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**AUTHORIZED POSITIONS- 31.5**

**Filled Positions- 21.0**

Department Director (Casey Armstrong)

**ADMINISTRATIVE**

Administrative Assistant (Amanda Thomas)

**PERMIT INTAKE & PROCESSING**

Permit Specialist II (Leslie Dodrill)

Permit Specialist I (Kelley Ann Weatherholtz)

**BUILDING CODE ENFORCEMENT**

Building Official (Joe Shifflett)

Building Plan Reviewer (Jay Carter)

Electrical Inspector (J.N. Riddel)

Electrical Inspector (Terry Derrer)

Inspector (Ricky Davis)

Building Inspector (James E. Campbell)

**LAND DEVELOPMENT REVIEW**

Development Plan Manager (Peter Kesecker)

**PLANNING: SHORT- AND LONG-RANGE**

Director of Planning (Rhonda Cooper)

Senior Planner (James May)

**ZONING CODE ENFORCEMENT**

Zoning Administrator (Diana Stultz)

Deputy Zoning Administrator (Diane Lepkowski)

Code Compliance Officer (Kelly Getz)

**GEOGRAPHIC INFORMATION SYSTEMS**

GIS Specialist (Mark Rathke)

GIS Technician (Kendrick Smith)

**ENVIRONMENTAL SERVICES**

Environmental Manager (Lisa Perry)

Environmental Inspector (Adam Hancock)

Environmental Inspector (Blake Barnes)

**Vacant Positions- 10.5**

Permit Specialist II

Permit Specialist I

Permit Specialist I- Part-time

Deputy Building Official

Building and Plumbing Inspector

Inspector

Plumbing Inspector

GIS Coordinator

Addressing Technician

Planner

Erosion & Sediment Control Administrator

## BOARD ACTION REQUESTED

1. OA15-264 and OA15-265: The Board set December 9 as the meeting at which the following two ordinance amendments would be taken off the table for Board action:

**OA15-264** Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), Article 2, Definition of Terms, Section 17-201 Definitions Generally to remove the definition Amusement, indoor and to add Recreation or entertainment, inside (and not otherwise listed) and to add Recreation or entertainment, outside a building (and not otherwise listed).

**OA15-265** Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), Table 17-606 Land Use and Zoning Table, Recreational Uses to remove the term Amusement, indoor; and to add the term Recreation or entertainment, inside a building and not otherwise listed in the A-1 and A-2 zoning districts by special use permit (SU) and in the R-4, R-5, MXU, B-1, PCD, and PID districts as permitted (P). This amendment also adds the term Recreation or entertainment, outside a building and not otherwise listed in the A-1, A-2, and B-1 zoning district by special use permit (P) and in the R-4, R-5, MXU, PCD, and PID as permitted (P).

2. OA15-102: The tabled amendments to the floodplain ordinance are ready for Board action.

**OA15-102** Notice of intent to amend the Floodplain Ordinance which will repeal and re-enact Sub-section 6D-4.2(B) by removing examples of acceptable anchoring methods; repeal Sub-section 6D-4.3(D)(2), the effect of which will be to permit new manufactured homes in flood plains, subject to requirements elsewhere; and add to Sub-section 6D-4.3(A) specific requirements for foundations for residential structures in floodplains and a definition of "residential structure."

## PROJECTS AND REPORTS

### COMPREHENSIVE PLAN DATA PRESENTATION (Rhonda Cooper)

At the December 9 Board meeting, Jonathan Dean, a graduate assistant with JMU's Madison Center for Community Development, will present his Comprehensive Plan data research and analysis. His work includes County and Town population counts and projections by race, age, and gender; housing ownership and rentals; income and employment data; contributions of agriculture; school enrollment and capacity; tax revenue; and infrastructure inventory.

### HOUSE BILL 2 TRANSPORTATION PROJECT APPLICATIONS (Rhonda Cooper)

Staff has submitted applications for HB 2 funding of three road projects: Mayland Road (VA 259), South Valley Pike (U.S. 11), and Rawley Pike (U.S. 33). From October through January, projects from across Virginia will be screened and evaluated by the Office of Intermodal Planning and Investment (OIPI), VDOT, and the Department of Rail and Public Transportation (DRPT). In mid-January, the results will be presented to the Commonwealth Transportation Board (CTB) for its approval. Between February and April, the CTB will consider projects for inclusion in the Six Year Improvement Plan (SYIP).

