



BOARD OF SUPERVISORS
PABLO CUEVAS
 Election District No. 1
FREDERICK E. EBERLY
 Election District No. 2
RICK L. CHANDLER
 Election District No. 3
WILLIAM B. KYGER, JR.
 Election District No. 4
MICHAEL A. BREEDEN
 Election District No. 5

ROCKINGHAM COUNTY

BOARD OF SUPERVISORS MEETING
 January 25, 2017

3:00 P.M. Three Springs Tour/East Rockingham Emergency Response Station Tour & Dinner

6:00 P.M. **CALL TO ORDER – CHAIRMAN RICK L. CHANDLER**
INVOCATION – CHAIRMAN RICK L. CHANDLER
PLEDGE OF ALLEGIANCE – ASSISTANT COUNTY ADMINISTRATOR
GEORGE K. ANAS, II

1. Approval of Minutes – Regular Meeting of January 11, 2017
2. Report – Virginia Department of Transportation – Residency Administrator Donald F. Komara
3. Report – 2016 Brent Berry Food Drive – James William “Bucky” Berry
4. Staff Reports:
 - a. County Administrator – Stephen G. King
 - b. County Attorney – Thomas H. Miller, Jr.
 - c. Assistant County Administrator – George K. Anas, II
 - d. Director of Finance – Patricia D. Davidson
 - e. Director of Public Works – Barry E. Hertzler
 - f. Director of Community Development – Casey B. Armstrong
5. Committee Reports: Airport, Buildings and Grounds, Central Shenandoah Planning District Commission, Chamber of Commerce, Community Criminal Justice Board, Finance, Harrisonburg-Rockingham Metropolitan Planning Organization, Harrisonburg-Rockingham Regional Sewer Authority, Massanutten Regional Library, Public Works, Shenandoah Valley Partnership, Social Services, Technology, VACo Liaison, Chairman, Other
6. Committee Appointments:
 - a. Building Appeals Board
 - b. Community Policy and Management Team
 - c. Social Services Advisory Board for the HRSSD
 - d. Community Services Board

7:00 P.M. 7. Public Hearings:

a. Rezoning(s)

REZ16-329 Butch Strawderman, 4010 Traveler Rd, Rockingham, VA 22801 to rezone tax map #107-(A)-L177 & 178. Changing conditions of property zoned General Business District with conditions. 0.756 acres, Election District 2, comprehensive plan designates the area as community residential.

WITHDRAWN

REZ16-341 Surber Development and Consulting. LLC, 109 Holly Ridge Road, Glade Spring, VA 24340, to rezone TM # 125-(A)- L160, located east of Reservoir St (Route 710) and north of Fieldale Pl (Route 895), totaling 5.3 acres, from Medium Density Residential District (R-2) to General Residential District with Conditions (R-3C). The Comprehensive Plan identifies this area for Community Residential Development. Election District 3.

b. Ordinance Amendment(s)

OA16-351 Amendment to Rockingham County Code, Chapter 17 (zoning), Section 17-703.03.A Parking area landscaping to remove the requirements for setbacks from property lines for parking area in the parking area landscaping regulations.

OA16-354 Amendment to Rockingham County Code, Chapter 17 (zoning), Section 17-1005.03(b) to decrease the number of paper copies of a site plan to be submitted from nine (9) to six (6) and to require the electronic copy to be submitted following final approval.

OA16-355 Amendment to the Rockingham County Code, Chapter 16 (subdivision), Section 16-29(c) to reduce the number of preliminary plats required to be submitted from eleven (11) to six (6) and to remove the requirement for one (1) copy in digital form.

OA16-356 Amendment to the Rockingham County Code, Chapter 16 (subdivision), Section 16-37(b) to reduce the number of final plats required to be submitted from eleven (11) to two (2) and to remove the requirements of an original transparency of scale true material.

OA16-357 Amendment to the Rockingham County Code, Chapter 16 (subdivision), Section 16-39 to increase the allowable size of the final plat from eight and one-half (8 1/2) inches x fourteen (14) inches to eleven (11) inches x seventeen (17) inches.

8. Closed Meeting pursuant to Section 2.2-3711.A (5), Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and, (7), Consultation with legal counsel and staff members pertaining to actual or probable litigation where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the County; and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.
9. Unfinished Business

*** ADJOURN ***

January 11, 2017

The Organizational Meeting of the Rockingham County Board of Supervisors was held on Wednesday, January 11, 2017, at 3:00 p.m. at the Rockingham County Administration Center, Harrisonburg, Virginia. The following members were present:

- PABLO CUEVAS, Election District #1
- FREDERICK E. EBERLY, Election District #2
- RICKY L. CHANDLER, Election District #3
- WILLIAM B. KYGER, JR., Election District #4
- MICHAEL A. BREEDEN, Election District #5

Also present:

BRYAN F. HUTCHESON, Sheriff

- STEPHEN G. KING, County Administrator
- THOMAS H. MILLER, JR., County Attorney
- GEORGE K. ANAS, II, Assistant County Administrator
- CASEY B. ARMSTRONG, Director of Community Development
- PATRICIA D. DAVIDSON, Director of Finance
- ANN MARIE FREEMAN, Director of Court Services
- BARRY E. HERTZLER, Director of Public Works
- JEREMY C. HOLLOWAY, Fire & Rescue Chief
- KATHARINE S. McQUAIN, Director of Parks and Recreation
- JENNIFER J. MONGOLD, Director of Human Resources
- TERRI M. PERRY, Director of Technology
- RHONDA H. COOPER, Director of Planning
- KELLY S. GETZ, Code Compliance Officer
- JUSTIN S. MOYERS, Deputy Finance Director
- JESSICA G. KILBY, Deputy Clerk
- DONALD F. KOMARA, Residency Administrator
Virginia Department of Transportation
- JOSHUA W. DUNLAP, Assistant Residency Administrator
Virginia Department of Transportation
- C. BURGESS LINDSEY, Assistant Residency Administrator
Virginia Department of Transportation

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CALL TO ORDER.

Administrator King called the meeting to order at 3:02 p.m.

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**INVOCATION
PLEDGE OF ALLEGIANCE.**

Supervisor Chandler gave the Invocation and Assistant County Administrator Anas led the Pledge of Allegiance.

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APPROVAL OF MINUTES.

On motion by Supervisor Eberly, seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY – AYE; KYGER - AYE; the Board approved the minutes of the regular meeting of December 14, 2016.

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2017 REORGANIZATION OF THE BOARD.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

On motion by Supervisor Breedon, seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY – AYE; KYGER – AYE; the Board elected Ricky L. Chandler as Chairman for 2017 and Frederick E. Eberly as Vice-Chairman for 2017.

Administrator King turned the meeting over to Chairman Chandler.

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RECOGNITION OF 2016 CHAIRMAN.

Chairman Chandler and the other Board members expressed appreciation to Supervisor Kyger in recognition of his leadership and professionalism during the past year.

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SETTING OF DAY AND TIME OF REGULAR MEETINGS.

On motion by Supervisor Kyger, seconded by Supervisor Eberly, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY – AYE; KYGER - AYE; the Board set the 2017 meeting schedule as follows: beginning with this meeting held on January 11, 2017, and each second Wednesday thereafter, the first meeting of the month shall commence at 3:00 p.m. and beginning January 25, 2017, and each fourth Wednesday of each month thereafter, the second meeting of the month shall commence at 6:00 p.m., with the following exceptions: there will be only one meeting held in July, on July 19, 2017, at 3:00 p.m.; in November on November 15, 2017, at 3:00 p.m.; and, in December on December 13, 2017, at 3:00 p.m.

The first meeting in April, on April 12, 2017, will include a public hearing on the proposed budget for FY 2017-18.

With regard to meetings delayed due to inclement weather, if a meeting cannot be held due to inclement weather or for any reason as determined by the Chairman, or the Vice-Chairman if the Chairman is not available, the meeting will be held at the scheduled time on the following Wednesday, unless otherwise determined by the Board.

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REVIEW OF COMMITTEE ASSIGNMENTS.

The Board received the following draft of the 2017 Chairman's Committee appointments:

**BOARD OF SUPERVISORS
2017 Chairman's Committee Appointments**

BOARD COMMITTEES:

BUILDINGS AND GROUNDS

Frederick Eberly
Rick Chandler

FINANCE

Michael Breeden
Rick Chandler

PUBLIC WORKS

Pablo Cuevas
Michael Breeden

PERSONNEL-RELATED (Ad Hoc)

Chairman
Vice-Chairman

LIAISON COMMITTEES:

CITY-COUNTY LIAISON

William Kyger
Pablo Cuevas

**AUGUSTA/ROCKINGHAM
LIAISON COMMITTEE**

Frederick Eberly
Rick Chandler

SCHOOL BOARD LIAISON

Pablo Cuevas
Frederick Eberly

TOWNS/COUNTY LIAISON

Chairman
Town's Board Member

OTHER COMMITTEES:

**CENTRAL SHENANDOAH PLANNING
DISTRICT COMMISSION**

William Kyger
Casey Armstrong

TECHNOLOGY COMMITTEE

Frederick Eberly
William Kyger

**SOCIAL SERVICES ADVISORY BOARD
LIBRARY**

Michael Breeden

MASSANUTTEN REGIONAL

Rick Chandler

CHAMBER OF COMMERCE

Frederick Eberly

RELATED LANDS (Federal)

Michael Breeden
Rhonda Cooper

**COMMUNITY CRIMINAL
JUSTICE BOARD
BOARD**

William Kyger
County Administrator

WORK FORCE INVESTMENT

George Anas
Michele Bridges, alternate

VACO BOARD

William Kyger

METROPOLITAN PLANNING ORGANIZATION

Rick Chandler
Frederick Eberly
Stephen King

Michael Breeden, Alternate
Rhonda Cooper, Alternate
Casey Armstrong, Alternate

Chairman Chandler pointed out one revision to the proposed committee appointments for 2017. Supervisor Eberly will serve on the Metropolitan Planning Organization in place of Supervisor Cuevas.

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AWARD OF SERVICE WEAPON.

Sheriff Hutcheson recognized Sergeant Rodney Morris who retired January 1, 2017, with 26 years of service with the Rockingham County Sheriff's Office. Sheriff Hutcheson pointed out that Sergeant Morris started his career with the County in 1989 as a Deputy in the Jail and most recently, served as Deputy Patrol Sergeant of the Special Operations Unit in the Patrol Division.

Sheriff Hutcheson expressed his appreciation to Sergeant Morris for his dedication to the citizens of Rockingham County and Harrisonburg over the past 26 years.

In accordance with Virginia Code Section §59.1-148.3, Sheriff Hutcheson requested the Board declare the service weapon of Sergeant Morris surplus.

On motion by Supervisor Kyger, seconded by Supervisor Breeden, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - AYE; the Board declared a Glock Model 22 with serial number KYY494 surplus, to be awarded to Sergeant Rodney Morris.

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RESOLUTION – LAW ENFORCEMENT APPRECIATION DAY.

Administrator King read the following resolution:

RESOLUTION

Law Enforcement Appreciation Day

WHEREAS, Rockingham County is the proud home of more than 150 dedicated law enforcement officers who risk their lives to protect others and keep our community safe; and

WHEREAS, law enforcement officers, their families and communities face an increasingly difficult role as they protect and serve the public; and

WHEREAS, the men and women who wear the badge understand the dangers of their profession, but heed the call to serve and willingly face those risks every day, in order to create safe communities for all Americans; and

WHEREAS, we appreciate the extraordinary efforts and sacrifices made by officers and their family members on a daily basis, in order to protect our schools, workplaces, roadways, and homes; and

WHEREAS, Law Enforcement Appreciation Day (L.E.A.D.) honors the sacrifices made by those who wear the uniform; whether it's missing family members while working during the holidays, rushing to the aid of a crime victim or comforting those in duress.

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors, on behalf of the citizens of the County, does hereby recognize Law Enforcement Appreciation Day in Rockingham County, and urges all citizens of the County to personally express sincere gratitude to law enforcement officers for their selfless acts of courage, dedication and devotion to keep Rockingham County a safe place to live, work and visit.

On motion by Supervisor Breeden, seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - AYE; the Board adopted the above Resolution in recognition of Law Enforcement Appreciation Day and presented a copy to Sheriff Hutcheson.

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RECESS.

At 3:16 p.m., Chairman Chandler declared the regular meeting recessed for a meeting of the Countryside Sanitary District.

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RECESS.

At 3:17 p.m., Chairman Chandler declared the regular meeting recessed for a meeting of the Lilly Subdivision Sanitary District.

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RECESS.

At 3:17 p.m., Chairman Chandler declared the regular meeting recessed for a meeting of the Penn Laird Sewer Authority.

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RECESS.

At 3:18 p.m., Chairman Chandler declared the regular meeting recessed for a meeting of the Smith Creek Water and Waste Authority.

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TRANSPORTATION DEPARTMENT.

At 3:18 p.m., Chairman Chandler reconvened the regular meeting of the Board to hear Mr. Komara’s report on the activities of the Transportation Department.

Mr. Komara provided the following updates:

- The Lee Highway/South Valley Pike (Route 11) bridge replacement is on target for completion by the summer of 2017;
- Plecker Construction Company was awarded the bid for the Airport Road (Route 727) bridge project in the amount of \$498, 177.45. Work will begin in the spring of 2017;
- The Ottobine Road (Route 257) bridge bids will be received in January of 2017;
- Bids will go out soon for the Grottoes sidewalk project. Work will begin during the summer of 2017;
- The Transportation Board will send out recommended funding scenarios for Smart Scale Project applications after their meeting on January 18 and 19;
- A meeting will be scheduled regarding improvements to Veters Road (Route 790); and,
- Recent maintenance activities include snow removal, brush cutting, rural rustic roadwork, and tree cutting.

Mr. Komara noted that VDOT staff recently represented the Valley well by assisting with snow removal efforts in Norfolk, Hampton Roads, and Virginia Beach.

On behalf of Chairman Chandler, on motion by Supervisor Kyger, seconded by Supervisor Eberly, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY – AYE; KYGER - AYE; the Board adopted the following Resolution:

Madison Village (Rachel Drive – Rt. 1218, Jillian Lane – Rt. 1220, & Christopher Place – Rt. 1221) – STREET ADDITION

The Board of Supervisors of Rockingham County, in regular meeting on the 11th day of January 2017 adopted the following:

RESOLUTION

WHEREAS, the street described on the attached Additions Form AM-4.3, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Rockingham County, and

WHEREAS, the Area Land Use Engineer for the Virginia Department of Transportation has advised this Board the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

WHEREAS, the County and the developer have entered into an agreement for comprehensive storm water detention as per the code of Ordinances, Sec. 6C-34, adopted May 28, 2008 which applies to this request for addition.

