or sheds. The information box in the lower right hand of the image provides the area of each one of those shapes. It is important to note that the rooftop area will not be the same as the square feet of living space of your home. The rooftop area is a top-down measurement of the surface of your roof.



That information is then put into a table that links account numbers for each structure, and calculates a fee based on the rooftop area at the currently proposed rate of \$0.10/square foot.

Account Number	Structure	Square Feet of Rooftop	Fee (\$0.10 X sq. ft.)
31549	Shed	171.7	\$17.17
31549	Shed	464.7	\$46.47
31549	Home	2341.4	\$234.14
TOTAL FEE:			\$297.78

My property doesn't flood, why should I be charged for infrastructure upgrades?

Infrastructure improvements are designed to accommodate runoff from all properties in the watershed. Even if your property doesn't experience flooding, the water that flows from your roofs, mowed lawns, and parking areas during rains will make its way into the ditches and pipes designed to carry away the surface runoff. Runoff from all properties

20 EAST GAY STREET, HARRISONBURG, VIRGINIA 22802
TELEPHONE (540) 564-3027 · FAX (540) 564-3017
Website: rockinghamcountyva.gov

accumulates in the system, causing flooding in low-lying areas where the existing infrastructure is inadequate to handle the total amount of water.

What have developers done to mitigate runoff?

Subdivisions within the Lake Shenandoah drainage area were developed over many years under varying standards pertaining to stormwater management. These developments were designed to meet the regulations at the time they were constructed. Even under older regulations, many of the subdivisions were required to have stormwater detention ponds. Newer developments have designed stormwater management systems to the higher standards that are currently in place.

What are some of the specific improvements being considered?

Several options are currently being considered as infrastructure improvements. One project that looks very cost-effective is a new detention basin on the south side of Taylor Spring Lane. Other strategies being considered are channel improvements in the Highland Park subdivision area and a second detention basin area that would improve conditions from approximately Shen Lake Drive down to Lake Shenandoah.

Why doesn't the County just stop approving development within the watershed boundary?

Just as was the case when your home or business was built, the County has an obligation to respond to the public need and demand. The County has chosen to focus development in areas with available water and sewer, roadways, and other infrastructure; in the County's seven towns; and around the City of Harrisonburg.

Why not make the developers (past or future) pay for the stormwater improvements?

There is no mechanism to make past developers, builders, or owners contribute toward the needed improvements, particularly because past developments met then-current standards. Recent and future developments are being held to current, higher stormwater standards. The costs to meet those standards will be reflected in development costs, purchase prices, and rental prices for homes and businesses in the drainage area. Through the market economics, additional costs to developers ultimately still come back to homeowners and renters.

Why should those within the Lake Shenandoah watershed boundary bear the costs? Why not cover the expense with countywide tax revenues?

The County's General Fund revenues may be utilized to fund projects and services that benefit the County as a whole. Funding to construct the fire and rescue station on Port Republic Road is an example of such a project. While the station may primarily benefit those in the area, all County residents have the potential to travel in the area, visit the hospital and businesses, and benefit from the station. The station is also part of the provision of emergency services for the entire County, serving as backup to the areas beyond their immediate service area, as needed.

If all County citizens were assessed a tax, all should see some level of benefit. The flooding in most areas of the County does not result from urban stormwater. If it were so, costs would likely be greater per parcel and would extend well beyond the 10-year borrowing proposed for the Authority and may limit how and when the urban flooding from stormwater in the Lake Shenandoah watershed could be addressed.

**LAKE SHENANDOAH
STORMWATER CONTROL
AUTHORITY**

June 10, 2020
Public Hearing

WHAT IS STORMWATER INFRASTRUCTURE?