### ROCKINGHAM BICYCLE ADVISORY COMMITTEE (RBAC) (Rhonda Cooper)

The next regularly scheduled meeting of the RBAC is January 21.

## **MPO & NON-MPO BICYCLE AND PEDESTRIAN PLANS (Rhonda Cooper)**

The MPO Subcommittee and Rockingham Bicycle Advisory Committee are in the final review period of the draft Plan. When this review is complete, the MPO TAC will forward the plan to the Policy Board, requesting that the Policy Board release it for public comment. The MPO and County Bicycle and Pedestrian Plans will be presented at a public meeting. The public meeting will be the citizens' and stakeholders' opportunity to review the draft plans and maps within an open house and formal presentation format. A tentative schedule is as follows:

Mid-Dec – MPO B&P Subcommittee meets to review recommendations

January 7 – MPO TAC recommends Policy Board open public comment period and sets public meeting date

January 21 – MPO Policy Board approves opening of public comment period and sets date

January 25-February 19 – Public comment period and meeting

Feb 2 – Planning Commission public hearing on County Plan

March 3 – MPO TAC takes action on and forwards the MPO Plan to the MPO Policy Board

Feb 24 – Board of Supervisors public hearing on County Plan

March 17 – MPO Policy Board takes action on MPO Plan

## **PORT REPUBLIC RURAL VILLAGE GRANT PROJECT (Rhonda Cooper)**

The Shenandoah Valley Network (SVN) and Community Alliance for Preservation (CAP) staff are using the summer and fall months to hold informal meetings with members of The Society of Port Republic Preservationists and other landowners in the Port Republic area to describe the planning process and to publicize upcoming community planning workshops. In January 2016, SVN and its consultant, Paradigm Design, will hold the first of three community workshops.

The SVN was awarded a Battlefield Protection Grant to study the potential for a Rural Village Overlay District for Port Republic. SVN has contracted with Paradigm Design to work with Port Republic's village and area landowners to develop the landowners' vision, then to develop guidelines to preserve special characteristics, and to develop a list of uses compatible with the traditional village and surrounding agriculture and battlefields. The resulting Rural Village Overlay District could become a general model for application in the County's other rural villages.

This grant was awarded by the National Park Service's American Battlefield Protection Program.

## **MPO SOUTH REGIONAL CORRIDOR STUDY (Rhonda Cooper)**

The ad hoc committee is reviewing revisions to the MPO Route 11 South Regional Study. The MPO Policy Board tabled the original Study on June 21, 2012. The study encompasses part of the County; City; and the Towns of Bridgewater, Dayton, and Mt. Crawford; from Port Republic Road (City) to Dinkel Avenue and from Interstate 81 to Route 42.

## **FLOODPLAIN ORDINANCE AMENDMENT REGARDING MANUFACTURED HOMES (Lisa Perry)**

Revisions to the Floodplain Ordinance regarding placement of manufactured homes in the floodplain will be brought before the Board at the December 9 meeting. Jimmy Russell, VAMMHA Chairperson of the Board has issued a letter of support for the new proposed language. The new language calls for masonry skirting on manufactured homes in the floodplain, but does not require the skirting to be load-bearing.

## **SOLAR ENERGY COMMITTEE (Diana Stultz)**

The kick-off meeting of the Solar Energy Committee (approved by the Board at the October 14 meeting) was held on Thursday, October, 22. Representatives from Dominion Power, SVEC, JMU, EMU, Hecate Energy, McBride Energy, private individuals Kim Sandum and Chris Bolgiano, and County staff attended.

Staff has worked on a solar energy ordinance, and it was sent to committee members on November 23 for review and comments.

**PROJECTS AND REPORTS TABLED BY THE BOARD OF SUPERVISORS**

**NORTH VALLEY PIKE CORRIDOR STRATEGIC PLAN (Rhonda Cooper)**

The Board tabled the North Valley Pike Corridor Strategic Plan (NVP Plan) on December 15, 2010. Staff recommends reworking this Plan as part of the Comprehensive Plan revisions.