NOW, THEREFORE, BE IT RESOLVED, the county agrees that VDOT has no maintenance, upkeep and/or repair responsibility or liability for such storm water detention facilities except in the case of physical damage resulting from road construction projects administered by VDOT. This agreement does not relieve the parties thereto of their rights and obligations pursuant to Storm water Management Regulations VR215-02-00 et. seg. and related state regulations as amended or modified from time to time. Further, the County agrees not to hold VDOT liable for damages resulting from the County's failure to enforce County ordinances and regulations relating to storm water flow.

BE IT FURTHER RESOLVED, the County will not seek indemnification or contribution from VDOT to correct damages arising from improper maintenance or construction of storm water detention facilities.

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation add the street(s) described on the attached Additions Form AM-4.3 to the secondary system of state highways, pursuant to §33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, with necessary easements for cuts, fills and drainage as recorded in Plat Book V-4561, Page 331, recorded, 28th of April 2015, and in Plat Book V-3078, Page 210, recorded, 11th of April 2007, and

BE IT FURTHER RESOLVED, that the Virginia Department of Transportation will only maintain those facilities located within the dedicated right-of-way. All other facilities outside of the right-of-way will be the responsibility of others.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Area Land Use Engineer for the Virginia Department of Transportation.

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COUNTY ATTORNEY'S STAFF REPORT.

Mr. Miller provided a memo to the Board regarding a personal property tax exemption request by Way-to-Go, a non-profit organization providing transportation services to low income families.

After a review with the Commissioner of Revenue, Mr. Miller noted that the organization is eligible for tax exemption under Virginia State Code; however, he pointed out it is the Board's decision whether or not to grant the request.

Administrator King added that Way-to-Go has virtually no administrative costs and is predominately volunteer based. Through his own personal experience, Administrator King described Way-to-Go as a reputable organization.

Mr. Miller indicated the request will be forwarded to the Finance Committee for consideration before the January 25, 2017, Board of Supervisors Meeting.

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COUNTY ADMINISTRATOR'S STAFF REPORT.

Administrator King highlighted several items in his staff report including a 2017 calendar of events, proposed Fire and Rescue compensation information regarding 24-hour shifts, and the 2017 proposed holiday calendar.

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ASSISTANT COUNTY ADMINISTRATOR.

Assistant Administrator Anas reported that staff will attend the Agri-business Annual Legislative Banquet on January 12 and the Virginia Economic Development Partnership Legislative Day on January 16.

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FINANCE DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mrs. Davidson's staff report dated January 11, 2017.

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HUMAN RESOURCES DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mrs. Mongold's staff report dated January 11, 2017.

Mrs. Mongold reminded staff of the upcoming adjustment to the County's payroll schedule. She explained that the schedule is being adjusted to allow adequate time for staff to calculate and process biweekly payroll checks and for timesheets to be submitted after the end of a pay period, instead of the current practice of forecasting time to be worked. This transition will result in a one-time, three-week gap between March paychecks for all County employees, employees of Constitutional Officers, Social Services, and the Shenandoah Valley Soil and Water Conservation District.

Mrs. Mongold emphasized that employees will receive their normal amount of pay. The issue date of paychecks is the only change. With the payroll schedule adjustment, employees will receive two paychecks in March and three paychecks in June.

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PUBLIC WORKS DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Hertzler's staff report dated January 11, 2017.

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COMMUNITY DEVELOPMENT DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Armstrong's staff report dated January 11, 2017.

Mr. Armstrong brought attention to the updated list of National Coach improvements made during November and December in his staff report. He said improvements are ongoing.

He also extended appreciation to the Finance and Technology Departments for the capability for Community Development to accept credit card payments.

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REZONING REMOVED FROM THE TABLE.

On motion by Supervisor Breeden, seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - AYE; the Board removed from the table REZ16-287, The Broadway Group, 216 Westside Sq., Huntsville, AL, 35801, to rezone TM# 142A1-(A)- L28, 29, 30 totaling 1.77 acres from Medium Density Residential (R-2) to General Business (B-1). Property is located east of Judy Lane (Route 647) and south of Spotswood Trail (Route 33). The Comprehensive Plan identifies the area as Village Core, Election District 5.

Supervisor Breeden reported that staff received information from the Broadway Group, satisfying concerns regarding the appearance of a proposed building.

On motion by Supervisor Breeden, seconded by Supervisor Eberly, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - AYE; the Board, subject to the attached proffers, approved REZ16-287, The Broadway Group, 216 Westside Sq., Huntsville, AL, 35801, to rezone TM# 142A1-(A)- L28, 29, 30 totaling 1.77 acres from Medium Density Residential (R-2) to General Business (B-1). Property is located east of Judy Lane (Route 647) and south of Spotswood Trail (Route 33). The Comprehensive Plan identifies the area as Village Core, Election District 5.

(Proffers are attached to and made a part of these minutes)

Chairman Chandler reminded staff to review the Smart Scale projects outlined in the Community Development staff report.

Administrator King noted that the County received a letter from the American Planning Association Virginia Chapter complimentary of Senior Planner James May. Administrator King attributed the letter to Senior Planner May's professionalism and hard work and acknowledged Director of Planning Rhonda Cooper for setting a good example.

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TECHNOLOGY DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mrs. Perry's staff report dated January 2017.

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FIRE AND RESCUE CHIEF'S STAFF REPORT.

The Board received and reviewed Chief Holloway's staff report dated January 2017.

Chief Holloway provided several updates to the Board. He noted that a second ambulance will be staffed in Broadway, a second EMS unit will be added to the East Rockingham Emergency Response Station, and three on-call responders will be added at

the Bridgewater Station. Chief Holloway reported that these additions are a result of the SAFER grant and/or from relocating existing staff members.

He notified Supervisor Breeden that he will attend a meeting this week with the County Building Official and the owner of the building in downtown Elkton that recently burned, to address safety concerns. Supervisor Breeden pointed out that the Elkton Town Council was very complimentary of the services provided by the County’s first responders during and after the fire.

In regards to a proposed compensation adjustment for fire and rescue employees working 24-hour shifts, Chief Holloway explained the challenge in finding personnel to fill those shifts. Not only are 24-hour shifts rough on personnel, it also affects the families of those willing to work 24-hour shifts, he said. Any consideration given will be greatly appreciated.

Supervisor Kyger extended appreciation to Chief Holloway and his staff for the outstanding job they do on a daily basis and most recently for their response to several emergencies over the holidays resulting in fatalities.

Supervisor Chandler and Chief Holloway commended the Elkton Area United Services for the outstanding services they provide to the community and the professional manner in which they provide those services.

Administrator King invited the Board to tour Three Springs and East Rockingham Emergency Response Station before the January 25 Board meeting. The new filtration system is up and running at Three Springs and improvements are complete at the East Rockingham Emergency Response Station.

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PARKS & RECREATION DIRECTOR’S STAFF REPORT.

The Board received and reviewed Mrs. McQuain’s staff report dated January 2017.

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COURT SERVICES DIRECTOR’S STAFF REPORT.

The board received and reviewed Mrs. Freeman’s staff report dated January 11, 2017.

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COMMITTEE REPORTS.

The Board heard committee reports from Board members and staff.

COMMUNITY CRIMINAL JUSTICE BOARD (CCJB)

Supervisor Kyger said the next CCJB meeting will be January 30, 2017, at 4:00 p.m.

FINANCE

On behalf of the Finance Committee, on motion by Supervisor Breeden, seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board approved the following FY2016-2017 supplemental appropriations:

Harrisonburg-Rockingham Social Services District

1. Refugee Cash Assistance

A supplemental appropriation in the amount of \$29,528 for the Refugee Cash Assistance program. Federal funding will be provided with no local funding required.

Supplemental Appropriation: \$29,528
 \$29,528 GL Code: 1220-05302-10200-000-505715-000 Refugee Resettlement – City
 \$29,528 GL Code: 1220-00000-13303-000-338983-000 Public Assistance-Federal

2. AFDC Foster Cares

A supplemental appropriation in the amount of \$300,500 for the AFDC Foster Cares grant. Funding will be provided 50% by Federal and 50% by State funds with no local funding required.

Supplemental Appropriation: \$300,500
 \$300,500 GL Code: 1220-05302-10100-000-505705-000 Aid to Dependent Children – County
 \$150,250 GL Code: 1220-00000-12401-000-324983-000 Public Assistance-State
 \$150,250 GL Code: 1220-00000-13303-000-338983-000 Public Assistance-Federal

3. Adoption Subsidies

A supplemental appropriation in the amount of \$114,836 for adoption subsidies. Funding will be provided 50% by Federal and 50% by State funds with no local funding required.

Supplemental Appropriation: \$114,836
 \$112,788 GL Code: 1220-05302-10100-000-505721-000 Adoption Subsidy Payments - County
 \$2,048 GL Code: 1220-05302-10200-000-505721-000 Adoption Subsidy Payments - City
 \$57,418 GL Code: 1220-00000-12401-000-324983-000 Public Assistance-State
 \$57,418 GL Code: 1220-00000-13303-000-338983-000 Public Assistance-Federal

4. Fostering Futures

A supplemental appropriation in the amount of \$7,000 for fostering futures. Funding will be provided 50% by Federal and 50% by State funds with no local funding required.

Supplemental Appropriation: \$7,000
 \$7,000 GL Code: 1220-05302-10100-000-505731-000 Fostering Futures - County
 \$3,500 GL Code: 1220-00000-12401-000-324983-000 Public Assistance-State
 \$3,500 GL Code: 1220-00000-13303-000-338983-000 Public Assistance-Federal

5. Family Preservation

A supplemental appropriation in the amount of \$2,837 for family preservation. Funding will be provided 84% Federal, 0.5% State and 15.5% Local funds.

Supplemental Appropriation: \$2,837
 \$2,837 GL Code: 1220-05302-10100-000-505723-000 Family Preservation
 (\$440) GL Code: 1220-05302-10100-000-505702-000 AUX Grants – Aged
 \$14 GL Code: 1220-00000-12401-000-324983-000 Public Assistance-State
 \$2,383 GL Code: 1220-00000-13303-000-338983-000 Public Assistance-Federal

On behalf of the Finance Committee, on motion by Supervisor Breeden, seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board approved the following FY2016-2017 transfer:

Transfer

Soil & Water Conservation District – Rockingham County Septic Assistance Program

On January 27, 2016, the Board committed \$40,000 over a two-year period to provide funding for the Rockingham County Septic Assistance Program. The program provides financial assistance for County residents to make septic system repairs, replacements and installations. The first half of the grant is to be paid in the amount of \$20,000.

Transfer: \$20,000

(\$20,000) GL Code: 1001-09110-00000-000-505800-000 Contingencies
\$20,000 GL Code: 1001-08203-00000-000-503800-000 Soil & Water Conservation

In response to questions from Supervisor Breeden and Supervisor Eberly, Mrs. Davison indicated she will request information from the Soil & Conservation District that details how the money is spent, who is eligible for the assistance, and how applicants are selected.

METROPOLITAN PLANNING ORGANIZATION (MPO)

Chairman Chandler reported that the next MPO meeting is scheduled for January 19, to review the long-range transportation plan.

SOCIAL SERVICES

Supervisor Breeden pointed out that Social Services Director Driver will retire on February 28, 2017. He noted that there are several upcoming events to honor Director Driver and encouraged staff to attend.

VIRGINIA ASSOCIATION OF COUNTIES (VACo) LIAISON

Chairman Kyger reminded staff of the Rural Caucus in Richmond on February 1 and Legislative Day for Local Governments on February 2. Administrator King pointed out that County Attorney Miller and Finance Director Davidson will attend Legislative Day.

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CLOSED MEETING.

On motion by Supervisor Kyger, seconded by Supervisor Breeden, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - AYE; the Board recessed the meeting from 4:03 p.m. to 4:25 p.m., for a closed meeting pursuant to 2.2-3711. A (5), Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

MOTION: SUPERVISOR BREEDEN RESOLUTION NO: 17-01
SECOND: SUPERVISOR EBERLY MEETING DATE: JANUARY 11, 2017

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Rockingham County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: BREEDEN, CHANDLER, CUEVAS, EBERLY, KYGER

NAYS: NONE

ABSENT:

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PUBLIC HEARING - SPECIAL-USE PERMIT.

At 6:02 p.m., Chairman Chandler opened the public hearing and Mr. Getz reviewed the following special-use requests:

SUP16-317 Calvin & Elaine Nolt, 8050 Frank Lane Road, Singers Glen 22850 for a farm market on property located on the northwest side of Harpine Highway (Route 42) and Cromer Road (Route 765), Election District #2, Zoned A-2, Tax Map #79-(A)-19. Property Address: 3800 Harpine Highway

The applicants were present.

No one spoke in opposition to the request.

SUP16-330 Shannon Dale Click, 7100 Community Center Road, Dayton 22821 for a motor vehicle repair shop on property located on the north side of Curry Drive approximately 490' west of Community Center Road, Election District #4, zoned A-2. Tax Map #103-(3)-E1. Property Address: 7098 Curry Drive.

The applicant was in Afghanistan and could not attend; however, his father was present on his behalf.

Ronny Con spoke in favor of the request. He has known Mr. Click for ten years and stated that Mr. Click is an honest, reputable mechanic.

There was discussion regarding the proposed entrance onto Curry Drive. Neighbors had previously expressed concern that Curry Drive was not appropriate or safe, especially since a right-of-way already exists on Community Center Road. After further discussion between Mr. Click and Supervisor Kyger, it was agreed to modify the existing right-of-way to move traffic away from Curry Drive. Supervisor Kyger pointed out that Mr. Click could still use Curry Drive to access his personal residence.

No one spoke in opposition to the request.

Chairman Chandler closed the public hearing at 6:15p.m.

In regards to SUP16-317, Supervisor Eberly stated that the request is appropriate and motioned for approval.

Seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - AYE; the Board, with the following conditions, approved SUP16-317 Calvin & Elaine Nolt, 8050 Frank Lane Road, Singers Glen 22850 for a farm market on property located on the northwest side of Harpine Highway (Route 42) and Cromer Road (Route 765), Election District #2, Zoned A-2, Tax Map #79-(A)-19. Property Address: 3800 Harpine Highway.

Conditions:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. Building shall comply with the Statewide Building Code and the proper permits shall be obtained.
3. This permit is contingent upon the applicant obtaining a sewage disposal system and water supply from the Health Department. A copy of said permits shall be submitted to the Community Development Department prior to issuance of a building permit. Well and septic shall be installed and approved by the Health Department prior to issuance of a certificate of occupancy.
4. All other Health Department requirements shall be met
5. As required by VDOT, a full commercial entrance shall be constructed on Cromer Road with a sight line easement across the parcel opposite of Cromer Road. All VDOT requirements regarding the commercial entrance shall be met. This business shall be given a Cromer Road address.
6. Entrance permit shall be obtained from VDOT and submitted to the Community Development Department prior to issuance of building permits and entrance shall be installed and approved by VDOT prior to issuance of a certificate of occupancy
7. This permit is contingent upon a site plan being submitted to and approved by the County. No work shall be done on the property and the business shall not begin operation until such time as the site plan is approved.
8. Any on-premise advertising sign associated with this business shall comply with the Rockingham County Code.
9. There shall be no off-premise signs permitted unless all County and State regulations are met.
10. Parking shall comply with the Rockingham County Code.
11. There shall be no parking on State right-of-way.
12. The business shall not begin operation until a certificate of occupancy is issued by the County. No certificate of occupancy shall be issued until all other conditions of this permit are met.