- Ditches, pipes, ponds, culverts, curbs, inlets
- Designed to collect & carry stormwater runoff away from all upslope properties
- Intended to prevent standing water & flooding of homes and roads

STORMWATER INFRASTRUCTURE



FAILING INFRASTRUCTURE IN LAKE SHENANDOAH AREA NEIGHBORHOODS

- Many ditches, pipes & culverts in Shen Lake neighborhoods are failing
- Met the standards at time of design, but over time more runoff is sent into the systems
- Not able to collect & contain the necessary amount of water
- Flooding of homes and roadways occurs

FLOODING

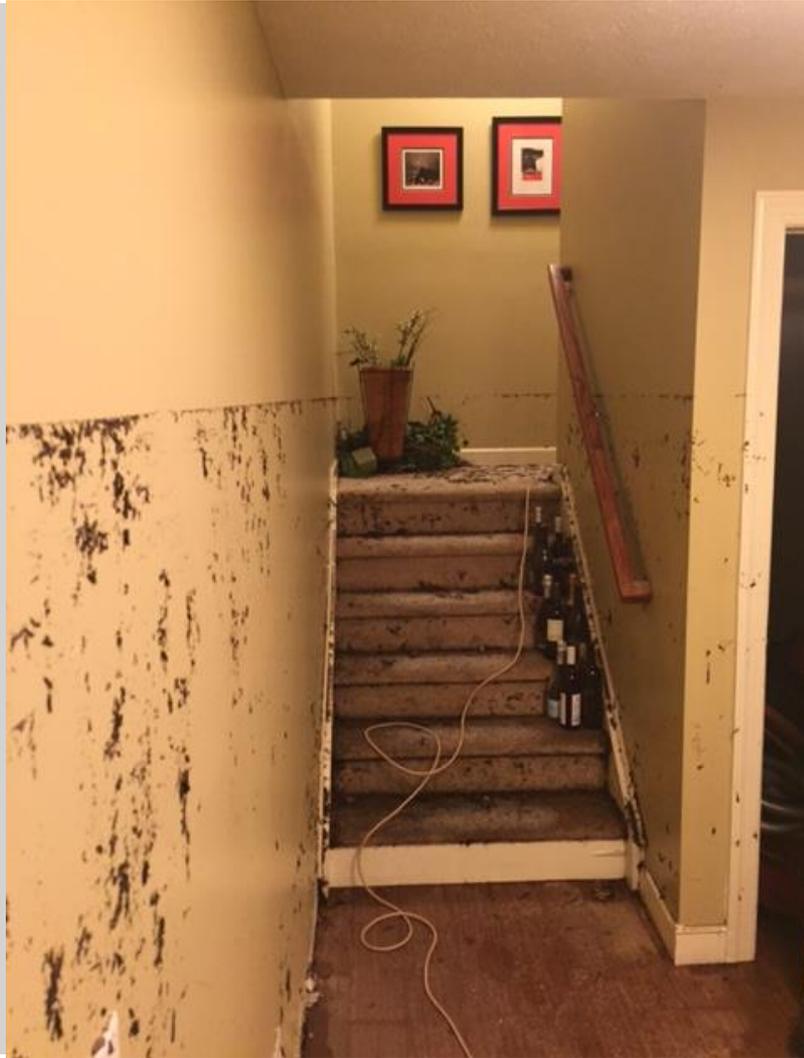


FLOODING





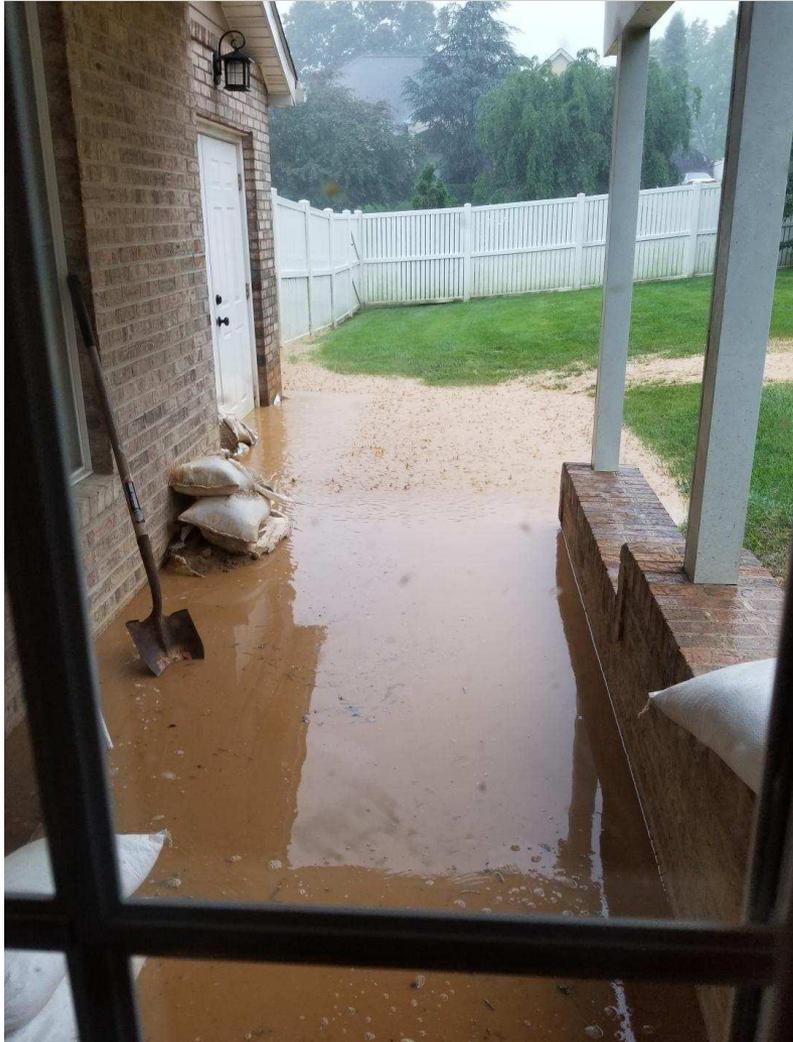
FLOODING



FLOODING



FLOODING



COUNTY INVOLVEMENT

- County became aware of flooding of homes – hired an engineering firm to assess the problem
- It became further evident in 2018 that the flooding posed a real risk to public safety - citizen committee formed to study solutions
- Formation of Stormwater Control Authority recommended, due to problem being larger than any one individual subdivision, and due to HOA's not having adequate resources for coordinated response

AUTHORITY FORMED

- **Following public outreach presentations & a public hearing, the Lake Shenandoah Stormwater Control Authority (LSSCA) formed to facilitate infrastructure upgrades needed to reduce flooding**