**PLANNING COMMISSION ACTIONS**

At the December 1 Commission meeting, the following items were considered:

Item	Description	Comments/ Recommendations
<b>REZ15-280</b>	Greenport Group, LLC, P.O. Box 1076 Harrisonburg, VA 22803, to amend 2.25 acres of the Greenport Subdivision Master Plan, parcels 125G-(A)- L133B, 125G-(10)- L1, and 125G-(14)- LA; and to rezone parcel TM# 125G-(A)- L133A, totaling 0.49 acre, from Medium Density Residential District (R-2) to Planned Neighborhood District (R-5) and to add it to the Greenport Subdivision Master Plan. Greenport is located north of Albert Long Drive (Rt 800) approximately 0.25 mile southwest of Reservoir Street. The Comprehensive Plan identifies this area as Mixed Use Center and Community Residential. The parcel lies in Election District 3.	Approval; to be heard by Board on 1/13
<b>REZ15-281</b>	Lakeview Development Corporation, 4101 Shen Lake Drive, Harrisonburg VA 22801, to rezone a portion of TM# 126-(A)- L43A, totaling 10.33 acres, located north of Lakeview Drive (Rt 1025) approximately 0.25 mile north of Shen Lake Drive (Rt 689), from General Agricultural District (A-2) to Medium Density Residential District with Conditions (R-2C). The Comprehensive Plan identifies this area as Community Residential. The parcel is located in Election District 3.	Approval; to be heard by Board on 1/13
<b>AFP15-297</b>	Rockingham County to amend the total acreage of the Spring Creek Agricultural and Forestal District, consisting of seventy-eight (78) parcels, generally located south of Ottobine, west of the Town of Bridgewater, east of Windy Cove Road (Route 755), and north of the Augusta County line, totaling three thousand twenty-seven (3,027) acres, more or less. Spring Creek Agricultural and Forestal District is located Election Districts 2 and 4.	Approval; to be heard by Board on 1/13
<b>AFP15-298</b>	Rockingham County to amend the Western Rockingham Agricultural and Forestal District consisting of one hundred fifty-two (152) parcels spanning six thousand twenty-five (6,025) acres generally bounded on the south by Rawley Pike (Rt. 33), ranging within three hundred (300) feet of the Harrisonburg city limits in the southeast to George Washington National Forest in the northwest. The amendment reinstates the description of the district that had been deleted in error. The Western Rockingham Agricultural and Forestal District lies in Election Districts 2 and 4.	Approval; to be heard by Board on 1/13
<b>OA15-287</b>	Amendment to the Rockingham County Zoning Ordinance (Chapter 17), Article 2, Definitions, Animal Husbandry: after "The production of livestock or poultry," add "such as cattle, sheep, goats, llamas, poultry, ducks, geese, horses, and hogs."	Approval; to be heard by Board on 1/13

<b>OA15-288</b>	Amendment to the Rockingham County Zoning Ordinance (Chapter 17), Table 17-606, Land Use and Zoning Table, and to add "Animal Domestic" to the land use table as a permitted use (P) in A-1 and A-2, and in the RV, RR-1, and PG as a special use (SU*) with supplemental standards. Remove "Agriculture" as a permitted use in RV, RR-1, and PG.	Approval; to be heard by Board on 1/13
<b>OA15-289</b>	Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), 17-607 Supplemental Standards for Certain Land Uses under "Animal, Domestic" add "In the RV, RR-1 and PG zoning district, animal, domestic shall be limited to personal use or casual sales only, limited to one (1) animal unit per acre, not to exceed four (4) animal units except that there shall be no more than five (5) birds or fowl per lot."	Approval; to be heard by Board on 1/13
<b>OA15-188</b>	An amendment to Chapter 17 (Zoning), Article 7, Table 17-702.05 to change parking requirements for Dwelling, duplex and Dwelling, single-family detached to require one space for an efficiency or one bedroom unit.	Forwarded to Board with tie vote; to be heard by Board on 1/13

## COUNTY-INITIATED AMENDMENTS

- Request and Reason:** Through the investigation of a zoning violation, staff recognized the County had no accommodations for motorsports activities in the newly adopted Zoning Ordinance, so staff began working with the County Attorney to study an ordinance amendment to deal specifically with motorsports activities such as motorcycle, ATV, and go-cart tracks.