Supervisor Kyger indicated his intent to table SUP16-330. He said once the details of the new entrance are complete, the request will be removed from the table for a favorable consideration.

County Attorney Miller noted that there will be no public hearing or comment period when the special-use request is removed from the table.

On motion by Supervisor Kyger, seconded by Supervisor Eberly, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board tabled, SUP16-330 Shannon Dale Click, 7100 Community Center Road, Dayton 22821 for a motor vehicle repair shop on property located on the north side of Curry Drive approximately 490’ west of Community Center Road, Election District #4, zoned A-2. Tax Map #103-(3)-E1. Property Address: 7098 Curry Drive.

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Supervisor Kyger and Board members recognized Delegate Glenn R. Davis and thanked him for his public service and for attending the meeting.

ADJOURNMENT.

Chairman Chandler declared the meeting adjourned at 6:19 p.m.

Chairman

DRAFT

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PERSONNEL

AUTHORIZED POSITIONS- 30.5

Filled Positions- 21.5

Department Director (Casey Armstrong)

ADMINISTRATIVE

Administrative Assistant (Amanda Thomas)

PERMIT INTAKE & PROCESSING

Permit Specialist II (Leslie Dodrill)

Permit Specialist II (Kelley Ann Weatherholtz)

Permit Specialist I- Part-time (Domenick Signorino)

BUILDING CODE ENFORCEMENT

Building Official (Joe Shifflett)

Building Plan Reviewer (Jay Carter)

Electrical Inspector (J.N. Riddel)

Building Inspector (Kenneth Lam)

Inspector (Ricky Davis)

Building Inspector (James E. Campbell)

LAND DEVELOPMENT REVIEW

Development Plan Manager (Peter Kesecker)

PLANNING: SHORT- AND LONG-RANGE

Director of Planning (Rhonda Cooper)

Senior Planner (James May)

ZONING CODE ENFORCEMENT

Zoning Administrator (Diana Stultz)

Deputy Zoning Administrator (Diane Lepkowski)

Code Compliance Officer (Kelly Getz)

GEOGRAPHIC INFORMATION SYSTEMS

GIS Specialist (Mark Rathke)

GIS Technician (Kendrick Smith)

ENVIRONMENTAL SERVICES

Environment & Land Use Manager (Lisa Perry)

Erosion & Sediment Control Program Administrator
(Adam Hancock)

Stormwater Management Program Administrator
(Blake Barnes)

Vacant Positions- 9

Permit Specialist II

Permit Specialist I

Deputy Building Official

Building and Plumbing Inspector
Inspector

Plumbing Inspector

GIS Coordinator

Addressing Technician
Planner

BOARD ACTION REQUESTED

None

PROJECTS AND REPORTS

PLANNING COMMISSION ANNUAL REPORT (Rhonda Cooper)

As required by §15.2-2221.5 of the Code of Virginia, the attached Planning Commission's 2016 Annual Report provides the Board with an overview of the rezoning requests, ordinance amendments, and plans reviewed by the Commission during the past year.

URBAN DEVELOPMENT AREA (UDA) PLAN (Rhonda Cooper)

At the UDA Plan Advisory Committee Meeting #2, held on December 5, ideas for focusing development at several emerging activity areas were discussed. The advisory committee's Kick-off Meeting was held November 9. The consultants for the planning grant are Michael Baker International (Sachin Kalbag) and Renaissance Group (Jason Espie). County staff took Sachin Kalbag and Jason Espie on a tour of the UDA on November 3. VDOT's Office of Intermodal Planning and Investment awarded \$65,000 to Rockingham County to prepare an area plan for the UDA located southeast of the City.

REVENUE SHARING TRANSPORTATION PROJECT APPLICATIONS SUBMITTED (Rhonda Cooper)

Four VDOT Revenue Sharing projects were submitted; three are in the County and one is in the Town of Dayton:

- Reservoir Street (Rt. 710): Replacement of the two-lane roadway with a four-lane divided facility with a median, bike lanes, and curb and gutter
- Spotswood Trail (US 33): Construction of a third travel lane on Spotswood Trail, from Stone Spring Road (VA 280) to Massanetta Springs Road (Rt. 687)
- South Valley Pike (US 11): Construction of a right turn lane and extension of the existing left turn lane off of South Valley Pike onto Oakwood Drive (Rt. 704)
- Dayton Main Street and Mill Street: Improvements to include corrective drainage structures and other elements, including road and sidewalk reconstruction

SMART SCALE TRANSPORTATION PROJECT APPLICATIONS SUBMITTED (Rhonda Cooper)

On November 17, County, City, and VDOT staff met with Dixon Whitworth, the Staunton District representative on the Commonwealth Transportation Board, to review County and City Smart Scale applications. The following County applications were submitted in the 2016 round of VDOT's Smart Scale grant program. VDOT provided general design specifications and cost estimates for inclusion with each submittal.

Rt. 704 Realignment (Oakwood Drive and Cecil Wampler Road): \$3,684,364

- Realignment of 1,100 feet for Cecil Wampler Road to create a 4-way intersection at Oakwood Drive and US 11 (South Valley Pike) with the existing traffic light upgraded.
- A right turn lane on US 11 northbound, left turn lane on US 11 southbound, and left turn lane on Cecil Wampler Road.

PROJECTS AND REPORTS, CONTINUED

- The 770' offset of the two existing T intersections creates conflict points that reduce the efficiency and safety of turning movements onto US 11. Reducing conflict points on US 11 is critical because US 11 serves as an alternative travel corridor when I-81 is congested due to incidents on the interstate, and is a major connector between activity centers in the City, the County, and the Towns of Bridgewater and Dayton.
- Estimated total project cost: \$3,475,106. Requested funding: \$1,475,106; SYIP Contribution: \$2,000,000.

Rt. 682 Friedens Church Road Realignment: \$1,694,393

- Realign 900 feet at the sharp curve on Friedens Church Road, where Rt. 988 (Scholars Road) and Friedens Church Road intersect, by expanding the horizontal curve to move Friedens Church Road away from the rock wall and church cemetery, removing the existing roadbed, and connecting Rt. 680 (Oakridge Road) to the new alignment.
- This 900' realignment will improve safety, efficiency, and reliability of the regional network by eliminating the hazard created by the sharp turn and the rock wall located close to the road, where tractor trailers frequently drag along the side of the wall or get hung on top of the wall, thereby impeding traffic and damaging the wall.
- Friedens Church Road serves as an east-west connection that links VA 42, US 11, Interstate 81, and VA 276.
- Estimated total project cost: \$1,616,436. Requested funding: \$1,116,436; SYIP Contribution: \$500,000.

VA 259 (Mayland Road) Widening: \$21,675, 129

- The existing two-lane road will be improved to a 3,600' four-lane divided (raised median) curb and gutter section with bicycle lanes and sidewalks on each side from East Lee Street (in the Town of Broadway) to Winsinger Drive (Rt. 1419).
- A left turn lane will be added to VA 259 at East Lee Street, a full crossover with turn lane improvements will be constructed at its intersection with Broadway Avenue and East Springbrook Road, and signal improvements at East Springbrook Road.
- These improvements will significantly improve reliability and increase efficiency and safety for local and commuter traffic and freight haulers, as well as bicyclists and pedestrians.
- Estimated total project cost: \$21,675, 129.

The Smart Scale timeline is:

October to Early January	VDOT staff screens and evaluates projects.
Mid-January	Results of Smart Scale project screening and scoring are released to the public and Commonwealth Transportation Board (CTB).
February to April	CTB evaluates Smart Scale projects for inclusion in the Six Year Improvement Program (SYIP).
April to May	CTB releases draft SYIP and holds public input meetings.
June	CTB adopts final SYIP.

The next opportunity to apply for Smart Scale funding is 2018.

CELEBRATE SHENANDOAH LAND USE SUBCOMMITTEE (Rhonda Cooper)

The Land Use Subcommittee is reviewing a draft toolkit for potential use by Comprehensive Plan planners in the nine Counties surrounding the Shenandoah National Park. The toolkit's land use recommendations are intended to mutually benefit the Park and the surrounding localities. Celebrate Shenandoah was formed after the Shenandoah National Park celebrated its 75th anniversary with the purpose of continuing partnerships formed by the anniversary committee in the years leading up to its commemorative activities.

PROJECTS AND REPORTS, CONTINUED

ROCKINGHAM BICYCLE ADVISORY COMMITTEE (RBAC) (Rhonda Cooper)

The RBAC's next meeting will be held January 19 to draft an Annual Work Plan based on the adopted County Bicycle and Pedestrian Plan. The committee's Annual Work Plan will be presented to the Board at an upcoming meeting.

PORT REPUBLIC RURAL VILLAGE GRANT PROJECT (Rhonda Cooper)

Paradigm Design completed the plan and technical report in August. Port Republic area citizens will begin implementing priority actions from the planning process, one of which is bringing a set of findings to the county.

The Shenandoah Valley Network (SVN) and Community Alliance for Preservation (CAP) staff and the project consultant, Paradigm Design, hosted community workshops on January 21, February 18, and April 7. Community workshops were used to describe the planning process, to receive input on what the community considers to be its assets and liabilities now and in the future, to discuss techniques to maintain the character of the Port Republic village, and the community's preferences for implementation of its vision for the future.

The SVN was awarded a Battlefield Protection Grant to study the potential for a Rural Village Overlay District for Port Republic. SVN has contracted with Paradigm Design to work with Port Republic's village and area landowners to develop the landowners' vision, then to develop guidelines to preserve special characteristics, and to develop a list of uses compatible with the traditional village and surrounding agriculture and battlefields. The resulting Rural Village Overlay District could become a general model for application in the County's other rural villages. This grant was awarded by the National Park Service's American Battlefield Protection Program.

MPO SOUTH REGIONAL CORRIDOR STUDY (Rhonda Cooper)

The ad hoc committee has recommended revisions to the MPO Route 11 South Regional Study. The MPO Policy Board tabled the original Study on June 21, 2012. The study encompasses part of the County; City; and the Towns of Bridgewater, Dayton, and Mt. Crawford; from Port Republic Road (City) to Dinkel Avenue and from Interstate 81 to Route 42. No action has been taken.

CITYVIEW RE-ADOPTION PROJECT MANAGEMENT PLAN (James May)

At the beginning of 2016, Community Development staff began meeting regularly with members of Technology staff to review the various issues that had arisen over ten years of CityView as the tracking software for the Department. This review generated a list of seven projects to improve the internal processes of the Department as a whole. These projects include improving the tracking of all internal processes through CityView, standardizing the file organization system, converting historic files and data for storage and analysis, opening the CityView Portal, and standardizing all letters and reports. The completion of this Project Management Plan will provide a path forward for addressing these issues. The outcome of this project will be a more efficient and coordinated administrative process fully utilizing the available tools through improved integration of multiple software packages and staff responsibilities.

PROJECTS AND REPORTS, CONTINUED

ROCKINGHAM COUNTY ROAD PROJECTS (Casey Armstrong/Pete Kesecker)

Route 33E. turn lane/road widening – Scope of Project to include: 1) Starting at Stone Spring Rd., terminating into right-turn lane onto Massanetta Springs Rd. 2) Right-turn lane and right-in, right-out entrance into Preston Lake Marketplace 3) Water line extension for length of project. 4) Necessary modifications to traffic signals. 5) Necessary relocations of existing utilities (Verizon). VDOT Kick-off meeting was held on 7/18/16. In attendance were representatives from Valley Eng. and VDOT. Casey Armstrong acting as the LPA Administrator. Pete Kesecker acting as the Construction Onsite Project Coordinator. Geo-tech site work/borings completed on 7/17/16. Survey work for utility location and update of topo to begin 8/10/16 and complete on 8/17/16. Valley Eng. to prepare Utility Relocation Forms for submittal. Meeting on 12/14/16 with VDOT and Valley Eng. to review/discuss all 42 VDOT Constructability Review Comments. Valley Engineering to provide updated project drawings to reflect how comments were addressed. Project to go to bid April-May 2017

Reservoir Street road widening project – Scope of Project to include: 1) McCormick Taylor to provide preliminary and final design services for preparation of Right of Way and Construction Plans for the widening of Reservoir Street from the newly constructed Stone Spring Road to the Harrisonburg Southern City Limits in Rockingham County. Total estimated project length is approximately 2000 feet, including cross streets. 2) Additional scope of work to include the redesign and conversion of this road section from the original shoulder, open ditch drainage section design to a curb and gutter, closed drainage system with sidewalk space on both sides along the entire length of the project. 3) Plans for the redesign have been completed with review expected to start the week of 1/17/2017. 4) McCormick Taylor to provide Construction Administration throughout the construction phase of the project. 5) Project to go to bid April or May of 2017.

NATIONAL COACH COMPLIANCE UPDATE (Kelly Getz)

Staff continues to meet with Mr. Garber and homeowners. These are the corrections that have been made between December 14, 2016 and January 4, 2017.

1. #17 973 Ruby, addition cut back to meet 10' required separation. Junk and trash removed.
2. #27 744 Ruby, shed has been modified to meet 10' separation.
3. #29 943 Ruby, porch roof removed, skirting and siding finished, trash removed.
4. #4 2231 Opal, shed removed to create 10' separation.
5. #9 988 Ruby, shed and carport removed to create 10' separation.

There are two (2) sheds that still need to be removed and one carport that needs to be modified to create the 10' separation. There are four (4) properties remaining that have living space requiring modifications. Due to financial hardship and/or having children in school, the owners of those properties have been given extensions to June 2017 (end of school year.) There are several exit doors that still require landings and with foliage gone I have documented several scrap lumber/trash piles that will need to be removed but I have emphasized to Mr. Garber that the fire safety issue remains the top priority. I have also proposed to Mr. Armstrong that our staff should draft a letter in English and Spanish for distribution to the residents outlining the County's refuse policy in an effort to reduce the amount of scattered trash around the property.

Photos attached.

PROJECTS AND REPORTS TABLED BY THE BOARD OF SUPERVISORS

NORTH VALLEY PIKE CORRIDOR STRATEGIC PLAN (Rhonda Cooper)

The Board tabled the North Valley Pike Corridor Strategic Plan on December 15, 2010. Staff recommends reworking this Plan as part of the Comprehensive Plan revisions.