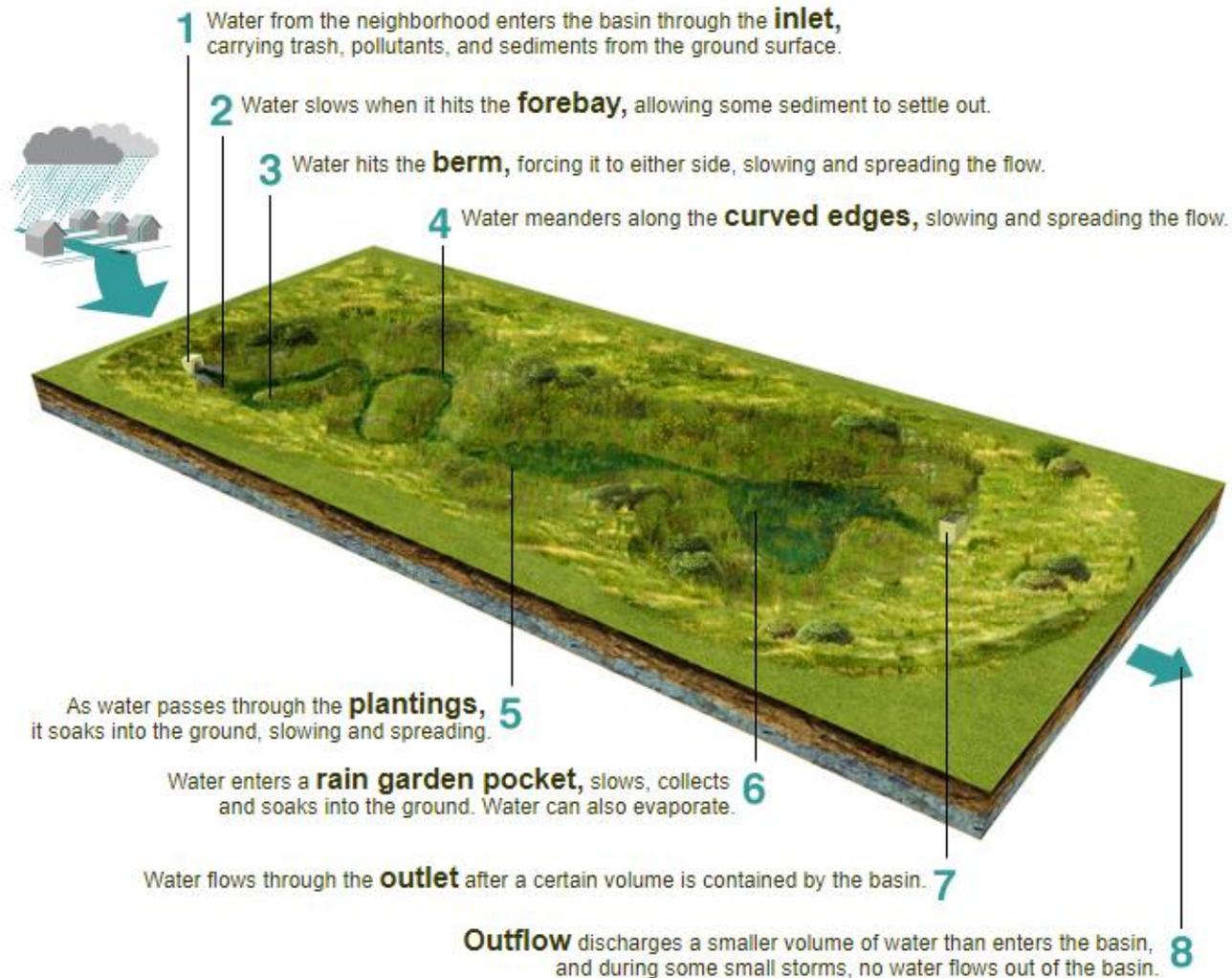
ACTIONS TO DATE

- At present, the LSSCA has taken two major steps:
 - Negotiations for purchase of land in a beneficial location
 - Contracted engineering firm to analyze watershed characteristics & stormwater runoff, and to evaluate what of improvements will be the most cost-effective

PROPERTY PURCHASE

- Purchase of a specific property in the Lake Shenandoah watershed would have 3 major benefits:
 - Prevent development of ~30 acres along the main drainageway
 - Provide a prime location for new runoff detention pond
 - Create opportunity for a public passive recreation area, in part of the County that does not have similar parks

EXAMPLE BASIN



TIMMONS REPORT

- New information from current engineering study will be summarized here once that information becomes available.

COST ESTIMATE

- Estimates used to calculate project costs:
 - Engineering Costs - \$150,000
 - Acquisition of properties and easements - \$2,000,000
 - Construction of mitigation strategies - \$800,000 - \$2,400,000 (specific strategies not yet chosen)
 - Ongoing operation & maintenance costs over 10 years - \$200,000
- **Total = \$3.15 - \$4.75 M**
- **Does not include County staff time (finance, legal, administration, environmental services, Treasurer, GIS, IT, etc.)**

FEE ASSESSMENT

- Direct relationship between impervious areas & stormwater runoff, rooftop area is proposed as the basis for fee calculation
- Rate of \$0.10/ sq. ft., assessed over a period of 10 years = **\$4.5 million**
- Revenues may **ONLY** be used for mitigation expenses.
- Revenues and expenses will be fully accounted for and part of County's annual audit.

DGIF UPDATE

- Lake is drawn down because damage to the emergency spillway from 2018 is considered a risk for downstream properties (erosion on the back side)
- Lake will be drawn down until repairs to the emergency spillway can occur -timeline through 2021
- The dam itself also needs work per DCR dam safety, plan to do that concurrently
- DGIF estimates 20 acres will still be underwater
- A culvert will be added this year that will allow large equipment to access the dam area for when the work is ready to occur
- They'd like to incorporate improvements to fishing & boating access with the work
- Further information can be found on the DGIF website:
<https://www.dgif.virginia.gov/waterbody/lake-shenandoah/>