**Status:** A public hearing was held before the Planning Commission on May 5, 2015, with regard to motorsports courses. The Commission tabled the ordinance amendments and held a work session on June 2 at 4:30 p.m.

**Action:** At the Commission's August 4 meeting, the item was removed from the table and staff withdrew the proposed ordinance amendment, stating that staff planned to propose an outdoor recreation ordinance amendment, rather than one that addressed only motorsports activities. An ordinance was taken to the Planning Commission on November 4 for entertainment or recreation, outside a building and not otherwise listed. At the Planning Commission meeting, the motion to recommend approval resulted in a tie vote; the ordinance amendment has been forwarded to the Board of Supervisors for a November 18 public hearing. The ordinance was tabled by the Board of Supervisors at its November 18 public hearing.

- Request and Reason:** At the November 18<sup>th</sup> Board meeting, the Board instructed staff to study and bring back an ordinance for agriculturally related retail businesses on a small scale in the A-1, A-2, and perhaps RV zoning districts. Staff has begun working on a draft ordinance.

## UPCOMING PUBLIC HEARINGS

**December 9, 2015**

**Board of Supervisors**

**6:00 p.m.**

### **Agricultural & Forestal District**

None

### **Special Use Permits**

SUP15-277 Thomas Schmidt, 13545 Timber Way, Broadway 22815 for a public garage on property located on the west side of Timber Way (Route 42) approximately 1/2 mile north of East Lee Street (Route 259), Election District #1, zoned A-2. Tax Map #52-(1)-O.

**Rezoning**

None

**Ordinance Amendments**

None

**PRIORITY PROJECTS UNDERWAY BY STAFF**

Projects	Lead Person	Status	Target Date
North Valley Pike Corridor Strategic Plan	Rhonda	Board tabled on 12/15/10. Plan elements to be addressed during Comprehensive Plan update.	2016
Rockingham Bicycle Advisory Committee (RBAC)	Rhonda	Next meeting is 1/21/16.	Ongoing
Solar Energy Committee	Diana	Kick-off meeting was held on 10/22/15.	1 <sup>st</sup> quarter - 2016

Ongoing Review/Tasks	Lead Person	Status
Deed Review	Diane	20 deeds in process as of 12/1/15: 5 pending review, 15 awaiting revisions
Violations	Kelly	55 active complaints, 16 cases pending legal action as of 12/1/15
Site Plans & Subdivisions	Pete	7 site plans and 2 subdivisions under review as of 12/1/15
Subdivision Ordinance Variances	Diana	0 requests under review, as of 11/23/15
Zoning Ordinance Variances	Diana	1 request under review, as of 11/23/15
Zoning Appeals	Diana	0 requests under review, as of 11/23/15
Home Occupation Permits	Diana	0 permit requests under review, as of 11/23/15
Home Business Permits	Diana	0 permit requests under review, as of 11/23/15
Special Use Permits	Diana	3 permit requests under review, as of 11/23/15
Rezoning	Rhonda	2 rezoning requests under review, as of 12/1/15
Comprehensive Plan Amendments	Rhonda	0 request under review, as of 12/1/15
Permits and Fees Processed	Joe	486 total transactions for month of November 2015
Building Inspections	Joe	959 inspections conducted during November 2015 (averaged 53.28 inspections per day)
Building Plans	Joe	15 Plans under review, as of 12/01/15
Environmental (E&S/Stormwater) Plan Review	Lisa	17 plans under review as of 12/01/15, 11 awaiting permit issuance
Environmental Inspections	Lisa	182 inspections conducted in November

## REQUESTS TABLED BY BOARD OF SUPERVISORS

SPECIAL USE PERMIT APPLICATION(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2015	Oct 14	15-207	Walter & Cindy Carr	Event Center	2
2015	Nov 18	15-251	Eddie Rycroft	addition to sawmill business	4