PLANNING COMMISSION ACTIONS

At its January 3 meeting, the Planning Commission considered the following:

Item	Description	Comments/ Recommendations
REZ16-341	Surber Development and Consulting, LLC, 109 Holly Ridge Road, Glade Spring, VA 24340, to rezone TM # 125-(A)- L160, located east of Reservoir St (Rt 710) and north of Fieldale Pl (Rt 895), totaling 5.3 acres, from Medium Density Residential District (R-2) to General Residential District with Conditions (R-3C). The Comprehensive Plan identifies this area for Community Residential Development. Election District 3.	Approval; to be heard by Board on Jan 25
REZ16-329	Butch Strawderman, 4010 Traveler Rd, Rockingham, VA 22801 to rezone tax map #107-(A)-L177 & 178. Changing conditions of property zoned General Business District with conditions. 0.756 acres, election district 2, comprehensive plan designates the area as community residential.	Approval; to be heard by Board on Jan 25
OA16-351	Amendment to Rockingham County Code, Chapter 17 (zoning), Section 17-703.03.A Parking area landscaping to remove the requirements for setbacks from property lines for parking area in the parking area landscaping regulations.	Approval; to be heard by Board on Jan 25
OA16-354	Amendment to Rockingham County Code, Chapter 17 (zoning), Section 17-1005.03(b) to decrease the number of paper copies of a site plan to be submitted from nine (9) to six (6) and to require the electronic copy to be submitted following final approval.	Approval; to be heard by Board on Jan 25
OA16-355	Amendment to the Rockingham County Code, Chapter 16 (subdivision), Section 16-29(c) to reduce the number of preliminary plats required to be submitted from eleven (11) to six (6) and to remove the requirement for one (1) copy in digital form.	Approval; to be heard by Board on Jan 25
OA16-356	Amendment to the Rockingham County Code, Chapter 16 (subdivision), Section 16-37(b) to reduce the number of final plats required to be submitted from eleven (11) to two (2) and to remove the requirements of an original transparency of scale true material.	Approval; to be heard by Board on Jan 25
OA16-357	Amendment to the Rockingham County Code, Chapter 16 (subdivision), Section 16-39 to increase the allowable size of the final plat from eight and one-half (8 1/2) inches x fourteen (14) inches to eleven (11) inches x seventeen (17) inches.	Approval; to be heard by Board on Jan 25

COUNTY-INITIATED AMENDMENTS

1. Request and Reason: Due to number of requests coming before the Board for waivers to the supplemental standards, after discussion with the Board, staff has been instructed to look at the supplemental standards and determine what changes are needed.

Status: Staff hopes to hold a joint work session with the Board and Planning Commission in February.

UPCOMING PUBLIC HEARINGS

January 25, 2017

Board of Supervisors

7:00 p.m.

Agricultural & Forestal Districts

None.

Special Use Permit

None

Rezoning- Not involving a public hearing

None.

Rezoning- Requiring a public hearing

REZ16-341 Surber Development and Consulting, LLC, 109 Holly Ridge Road, Glade Spring, VA 24340, to rezone TM # 125-(A)- L160, located east of Reservoir St (Rt 710) and north of Fieldale Pl (Rt 895), totaling 5.3 acres, from Medium Density Residential District (R-2) to General Residential District with Conditions (R-3C). The Comprehensive Plan identifies this area for Community Residential Development. Election District 3.

REZ16-329 Butch Strawderman, 4010 Traveler Rd, Rockingham, VA 22801 to rezone tax map #107-(A)-L177 & 178. Changing conditions of property zoned General Business District with conditions. 0.756 acres, Election District 2, comprehensive plan designates the area as community residential.

Ordinance Amendments

OA16-351 Amendment to Rockingham County Code, Chapter 17 (zoning), Section 17-703.03.A Parking area landscaping to remove the requirements for setbacks from property lines for parking area in the parking area landscaping regulations.

OA16-354 Amendment to Rockingham County Code, Chapter 17 (zoning), Section 17-1005.03(b) to decrease the number of paper copies of a site plan to be submitted from nine (9) to six (6) and to require the electronic copy to be submitted following final approval.

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OA16-357 Amendment to the Rockingham County Code, Chapter 16 (subdivision), Section 16-39 to increase the allowable size of the final plat from eight and one-half (8 1/2) inches x fourteen (14) inches to eleven (11) inches x seventeen (17) inches.

PRIORITY PROJECTS UNDERWAY BY STAFF

Projects	Lead Person	Status	Target Date
North Valley Pike Corridor Strategic Plan	Rhonda	Board tabled on 12/15/10. Plan elements to be addressed during Comprehensive Plan update.	2016
Rockingham Bicycle Advisory Committee (RBAC)	Rhonda	Next meeting is Jan 19.	Ongoing

Ongoing Review/Tasks	Lead Person	Status
Deed Review	Diane	24 deeds in process as 1/17/17: 5 pending review, 19 awaiting revisions
Violations	Kelly	53 active complaints, 21 cases pending legal action as of 1/17/17
Site Plans & Subdivisions	Pete	10 site plans and 2 subdivision under review as of 1/17/17
Subdivision Ordinance Variances	Diana	1 request under review, as of 12/29/16
Zoning Ordinance Variances	Diana	0 requests under review, as of 12/29/16
Zoning Appeals	Diana	0 requests under review, as of 12/29/16
Home Occupation Permits	Diana	0 permit requests under review, as of 12/29/16
Home Business Permits	Diana	0 permit requests under review, as of 12/29/16
Special Use Permits	Diana	6 permit requests under review, as of 12/29/16
Special Entertainment Permits	Diana	0 permit requests under review, as of 12/29/16
Rezonings	Rhonda	2 rezoning requests under review, as of 1/3/17
Comprehensive Plan Amendments	Rhonda	0 request under review, as of 1/3/17
Permits and Fees Processed	Joe	457 total transactions for month of December 2016
Building Inspections	Joe	1224 inspections conducted during December 2016 (averaged 61.20 inspections per day)
Building Plans	Joe	24 plans under review, as of 12/31/16
Environmental (E&S/Stormwater) Plan Review	Lisa	19 plans under review as of 01/03/17; 24 awaiting permit issuance
Environmental Inspections	Lisa	423 inspections conducted in the month of December
Addressing Structures	Kendrick	25 new structures addressed in December 2016
Naming of New Roads	Kendrick	0 new private lanes named in December 2016

REQUESTS TABLED BY BOARD OF SUPERVISORS

SPECIAL USE PERMIT APPLICATION(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2016	8/10/16	SUP16-112	Verizon Wireless	199' telecommunications facility	5
2017	1/11/17	SUP16-330	Click, Shannon Dale	Motor vehicle repair shop	4

REZONING REQUEST(S) and PLAN(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2010	Dec 15	NA	North Valley Pike Corridor Strategic Plan	Endorsement of Corridor Strategic Plan for North Valley Pike area from Gravels Road to Vine Street and I-81 to Kratzer Road	2
2016	Dec 14	REZ16-287	The Broadway Group	To rezone TM# 142A1-(A)- L28, 29, 30 totaling 1.77 acres from Medium Density Residential (R-2) to General Business (B-1). Property is located east of Judy Ln. (Rt. 647) and south of Spotswood Trl. (Rt. 33). The Comprehensive Plan identifies the area as Village Core.	5

ORDINANCE AMENDMENTS					
Year Tabled	Date Tabled	File	Applicant	Request	
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STAFF DIRECTORY

Name	Job Title	Office Number	Mobile Number
Casey Armstrong	Director	564-3031	578-2353
Blake Barnes	Stormwater Management Program Administrator	564-3047	578-3515
James Campbell	Building Inspector	574-4381	578-1123
Jay Carter	Building Plan Reviewer	564-3046	578-1120
Rhonda Cooper	Director of Planning	564-3033	271-5061
Rick Davis	Building Inspector	432-3372	830-8018
Kenneth Lam	Building Inspector	564-3042	578-1122
Leslie Dodrill	Permit Specialist II	564-3038	N/A
Kelly Getz	Code Compliance Officer	564-6063	810-5024
Adam Hancock	Erosion and Sediment Control Program Administrator	564-1529	271-6523
Pete Kesecker	Development Plan Manager	564-5074	271-2952
Diane Lepkowski	Deputy Zoning Administrator	564-3037	578-1126
James May	Senior Planner	564-1513	N/A
Lisa Perry	Environment and Land Use Manager	564-6095	271-8760
Mark Rathke	GIS Specialist	564-5076	N/A
JN Riddel	Building Inspector	564-3045	578-1121
Joe Shifflett	Building Official	564-3041	578-1558
Kendrick Smith	GIS Technician	564-3029	830-5811
Diana Stultz	Zoning Administrator	564-3032	830-8017
Amanda Thomas	Administrative Assistant	574-3790	N/A
Kelley Ann Weatherholtz	Permit Specialist I	564-3040	N/A

Rockingham County Planning Commission 2016 Annual Report

January 1, 2016 to December 31, 2016

Under Section 15.2-2221.5 of the Code of Virginia, the local planning commission is charged with the duty of making an annual report to the governing body concerning the operation of the commission and the status of planning within the jurisdiction. In compliance with this requirement, the following report reviews the activities of the Rockingham County Planning Commission during 2016.

PLANNING COMMISSION MEMBERS

The members of the Commission are:

Brent Trumbo	Election District 1
Rodney Burkholder	Election District 2
Bill Loomis	Election District 3
David Rees	Election District 4
Steve Pence	Election District 5

In October, Bill Loomis replaced Rod Burkholder as chair, and David Rees replaced Bill Loomis as vice chair.

PLANNING COMMISSION MEETINGS

The Commission held twelve public meetings, one work session, and several field trips.

The 2017 regular meeting schedule and inclement weather policy was set on December 6, as follows:

All regular meetings of the Planning Commission will commence at 6:30 p.m. on the first Tuesday of every month, except the July meeting, which will be held the day after the July 4 holiday, and the November meeting, which will be held the day after Election Day:

January 3	July 5 (Wednesday)
February 7	August 1
March 7	September 5
April 4	October 3
May 2	November 8 (Wednesday)
June 6	December 5

If a meeting needs to be postponed due to inclement weather or for any reason as determined by the Chairman, or the Vice-Chairman if the Chairman is not available, the meeting will be held the following Tuesday at the same time, unless otherwise determined by the Planning Commission. The postponement will be announced on the County's website and on local radio.

PRIMARY RESPONSIBILITIES

Rezoning Requests

Twenty-one rezoning requests were reviewed by the County. The final outcome of these requests was thirteen were approved by the Board of Supervisors and two were withdrawn. The Board has tabled two of these requests. One is under staff review. A list of the rezoning requests for 2016 is attached.

Ordinance Amendments

The twenty-nine zoning ordinance amendments heard by the Commission were approved by the Board. A list of the 2016 ordinance amendments is attached.

Agricultural and Forestal Districts

Of the twenty-nine ordinance amendments, two were amendments to correct language in the Spring Creek and the Western Rockingham Agricultural and Forestal Districts (AFD). A list of the 2016 ordinance amendments is attached.

SPECIAL PROJECTS

Bicycle and Pedestrian Plan

The Commission received a draft of the County Bicycle and Pedestrian Plan in April. The County Bicycle and Pedestrian Plan identifies routes that link destinations but need bicycling improvements to increase safety and comfort level; and recommends bicycle and pedestrian facilities, potential priority focus areas, and system-wide recommendations. The Commission recommended adoption of the Plan in October 4, and the Board concurred with adoption on October 26.

Urban Development Area Plan

Bill Loomis and David Rees are serving on the 13-member advisory committee for the Urban Development Area Plan Project. The County was awarded a \$65,000 planning grant through VDOT's Office of Intermodal Planning and Investment to create an Urban Development Area (UDA) Plan, and recommendations for zoning ordinance amendments to facilitate the implementation of the Plan, for the existing UDA located southeast of the City. The consultants for the planning grant are Michael Baker International and Renaissance Group.

A kick-off meeting was held in November, and a second meeting, held in December, focused on possible development options at several emerging activity areas.

Voluntary Conservation Easement Ordinance

The Voluntary Conservation Easement Ordinance enables the County to consider co-holding voluntary conservation easement in the Cross Keys and Port Republic Battlefield Study Areas. The ordinance was recommended for approval by the Planning Commission on March 1, and was approved by the Board on March 23.

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLREZ20150000314	GO-MART, INC	Go-Mart, Inc., 915 Riverside Drive, Gassaway, WV 26624, to rezone TM# 130-(A)- L9B, totaling 2.071 acres, located west of Mount Hermon Road (Rt 979) and north of Spotswood Trail (US 33), zoned General Agricultural District (A-2), to General Business District (B-1). The Comprehensive Plan identifies this area as Mixed Use Center. The property is located in Election District 5.	Approved	11/19/2015
PLREZ20150000317	Interchange Group, Inc.	Lispen, LLC, 1346 Pleasants Drive, Suite 6, Harrisonburg, VA 22801, to rezone portions of TM# 123-(A)- L74 and TM# 124-(A)- L40, totaling 28.521 acres, located south of Cecil Wampler Road (Rt 704) and east of Interstate Highway 81, zoned General Industrial District with Conditions (I-1C), to General Industrial District with Conditions (I-1C). The Comprehensive Plan identifies this area as Industrial. The property lies in Election District 4.	Approved	11/24/2015
PLREZ20150000338	Robert S. Fulk	Robert. S. Fulk, 14131 Brocks Gap Road, Fulks Run, VA 22830, to amend the proffered conditions on TM# 36-(A)- L140, located north of Brocks Gap Road (Rt 259) and approximately 0.1 mile east of Little Dry River Road (Rt 818), totaling 2.034 acres, currently zoned General Industrial District Conditional (I-1C). The Comprehensive Plan identifies this area as Agricultural Reserve. It is located in Election District 1	Approved	12/28/2015
PLREZ20160000018	Sentara RMH	Sentara RMH Medical Center, 2010 Health Campus Dr., Harrisonburg, VA 22801, to rezone TM# 125-(17)- L1, L1A; 125-(A)- L121, L135, L136, totaling 238.61 acres, located southeast of Stone Spring Road (VA 280) and aroximately 0.25 mile east of Port Republic Road (VA 253), currently zoned General Business District (B-1) and General Agriculture District (A-2), to Planned Medical and Research District (PMR). The Comprehensive Plan identifies this area as Mixed Use. The property is located in Election District 3.	Approved	01/20/2016

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLREZ20160000069	LCD Acquisitions, LLC	LCD Acquisitions, LLC, 455 Epps Bridge Parkway, Suite 201, Athens, GA 30606, to rezone TM# 125-(A)- L163, L164, L165, L165A, and a portion of L182, totaling 36.81 acres, located east of Reservoir Street (Rt 710) approximately 1800 feet north of Stone Spring Road (Rt 280), currently zoned General Agricultural District (A-2), to Planned Residential District (R-5). The Comprehensive Plan identifies this area as Mixed Use and within the Urban Development Area. Election District 3.	Approved	02/25/2016
PLREZ20160000077	Crossroads Farm	SVTB Crossroads LLC, 1463 Brookhaven Dr., Harrisonburg, VA 22801, to amend the master plan for Crossroads Farm, TM# 126-(A)- L24, located south of Spotswood Trail (Rt 33) and west of Cross Keys Road (Rt 276), totaling 293.32 acres. The property will remain zoned Planed Residential District (R-5). The Comprehensive Plan identifies the area as Community Residential. It is in election district 3.	Approved	03/02/2016
PLREZ20160000095	Springs at Osceola	Pleasant Run, LC, 2340 S. Main Street, Harrisonburg, VA 22801, to amend the proffered conditions on a 71-acre portion of TM# 124-(A)- L98, located west of Pleasant Valley Rd (Rt 679) approximately 500 feet north of Spaders Church Rd (Rt 689), and retain the zoning of Medium Density Residential District with Conditions (R-2C). The amendment increases the permitted density of the development. The Comprehensive Plan identifies this area as Agricultural Reserve. It is located in Election District 4.	Approved	03/23/2016
PLREZ20160000115	Pleasant Run LC 2340 South Main St Harrisonburg, VA	Pleasant Run, LC, 2340 South Main St. Harrisonburg, VA 22801, requests to amend the proffered conditions on TM # 124-(A)- L121, totaling 52.427 acres, located west of Osceola Springs Road (Rt 704) approximately 100 feet north of Pleasant Valley Road (Rt 679), to permit the 4 lots to be served by engineered individual sewage disposal systems, to remove the dedication of property to the County, and to remove the requirement for a green space buffer along Qual Oaks Lane. The Comprehensive Plan identifies this property as Agricultural Reserve. It is in Election District 4.	Withdrawn	04/14/2016

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLREZ20160000131	SVEC (% John Coffey)	SVEC, P.O. Box 236, 147 Dinkel Avenue, Mount Crawford, VA 22841, to rezone TM # 123-(A)- L85, totaling 18.027 acres, located northeast of South Valley Pike (Rt. 11) and east of Oakwood Drive (Rt. 704), from General Agricultural District (A-2) to General Business District (B-1). The Comprehensive Plan identifies this area as Commercial. It is located in Election District 2.	Approved	05/02/2016
PLREZ20160000159	Vernon Peale 517 E College St Bridgewater, VA	Vernon Peale, 517 E College St, Bridgewater, VA 22812, to rezone TM# 128B-(6)- L2, totaling .5 acre, located east of Bloomer Springs Rd (Rt 646) approximately .25 mile north of Spotswoods Trail (US 33), from Medium Density Residential District (R-2) to General Agricultural District (A-2). The Comprehensive Plan designates this area for Community Residential. Election District 5.	Withdrawn	05/26/2016
PLREZ20160000160	KKB, LLC PO Box 2037 Harrisonburg, VA 22801	KKB, LLC, P.O. Box 2037, Harrisonburg, VA 22801, to rezone TM# 125-(A)- L6A, located west of Port Republic Rd (Rt 253), north of Stone Port Blvd (Rt 726), and north east of Apple Valley Rd (Rt 726), from General Residential District (R-3) to Planned Multifamily District (PMF). The Comprehensive Plan designates this area for Mixed Use. Election District 4.	Approved	05/26/2016
PLREZ20160000161	Woodstone Meadows	Great Eastern Resort Corporation, P.O. Box 6006, Charlottesville, VA 22901, to amend the Master Plan for Woodstone Meadows on TM# 128-(A)- L122A, L122A1, L122A2, L123, & 129-(A)- L16A, totaling 53.61 acres, located east of Resort Drive (Rt 644) approximately 500 feet north of Bloomer Springs Rd (Rt 646), while retaining the existing Planned Residential District (R-5) zoning. The Comprehensive Plan designates this area for Community Residential. Election District 5.	Approved	05/31/2016
PLREZ20160000180	Oleg Kilimnik	Oleg Kilimnik, 864 Switchboard Rd, Rockingham, VA 22802, to rezone a portion of TM# 124-(A)- L51, located south of Cecil Wampler Rd (Rt 704) approximately 515 feet east of Scholars Rd (Rt 988), totaling 4.71 acres, from General Agricultural District (A-2) to General Industrial District (I-1). The Comprehensive Plan identifies this area for Industrial Use. It is in Election District 4.	Approved	06/21/2016

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLREZ20160000181	Daniel H. Wylie PO Box 1021 Broadway, VA 22815	Daniel H. Wylie, PO Box 1021, Broadway, VA 22815, to rezone TM# 52-(A)- L114 and L115, totaling 2.012 acres, located east of Daphna Rd (Rt 803) and west of Mayland Rd (Rt 259) from Low Density Residential District (R-1) to General Agricultural District with Conditions (A-2C). The property is located within Election District 1 and identified by the Comprehensive Plan as Commercial.	Approved	06/22/2016
PLREZ20160000194	Cave Hill Farm.LLC & Diane Workman Derzis (Riverglen, LLC)	Riverglen, LLC, Cave Hill Farm. LLC, & Diane Workman Derzis, c/o Lisa A. Hawkins, Esq. P.O. Box 1287, Harrisonburg, VA 22802, to rezone TM# 143-(A)- L15 and 15C, totaling 13.076 acres, located on the south side of Island Ford Road (Rt. 649) approximately 1300 feet east of Power Dam Road (Rt. 650), from Recreational and Residential District with Conditions (RR-1C) to Prime Agricultural District (A-1). This property is identified as Agricultural Reserve in the Comprehensive Plan. Election District 5.	Tabled	07/01/2016
PLREZ20160000245	Chad E. Dove 129 Windy Knoll Dr Rockingham, VA 22802	Dove, Chad E., 129 Windy Knoll Dr, Rockingham, VA 22802, to rezone TM# 94B-(5)- L1, L2, and L3, located west of Harpine Hwy (Rt 42) and south of Harman Rd (Rt 1151), totaling 0.69 acre, from Medium Density Residential District (R-2) to General Business District (B-1). The Comprehensive Plan identifies this area as Community Residential. Election District 2	Approved	08/16/2016
PLREZ20160000287	The Broadway Group	The Broadway Group, 216 Westside Sq., Huntsville, AL, 35801, seeks to rezone TM# 142A1-(A)- L28, 29, 30 totaling 1.77 acres from Medium Density Residential (R-2) to General Business (B-1). Property is located E of Judy Ln. (Rt. 647) and S of Spotswood Trl. (Rt. 33). The Comprehensive Plan identifies the area as Village Core. Election District 5.	Tabled	09/29/2016
PLREZ20160000329	Butch Strawderman 4010 Traveler Rd Rockingham, VA 22801	Butch Strawderman, 4010 Traveler Rd, Rockingham, VA 22801 to rezone tax map #107-(A)-L177 & 178. Changing conditions of property zoned General Business District with conditions. 0.756 acres, election district 2, comprehensive plan designates the area as community residential.	Under Review	11/16/2016

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLREZ20160000331	MLK Preston Lake LLC 10100 Business Parkway Lanham, MD 20706	MLK Preston Lake, 10100 Business Parkway, Lanham, MD 20706 to revise the master plan for Preston Lake, located west of Massanetta Springs Rd. (Rt. 687) approximately 0.4 mile south of Spotswood Trl. (US 33), converting one large multi-family building, 15 quad-plex buildings, and 6 duplex units into 12 smaller multi-family buildings and 6 townhouse units. Additional flexibility has been added to allow for either single family detached or duplex units in currently undeveloped areas.	Approved	11/18/2016
PLREZ20160000341	Surber Development and Consulting, LLC, 109 Holly Ridge Road, Glade Spring, VA 24340	Surber Development and Consulting, LLC, 109 Holly Ridge Road, Glade Spring, VA 24340, to rezone TM # 125-(A)- L160, located east of Reservoir St (Rt 710) and north of Feildale Pl (Rt 895), totaling 5.3 acres, from Medium Density Residential District (R-2) to General Residential District with Conditions (R-3C). The Comprehensive Plan identifies this area for Community Residential Development. Election District 3.	Under Review	11/29/2016
PLREZ20160000349	Nancy A. Sedwick 540-434-8144		Pending	12/06/2016

Color Key
Approved
Denied
Tabled
Withdrawn
Under Review

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLOA20150000322	Chapter 17, Article 2 Add Agriculturally-related business, not otherwise listed	OA15-322 Amendment to Chapter 17 (Zoning), Article 2 (Definition of Terms) to add a definition for agriculturally-related business, not otherwise listed.	Approved	12/11/2015
PLOA20150000323	Table 17--606 - Add agriculturally related business, not otherwise listed	OA15-323 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Table 17-606 Land Use and Zoning Table to allow agriculturally-related business, not otherwise listed as a special use permit with supplemental standards (SU*) in the A1, A2, & RV zoning districts.	Approved	12/11/2015
PLOA20150000324	Section 17-607 Supplemental standards for agriculturally-related business (not otherwise listed)	OA15-324 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Section 17-607 Supplemental Standards for Certain Land Uses to set standards for agriculturally-related business, not otherwise listed.	Approved	12/11/2015
PLOA20150000325	17-701.02. Add that apartment complexes may be served by a private access easement	OA15-325 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Section 17-701.02 Public Streets to state that while R-3 apartment complex lots must front on a public street, there may be a private access easement from the public street to the parking lot, and it shall meet the requirements of Fire Department access roads as outline in the Rockingham County Fire Prevention Code.	Approved	12/11/2015
PLOA20150000327	Sections 17-400.02(d), 404.02(c), 405.02(d), 702.07, 17-703.01(c), 703.08(b), 17-1004.10(b)(2) Replacing "final plan" with "site plan."	OA15-327 Amendment to the Rockingham County Code, Chapter 17, Zoning, to remove the term "final plan" and replace with the term "site plan" in Sections 17-400.02(d) Requirements; 404.02(c) Requirements; 405.02(d) Requirements; 702.07 Shared parking; 17-703.01(c) Landscape plan; 703.08(b) Utility easements; 17-1004.10(b)(2) Effect of acceptance: Map references; conformance to existing conditions.	Approved	12/14/2015
PLOA20160000007	Definition of Solar energy facility, large and Solar energy facility, small	OA16-007 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Article II. Definition of Terms, Section 17-201. Definitions generally to add the definition of Solar energy facility, large and the definition of Solar energy facility, small.	Approved	01/11/2016

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLOA20160000008	Sec. 17-606 - Solar energy facility, large and Solar energy facility, small	OA16-008 Amendment to the Rockingham County Code, Chapter 17 (zoning), Table 17-606 Land Use and Zoning Table to allow solar energy facility, large by permitted use with supplemental standards (P*) in the I-1, I-2, PID, PMR, MXU, PCD, R-4, R-5, and S-1 zoning districts and by special use permit with supplemental standards (SU*) in the A-1, A-2, RV, PG, RR-1, B-1, and B-2 zoning districts. This amendment would also allow solar energy, small by permitted right with supplemental standards (P*) in all zoning districts.	Approved	01/11/2016
PLOA20160000009	Section 17-607 Supplemental Standards for Solar energy facility, large and Solar energy facility, small	OA16-009 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Section 17-607, Supplemental Standards for Certain Land Uses to add supplemental standards for Solar energy facility, large, and for Solar energy facility, small.	Approved	01/11/2016
PLOA20160000010	Single-family, detached with independent living quarters in A-1, A-2, RV, PSF, PG, R-4, R-5, MH-1, MXU, and PMR	OA16-010 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Table 17-606 Land Use and Zoning Table to add Dwelling, single-family detached with independent living quarters to the A-1, A-2, RV, PSF, PG, R-4, R-5, MH-1, MXU, and PMR zoning districts as a permitted use with supplemental standards (P*)	Approved	01/12/2016
PLOA20160000026	Sec. 17-201 Amend definition of camp and event center and add definition of Retreat Center	OA16-026 Amendment to the Rockingham County Code, Chapter 17 (zoning), Article 2, Definition of Terms, Section 17-201 Definitions generally to amend the definitions of camp and event center and to add a definition for retreat center.	Approved	01/28/2016
PLOA20160000029	Table 17-606 add camp and retreat center	OA16-029 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Table 17-606 Land Use and Zoning Table to add retreat center as a permitted use (P) in the R-4 zoning district and as a special use (SU) in the A-1, A-2, and RV zoning districts; and to add camp as a permitted use (P) in the R-4 zoning district and as a special use with supplemental standards (SU*) in the A-1, A-2, and RV zoning districts.	Approved	02/05/2016

2016 Annual Report

Ordinance Amendments

3 of 7

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLOA20160000039	Sec. 17-607 supplemental standards for camp	OA16-039 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Section 17-607 Supplemental Standards for Certain Land Uses to add supplemental standards for camp in the A-1, A-2, and RV zoning districts. Supplemental standards would allow for infilling of an existing camp by right but would require special use permit for expansion onto land not currently used for camp and for any new camp.	Approved	02/09/2016
PLOA20160000040	change definition of contractor's operation	OA16-040 Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), Section 17-201 Definition of Terms. Modify definition of 'Contractor's operation' to include landscapers and remove the definition 'Landscaping service.'	Approved	02/09/2016
PLOA20160000042	Chapter 17, article 2 remove "Landscaping service" from the supplemental standards	OA16-042 Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), 17-607 Supplemental Standards for Certain Land Uses. Remove Landscaping service from the supplemental standards. (Landscaping service to be included under the use and standards for Contractor's operation.)	Approved	02/09/2016
PLOA20160000044	Chapter 17, table 17-606. Add Greenhouse under agricultural uses and Nursery under retail uses.	OA16-044 Amendment to the Rockingham County Code, Zoning Ordinance (Chapter 17), Table 17-606 Land Use and Zoning Table. Remove Landscaping service from the use table, add 'Greenhouse' under agricultural uses and 'Nursery' under retail uses.	Approved	02/09/2016
PLOA20160000046	Battlefield Conservation Area	Amendment of the Rockingham County Code, Chapter 17 (Zoning), Article 5, Overlay Districts, to adopt Sections 17-520, Rockingham County Voluntary Conservation Easement Ordinance, and all attending sub-parts of Section 17-520.	Approved	02/11/2016
PLOA20160000062		OA16-062 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Article 2 Definitions of Terms, Section 17-201 Definitions generally to clarify the definitions of Dwelling duplex, by adding language that side by side duplex units may be on separate lots and by adding language to the definition of Dwelling, rowhouse to state that this shall be three or more units.	Approved	02/22/2016

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLOA20160000080	Remove microbrewery and add craft brewery to definitions.	OA16-080 Amendment to the Rockingham County Code, Chapter 17 (zoning), Article 2 Definition of Terms, Section 17-201 Definitions generally to remove the definition of microbrewery and to add the definition of craft brewery with an annual production of less than 250,000 barrels of beer or ale annually. May include on-premise tap room or associated on-site restaurant.	Approved	03/07/2016
PLOA20160000081	Replace microbrewery with craft brewery in Table 17-606	OA16-081 Amendment to the Rockingham County Code, Chapter 17 (Zoning), Table 17-606 Land Use and Zoning Table, under Assembly Uses, remove microbrewery and replace with craft brewery as a permitted use in the R-4, R-5, MXU, B-1, B-2, PCD, and PMR zoning districts and as a special use in A-1 and A-2..	Approved	03/07/2016
PLOA20160000087	Sec. 2-44	Amendment of the Rockingham County Code, Chapter 2, Administration, Section 2-44, Planning, subdivision, and zoning fees: updating terminology to reflect changes to Chapter 17, Zoning; adding 2-44(a)(4) Mixed Development Site Plan review fee of \$450+ \$25 per residential or non-residential unit and \$25 per acre of project area; removing Construction Plan review fee; differentiating between Planned Development District Amendments involving a public hearing and those not involving a public hearing; setting a fee of \$750 for Planned Development District Amendments not involving a public hearing; setting a fee of \$525 for Conventional District Amendments not involving a public hearing; reducing the Home Occupation Permit review fee from \$50 to \$25; removing Home Occupation Recertification fee; setting a Home Business Permit review fee of \$50; removing Poultry Facility fee of \$25; and adding Temporary Family Health Care Structure fee of \$100.	Approved	03/16/2016