REZONING REQUEST(S) and PLAN(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2010	Dec 15	NA	North Valley Pike Corridor Strategic Plan	Endorsement of Corridor Strategic Plan for North Valley Pike area from Gravels Road to Vine Street and I-81 to Kratzer Road	2
2015	Sep 23	REZ15-127	Eddie Mozingo	To rezone 2.707 acres from General Residential District (R-3) to Planned Single Family District (PSF)	3

ORDINANCE AMENDMENTS					
Year Tabled	Date Tabled	File	Applicant	Request	
2015	May 13	OA15-102	None	Amendment to the Floodplain Ordinance which will repeal and re-enact Subsection 6D-4.2(B) by removing examples of acceptable anchoring methods; repeal Subsection 6D-4.3(D)(2), the effect of which will be to permit new manufactured homes in floodplains, subject to requirements elsewhere; and add to Subsection 6D-4.3(A) specific requirements for foundations for residential structures in floodplains and a definition of "residential structure."	
2015	Nov 18	OA15-264	County	Definition of Recreation or entertainment, inside a building (and not otherwise listed) and Recreation or entertainment outside a building (and not otherwise listed).	

2015	Nov 18	OA15-265	County	Amendment to Table 17-606 Land Use and Zoning Table, Recreation or entertainment inside a building and not otherwise listed in A-1 and A-2 by SUP (SU) and in R-4, R-5, MXU, B-1, PCD and PID as permitted (P). Recreation or entertainment, outside a building and not otherwise listed in A-1, A-2, and B-1 by SUP (SU) and in the R-4, R-5, MXU, PCD and PID as permitted (P).
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**DEPARTMENT OF COMMUNITY DEVELOPMENT**  
**Development Activity Report - November 2015**

	Permits Issued					Fees Collected				
	Nov-15	Nov-14	One Year Change	Jan-Nov 2015	Jan-Nov 2014	Nov-15	Nov-14	One Year Change	Jan-Nov 2015	Jan-Nov 2014
<b>Building</b>										
Commercial/Industrial	10	20	-50.0 %	147	331	\$ 11,672.98	\$ 38,143.76	-69.4 %	\$ 215,546.44	\$ 269,109.87
Manufactured	1	2	-50.0 %	38	26	\$ 76.50	\$ 196.25	-61.0 %	\$ 4,096.73	\$ 2,739.67
Single Family	17	19	-10.5 %	317	241	\$ 18,664.66	\$ 19,600.39	-4.8 %	\$ 305,025.50	\$ 243,427.07
Subtotal	28	41		502	598	\$ 30,414.14	\$ 57,940.40		\$ 524,668.67	\$ 515,276.61
<b>Electrical</b>										
	17	14	21.4 %	319	237	\$ 851.29	\$ 688.50	23.6 %	\$ 19,790.98	\$ 13,533.61
Subtotal	17	14		319	237	\$ 851.29	\$ 688.50		\$ 19,790.98	\$ 13,533.61
<b>Mechanical</b>										
	4	6	-33.3 %	50	61	\$ 178.50	\$ 306.00	-41.7 %	\$ 2,705.45	\$ 4,227.65
Subtotal	4	6		50	61	\$ 178.50	\$ 306.00		\$ 2,705.45	\$ 4,227.65
<b>Other</b>										
	40	31	29.0 %	566	563	\$ 7,492.62	\$ 5,306.07	41.2 %	\$ 247,668.24	\$ 138,054.51
Subtotal	40	31		566	563	\$ 7,492.62	\$ 5,306.07		\$ 247,668.24	\$ 138,054.51
<b>Land Use Related</b>										
Erosion and Sediment Permit:	4	0	0.0 %	56	0	\$ 2,898.00	\$ 0.00	0.0 %	\$ 163,100.00	\$ 0.00
Subtotal	4	0		56	0	\$ 2,898.00	\$ 0.00		\$ 163,100.00	\$ 0.00
<b>Total</b>	<b>93</b>	<b>92</b>		<b>1493</b>	<b>1459</b>	<b>\$ 41,834.55</b>	<b>\$ 64,240.97</b>		<b>\$ 957,933.34</b>	<b>\$ 671,092.38</b>