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLOA20160000104		OA16-104 Amendment to the Rockingham County Code, Chapter 17 (zoning), Article VI Land Uses, Section 17-607 Supplemental standards for certain land uses to add supplemental standards for craft breweries to allow production of no more than 250,000 barrels per year in the business districts and in the planned districts and no more than 15,000 barrels per year in the agricultural district. This amendment also removes the supplemental standards for event centers and restaurants in the A-1 and A-2 zoning districts if associated with a craft brewery.	Approved	03/30/2016
PLOA20160000109	Section 17-701.03 (b) private road grades	OA16-109 Amendment to the Rockingham County Code, Chapter 17 (zoning), Section 17-701.03 Private streets to state that private streets shall not exceed maximum grades for local rural roads as defined in the AASHTO manual with Fire & Rescue inspecting any private streets with grades greater than ten (10) percent.	Approved	04/08/2016
PLOA20160000155		OA16-155 Amendment to the Rockingham County Code, Chapter 17 (zoning), Table 801.06.01 Area, Setback, and Height - Conventional to reduce the minimum rear setback for primary structures and for accessory structures which are more than 580 square feet of floor area from 35 feet to 25 feet, and to increase minimum rear setback for accessory dwellings from 5 feet to 25 feet in the A-1, A-2, and RV zoning districts.	Approved	05/25/2016
PLOA20160000220	Remove Definition of Memorial Garden	OA16-220 Amendment to the Rockingham County Code, Chapter 17 (zoning) Section 17-201. Definitions generally to remove the definition of memorial garden from the Code.	Approved	08/02/2016
PLOA20160000221	Amendments to cemetery. Remove memorial garden from all districts and the table.	OA16-221 Amendment to the Rockingham County Code, Chapter 17 (zoning), Table 17-606, Land use and zoning table. Under Other Uses, Cemetery, in the A-2 and RV zoning districts, change special use permit (SU) to special use permit with supplemental standards (SU*) and in the RR-1, R-1, R-2, R-3, PSF, and PG zoning districts, change special use permit with supplemental standards (SU*) to special use permit (SU). Additionally, memorial garden shall be removed from all districts and from the table.	Approved	08/02/2016

Project Number	Project Name	Public Notice Summary	Status	Date Entered
PLOA20160000222	Amend supplemental standards for cemetery	OA16-222 Amendment to the Rockingham County Code, Chapter 17 (zoning), Section 17-607 Supplemental standards for certain land uses, amend the supplemental standards for cemetery to state in the A-1, A-2, and RV zoning districts, more than one (1) gravesite located on a parcel of land constitutes a cemetery.	Approved	08/02/2016
PLOA20160000226	Table 17-606 change to parks	OA16-226 Amendment to the Rockingham County Code, Chapter 17 (zoning), Table 17-606 Land use and zoning table, under Other uses, Park, remove the term park from the table. Add Park, government-owned, in all zoning districts as a permitted use (P) and add Park, non-government owned, as a special use permit in all zoning districts except S-1.	Approved	08/03/2016
PLOA20160000228	Table 17-806.01 Changes to setbacks in R-1, R-2 and R-3 and remove density in R-3 Rowhouses	OA16-228 Amendment to the Rockingham County Code, Chapter 17 (zoning) Table 17-806.01 Area, setback and height - Conventional to change the setbacks as follows: in the R-1 zoning district, reduce minimum front setback from 35' to 25' if the right-of-way is 50' or greater and from 60' to 50' from center of road if right-of-way is less than 50'; reduce minimum rear setback for single-family dwellings from 35' to 25'; reduce minimum side setback for single-family detached dwellings from 15' to 10'; and to reduce minimum side and rear setbacks for accessory structures from 10' to 5'. In the R-2 zoning district, reduce minimum front setback from 35' to 25' if right-of-way is 50' or greater and from 60' to 50' from centerline of road if right-of-way is less than 50'; reduce minimum rear setback for single-family detached dwellings and duplex dwellings from 35' to 25'; and to reduce minimum side and rear setbacks for accessory structures from 10' to 5'. In the R-3 zoning district, reduce minimum front setback from 35' to 25' if right-of-way is 50' or greater and from 60' to 50' from center of right-of-way if right-of-way is less than 50'; reduce minimum side and rear setbacks for accessory structures from 10' to 5'; remove "8 lots per acre maximum" under minimum lot size for rowhouses; and remove "18 units per acre maximum" under minimum lot size for apartment structures.	Approved	08/04/2016



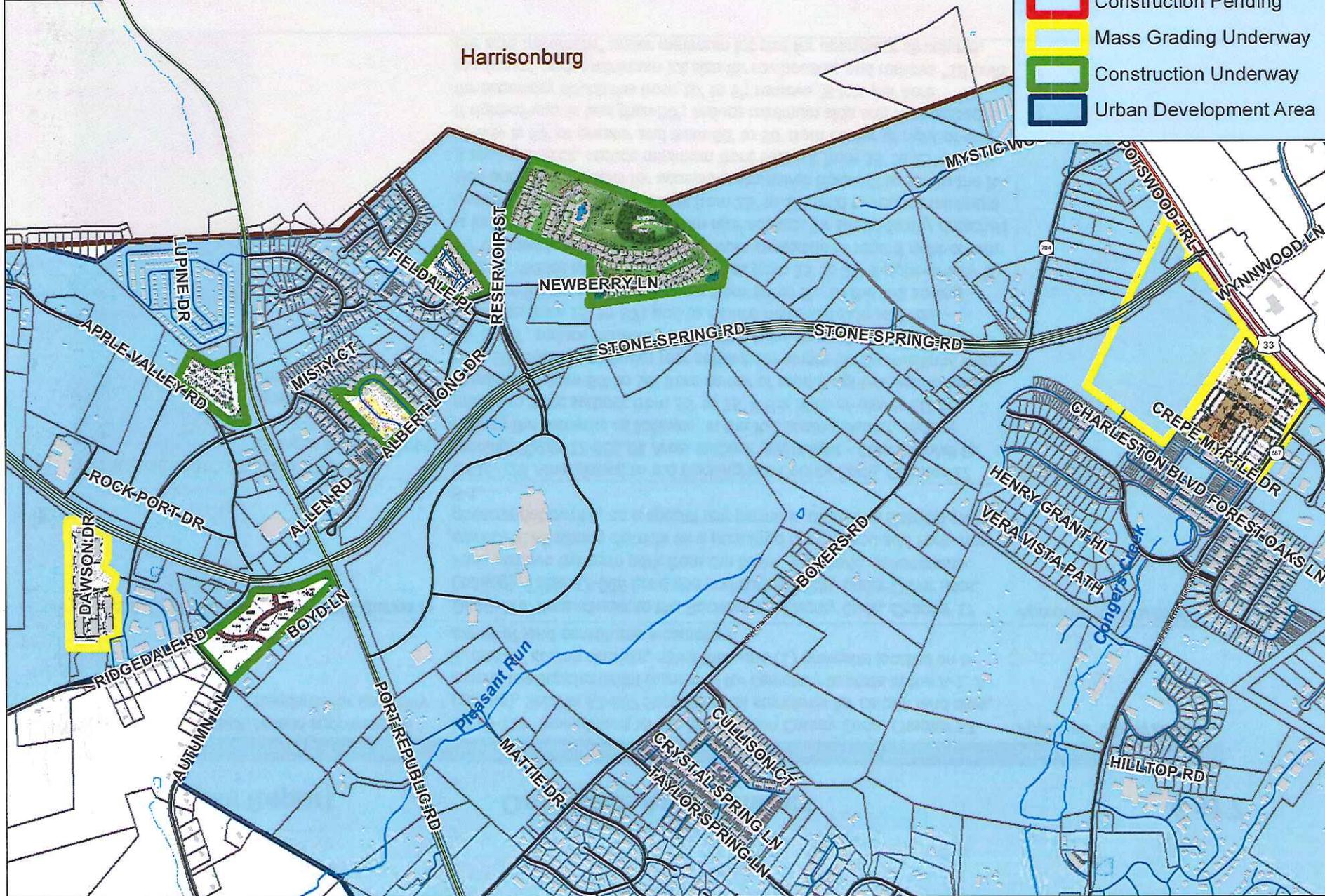
Urban Development Area - Development Status



1/25/2017

Status

-  Construction Pending
-  Mass Grading Underway
-  Construction Underway
-  Urban Development Area





4. 2231 OPAL, SHED REMOVED.





27. 744 RUBY, SHED HAS BEEN MODIFIED TO PROVIDE 10' SEPARATION.





29. 943 RUBY, PORCH ROOF REMOVED, SKIRTING AND SIDING FINISHED, TRASH REMOVED.





17. 973 RUBY, ADDITION CUT BACK TO MEET 10' SEPARATION, JUNK AND TRASH REMOVED.

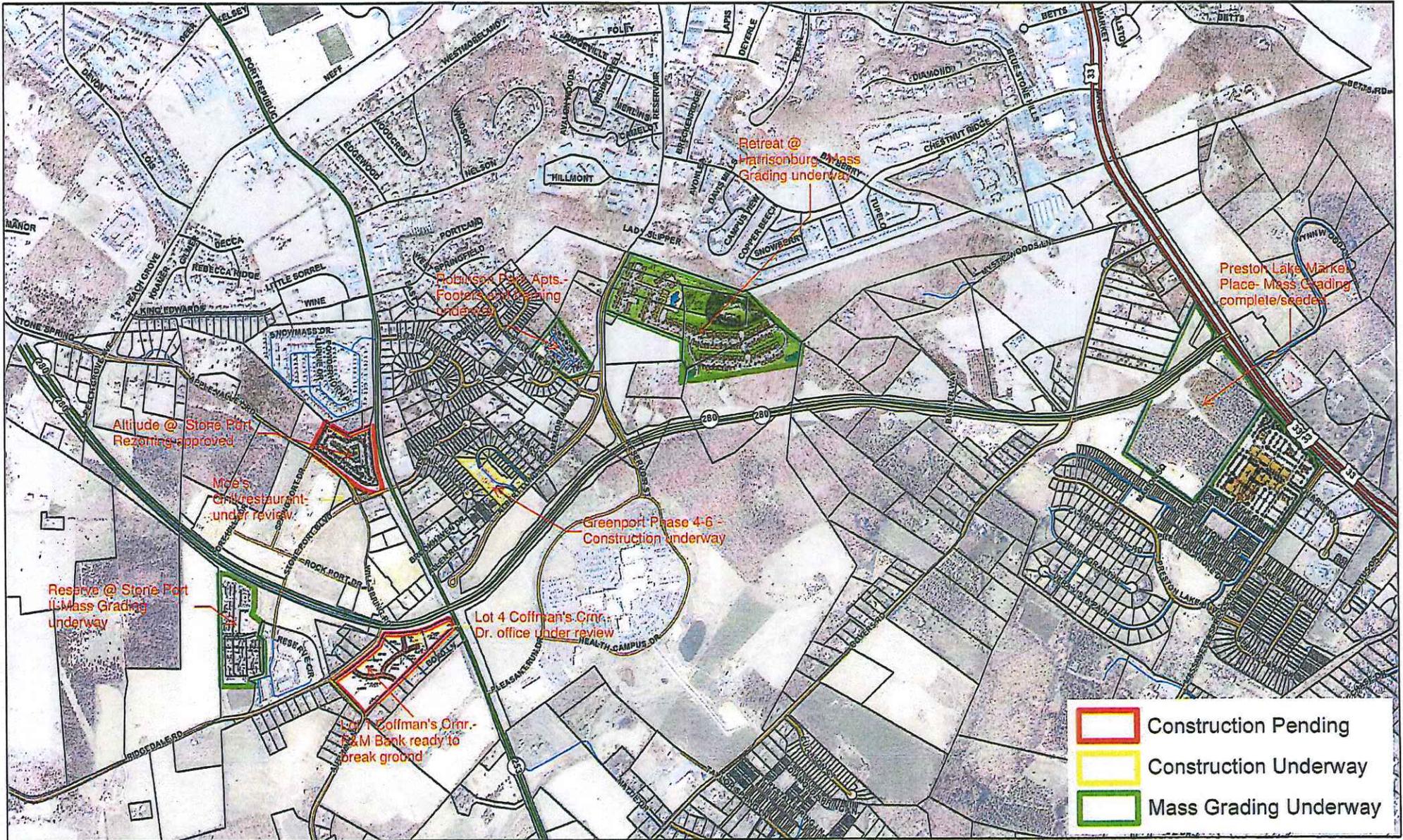




9. 988 RUBY, CARPORT AND SHED REMOVED.



Urban Development Area - Under Development



DEPARTMENT OF COMMUNITY DEVELOPMENT
Development Activity Report - December 2016

	Permits Issued					Fees Collected				
	Dec-16	Dec-15	One Year Change	Jan-Dec 2016	Jan-Dec 2015	Dec-16	Dec-15	One Year Change	Jan-Dec 2016	Jan-Dec 2015
Building										
Commercial/Industrial	16	11	45.5 %	313	158	\$ 20,736.89	\$ 27,096.86	-23.5 %	\$ 359,231.50	\$ 262,228.96
Manufactured	4	2	100.0 %	44	40	\$ 432.48	\$ 266.42	62.3 %	\$ 4,822.67	\$ 4,381.51
Single Family	17	13	30.8 %	460	327	\$ 15,674.94	\$ 13,980.02	12.1 %	\$ 389,929.05	\$ 325,287.11
Subtotal	37	26		817	525	\$ 36,844.31	\$ 41,343.30		\$ 753,983.22	\$ 591,897.58
Plumbing										
	9	0	0.0 %	41	0	\$ 0.00	\$ 0.00	0.0 %	\$ 2,804.57	\$ 0.00
Subtotal	9	0		41	0	\$ 0.00	\$ 0.00		\$ 2,804.57	\$ 0.00
Electrical										
	18	21	-14.3 %	296	358	\$ 1,070.64	\$ 1,139.70	-6.1 %	\$ 16,864.51	\$ 22,798.90
Subtotal	18	21		296	358	\$ 1,070.64	\$ 1,139.70		\$ 16,864.51	\$ 22,798.90
Mechanical										
	11	6	83.3 %	84	56	\$ 892.50	\$ 255.00	250.0 %	\$ 4,818.14	\$ 3,011.45
Subtotal	11	6		84	56	\$ 892.50	\$ 255.00		\$ 4,818.14	\$ 3,011.45
Other										
	24	44	-45.5 %	605	611	\$ 1,768.52	\$ 7,858.65	-77.5 %	\$ 206,717.09	\$ 269,057.10
Subtotal	24	44		605	611	\$ 1,768.52	\$ 7,858.65		\$ 206,717.09	\$ 269,057.10
Land Use Related										
Erosion and Sediment Permit	2	1	100.0 %	60	57	\$ 300.00	\$ 1,660.00	-81.9 %	\$ 131,318.00	\$ 175,160.00
Subtotal	2	1		60	57	\$ 300.00	\$ 1,660.00		\$ 131,318.00	\$ 175,160.00
Total	101	98		1903	1607	\$ 40,875.97	\$ 52,256.65		\$ 1,116,505.53	\$ 1,061,925.03

Committee Replacements Needed

Expiration – October 31, 2016

Building Appeals Board

A member is needed with expertise in construction, development, engineering, etc. The appointee can be from any district.

Expirations – December 31, 2016

Community Policy and Management Team

Margot Sue Utterback (Parent Rep) does not wish to serve again but will remain on until a replacement is appointed

Social Services Advisory Board for the HRSSD

Julia Harrison (District 2) moved out of the area – an appointment is needed for District 2

Resignation January 10, 2017

Community Services Board

Sarah Berry (District 1) has resigned due to family obligations. Her first term was set to expire 6/30/2017.

NOTICE OF PUBLIC HEARING
ROCKINGHAM COUNTY BOARD OF SUPERVISORS

At the regular meeting of the Rockingham County Board of Supervisors on **Wednesday, January 25, 2017**, at **7:00 P.M.**, in the Board of Supervisors Meeting Room of the Rockingham County Administration Center, 20 East Gay Street, Harrisonburg, Virginia, a public hearing will be held to receive comments on the following.

REZONING

REZ16-341 Surber Development and Consulting, LLC, 109 Holly Ridge Road, Glade Spring, VA 24340, to rezone TM # 125-(A)- L160, located east of Reservoir St (Rt 710) and north of Fieldale Pl (Rt 895), totaling 5.3 acres, from Medium Density Residential District (R-2) to General Residential District with Conditions (R-3C). The Comprehensive Plan identifies this area for Community Residential Development. Election District 3.

REZ16-329 Butch Strawderman, 4010 Traveler Rd, Rockingham, VA 22801 to rezone tax map #107-(A)-L177 & 178. Changing conditions of property zoned General Business District with conditions. 0.756 acres, Election District 2, comprehensive plan designates the area as community residential.

ORDINANCE AMENDMENTS

OA16-351 Amendment to Rockingham County Code, Chapter 17 (zoning), Section 17-703.03.A Parking area landscaping to remove the requirements for setbacks from property lines for parking area in the parking area landscaping regulations.

OA16-354 Amendment to Rockingham County Code, Chapter 17 (zoning), Section 17-1005.03(b) to decrease the number of paper copies of a site plan to be submitted from nine (9) to six (6) and to require the electronic copy to be submitted following final approval.

OA16-355 Amendment to the Rockingham County Code, Chapter 16 (subdivision), Section 16-29(c) to reduce the number of preliminary plats required to be submitted from eleven (11) to six (6) and to remove the requirement for one (1) copy in digital form.

OA16-356 Amendment to the Rockingham County Code, Chapter 16 (subdivision), Section 16-37(b) to reduce the number of final plats required to be submitted from eleven (11) to two (2) and to remove the requirements of an original transparency of scale true material.

OA16-357 Amendment to the Rockingham County Code, Chapter 16 (subdivision), Section 16-39 to increase the allowable size of the final plat from eight and one-half (8 1/2) inches x fourteen (14) inches to eleven (11) inches x seventeen (17) inches.

The above items and a copy of the full text of any ordinances advertised above may be obtained in the office of Community Development, Rockingham County Administration Center, 20 East Gay Street, Harrisonburg, Virginia. Phone: (540) 564-3030.

Please run this ad in the Classifieds using standard border on:

Wednesday, January 11, 2017
Wednesday, January 18, 2017



Community Development Rezoning Report REZ16-341

Planning Commission
January 3, 2017

Board of Supervisors
January 25, 2017

Applicant	Surber Development & Consulting LLC
Tax Map Id	125-(A)- L160
Present Zoning	Medium Density Residential District (R-2)
Proposed Zoning	General Residential District with Conditions (R-3C)
Location	East of Reservoir St (Rt 710) and north of Feildale PI (Rt 895)
Acreage	5.3
Election District	3
Comprehensive Plan	Community Residential – Urban Development Area

Staff Recommendation:	Approval	December 27, 2016
Planning Commission:		
Board of Supervisors:		

GENERAL INFORMATION

OVERVIEW / BACKGROUND

In 2014, the Board approved the rezoning of the parcel to the south east of this request to General Residential District with Conditions (R-3C) for the construction of a multi-family development, hence known as Robinson Park. The applicant representing Robinson Park has brought the current request as an extension of Robinson Park.

PROFFERS¹

The applicant has proffered conditions to this rezoning request. The statement of proffered conditions is attached to this report.

COMPREHENSIVE PLAN

Urban Development Areas are areas for compact, mixed use urban development. Densities and intensities within UDAs are a minimum of four or more dwellings per developable acre for single family detached housing, a minimum of six or more dwellings per developable acre for townhouses, or a minimum of 12 or more multifamily units per developable acre. UDAs are intended to serve as a focal point for growth over the next 10-20 years and are established to improve coordination between transportation and land use. Development within the UDA must be compact, using Traditional Neighborhood Design principles, and designed to accommodate bicycle, pedestrian, and vehicular traffic with a full complement of services and amenities.

ZONING AND EXISTING LAND USE

No concerns since they will have connectivity between this development and Robinson Park.

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North, Northwest	Medium Density Residential District (R-2)	Wooded; Home Site
East	Planned Residential District (R-5); General Agricultural District (A-2)	Retreat at Harrisonburg; Home Site
Southwest	General Residential District with Conditions (R-3C)	Robinson Park

¹ Proffers are voluntary contributions made by developers to the County through the conditional zoning process. Proffers are binding commitments which become a part of the County's zoning ordinance as it pertains to a specific property.

STAFF AND AGENCY ANALYSIS

UTILITIES

Public Works

Water and sewer mains will need to be extended to serve the property. A water main is proposed along Reservoir Street as part of The Retreat project and is projected to be available during the summer of 2017. The line will be available for connections and have adequate domestic flows. The consultant for Public Works has stated that a minimum fire flow of 1,000 GPM will be available at all fire hydrants on the property. However, this may not be adequate for higher building elevations and may require booster pumps in the buildings. The applicant will need to have their fire systems evaluated by their contractor. For sewer, flow will be evaluated for either a connection through the existing Robinson Park development and into Fieldale Place or potentially connecting to a sewer line that is being installed as part The Retreat project along Reservoir Street.

Health Department

The health department would advise that if any existing private wells are located on the parcel that they be properly abandoned via permit. Since public utilities will serve the parcel the health department has no other comments.

ENVIRONMENTAL

Soils



29B2, 31B2 - 2 to 7 percent slopes, eroded

31C2 - 7 to 15 percent slopes, eroded

31D2 - 15 to 25 percent slopes, eroded

Depth to a root restrictive layer is greater than 60 inches. The natural drainage class is well drained. Water movement in the most restrictive layer is moderately high. Available water to a depth of 60 inches is moderately high. Shrink-swell potential is moderate. This soil is not flooded. It is not ponded. There is no zone of water saturation within a depth of 72 inches. This soil does not meet hydric criteria.

PUBLIC FACILITIES

Schools

This development is in the Spotswood, Montevideo, and Cub Run school districts. Montevideo is currently near capacity. During the Pre-Application meeting we commented that Students would be picked up on Reservoir Street since the housing development would be private. It appears that the pedestrian access and a student gathering area have been added to the plans as we

requested. We understand that this housing development is not planned to be built in phases. Construction would be scheduled for the summer of 2018. For planning purposes please advise if this were to change.

Fire & Rescue

This request is located within the Hose Company #4 Port Republic Road Substation and Harrisonburg Volunteer Rescue Squad's respective first due area. With the continued construction and growth within the County, our office has concerns with being able to provide emergency services to new and upcoming projects and locations while maintaining current emergency responses. This project will have to meet all requirements of the Rockingham County Fire Prevention Code; if applicable.

Sheriff

Our concern would be providing the required services.

TRANSPORTATION

Traffic Counts

Road	Classification	Geometry	Traffic Count*	Posted Speed
Reservoir Street (Route 710)	Minor Arterial	Currently 2 Lane Highway, Under construction to become 4-Lane	8,400 VPD (2015), 4-Lane Design Volume = 30,000 VPD	40 MPH (Design 40 MPH)

* Vehicles Per Day (VPD)

VDOT

1. The subject rezoning should not have a significant impact to the roadway network. Currently, Route 710 (Reservoir Street) is undergoing improvements to expand capacity from the City out to Route 280. Adequate capacity will be available to accommodate future growth.
2. The rezoning application does not address the future build-out conditions of Reservoir Street. The turn lane warrant analysis assumes the existing two lane configuration and current traffic volume. Further evaluation will be required to determine if additional entrance treatment will be required based on a four lane section and anticipated traffic volumes. These site entrance issues can be addressed at the time of the site plan. VDOT anticipates that, at a minimum, a right turn taper will be required to serve the site, and the entrance will need to be designed to accommodate the construction of Route 710.

SUMMARY

Considerations

- This request constitutes Phase 2 of Robinson Park, a residential community currently under development.
- This request lies within the Urban Development Area.
- Development within the UDA must be compact, using Traditional Neighborhood Design principles, and designed to accommodate bicycle, pedestrian, and vehicular traffic with a full complement of services and amenities.
- A water main is proposed along Reservoir Street as part of The Retreat project and is projected to be available during the summer of 2017.
- Sewer may be connected through the existing Robinson Park development and into Fieldale Place or potentially connecting to a sewer line that is being installed as part The Retreat project along Reservoir Street.
- Due to the continued development in this area, the Fire Marshall and the Sheriff have expressed concerns with providing adequate services.
- With the improvements to Reservoir Street, this development should not have a significant impact on the roadway network. Any site entrance issue can be addressed at the site plan review stage.

Staff Recommendation: Approval

December 27, 2016

Whereas this development serves as an extension of an approved development, providing greater density residential options within the Urban Development Area as called for in the Comprehensive Plan, staff recommends approval.

Planning Commission Recommendation:

Board Decision:

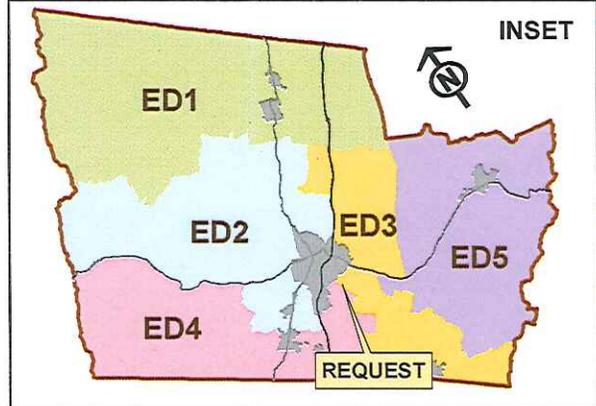
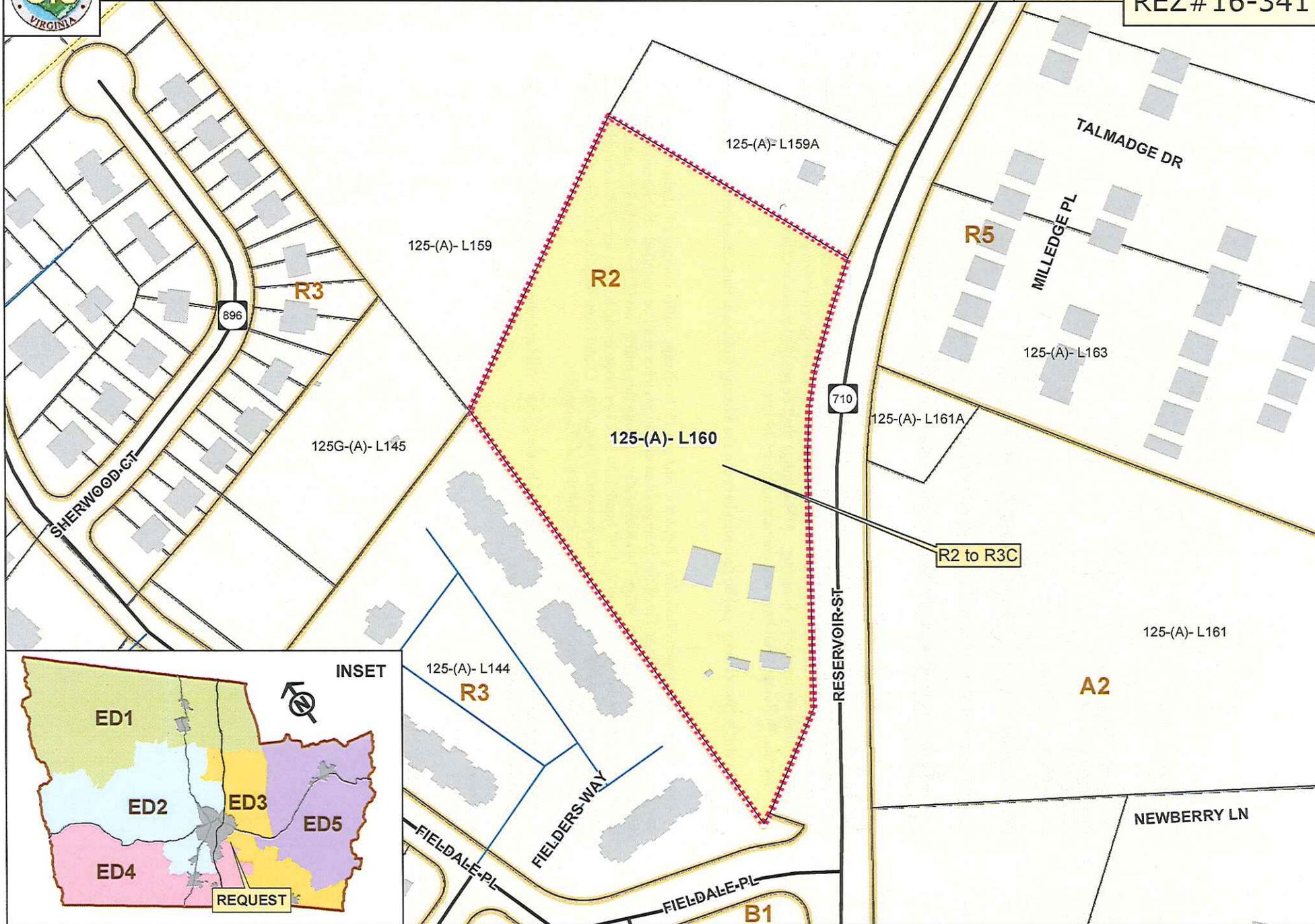


Surber Development & Consulting LLC Rezoning Request



PC Hearing Date: 01/03/2017
BOS Hearing Date: 01/25/2017

REZ#16-341



November 22, 2015

Ms. Rhonda Cooper
Rockingham County
PO Box 1252
Harrisonburg, VA 2203

RE: Proffers for TM# _____ zoned R2 (applying for R3 rezoning)

With the proposed rezoning request for the parcel listed above, the following proffers are rendered:

1. One single story building shall be located at the eastern portion of the site. Building shall have a maximum height of 25 feet.
2. Two residential apartment buildings, each three stories, with 24 units and two open breezeway/stairwells each shall be situated along the far eastern and northern property boundaries. One residential apartment building, three stories, with 12 units and one open breezeway/stairwell shall be situated along the southwestern property boundary. One residential apartment building, three stories, with 18 units and two open breezeways/stairwells shall be situated along the southwestern property boundary. All buildings shall be positioned in compliance with the setback requirements. Buildings shall have a maximum height of 45 feet.
3. Paved vehicle connectivity will be provided between the existing Robinson Park development and the proposed development.
4. Along the eastern property line along Reservoir Street a 15' landscape buffer comprised of alternating and staggered evergreen shrubs and medium to large sized deciduous trees shall be installed. Evergreen shrubs and deciduous trees shall be placed on ten (10) foot centers. Along this buffer two (2) breaks shall be placed in the landscaping: 1) For the entrance and 2) a 50' break with no extra landscaping (except for what is called for in the landscaping ordinance) for visibility for the proposed Community Center from Reservoir Street. All landscaping will be installed prior to the receipt of any Certificates of Occupancy.
5. All landscaping will be installed and maintained by the owner. All landscaping will be installed prior to the receipt of any Certificates of Occupancy.

Sincerely,

Jen Surber

November 7, 2014

Revised: January 7, 2015

Revised: January 12, 2015

Ms. Rhonda Cooper
Rockingham County
PO Box 1252
Harrisonburg, VA 22803

RE: Proffers for TM# 125-A-L144 zoned B1 (applying for R3 rezoning)

With the proposed rezoning request for the parcel listed above, the following proffers are tendered:

1. One single story building shall be located at the southwest portion of the site, to face the incoming drive, with its side parallel with Fieldale Place. Building shall have a maximum height of 25 feet.
2. One two story residential apartment building with 16 units and two open breezeway/stairwells shall be situated along the Fieldale Place property boundary at the southwestern portion of the property. Building shall be oriented parallel with Fieldale Place. Location of building will be in proximity to Fieldale Place in compliance with the setback requirements. Building shall have a maximum height of 35 feet.
3. Three residential apartment buildings, each three stories, with 24 units and two open breezeway/stairwells each shall be situated along the far northeastern property boundary. Buildings shall be oriented parallel with the northeastern property boundary and shall be positioned near to the northeastern boundary in compliance with the setback requirements. Buildings shall have a maximum height of 45 feet.
4. Paved vehicle circulation shall be provided with parking counts to exceed the zoning requirements by 10%.
5. A 20' landscape buffer of two (2) rows of evergreen trees alternately on twelve (12) foot centers shall be planted along the property line between the buildings and the north-eastern property (TM# 125-A-L160).
6. Along the southwest property line along Fieldale Place a 15' landscape buffer comprised of alternating and staggered evergreen shrubs and medium to large sized deciduous trees shall be installed. Evergreen shrubs and deciduous trees shall be placed on ten (10) foot centers. Along this buffer two (2) breaks shall be placed in the landscaping: 1) For the entrance and 2) a 50' break with no extra landscaping (except for what is called for in the landscaping ordinance) for visibility for the proposed Community Center from Reservoir Street. A third break may be necessary if VDOT requires a second entrance.
7. All landscaping will be installed and maintained by the owner. All landscaping will be installed prior to the receipt of any Certificates of Occupancy.
8. The owner shall donate and dedicate to public use all that land reasonable necessary for the currently planned improvement of Fieldale Place, and shall reimburse the County \$20,000 for the construction of the right turn lane on Reservoir Street for Fieldale Place prior to the receipt of any Certificates of Occupancy.

Sincerely,


Jen Surber

**ORDINANCE AMENDING
SECTION 17-703.03.A
PARKING AREA LANDSCAPING
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 17-703.03.A Parking area landscaping is amended as follows:

Section 17-703.03 Parking area landscaping

- a. The requirements of this section shall be applicable to all off-street parking areas exceeding four thousand five hundred (4,500) square feet in area. For purposes of this section, the area of an off-street parking area shall be that portion of a lot which is paved or otherwise improved for the purpose of parking vehicles, including all parking spaces, access aisles, driveways, loading and unloading spaces, and vehicle stacking areas and maneuvering spaces. The parking area shall be separated from any streets ~~or property lines~~ by a minimum of ten (10) feet; this area shall not count toward any parking area landscaping.

This ordinance shall be effective from the ___ day of _____, 201__.

Adopted the ___ day of _____, 201__.

Aye	Nay	Abstain	Absent
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Supervisor Cuevas

Supervisor Eberly

Supervisor Chandler

Supervisor Kyger

Supervisor Breeden

Chairman of the Board of Supervisors

ATTESTE:

Clerk

STAFF RECOMMENDATION APPROVAL DECEMBER 8, 2016

In April 2015, Section 17-702.03.E was amended to remove the requirement that parking be 10' from property lines. At that time, staff inadvertently missed that the same requirement was in Section 17-703.03.A with regards to parking area landscaping. This amendment is made to bring the two sections of the Code into compliance. Staff recommends approval.

PLANNING COMMISSION APPROVAL JANUARY 3, 2017

Concurring with staff's recommendation, with a vote of 5 – 0, the Planning Commission recommended approval of the amendment.

ORDINANCE AMENDING
SECTION 17-1005.03(b)
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 17-1005.03(b) Site plan review requirements hereby is amended as follows:

Section 17-1005.03 Site Plan review requirements

(b) ~~Nine (9)~~Six (6) paper copies ~~and one (1) electronic copy~~ of the site plan, drawn to scale, shall be submitted by the applicant and approved by the Zoning Administrator. Following notification of approval of the site plan, one (1) electronic copy shall be submitted to the Community Development Department. The Zoning Administrator may decrease the required number of paper copies as the project warrants. Each site plan shall contain, at a minimum, the following:

1. Vicinity map showing the location of the tract or lot showing roads, route numbers, road names, streams, and bodies of water, towns or cities, or other landmarks sufficient to clearly identify the location of the property;
2. Project name, landowner, owner's agent (if applicable) and contact telephone number, address, and seal of licensed engineer, architect or land surveyor (if applicable);
3. A narrative description of the specific use on site, sufficient to determine if the proposed use is permitted by the zoning district;
4. Tax map number, address of the site, zoning, scale of drawing and north arrow;
5. A boundary survey of the tract or lot;

6. All requirements specified by a planned district and as shown on the approved master plan;
7. Existing and proposed buildings, outside display and storage areas on subject property, showing the location, dimensions, including structure height, statewide uniform building code use group, number of floors, proposed floor plan and area, distances to property lines from buildings, and building restriction and setback lines;
8. All existing and proposed streets, including names, numbers and widths,
9. All on-site easements, including those for utilities and storm drainage, if applicable;
10. Utilities, including type, grades, (may be on separate sheet), dimensions (may be on separate sheet), pipe sizes (may be on separate sheet), and authorization to connect to existing public water and sewer systems or install private water and sewer systems;
11. Location of existing and proposed fire hydrants within one thousand (1,000) feet of site, location of fire lanes, ISO fire flow calculations, and any other requirements of the fire marshal;
12. Ownership, zoning, and use of all adjoining property;
13. Existing and proposed off-street parking, including: parking calculations showing how the numbers were generated, dimensions of each parking space, design, dimensions of the parking lot or area, loading spaces, handicap parking and type of surfacing;
14. Location, design, sight distance, and dimensions of all vehicular entrances and exits to the site;
15. Provisions for adequate disposition of natural and storm water (may be on separate sheet) as required by local or state code, indicating all proposed temporary and permanent control measures;
16. Proposed erosion and sediment control measures (may be on separate sheet) as required by local or state code, indicating all proposed temporary and permanent control measures;
17. The flood zone classification and flood plain boundaries from the flood insurance rate maps of the Federal Emergency Management Agency on site or as determined by a site survey;
18. Provision for adequate screening for uses not conducted within a completely enclosed structure, areas of storage of any materials or any screening as required by the County Code.
19. Provision for landscaping.

- 20. General location of solid waste and recycling storage containers.
- 21. Any provisions for outdoor lighting.
- 22. If the site is permitted by special use permit, rezoning, or variance, the permit number and conditions shall be included.
- 23. Other information needed to process the site plan application may be requested.

This ordinance shall be effective from the __ day of _____, 201__.

Adopted the __ day of _____, 201__.

	Aye	Nay	Abstain	Absent
Supervisor Cuevas				
Supervisor Eberly				
Supervisor Chandler				
Supervisor Kyger				
Supervisor Breeden				

Chairman of the Board of Supervisors

ATTESTE:

Clerk

STAFF RECOMMENDATION: APPROVAL DECEMBER 12, 2016

This is a County initiated amendment intended to reduce the number of paper copies required for submittal. Staff recommends approval.

PLANNING COMMISSION APPROVAL JANUARY 3, 2017

Concurring with staff's recommendation, with a vote of 5 – 0, the Planning Commission recommended approval of the amendment.

**ORDINANCE AMENDING
SECTION 16-29(c)
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 16-29(c) "Preliminary Plat Generally hereby is amended as follows:

Chapter 16. Subdivision Ordinance
Division 2. Preliminary Plat
Sec. 16-29. Generally.

(c) The subdivider shall submit ~~eleven (11)~~ six (6) copies of the preliminary plat. One (1) copy, with the action of the agent noted thereon shall be returned to the subdivider. ~~The subdivider may submit one (1) copy of preliminary plat in digital form.~~

This ordinance shall be effective from the __ day of _____, 201__.

Adopted the __ day of _____, 201__.

	Aye	Nay	Abstain	Absent
Supervisor Cuevas				
Supervisor Eberly				
Supervisor Chandler				
Supervisor Kyger				

Supervisor Breedon

Chairman of the Board of Supervisors

ATTESTE:

Clerk

STAFF RECOMMENDATION: APPROVAL DECEMBER 12, 2016

This is a County initiated amendment intended to reduce the number of paper copies required for submittal. Staff recommends approval.

PLANNING COMMISSION APPROVAL JANUARY 3, 2017

Concurring with staff's recommendation, with a vote of 5 – 0, the Planning Commission recommended approval of the amendment.

ORDINANCE AMENDING
SECTION 16-37(b)
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 16-37(b) Final plat, generally is hereby amended as follows:

SUBDIVISION ORDINANCE

Article III. Platting

Division 4. Final Plat

Section 16-37. Generally

(b) A subdivider shall file ~~an original transparency of scale true material and eleven (11)~~ two (2) copies of the final plat, including the supportive data herein, with the agent.

This ordinance shall be effective from the __ day of _____, 201__.

Adopted the __ day of _____, 201__.

Aye	Nay	Abstain	Absent
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Supervisor Cuevas

Supervisor Eberly

Supervisor Chandler

Supervisor Kyger

Supervisor Breeden

Chairman of the Board of Supervisors

ATTESTE:

Clerk

STAFF RECOMMENDATION: APPROVAL DECEMBER 12, 2016

This is a County initiated amendment intended to reduce the number of paper copies required for submittal. Staff recommends approval.

PLANNING COMMISSION APPROVAL JANUARY 3, 2017

Concurring with staff's recommendation, with a vote of 5 – 0, the Planning Commission recommended approval of the amendment.

**ORDINANCE AMENDING
SECTION 16-39
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 16-39 Method of preparation; scale; contents is hereby amended as follows:

SUBDIVISION ORDINANCE

Article III. Platting

Division 4. Final Plat

Section 16-39. Method of preparation; scale; contents

The plat shall be drawn to the scale of one (1) inch equals one hundred feet, unless otherwise approved by the agent, and the sheet size shall not exceed ~~eight and one half (8 ½) inches by fourteen (14) inches~~ eleven (11) inches by seventeen (17) inches with at least a one-quarter (1/4) inch border on all sides. More than one (1) sheet may be used; and if shown on more than one (1) sheet, match lines shall clearly indicate where the multiple sheets join. The final plat shall adhere to the Virginia Public Records Act under subsection 42.1-82 of the State Code or any successor statute thereto and, in addition to the requirements of this chapter for a preliminary plat, shall include the following:

- (1) The boundary lines of the area being subdivided shall be determined by an accurate field survey with bearings shown in degrees, minutes

and seconds to the nearest ten (10) seconds and dimensions to be shown in feet to the nearest hundredth of a foot to the accuracy of one (1) in ten thousand (10,000). Total acres in each proposed use plus 100-year floodplain delineation shall be shown. The location and material of permanent reference monuments shall be shown. A definite bearing and distance tie shown between not less than two (2) permanent monuments on the exterior boundary of the subdivision and further tie to existing street intersection where possible and reasonably convenient.

- (2) Streets shall be named but not duplicate existing or platted street names unless the new street is a continuation of an existing or platted street. All dimensions both linear and angular for location of lots, streets, alleys, public easements, and private easements shall be expressed in feet to the hundredths of a foot, and all angular measurements shall be expressed by bearings or angles expressed to the nearest ten (10) seconds. All curves shall be defined by their radius, central angle, tangent length, chord bearings and chord and arc lengths. Such curve data shall be expressed for all curves in a tabulated form and numbered to correspond with the curve shown on the plat.
- (3) Lot numbers and block identification.
- (4) Location of all minimum building setback lines specified in chapter 17 (zoning) of this Code, with the area, in square feet or acres, of lots indicated for each individual parcel.

This ordinance shall be effective from the ___ day of _____, 201__.

Adopted the __ day of _____, 201_.

	Aye	Nay	Abstain	Absent
Supervisor Cuevas				
Supervisor Eberly				
Supervisor Chandler				
Supervisor Kyger				
Supervisor Breeden				

Chairman of the Board of Supervisors

ATTESTE:

Clerk

STAFF RECOMMENDATION: APPROVAL DECEMBER 12, 2016

This is a County initiated amendment intended to allow for larger copies of final plats so they are more easily read and yet kept at a size that can easily be copied. Staff recommends approval.

PLANNING COMMISSION APPROVAL JANUARY 3, 2017

Concurring with staff's recommendation, with a vote of 5 – 0, the Planning Commission recommended approval of the amendment.